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MEETING TYPE: Board of Alderman

DATE: November 12, 2024

SUBMITTED BY: Madison Stegall, HR Director/Town Clerk

ITEM TYPE: Consideration

AGENDA SECTION: Considerations

SUBJECT: **Consider Approval of Adding Employee Voice Module to Paylocity**

DETAILS:

Consider the approval of adding an Employee Voice module to Paylocity. Employee Voice is a comprehensive solution that allows organizations to continuously collect feedback, analyze and share insights, and act on those insights to improve employee engagement and retention. Employee Voice can improve employee engagement by providing a forum for employees to share their thoughts, opinions, and feedback with the organization. This module can also help to actively identify areas of strength and weakness and to make informed decisions about how to improve the employee experience. Additionally, Employee Voice can help to foster transparency and trust within the organization by providing a safe and confidential way for employees to share their thoughts and opinions. This module also allows for Open Surveys which fully supports anonymous submissions, and will route the employee through an external link where they will be asked to complete a CAPTCHA, to help prevent spam, before they can complete the survey. The information will still feed back into Paylocity, but the employee will not be using any of their credentials to complete the submission. Since this module is through Paylocity, it gives our employees a convenient way of responding through a platform they are already familiar with. The current annual price for Employee Voice is \$2,343.60.