



Personnel Policy
Holidays Amendment
Article VII Section 2

Updated: January 10, 2022

Holidays

The following days, and other such days as the Board of Alderman may designate, are holidays with full pay for employees for the Town.

New Year's Day	Independence Day
Martin Luther King Jr. Day	Veterans Day
Good Friday	Thanksgiving (Thursday & Friday)
Memorial Day	Christmas (see schedule below)
Labor Day	One day of employees choice

When a holiday falls on a Saturday or Sunday, Monday shall be observed as a holiday except for Christmas.

When Christmas falls on:	Work Days Off:
Sunday	Monday and Tuesday
Monday	Monday and Tuesday
Tuesday	Monday, Tuesday and Wednesday
Wednesday	Tuesday, Wednesday, and Thursday
Thursday	Wednesday, Thursday, and Friday
Friday	Thursday and Friday
Saturday	Friday and Monday