



City of Lansing
800 First Terrace
Lansing, Kansas 66043

City Administrator's Report

August 18, 2022

Agenda Items:

Ordinance No. 1086 updates the fine, bond, and court fees and cost schedules set by the Municipal Court Judge. K.S.A. 12-4305 requires adoption of these schedules by ordinance to implement any changes. Changes are marked in red.

Ordinance No. 1087 adopts the 2022 Edition of the Standard Traffic Ordinance for Kansas Cities, 49th edition. This is an annual procedure for updating the traffic code. Changes are outlined in the ordinance.

Ordinance No. 1088 adopts the 2022 Edition of the Uniform Public Offense Code for Kansas Cities, 38th edition. This is an annual procedure for updating the Lansing code of public offenses. Changes are outlined in the ordinance.

The Second Quarter Treasurer's Report is on the agenda under Items of Interest. This report outlines total receipts, disbursements, and the overall cash balance as of June 30, 2022 for each fund within the City. The report also outlines the total amount of debt as of June 30, 2022.

On January 6th, the Council approved bid for a ½ ton truck from Mainstreet Chrysler Dodge Jeep Ram for \$39,425. This vehicle was primarily to be used by the building inspector position. After seven months, we have been informed that they cannot fulfill the order due to supply chain issues. Staff is seeking guidance from the Council on if they'd like us to go through the full bid process again for this which could take several more months of waiting on the factory, or if the governing body would be comfortable if staff evaluates ½ ton trucks currently available at nearby dealerships at an amount not to exceed the previously bid amount.

Public Works:

Clearwave Fiber has received 13 permits to conduct work in right of way in Lansing. AT&T has received six permits to conduct work in right of way in Lansing. We had an article in the Lansing Connection explaining right-of-way to our residents. The City is retaining a \$10,000 bid bond from each contractor to ensure that areas are restored satisfactorily.

Nearly all paving for our annual mill and overlay project was completed last week! Pavement markings were installed along 147th near Lansing High School before school started. There may be some additional clean-up work to be completed over the next few weeks but the vast majority of our mill and overlay is complete.



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A progress meeting for the K7/Eisenhower project was held on August 4th. The project is currently on schedule and still slated to be complete on November 20th (pending weather delays). The new light poles were set two weeks ago, with cross arms scheduled to be installed soon. The Eisenhower portion of the project has been the main focal point thus far, as the crews are working to reopen the currently closed southern access point. Minor clearing has begun east of QuikTrip's sidewalk, outlining where the future right-turn lane will be located. We anticipate lane closures along K7 to occur soon. Please encourage residents to utilize detours or to access those areas during non-peak hours, if possible.

The City has been soliciting proposals for a design/build project for the north detention pond wall repair project. We have already had three parties express interest in the project. Proposals are slated to be opened on August 25th.

We are working to apply for grant funding from KDOT to replace the bridge on DeSoto Road. The deadline for the grant is in early September. Conversely, we applied for a grant a few months ago to offset roundabout costs at DeSoto and 4H and our grant application was not approved.

Community & Economic Development:

Building plans for the dental office between Mutual Savings Association and Anytime Fitness have been submitted and are under review.

Construction has started on the addition to the main building at MainStreet CDJR. This will include three additional service bays and a car wash bay.

Construction continues at Family Eye Care. The building is closed in and they are working on interior work, as well as exterior site work.

Take 5 Oil Change is currently working on a Traffic Impact Study (TIS) to evaluate their potential impact at the K7/East Eisenhower intersection. KDOT would need to approve the TIS. They are also working on their formal building permit plans.

We have reached out to the developer of the Fairway Estates Fifth Plat. We hope to receive updated plans for this single-family home subdivision shortly. Additionally, we hope to see progress on the Santa Fe Townhomes soon, located at the corner of Santa Fe and Fairlane.

YTD Sales Tax Update:

	2021 YTD	2022 YTD	Difference
Local Sales & Use Tax (1.45%)	\$1,042,645	\$1,189,833	\$147,188, 14.12%



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County Sales Tax	\$566,617	\$584,422	\$17,805, 3.14%
County Use Tax	\$162,648	\$209,515	\$46,867, 28.81%
Guest Tax	\$174,626	\$59,837	-\$114,789, -65.73%*

Through the July disbursement, the .45% sales tax has generated \$368,848, on pace for \$632,316 throughout the year. The 2022 debt payment for DeSoto Road is \$388,075. Based on current projections, this would leave \$252,063 toward park improvements this year.

*A hotel in Lansing was used in 2021 for isolation during the pandemic. Current Transient Guest Tax figures are slightly less but comparable to periods prior to the pandemic.

Parks & Recreation Fall Sport Registration:

Soccer

Total Youth Registered Fall 2021: 250

Total Youth Registered Fall 2022: 228* (still accepting late registrations)

Division	2021	2022
Under 6	48	47
Under 8	66	60
Under 10	57	50
Under 12	41	40
Under 14	38	31

Flag Football

Total Youth Registered 2021: 61

Total Youth Registered 2022: 89

Division	2021	2022
1 st /2 nd Grade	36	41
3 rd /4 th Grade	25	35
5 th /6 th Grade	0	13

Cheerleading

Total Youth Registered 2021: 27

Total Youth Registered 2022: 48

Division	2021	2022
K-2 nd	16	24
3 rd -4 th	11	14
5 th -7 th	0	10



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Wastewater:

Two of the four easements needed for the Town Center Sewer Replacement project have been negotiated and signed. One of the remaining parcels is involved in a probate case, while the last property is still in discussions with staff. 100% plans and specifications are complete and permitting is ongoing. The latest engineer estimate for construction is \$900,000. Construction of this project will follow, as directed by the City Council.

The owner of a gas main in conflict with the sewer alignment for the McIntyre Sewer Interceptor project has been found and contacted. Plans have been sent to the gas company to work through this issue. This project would extend sewers to McIntyre Road and include the installation of nearly 9,500 feet of pipe.

The flow meters have been removed and the data gathering has concluded. There have been several rain events during this flow monitoring period, which has provided good data for the master plan update. A draft report of the flow study and revision to the WWMP will be delivered in the coming months.

Meetings & Announcements:

The City currently has an opening for a part time Animal Control Officer.

All volunteer boards are fully registered!

- Thursday, August 25th City Council Work Session, 7:00pm, City Hall
 - Discussion on gravel driveways, grass length
- Monday, September 5th Labor Day, City Offices Closed
- Wednesday, September 14th Planning Commission Meeting, 7:00pm, City Hall
- Thursday, September 15th City Council Meeting, 7:00pm, City Hall
- September 16th & 17th Citywide Garage Sale
- Thursday, September 29th City Council Work Session, 7:00pm, City Hall
 - Public Works Projects Update
- Tuesday, October 4th Volunteer Dinner, Community Center
- Thursday, October 6th City Council Meeting, 7:00pm, City Hall
- Monday, October 10th Staff Development Day-City Offices Closed
- Saturday, October 15th Fall Festival, Angel Falls Trail
- Wednesday, October 19th Planning Commission Meeting, 7:00pm, City Hall
- Thursday, October 20th City Council Meeting, 7:00pm, City Hall
- Thursday, October 27th City Council Work Session, 7:00pm, City Hall
- Saturday, October 29th Spooky Center (location TBD)



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Sincerely,

Tim Vandall