



April 1, 2025

Dear Chief Smith & Jeneen,

We are pleased to announce that the Firehouse Subs Public Safety Foundation Board of Directors has awarded the **Town of Landis, on behalf of Landis Fire Department in Landis, NC** the requested **Variety of Hoses (Excluding Taxes)** valued up to **\$20,400.00**. If your grant award must be approved by a governing body (i.e., your city council or Board of Directors), please add this item to the agenda immediately, and contact us with the meeting date.

PROCUREMENT:

We will contact you no later than Friday, February 21, 2025, to initiate the procurement process. There are two possible methods for procurement, **to be determined by our Foundation:**

- Direct Purchase made by the Foundation
OR
- Memo of Understanding. NOTE: Our Foundation provides funding via ACH transfer only. We are unable to fund a grant award by paper check.

Do not make advanced purchases until you have heard from the Foundation with the next steps. Failure to follow this process will jeopardize your grant award. If you have any fulfillment questions, please email Procurementfoundation@firehousesubs.com.

PUBLIC RELATIONS (PR) NOTES

- PR announcements from your organization regarding the grant award are optional. If you choose to share the good news, please use the attached press release template and/or social media post template and send it back to Foundation@firehousesubs.com for review and approval (allowing for 72 hours turnaround time). *Please do not pitch or post before receiving approval from the Foundation team.*

Firehouse Subs Public Safety Foundation
4600 Touchton Rd. E., Bldg. 100, Ste. 300 • Jacksonville, Florida 32246
Fax: 904.886.2111 • Email: foundation@firehousesubs.com

Use of the Firehouse Subs Public Safety Foundation logo:

- We ask that your organization acknowledges the grant by displaying our Foundation logo on granted items/equipment whenever possible. Our Foundation logo is attached for your convenience. Please note that the final artwork will need to be approved by our Foundation via Foundation@firehousesubs.com before being displayed.

Did you know?

More than 70% of the funds raised for the Firehouse Subs Public Safety Foundation come from the generosity of Firehouse Subs guests and the restaurant brand? Please consider supporting a Firehouse Subs restaurant near you.

We are very excited to assist your organization and ultimately improve the lifesaving capabilities of your community.