



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report

June 17, 2025

Agenda Items:

Terrance Allen has applied for a seat on the Board of Zoning Appeals. His application is included in the City Council materials.

The City issued a request for proposals (RFP) for professional fireworks services for the City's annual Independence Day celebration. Only one proposal was received, from Victory Pyrotechnics. Victory Pyrotechnics has been the City's fireworks provider since 2019. The average cost over the previous three-year contract was \$23,771.42/year. Different payment options are included on Page 17 of the Council materials (page 8 of the proposal). The City selected Option 3 in 2023, which included a larger up-front cost, with over \$6,300 in savings over the life of the agreement.

The purchase of a different permitting system for the Community & Economic Development Department is on the agenda. This system is responsible for the building permits, planning cases, business licenses, citizen requests, code enforcement cases, etc. The City's contract with our current provider expires in January 2026. Staff received multiple quotes and feels the GovWell system is best suited for our needs.

An application for the RHID program for the Fairlane Townhomes project Phase II was received last week. This parcel was included in the original RHID paperwork submitted to the Department of Commerce. This project would be comparable to the Fairlane Townhomes Phase I project and would add 21 new market rate townhomes to Lansing. This project also received a Moderate-Income Housing Grant from the State of Kansas in partnership with the City. Approval of this resolution would call for a public hearing on August 7th to consider the establishment of the Fairlane Townhomes Phase II RHID.

A Fire Department Report, Library Report, and Fleet Report are included in the agenda materials.

Library:

The Library and the Friends of the Library are working together on a new patio project that will provide a great outdoor space for programs, patrons, and staff. If all goes smoothly, the work could be complete by mid-summer. The estimated \$10,000 project is being funded through a combination of the Development Grant—made possible by the Library's recent regional accreditation—and support from the Friends of the Library 501c3, who are covering half the cost. The patio will give the Library more flexibility for things like story times, book clubs, and other library events.



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Parks & Recreation:

A summary of the Parks & Recreation T-ball, baseball, and softball registrations are below.

Division	2024	2025
Tball	80	92
8U Boys	66	81
8U Girls	27	25
10U Boys	60	52
10U Girls	26	27
12U Boys	35	33
12U Girls	18	31
15U Boys	38	28
15U Girls	30	32
TOTAL	380 Participants	401 Participants

Public Works:

J.M. Fahey, the contractor for this summer's Capital Improvement Plan, plans to begin work on curb replacement in early July, with asphalt work beginning shortly thereafter. The contractor should put out notifications in neighborhoods where they are working prior to the improvements. This year's budget for capital improvements totals \$822,000. This work was approved at the April 17th City Council meeting.

The traffic signal at K7/Mary Street began to malfunction on Tuesday, June 3rd in the midst of the thunderstorm and major rainfall. The signal was repaired and became functional again on Wednesday, June 11th. We suspect the signal may have been struck by lightning, and plan to submit to our insurance provider.

Staff is working with the property owner to repair a lingering drainage issue near Nine Mile Creek on Robin Road. We are hopeful to bid the repairs this August and have the contractor make the repairs this fall.

Staff is hoping to bid repairs for the bridge at Bernard Park. We have engineered plans for repairs and are hopeful we can bid the work later this summer, with repairs to occur in fall/winter to minimize the impact. We have a gravel secondary entrance to Bernard Park that was created during the park improvements of 2022-2023.

Wastewater:

Construction on the Town Centre Trunk Sewer Replacement Project began on February 2nd. Approximately 800 linear feet of sewer line has been installed, and the project is gradually proceeding as they grind rock. This project was originally scheduled for 120 days.



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A preconstruction meeting for the Ida/Gamble sewer project was held on May 20th. A Notice to Proceed was issued for June 9th. Shop drawings are under staff review and manholes have been ordered. The existing pipe abandonment is scheduled to begin sometime during the week of June 16th. Construction will begin while school is on summer break, as Ida Street and Gamble Street will be temporarily closed. The project will relocate sewers near this intersection that are oversized for current flows to the new 7 Mile 36" interceptor.

Phase II of the Inflow/Infiltration study began in May, with crews from George Butler Associates (GBA) completing a manhole survey and evaluations. Ace Pipe Cleaning is currently in town cleaning and televising the sewers within the project area and should conclude by June 27th. Future work includes smoke testing and dyed water testing during the drier ground conditions. This work will generally take place north of Brookwood Street and south of the golf course.

Year End Sales Tax Update:

The year-to-date sales tax updates are below.

	2024 YTD	2025 YTD	Difference
Local Sales & Use Tax (1.9%)	\$1,111,192	\$1,262,631	\$151,439, 13.63%
County Sales Tax	\$367,165	\$389,590	\$22,425, 6.11%
County Use Tax	\$156,957	\$177,957	\$20,815, 13.26%
Guest Tax	\$41,301	\$29,921	-\$11,381, -27.56%

The total non-food sales tax rate in Lansing is broken down as follows:

- 6.5% State Sales Tax (varies on food)
- 1% Countywide Sales Tax
- 1% City General Sales Tax-General Fund
- .45% DeSoto Road & Park Improvements (20 years)
- .45% Aquatic Center (20 years)
- 9.4% TOTAL
- 1% Community Improvement Dist. (Mainstreet Chrysler Dodge Jeep Ram property only)

The special sales tax to pay for the Aquatic Center generated \$303,032 this year. The special sales tax to pay for DeSoto Road and Bernard Park Improvements also generated \$303,032 (both special sales taxes are for the same amount, .45%). At this rate, both special sales taxes would generate \$727,276 by the end of the year.



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Meetings & Announcements:

The City is receiving opioid settlement money through the Kansas Attorney General's Office to treat and fight opioid addiction. Government agencies throughout Kansas will receive over \$340 million over the next 18 years to treat and fight opioid addiction. Lansing is on pace to receive over \$166,000 over the life of the opioid settlement. Thus far, the City is considering utilizing these funds to fund AEDs and mobile radios to assist our first responders in responding to overdoses. The City can also utilize funds to partner with agencies that fight the opioid crisis at its root cause, mental health/homelessness, etc.

There are multiple openings for Police Officer I/II. Starting pay for police officers is competitive, with abundant opportunities for overtime. Officers with experience, education, or certification can be started higher on the pay scale. Additionally, the City offers a \$3,000 sign-on bonus for new, uncertified police officers! The City also has seasonal Parks & Recreation Laborer positions available. Interested candidates can apply by clicking on the "How Do I?" tab under the website and selecting Job Opportunities.

A question was raised about annexing a property at a previous City Council meeting. If a parcel is in another municipality's jurisdiction, that parcel could not be annexed unless another municipality de-annexed it. There are examples of communities in Johnson County that have reconfigured boundaries when it benefits both municipalities; however, this would require consent of both municipalities.

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| • Tuesday, June 17 | City Council Meeting, 7:00pm, City Hall |
| • Thursday, June 19 | Juneteenth Federal Holiday |
| • Thursday, June 26 | Joint Session with Leavenworth Co. 6:00pm, City Hall |
| • Thursday, June 26 | City Council Budget Work Session, 7:00pm, City Hall |
| • Saturday, June 28 | Independence Day Fireworks Celebration |
| • Thursday, July 3 | City Council Meeting, 7:00pm, City Hall |
| • Friday, July 4 | Independence Day Holiday, City Offices Closed |
| • Wednesday, July 16 | Planning Commission Meeting, 7:00pm, City Hall |
| • Thursday, July 17 | City Council Meeting, 7:00pm, City Hall |
| • Thursday, July 31 | City Council Work Session, 7:00pm, City Hall |

Sincerely,

Tim Vandall