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# AGENDA ITEM

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TO: Tim Vandall, City Administrator  
THRU: Sarah Bodensteiner, City Clerk  
FROM: Shantel Scrogin, Assistant City Clerk  
DATE: January 26, 2022  
SUBJECT: Approval of Minutes

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The Regular Meeting Minutes of January 20, 2022, are enclosed for your review.

Action: Staff recommends a motion to approve the Regular Meeting January 20, 2022, as presented.

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## AGENDA ITEM #

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# CITY OF LANSING

## CITY COUNCIL MEETING

REGULAR MEETING MINUTES  
January 20, 2022

### Call To Order:

The regular meeting of the Lansing City Council was called to order by Mayor McNeill at 7:00 p.m.

### Roll Call:

Mayor McNeill called the roll and indicated which Councilmembers were in attendance.

### Councilmembers Present:

**Ward 1:** Gene Kirby

**Ward 2:** Don Studnicka and Marcus Majure

**Ward 3:** Kerry Brungardt and Jesse Garvey

**Ward 4:** Gregg Buehler and Dan Clemons

**Councilmembers Absent:** Dave Trinkle

## OLD BUSINESS:

**Approval of Minutes:** Councilmember Buehler moved to approve the Regular Meeting Minutes of January 6, 2022, and the Special Meeting Minutes of January 10, 2022, as presented. Councilmember Garvey seconded the motion. The motion was unanimously approved.

**Audience Participation:** Mayor McNeill called for audience participation and there was none.

### Presentations

### COUNCIL CONSIDERATION OF AGENDA ITEMS:

**Election of Council President:** Councilmember Kirby moved to elect and appoint Councilmember Kerry Brungardt as the President of the Council. Councilmember Garvey seconded the motion.

- Councilmember Buehler asked do you accept the nomination.
  - Councilmember Brungardt replied yes.
    - Councilmember Buehler responded ok.

The motion was approved with Councilmember Brungardt abstaining.

**Contract for Services – Aeration Basin Cleaning/Dewatering:** Councilmember Buehler moved to approve the bid from Environmental Works for cleaning and dewatering the aeration basin at a rate of \$9,045/day. Councilmember Kirby seconded the motion.

- Councilmember Studnicka asked how many days is it going to take us to fix it.
  - Wastewater Utility Director Tony Zell replied approximately five.
    - Councilmember Studnicka stated so five times almost ten thousand.
      - Wastewater Utility Director Tony Zell responded yep.
- Councilmember Garvey asked can they do this with shop vacs. Just kidding
  - Wastewater Utility Director Tony Zell responded very large shop vacs. That is essentially what they are going to use.
    - Councilmember Garvey replied right.
- Councilmember Clemons but it doesn't count repairs to what failed. It's just to clean it out so you can get to it.
  - Wastewater Utility Director Tony Zell responded that is correct. We've got to clean it out so another contractor can access the basin to drop the aerator from below, lay it on the deck then they can pull the motor and gear box. They'll take the gear box in to get it diagnosed. It's a pretty major project which is why we don't do this on a regular basis. We were actually pretty surprised that the little amount of material that was actually in the basin. You don't know until you know. Fifteen years was underwater, I'd say our head source does a pretty efficient job of moving the inorganic material.
    - Councilmember Brungardt asked this could have been much worse.
      - Wastewater Utility Director Tony Zell responded if this was our old treatment plant, much, much worse. Yes.
- Mayor McNeill asked this is coming out of the wastewater fund right.
  - Wastewater Utility Director Tony Zell replied yes.

- Mayor McNeill stated they've got the money to do it.
- Councilmember Majure asked you going to come back for some additional money.
  - Wastewater Utility Director Tony Zell responded for a gearbox repair, absolutely sir.
  - Councilmember Majure stated I'm getting to know you pretty well Tony. When you come, we thought it was going to cost this much but it's really going to cost this much. We need extra money because we found this and now this and it wasn't in the bid.
    - Wastewater Utility Director Tony Zell stated I don't anticipate any hidden cost with this bid, but the gearbox is going to be a costly repair.
    - Councilmember Garvey stated our residents like using their bathroom, so we pay for it.

The motion was unanimously approved.

**Leavenworth County Authority Board Vacancy:** Mayor McNeill stated we do have a volunteer. Dan said he would volunteer for it.

Councilmember Buehler moved to approve Council member Clemons to the LCPA Board. Councilmember Garvey seconded the motion. The motion was approved with Councilmember Clemons abstaining.

**Ward Map Update Discussion:** City Administrator Tim Vandall stated I was just going to mention a couple of things. First off, we have Kelly Hanne here. He is kind of City of Lansing's map guru, so he was instrumental in a lot of this. He has done a good job with it. First off you guys probably recall on the older ward maps, there were a lot of areas that we felt like just didn't make a lot of sense. Like the Wyndham subdivision was split into a couple of pieces. South of Gilman that were in Mr. Garvey's and Mr. Brungardt ward. So, there were just a of things that were out of place. We tried to clean up the boundaries as much as we could for the most part. We tried to make them align with major roads as you can see. One thing that we did do that was different from the past map. Ten years ago, LCF was included in Ward 1 whereas one of the things we had talked about that although all those people are residents in Lansing. They're not calling Mr. Trinkle and Mr. Kirby with pothole problems or code enforcement issues or anything like that. So, they were excluded from the ward map in that sense. But once you exclude the sixteen hundred and so odd inmates, each ward is pretty close population wise to each other. I think they are all within a hundred or two hundred of each other. A few other items, notable points here, like we said Wyndham is all in one ward, ward 3 as opposed to before it was split up into two. Gilman is the dividing line between Ward 2 and Ward 3. The dividing line between Ward 2 and Ward 1 would stay the same. To balance out population, parcel previously in Ward 3 was shifted to Ward 1. Not sure if we can zoom in there but that parcel has 180 residents and its generally in the area of Holiday Terrace. That nursing home over there, the Glen Court duplexes, things like that. So that moved from Ward 3 to Ward 1. Directly west of that, the only change to Ward 4 is an addition from Ward 3 of about 64 people just west of Valley Dr. Those were some of the changes and like I said, we put the hard copies there for people to look at. The only feedback I've heard so far has been mostly positive but if there is any feedback you guys want to give or have any questions, we have Kelly here to answer any questions for how we got here. As you guys can tell, we had several drafts. This is our eighth draft of this. It took awhile to try to get it as clean as possible. So, this is the Ocho. With that we will open it up for any questions.

- Councilmember Brungardt stated I should have been listening, what was the dividing line between Ward 3 and Ward 4.
  - City Administrator Tim Vandall asked before or now.
    - Councilmember Brungardt replied now, proposed.
      - City Administrator Tim Vandall responded for the most part Gilman. Or Ward 3 and Ward 4.
        - Councilmember Garvey stated Valley.
          - City Administrator Tim Vandall responded Valley, yeah.
            - Councilmember Brungardt replied ok.
  - Councilmember Garvey asked once this is approved how long does it take before it gets taken care of at the county level. Like for future election purposes.

- City Administrator Tim Vandall responded I believe it would be in place for the next Council election. One of the things I asked the County, and I haven't gotten a firm answer on, anyone who changes Wards, I don't know if we have to notify them because their polling place would change. It might be 500-600 postcards we would have to mail out. I believe this would take place for the next election.
  - Councilmember Buehler stated maybe I am missing something; I don't see total numbers.
    - Mayor McNeill responded they are on there in the big title.
      - City Administrator Tim Vandall asked can we zoom in on that Ken.
        - Councilmember Brungardt stated right by the word population.
          - Councilmember Buehler replied oh, okay.
            - City Administrator Tim Vandall asked can you zoom in a little bit on that pdf.
              - Mayor McNeill asked do you mean total. What are you talking about.
            - Councilmember Buehler replied total amounts.
          - Councilmember Majure stated that is the new one.
            - Councilmember Garvey stated that is the new one. See the divider line right here. That is the new dividing line. 4-H is down here. Alright, we'll update this on the website and everything.
        - City Administrator Tim Vandall responded yes.
      - Councilmember Garvey stated one of the issues I ran into when I was voting at St Francis the last election, a member of Ward 3 was kind of arguing with the polling person saying he lived in Ward 4. I actually pulled it up on my phone to show him, because I knew where he lived, I showed him he was Ward 3.
        - City Administrator Tim Vandall replied that is tough a lot of times to in a town like ours, one person can be in one ward and then a person right across the street might be in another ward. Those things are kind of tough.
    - Councilmember Majure stated that's what Jesse and I were sharing half that neighborhood. When you first enter it, he had one of the streets and then everybody else was in mine. It was just weird. I like Gilman being the dividing line. Let me ask you. Being that you put a lot of work into this, is there way this thing can zoom out where you can actually use it versus this being the only pictural we can see. Because when you really try to start looking in you can't pick out streets. So, if you did this, is there another map that will clearly zoom out and you can see the roads real clear. You can see the lines. People can actually use it. Because I use this when I was running, and this is the only thing out there. You can't really see.
  - Mayor McNeill stated we have our own GIS.
    - GIS/Engineering Technician Kelly Hanne responded once it's approved, I can put it on the website. It's an interactive map, you can zoom in and see everything very clearly.
      - Councilmember Majure stated that would be great.
        - Mayor McNeill stated that or can't you put it on the overlay for GIS and just put here is the ward map.
          - GIS/Engineering Technician Kelly Hanne replied right so, I have a ward map out there now. Once it's updated, I can add all that information in. So, you can see everything great.
            - Councilmember Majure responded yeah, that would be great. If you could do that, I'd appreciate that.

- City Administrator Tim Vandall asked Mr. Clemons did you have a question. Oh, I'm sorry.
  - Councilmember Clemons stated the area of Ward 1 I guess just down from the tractor shop and all that, kind of split that between Ward 4 and Ward 1. Ward 4 is about two hundred population difference from Ward 1. Why did we get the sixty-four instead of putting it over in Ward 1 since that all came from Ward 3. You know what I am saying. The block of sixty-four to the left of the one eighty used to be Ward 3 as well.
    - City Administrator Tim Vandall responded so you are saying put that sixty-four in Ward 1.
      - Councilmember Clemons replied that will put them at two seventy something and bring us down to twenty-four something. It would be more population balance between the two.
        - City Administrator Tim Vandall stated it would be twenty-three ninety something.
          - Mayor McNeill asked where is that one eighty.
            - City Administrator Tim Vandall responded he is talking about the one that is sixty-four that is next to the one eighty.
              - Councilmember Clemons stated that used to be all Ward 3. They took part of it, one eighty and put it in Ward 1 and the sixty-four into Ward 4.
                - City Administrator Tim Vandall replied I think the numbers are such that, I think we could do that.
              - GIS/Engineering Technician Kelly Hanne stated that is a pretty easy fix.
            - City Administrator Tim Vandall stated that is an easy fix. Where we struggle with feedback sometimes. It's really challenging to split up the census tracts. So, all of those funny shapes with numbers inside of them, those are census tracts. Those aren't things that Kelly, Mike or I came up with. I know they are prickly about splitting those up. But if it is a census tract, it's pretty easy to shift it.
          - Councilmember Clemons responded that whole block used to be Ward 3.
            - City Administrator Tim Vandall replied ok.
          - Councilmember Clemons stated so I know it splits along the census tract but if we are trying to balance it, it seems we should take that sixty-four put it in Ward 1. It'll be a little more balance between us and them.
            - City Administrator Tim Vandall replied absolutely we can do that if that is consensus of everyone. That is an easy fix.
        - Councilmember Clemons stated I'm trying to remember when Riley builds up in Pebble Beach that is all for Ward 4 between now and 10 years from now anyway.
      - City Administrator Tim Vandall stated that is a good point.
        - Councilmember Garvey responded well when they develop Ryan Farms, Ward 3 will blow up.
          - Mayor McNeill replied and then you get to wait 10 years for another census and then we'll redo the map. You can play the number game all day.
            - Councilmember Brungardt stated thank you for all your work.
              - GIS/Engineering Technician Kelly Hanne replied thank you.
                - Councilmember Brungardt responded it has to be incredibly frustrating.

- GIS/Engineering Technician Kelly Hanne stated I like to do this kind of stuff.
  - Councilmember Brungardt replied you are a numbers guy.
    - City Administrator Tim Vandall stated Kelly and Mike did such a great job on this. They put in a lot of time on this. We are appreciative for what they did. So, thank you for acknowledging that, Kerry. Thank you, Kelly.

## **REPORTS:**

**Department Heads:** Department Heads had nothing to report.

**City Attorney:** City Attorney Greg Robinson had nothing to report.

**City Administrator:** City Administrator Tim Vandall let the Council know the property, auto and causality insurance was up for renewal and went up about 6%. Travelers had been so much lower than the other bids so even with the increase, our rate is still in line with what we had been paying with a different carrier. The engineers for Bernard Park wanted to remind everyone that as utilities are put into the park, the entities will be requesting easements. We are hoping to open bids for Bernard Park in mid-March. We are hoping bids come in around \$5 million but staff is looking at other options in case the bids come in higher. The majority of the bond issued for this bid will be paid for by the special sales tax that was approved a few years ago.

- Councilmember Brungardt stated he loves Tim optimism, but he is afraid it is going to be more.
  - City Administrator Tim Vandall responded we are trying to plan ahead as much as we can like reducing the cost of the parking lot and using the Transient Guest Tax to help out. However, using that tax takes money away from our events. We are keeping our fingers crossed though.
    - Councilmember Majure asked if the committee for the swimming pool was still meeting.
      - City Administrator Tim Vandall replied we met with a consultant several weeks ago about four possible locations for a pool. The consultant is looking into options for each of those locations. We still plan to have it on the ballot this November.
        - Councilmember Clemons asked if the inflation rate will have any impact on the bids.
          - City Administrator Tim Vandall replied inflation is something to be concerned about, but we are hoping it won't impact Bernard Park.
            - Councilmember Clemons asked if it will affect our budget as we go into the year.
              - City Administrator Tim Vandall responded it could.
                - Mayor McNeill stated we have a pretty healthy reserve right now. The people who handle our bonds keep us pretty informed.

**Governing Body:** Councilmember Majure congratulated Kerry and thanked Dan for volunteering. He also thanked Kelly for his work on the ward maps. He thanked Police Chief Wayman and his first responders for all they do. It's bitterly cold out there and they are up and down the streets taking care of us. Councilmember Garvey congratulated Kerry on his appointment and thanked Dan for serving. He continued thanking the city staff who worked clearing the streets last weekend. He really appreciates them keeping our streets safe.

Councilmember Buehler congratulated Kerry and thanked Dan for volunteering, so he didn't have to. Staff did a great job with the map. He also provided a fun fact, on this day in 1783, the kingdom of Great Britain signed a peace treaty with Spain and France to end the American Revolutionary War.

Councilmember Clemons echoed the sentiments for the Street Department. They had the roads cleared within 24 hours and he appreciates it.

Councilmember Brungardt told Kelly his work was great, and he put a lot into it. He told Tony he may ask for money a lot but keep doing what you are doing because he doesn't want the people here complaining about the smell. He thanked everyone for their vote of confidence.

Councilmember Studnicka congratulated both Dan and Kerry. He asked if the Council thought a mask mandate would be necessary right now.

Councilmember Kirby stated the Leavenworth County Health Department post the stats every Monday for everyone to see. Our numbers have increased from three weeks ago. While Omicron isn't as deadly as Delta, it is more easily spread. Hospitals are at a maximum and ERs are overwhelmed preventing others with illnesses from getting care. Kids need to be in school for a variety of reasons which may include nutritional needs. Small businesses are struggling to stay open. As stated before, we all have to join together and go in the same direction.

**ADJOURNMENT:**

Councilmember Kirby moved to adjourn. Councilmember Brungardt seconded the motion. The motion was unanimously approved. The meeting was adjourned at 7:32 p.m.

**ATTEST:**

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Mayor, Anthony R. McNeill

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Assistant City Clerk, Shantel Scrogin