



## BOARD OF ALDERMAN

Monday, March 17, 2025 at 6:00 PM

Landis Board Room

### MINUTES

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#### PLEASE SILENCE ALL CELL PHONES

**Present:** Mayor Meredith B. Smith, Mayor Pro-Tem Ashley Stewart, Alderman Tony Corriher, Alderman Ryan Nelms, Alderman Darrell Overcash

**Staff Present:** Town Manager Michael Ambrose, HR Director/Town Clerk Madison Stegall, Deputy Town Clerk Maddalyn Shuffler, Town Attorney Rick Locklear, Police Chief Matthew Geelen, Fire Chief Jason Smith, Public Works Director Blake Abernathy, Parks And Rec Director Jessica St. Martin, Planning, Zoning, & Subdivision Administrator Phil Collins

#### 1. INTRODUCTION:

##### 1.1 Call Meeting to Order

Mayor Smith called the meeting to order at 6:00 PM.

##### 1.2 Welcome

Mayor Smith welcomed those in attendance.

##### 1.3 Moment of Silence and Pledge of Allegiance

Mayor Smith led those in attendance in a moment of silence and the Pledge of Allegiance.

##### 1.4 Adoption of Agenda

**ACTION:** A MOTION WAS MADE TO ADOPT THE AGENDA WITH THE ADDITION OF ITEM 7.4 INTO OLD BUSINESS - CONSIDER REMOVAL OF OLD WATER TANK AT PUBLIC WORKS.

Moved By: Ashley Stewart, seconded by Tony Corriher

Motion Passed: (4-0)

Voting For: Ashley Stewart, Ryan Nelms, Tony Corriher, Darrell Overcash

## 2. **CONSENT AGENDA:**

*All items below are considered to be routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless an Aldermen member so requests, in which event, the item will be removed from the Consent Agenda and placed in the appropriate corresponding Agenda Section to then be considered.*

### **ACTION: A MOTION WAS MADE TO APPROVE THE CONSENT AGENDA AS PRESENTED.**

Moved By: Tony Corriher, seconded by Ashley Stewart

Motion Passed: (4-0)

Voting For: Ashley Stewart, Ryan Nelms, Tony Corriher, Darrell Overcash

- 2.1 Consider Approval of Work Session Meeting Minutes from February 6, 2025 and Regular Scheduled Meeting Minutes from February 10, 2025**
- 2.2 Consider Approval of Budget Amendment #20 to Receive Funds for the Board Room Carpet Restoration**
- 2.3 Consider Approval of the Update to the Digital Records Policy**
- 2.4 Consider Approval of Awarding the Bid to Purchase for 0 Taylor Street for \$14,300.00 (Parcel #107 05601) Project 25-79**
- 2.5 Consider Approval of Awarding the Bid to Purchase for 0 Taylor Street for \$78,750.00 (Parcel #107 056) Project 25-69, and Corresponding Journal Entry #4183 to Move Funds from the Operating Account to the Passive Park Fund**

## 3. **PRESENTATIONS:**

- 3.1 Consider Recognizing the South Rowan High School Cheerleading Team for Winning 2nd place at the UCA National High School Cheerleading Championship**

Mayor Smith honored the South Rowan High School Cheerleading Team with certificates for each member and a proclamation expressing gratitude for their ongoing dedication.

## 4. **PUBLIC HEARINGS:**

- 4.1 Consider Zoning Map Amendment ZMA-2025-03-17-02 Parcel #130 045 - Mt. Moriah Church Road - SFR-2 to SFR-3**

Town Manager Michael Ambrose provided a brief overview of Zoning Map Amendment ZMA-2025-03-17-02. Planning, Zoning, and Subdivision Administrator Phil Collins explained that the amendment pertains to Rowan County Tax Parcel ID 130 045, a 24.22-acre property currently zoned SFR-2, with a request to rezone it to SFR-3.

### **ACTION: A MOTION WAS MADE TO OPEN THE PUBLIC HEARING FOR ZONING MAP AMENDMENT ZMA-2025-03-17-02.**

Moved by: Ashley Stewart, seconded by Tony Corriher

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

No Comments or Questions were made.

**ACTION: A MOTION WAS MADE TO CLOSE THE PUBLIC HEARING FOR ZONNING MAP AMENDMENT ZMA-2025-03-17-02.**

Moved by: Darrell Overcash, seconded by Tony Corriher

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**ACTION: A MOTION WAS MADE TO ADOPT ZONNING MAP AMENDMENT ZMA-2025-03-17-02.**

Moved by: Ashley Stewart, seconded by Tony Corriher

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**4.2 Consider the Voluntary Annexation Petition for Contiguous Property - 0 N. Cannon Boulevard, Landis, NC 28088 (Rowan County Parcel ID 133A059)**

Planning, Zoning, and Subdivision Administrator Phil Collins provided a brief summary of the Voluntary Annexation Petition. He explained that the parcel, measuring 0.53 acres, is seeking annexation into the Town. He also noted that the Planning Board had unanimously approved the annexation during its most recent meeting.

**ACTION: A MOTION WAS MADE TO OPEN THE PUBLIC HEARING FOR THE VOLUNTARY ANNEXATION PETITION FOR CONTIGUOUS PROPERTY – 0 N. CANNON BOULEVARD, LANDIS, NC 28088 (ROWAN COUNTY PARCEL ID 133A059).**

Moved by: Ashley Stewart, seconded by Darrell Overcash

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

No Comments or Questions were made.

**ACTION: A MOTION WAS MADE TO CLOSE THE PUBLIC HEARING FOR THE VOLUNTARY ANNEXATION PETITION FOR CONTIGUOUS PROPERTY – 0 N. CANNON BOULEVARD, LANDIS, NC 28088 (ROWAN COUNTY PARCEL ID 133A059).**

Moved by: Darrell Overcash, seconded by Ashley Stewart

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**ACTION: A MOTION WAS MADE TO ADOPT THE VOLUNTARY ANNEXATION PETITION FOR CONTIGUOUS PROPERTY – 0 N. CANNON BOULEVARD, LANDIS, NC 28088 (ROWAN COUNTY PARCEL ID 133A059).**

Moved by: Ashley Stewart, seconded by Tony Corriher

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

#### **4.3 Consider Zoning Map Amendment ZMA-2025-03-17-3 - Parcel #107 05601 from CIV to SFR-1**

Town Manager Michael Ambrose provided an overview of Zoning Map Amendment ZMA-2025-03-17-03, explaining that the property, currently being sold by the Town, is being proposed for rezoning to SFR-1 to align with the surrounding parcels. Planning, Zoning, and Subdivision Administrator Phil Collins added that the parcel covers 0.34 acres and noted that the Planning Board had unanimously approved the rezoning during its most recent meeting.

#### **ACTION: A MOTION WAS MADE TO OPEN THE PUBLIC HEARING FOR ZONNING MAP AMENDMENT ZMA-2025-03-17-03.**

Moved by: Tony Corriher, seconded by Ashley Stewart

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

No Comments or Questions were made.

#### **ACTION: A MOTION WAS MADE TO CLOSE THE PUBLIC HEARING FOR ZONNING MAP AMENDMENT ZMA-2025-03-17-03.**

Moved by: Darrell Overcash, seconded by Ashley Stewart

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

#### **ACTION: A MOTION WAS MADE TO ADOPT ZONNING MAP AMENDMENT ZMA-2025-03-17-03.**

Moved by: Ashley Stewart, seconded by Darrell Overcash

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

#### **4.4 Consider Approval of the Reciprocal Agreement for Water & Sewer Connection with the City of Kannapolis**

Public Works Director Blake Abernathy provided a brief overview of the Reciprocal Agreement for Water and Sewer Connection with the City of Kannapolis, explaining that it supersedes all existing interlocal agreements between the Town and the City. This agreement details the interconnections within Irish Creek and throughout the Town, clarifies the lease agreement with the City of Kannapolis, and defines the lift stations located in Irish Creek. Director Abernathy also noted that the agreement has a 20-year duration.

#### **ACTION: A MOTION WAS MADE TO OPEN THE PUBLIC HEARING FOR THE RECIPROCAL AGREEMENT WITH THE CITY OF KANNAPOLIS.**

Moved by: Ashley Stewart, seconded by Tony Corriher

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

No Comments or Questions were made.

**ACTION: A MOTION WAS MADE TO CLOSE THE PUBLIC HEARING FOR RECIPROCAL AGREEMENT WITH THE CITY OF KANNAPOLIS.**

Moved by: Darrell Overcash, seconded by Ashley Stewart

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**ACTION: A MOTION WAS MADE TO ADOPT THE RECIPROCAL AGREEMENT WITH THE CITY OF KANNAPOLIS.**

Moved by: Ashley Stewart, seconded by Darrell Overcash

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

#### **4.5 Consider Approval the Irish Creek Development Agreement with the City of Kannapolis and Annexation**

Town Manager Michael Ambrose provided a brief overview of the Irish Creek Development Agreement. He explained that this agreement, involving the Town of Landis, the City of Kannapolis, and Shay Homes—the developer of Irish Creek—allows Shay Homes to proceed with construction. The agreement also outlines the anticipated flows and the regional lift stations required for the area.

**ACTION: A MOTION WAS MADE TO ALLOW ALDERMAN OVERCASH TO RECUSE HIMSELF.**

Moved by: Tony Corriher, seconded by Ashley Stewart

Motion Passed: (3-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms

**ACTION: A MOTION WAS MADE TO OPEN THE PUBLIC HEARING FOR THE IRISH CREEK DEVELOPMENT AGREEMENT WITH THE CITY OF KANNAPOLIS.**

Moved by: Ashley Stewart, seconded by Ryan Nelms

Motion Passed: (3-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms

#### **Public Hearing Comments:**

John Floyd – Council for Shay Homes – Mr. Floyd did not provide any public comments but informed the Board that he was available for any questions or concerns.

No further comments were made.

**ACTION: A MOTION WAS MADE TO CLOSE THE PUBLIC HEARING FOR THE IRISH CREEK DEVELOPMENT AGREEMENT WITH THE CITY OF KANNAPOLIS.**

Moved by: Ashley Stewart, seconded by Tony Corriher

Motion Passed: (3-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms

**ACTION: A MOTION WAS MADE TO ADOPT THE IRISH CREEK DEVELOPMENT AGREEMENT WITH THE CITY OF KANNAPOLIS.**

Moved by: Ashley Stewart, seconded by Tony Corriher

Motion Passed: (3-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms

**ACTION: A MOTION WAS MADE TO ALLOW ALDERMAN OVERCASH BACK INTO OPEN SESSION.**

Moved by: Ashley Stewart, seconded by Ryan Nelms

Motion Passed: (3-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms

**5. CITIZEN COMMENTS:**

*All citizen comments are limited to 3 minutes.*

**5.1 Citizens' Comments**

- **Nadine Cherry – 410 W. Garden St.** – “Just to let you know, I am totally against the Fire Chief/ADA Coordinator wanting to lower the ceiling in his office, as when this building was rebuilt this was done the way it was to make a handicap ramp for people using wheelchairs, etcetera. In particular about relocating the exit signs. This area was not built for an office. Last month there was a Landis Police Officer banging I believe four times on my front door. I was told if he caught me up in a certain area, I would be charged with trespassing. There was two other uniformed officers with him and some young woman who was not in uniform. All of this because I was taking pictures of a broken street light bulb and globe and about speaking to the lady who lives where the light and missing sign are located. An email was sent to Manager Ambrose about 1:23 PM, letting him know about the street light globe being busted and the light not burning. I also told him about the community watch sign being picked up by public works and apparently taken back to public works. I was told by the public works guys that this sign would have to be put back by the sign department. By the way, it is a Landis light and not a Duke Power light. I know because I called Duke Power about it.”

**6. CONSIDERATIONS:**

**6.1 Consider Approval of Reducing the Reserve on the 1998 Freightliner FL80 Fire Engine (Engine 581) From \$30,000 to \$25,000**

Fire Chief Jason Smith provided a brief update on the sale of Engine 581. He explained that the engine has gone through eight 14-day auction cycles but has not met the reserve price. The highest bid received was approximately \$20,000.

**ACTION: A MOTION WAS MADE TO LOWER THE RESERVE ON THE 1998 FREIGHTLINER FL80 FIRE ENGINE (ENG 581) FROM \$30,000 to 25,000.**

Moved by: Darrell Overcash, seconded by Ashley Stewart

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash



## **6.2 Consider Approval of the Street Department Purchasing a Lawn Mower**

Public Works Director Blake Abernathy provided an overview of the Street Department's request to purchase a new lawn mower. Director Abernathy explained that the department is seeking to add a mower to its fleet to enhance mowing operations around town, rather than replacing any existing equipment. Currently, the mowing crew has a 2019 60" Exmark Laser Z-Series with 968 hours (Model LZ58016KA604A1) and a 2014 72" Exmark Laser Z-Series with 882 hours (Model LZ801KA724). While Exmark mowers are highly effective for maintaining ball fields, the public works facility, the pool area, and other large spaces, their size makes them impractical for some right-of-ways and smaller mowing areas, limiting the crew's efficiency. Staff received pricing from three vendors. The quotes received were from Outdoor Power Equipment in the amount of \$14,999.00, Faith Farm & Equipment in the amount of \$12,365.00, and STI Turfcare Equipment in the amount of \$12,115.04. Director Abernathy made a recommendation to the Board to purchase the 60" Laser S-Series ExMark with mulching kit from STI for \$12,115.04.

**ACTION: A MOTION WAS MADE TO APPROVE THE STREET DEPARTMENT PURCHASING A NEW 60" LASER S-SERIES EXMARK WITH MULCHING KIT FROM STI FOR \$12,115.04.**

Moved by: Tony Corriher, seconded by Ashley Stewart

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

## **6.3 Consider Approval Of Lowering the Ceiling in the Fire Chief's Office Project (Project 25-46)**

Fire Chief Jason Smith provided a brief overview of his request to lower the ceiling in the Fire Chief's office. He explained that the modification is intended to improve HVAC circulation, making the system more efficient and effective. The fire department received two bids for the project. The bids were from Carolina Construction Entities in the amount of \$4,785, and LeFave's Construction in the amount of \$8,300. Chief Smith made a recommendation to the Board to award the bid to Carolina Construction Entities due to cost effectiveness.

Mayor Smith expressed her support for lowering the ceiling, stating that she believes it would be a great improvement. She also praised the effective use of the current space, highlighting how it keeps the Fire Chief in close proximity to both Town Hall and the Fire Department.

**ACTION: A MOTION WAS MADE TO APPROVE THE LOWERING OF THE CEILING IN THE FIRE CHIEF'S OFFICE AND AWARD THE BID TO CAROLINA CONSTRUCTION ENTITIES IN THE AMOUNT OF \$4,785.**

Moved by: Tony Corriher, seconded by Ashley Stewart

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**6.4 Consider Approval to Utilize \$5,000 dollars from the Passive Park Fund Account to Cover Expenses Associated with the DC & Frances Linn Groundbreaking Ceremony, and Corresponding Budget Amendment #23**

Parks and Recreation Director Jessica St. Martin gave a brief overview of the DC & Frances Linn Groundbreaking. She explained that the DCFL Park Committee met in February to discuss specifics for the groundbreaking that is scheduled for May 2, 2025. The DCFL Park Committee decided on a limit of \$5,000 for this groundbreaking which includes catering, stage, chair, and table rentals as well as any decorations needed. The cost estimates shown to the board are based on the highest quotes the committee received, which ensures they are well within the \$5,000 budget.

**ACTION: A MOTION WAS MADE TO APPROVE UTILIZING \$5,000 FROM THE PASSIVE PARK FUND TO COVER EXPENSES RELATED TO THE DC & FRANCES LINN GROUNDBREAKING.**

Moved by: Ashley Stewart, seconded by Tony Corriher

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**ACTION: A MOTION WAS MADE TO APPROVE BUDGET AMENDMENT #23.**

Moved by: Ashley Stewart, seconded by Tony Corriher

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**6.5 Consider Approval of the DCFL Park Bench Options and Sponsorship Price**

Parks and Recreation Director Jessica St. Martin provided an overview of the park bench options and sponsorship pricing for the DC & Frances Linn Park. She shared that during the DCFL Park Committee's February meeting, members evaluated two bench options: the Belson Waldorf Bench, priced at \$2,756.15 per bench, and the Barco Georgetown Bench, priced at \$1,132.69 per bench. Both options are six feet long, maintenance-free, and include a center armrest with durability guarantees. The committee unanimously selected the Georgetown Bench.

Additionally, DCFL Park Committee members voted unanimously to set the sponsorship price at \$5,000 per bench for individuals or businesses, which includes an engraved plaque featuring either the sponsor's name or a dedication.

Mayor Smith requested clarification on the materials used for each bench. Director St. Martin explained that while both have aluminum frames, the Georgetown Bench incorporates recycled wood. Mayor Smith expressed concern that, over time, the wood might deteriorate and lead to structural instability, whereas the all-metal Belson Bench would likely not face that issue.

Aldermen Overcash and Alderman Corriher inquired about the types of benches used in nearby parks in Kannapolis and Salisbury. Mayor Smith confirmed that those cities use the Belson Benches.

Alderman Stewart noted that selecting the Belson Bench would result in lower fundraising potential compared to the Georgetown Bench. While Mayor Smith acknowledged this, she emphasized that the decision should be based on quality and materials rather than cost alone.

The Board continued discussions regarding the most appropriate bench choice.

**ACTION: A MOTION WAS MADE TO APPROVE THE BELSON WALDORF BENCH IN THE AMOUNT OF \$2,756.15 AND THE SPONSORSHIP PRICE OF \$5,000.**

Moved by: Tony Corriher, seconded by Darrell Overcash

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash



**6.6 Consider Approval of Establishing a Parks & Recreations Facilities Manager Position & Accounting Specialist 2 Position Along with Corresponding Budget Amendment #21**

Human Resources Director Madison Stegall provided an overview of two proposed new positions for the Town. The first, a Parks & Recreation Facilities Manager, would be classified under pay grade 16 and would oversee pool operations during the summer season as well as manage the Town's recreational park.

The second proposed position, an Accounting Specialist II, would be responsible for payroll, accounts payable, budget preparation, grants, and audits. Additionally, this role would ensure proper handling of taxes, debt services, and various insurance matters.

Town Manager Michael Ambrose highlighted the necessity of the Accounting Specialist II position, noting that the Town has experienced an increase in power pole accidents. This role would assist in invoicing for damaged poles and coordinating with insurance providers to address these incidents efficiently.

**ACTION: A MOTION WAS MADE TO APPROVE ADDING A PARKS & RECREATION FACILITIES MANAGER AS WELL AS AN ACCOUNTING SPECIALIST II POSITION.**

Moved by: Ashley Stewart, seconded by Tony Corriher

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**ACTION: A MOTION WAS MADE TO APPROVE BUDGET AMENDMENT #21.**

Moved by: Ashley Stewart, seconded by Darrell Overcash

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**6.7 Consider Approval To Surplus The Totaled 2023 Ford Police Explorer (Vehicle# 231) In The Amount Of \$43,818.54, and Corresponding Budget Amendment #22**

Police Chief Matthew Geelen reported that on January 10, 2025, a 2023 Police Explorer (Vehicle #231) was involved in a collision when another vehicle struck its front during snow and ice conditions. The Town's insurance has since declared the vehicle a total loss.

Initially, Selective Insurance offered a settlement of \$28,989, but after negotiations, Town staff secured a final payout of \$43,818.54, which includes the value of the vehicle along with its installed lights and equipment. The estimated damages to Vehicle #231 were reported at \$19,559.98.

**ACTION: A MOTION WAS MADE TO APPROVE THE SURPLUS OF POLICE VEHICLE #231.**

Moved by: Ashley Stewart, seconded by Tony Corriher

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**ACTION: A MOTION WAS MADE TO APPROVE BUDGET AMENDMENT #22.**

Moved by: Ashley Stewart, seconded by Darrell Overcash

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**6.8 Consider Approval of Purchasing a 2025 Ford Explorer from Parks Ford on State Contract Pricing In The Amount Of \$45,491**

Town Manager Michael Ambrose stated that the Town intends to replace vehicle #231 by purchasing a 2025 Ford Explorer from Park Ford at state contract pricing for \$45,491. Manager Ambrose clarified that this amount covers only the vehicle itself and does not include upfitting costs. To accommodate these expenses, Budget Amendment #24 was presented to the Board, allocating \$12,000 for upfitting and \$7,000 for installation.

Police Chief Matthew Geelen noted that the total cost reflects a difference of \$1,672.92 compared to the insurance settlement offered for the Ford Explorer that was declared a total loss.

**ACTION: A MOTION WAS MADE TO APPROVE PURCHASING A 2025 FORD EXPLORER FROM PARKS FORD ON CONTRACT PRICING IN THE AMOUNT OF \$45,491.**

Moved by: Ashley Stewart, seconded by Tony Corriher

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**ACTION: A MOTION WAS MADE TO APPROVE BUDGET AMENDMENT #24.**

Moved by: Ashley Stewart, seconded by Darrell Overcash

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**6.9 Consider Approval of a \$250 Donation to Carolina Drifters**

Mayor Smith praised the Carolina Drifters for their outstanding performance in the 2024 Christmas Parade. She proposed that the Town make a \$250 donation to the group in recognition of their participation.

**ACTION: A MOTION WAS MADE TO APPROVE THE \$250 DONATION TO CAROLINA DRIFTERS.**

Moved by: Tony Corriher, seconded by Ashley Stewart

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**7. OLD BUSINESS:**

**7.1 Consider Approval of the Final Proof for the Landis Walking Map (Project 25-63)**

Parks and Recreation Director Jessica St. Martin informed the Board of the Final Proof for the Landis Walking Map. She explained the sign has a QR code that can be scanned and will take you to a virtual version of the sign. Once the final proof is approved, the sign will be sent to fabrication and should be delivered in 4-6 weeks.

**ACTION: A MOTION WAS MADE TO APPROVE THE FINAL PROOF FOR THE LANDIS WALKING MAP.**

Moved by: Ashley Stewart, seconded by Ryan Nelms

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**7.2 Consider Approval to Award the Town-Wide Street Sign Replacement Project Bid (Project 25-70)**

Town Manager Michael Ambrose explained that Town Staff have worked with the City of Kannapolis on improving the logo spacing on the street signs. The new spacing allows for a larger version of the Towns logo to be present on the signs.

**ACTION: A MOTION WAS MADE TO APPROVE THE NEW STREET SIGNS WITH A LARGER LOGO FROM THE CITY OF KANNAPOLIS.**

Moved by: Darrell Overcash, seconded by Tony Corriher

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**7.3 Consider Discussion of Town Hall Roof Warranty and Painting Update (Project 25-58)**

Town Manager Michael Ambrose informed the Board that Town staff had received feedback regarding the roof warranty. The Town does have an active warranty on the roof, and it would be nullified if the roof were painted or otherwise altered. McElroy Metal did, however, send us a claim denial letter stating that, following a roof inspection, they suggested a cleaning to get rid of any additional color issues we might be experiencing.

**ACTION: A MOTION WAS MADE TO APPROVE TOWN STAFF TO GATHER QUOTES ON CLEANING THE TOWN HALL ROOF.**

Moved by: Tony Corriher, seconded by Ashley Stewart

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**7.3 Consider Approval of Removing the Old Water Tower at Public Works to Make Room for the New Electric Substation**

Town Manager Michael Ambrose provided a concise update regarding the necessity of dismantling the old water tower at Public Works. He noted that Southeastern Engineers contracted by the Town for the construction of the new electric substation has completed its preliminary mapping. This assessment revealed that the location of the existing water tower would obstruct the necessary space for the substation. The proposed solution is for the Town to permit the engineering firm to take down the water tower at their expense, thereby clearing the way for the new electric substation.

**ACTION: A MOTION WAS MADE TO APPROVE SOUTHEASTERN ENGINEERS TO REMOVE THE OLD WATER TOWER AT PUBLIC WORKS TO MAKE ROOM FOR THE NEW ELECTRIC SUBSTATION.**

Moved by: Darrell Overcash, seconded by Tony Corriher

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

**8. REPORTS:**

**8.1 Departmental Reports (Included in the Board Packet)**

**8.2 Financial Report (Included in the Board packet)**

**8.3 Town Manager Report (Included in the Board Packet)**

## 9. UPCOMING EVENTS:

### 9.1 Upcoming Events (Included in the Board packet)

- March 6<sup>th</sup> – Board of Aldermen Work Session Meeting at 5:30PM
- March 17<sup>th</sup> – Board of Aldermen Meeting at 6:00 PM
- March 18<sup>th</sup> – Planning Board Meeting at 6:00 PM
- March 19<sup>th</sup> – Board of Aldermen Budget Retreat from 9AM to 12PM
- April 4<sup>th</sup> – First Downtown Cruise in of the Season 5-9 PM
- April 10<sup>th</sup> - Board of Aldermen Work Session Meeting at 5:30PM
- April 12<sup>th</sup> – Easter Eggstravaganza from 10AM-12PM
- April 14<sup>th</sup> – Board of Aldermen Meeting at 6:00 PM
- April 15<sup>th</sup> – Planning Board Meeting at 6:00 PM
- April 16<sup>th</sup> – Board of Aldermen Budget Retreat from 9AM to 12PM
- April 18<sup>th</sup> – Town Offices Closed in Observance of Good Friday

## 10. CLOSING:

### 10.1 Board Comments

### 10.2 Motion to Adjourn

**ACTION: A MOTION WAS MADE TO ADJOURN AT 7:00 PM**

Moved by: Tony Corriher, seconded by Ashley Stewart

Motion Passed: (4-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms, Darrell Overcash

Respectfully Submitted,

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Madison T. Stegall, Town Clerk