



## WORK SESSION

Thursday, February 08, 2024 at 5:30 PM

Landis Board Room

## MINUTES

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**PLEASE SILENCE ALL CELL PHONES**

**Present:** Mayor Meredith Bare Smith, Mayor Pro-Tem Ashley Stewart, Alderman Tony Corriher, Alderman Ryan Nelms

**Absent:** Alderman Darrell Overcash

**Staff Present:** Town Manager Michael Ambrose, Human Resources Director/Town Clerk Madison Stegall, Finance Director Jeneen McMillen, Deputy Town Clerk Angie Sands, Town Attorney Rick Locklear, Public Works Director Joe Halyburton, Chief of Police Matthew Geelen

### 1. INTRODUCTION:

#### 1.1 Call Meeting to Order

Mayor Smith called the meeting to order at 5:30PM.

#### 1.2 Welcome

Mayor Smith welcomed those in attendance.

#### 1.3 Adoption of Agenda

**ACTION: A MOTION WAS MADE TO ADOPT THE AGENDA AS PRESENTED.**

Moved by: Ashley Stewart, Seconded by: Tony Corriher

Motion Passed: 3-0

Voting for: Tony Corriher, Ashley Stewart, Ryan Nelms

### 2. CONSIDERATIONS:

2.1 Consider Discussion of the Agenda Packet for February 12, 2024, Regular Scheduled Meeting in Order to Provide Opportunities for Board Members to Study Issues, Gather and Analyze Information, and Clarify Direction for Staff

**02/12/24 Agenda Items Discussed: (The Agenda for 02/12/24 was discussed sequentially, only items that were deliberated will be mentioned below).**

## **2.2 Consider Approval of Purchasing Additional Meter Transceiver Units**

Town Manager Michael Ambrose gave some discussion on how MXU systems were coming to the end of their life span, and the town will need to replace them soon. Mayor Pro-Tem Ashley Stewart asked if replacing the MXU's was already in the budget. Manager Ambrose confirmed that this expenditure was in the current budget.

## **6.2 Consider Approval of New Lake Corriher Park Signs**

Mayor Smith discussed how Harwood Signs provided samples of the different post and sign options so the Board could see which materials would be used for the signs. Harwood Signs would be using two posts to hold the signs instead of one post. Willie B. Moore Signs and Harwood Signs would be using 6mm material for the signs, and Broome Sign Company would be using 3mm. Harwood Signs and Willie B. Moore Signs would be concreted in. Broome Sign Company did not express if their signs would be concreted in. Alderman Nelms asked staff to include the sign sizing chart in the packet for the February 12, 2024, meeting.

## **7.1 Departmental Reports (Included in the Board packet)**

Mayor Smith asked if parks were not claiming the 4-door truck that they have since the mileage was not on their department report. Town Manager Michael Ambrose stated that the vehicle was showing in their department and has not been moved and would ensure the vehicle is added to their report.

Mayor Smith commented on how good the new tags on the Police vehicles look. Town Manager Michael Ambrose said that it helps identify the Officer.

Manager Ambrose and Mayor Smith discussed the traffic study that would be conducted by the NCDOT going on at E Mills and Ryder Ave due to accidents in that area.

### **2.2 Consider Motion to Enter Closed Session Pursuant to N.C.G.S.143-318.11(a)(4) to Discuss Economic Development**

**ACTION: A MOTION WAS MADE TO ENTER CLOSED SESSION PURSUANT TO N.C.G.S. 143-318-11(a)(4) TO DISCUSS ECONOMIC DEVELOPMENT.**

Moved by: Ashley Stewart, Seconded by: Ryan Nelms

Motion Passed: (3-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms

Closed Session was held in the Executive Conference Room.

**ACTION: A MOTION WAS MADE TO ADJOURN THE CLOSED SESSION.**

Moved by: Ashley Stewart, Seconded by: Tony Corriher

Motion Passed: (3-0)

Voting For: Ashley Stewart, Tony Corriher, Ryan Nelms

## **3. CLOSING:**

### **3.1 Motion to Adjourn**

**ACTION: A MOTION WAS MADE TO ADJOURN AT 6:17 PM.**

Moved by: Tony Corriher, Seconded by: Ashley Stewart

Motion Passed: 3-0

Voting For: Tony Corriher, Ashley Stewart, Ryan Nelms

Respectfully Submitted,

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Madison T. Stegall, Town Clerk