



Item Cover Page

MEETING TYPE: Board of Alderman

DATE: January 13, 2025

SUBMITTED BY: Michael D. Ambrose, Town Manager

ITEM TYPE: Consideration

AGENDA SECTION: Considerations

SUBJECT: **Consider Approval of Adding a Water/Sewer Resources Technician Position, Meter Technician Position, and Part-Time Planning, Zoning, Subdivision Administrator Position along with Corresponding Budget Amendment #18**

DETAILS:

Consider the approval of adding a Water/Sewer Resources Technician Position and a Meter Technician Position under salary grade 15 to the Public Works Department. According to the NCDEQ, the Town has reached 5,510 residents which requires staff to double the amount of water sample testing beginning December 1st, 2024. Additionally, several hundred locates are being requested from staff monthly, and meter tampering has been on the rise over the past year. Due to the increased work load, staff have been unable to complete capital projects, change out meters, or special projects for new development. These new positions would help to strengthen the Water/Sewer and Electric Departments by being able to keep up with deferred maintenance on our systems.

Additionally, Consider the approval of a Part-Time Planning, Zoning, Subdivision Administrator Position with a pay range of \$30-\$35 per hour. This position brings all Planning and Zoning Staff under the direction of the Town.

Budget Amendment #18 will be needed to account for these added positions.