



Mayor Anthony McNeill
City of Lansing
730 1st Terr, Ste 2
Lansing, KS 66043

February 28, 2025

Dear Mayor McNeill:

As administrator of the Kansas Moderate Income Housing (MIH) Program, Kansas Housing Resources Corporation (KHRC) would like to offer your City **\$650,000 in MIH funds** for the proposed Fairlane Townhomes Phase II project. This award is conditioned on and subject to the following:

1. Execution of, and compliance with, an MIH Grant Agreement;
2. Compliance with all rules and requirements of the MIH Program, as more fully identified in the respective enabling legislation and the NORA;
3. Holding an introductory Pre-Development Meeting with KHRC staff and the grantee's full team (including, but not limited to, the applicant, developer, and contractor); and
4. Provision of a Memorandum of Understanding (MOU), or equivalent document, between the City and the building/developer clearly describing the roles and expectation of all parties involved in the project.

We anticipate that these items may take up to 60 days to complete. We will contact you to schedule the Pre-Development meeting. During this period, we will begin posting MIH award materials to your Procurement WorkCenter. Additional instructions outlining required next steps will also be provided.

KHRC reserves the right to require additional conditions as deemed necessary. If you have any questions you would like to discuss, please contact me or email MIH@kshousingcorp.org. Our office looks forward to working with your community to address moderate income housing needs in Kansas.

Sincerely,

Alissa Ice
Director of Housing Development
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aice@kshousingcorp.org