



WORK SESSION

Thursday, February 06, 2025 at 6:00 PM

Landis Board Room

MINUTES

PLEASE SILENCE ALL CELL PHONES

Present: Mayor Meredith B. Smith, Alderman Tony Corriher, Alderman Ryan Nelms, Alderman Darrell Overcash

Absent: Mayor Pro-Tem Ashley Stewart

Staff Present: Town Manager Michael Ambrose, Deputy Town Clerk Angie Sands, Deputy Town Clerk Maddalyn Shuffler, Town Attorney Rick Locklear, Police Chief Matthew Geelen, Fire Chief Jason Smith, Public Works Director Blake Abernathy, Parks And Rec Director Jessica St. Martin, Planning, Zoning, & Subdivision Administrator Phil Collins

1. INTRODUCTION:

1.1 Call Meeting to Order

Mayor Smith called the meeting to order at 6:00 PM.

1.2 Welcome

Mayor Smith welcomed those in attendance.

1.3 Adoption of Agenda

ACTION: A MOTION WAS MADE TO ADOPT THE AGENDA AS PRESENTED.

Moved By: Tony Corriher, seconded by Ryan Nelms

Motion Passed: 3-0

Voting For: Darrell Overcash, Tony Corriher, Ryan Nelms

2. CONSIDERATIONS:

2.1 Consider Discussion of the Agenda Packet for the February 10, 2025, Regular Scheduled Meeting in Order to Provide Opportunities for Board Members to Study Issues, Gather and Analyze Information, and Clarify Direction for Staff

6/6/25 Agenda Items Discussed: (The Agenda for 2/10/25 was discussed sequentially, only the items that were deliberated will be mentioned below)

5.3 Consider Approval to Award the Town-Wide Street Sign Replacement Project Bid (Project 25-21)

Town Manager Michael Ambrose gave a brief overview of the street sign replacement project. He explained that his office had been working closely with the City of Kannapolis to partner with them for this project as they have an in-house sign shop and can have all the signs made locally. The City of Kannapolis had the cheapest offer out of others that were gathered in this process. Manager Ambrose explained to the Board that during this project we would need to upgrade our street signs to be in compliance with DOT guidelines meaning each sign would need to be 9x36 inches on all roads that have a speed limit above 25 MPH. The City of Kannapolis had the cheapest offer out of others that were gathered in this process, the City of Kannapolis has worked with the Town on costs and has given us an estimate of \$56.15 per sign. Due to the size of the DOT required signs, we would also need to purchase casings to enclose these signs to protect them from the elements which can also be made by the City of Kannapolis and are estimated to be around \$42,000.00 for the 400 street signs needed.

5.5 Consider Approval to Award the Code Enforcement Contract Bid

Town Manager Michael Ambrose gave a brief overview of the Towns Code Enforcement Contract. He explained that the Town had put out an RFQ for Code Enforcement and only received one response from Alliance Code Enforcement LLC. Alliance Code Enforcement LLC has a rate of \$50.00 per hour and would be contracted for 10 hours per week. This change in contractors will increase our Code Enforcement from 17.33 hours a month to 40 hours a month. Manager Ambrose explained that he recommends awarding the bid to Alliance Code Enforcement LLC but having their contract expire on June 30, 2025, which allows time for staff to ensure we would like to continue with this vendor.

Mayor Meredith Bare Smith explained that she has had several Town citizens explain to her how proud they are of the town's work on cleaning up so many properties and their work downtown. She expressed her gratitude to the Town and staff for their hard work in these areas.

5.6 Consider Approval to Award the Town Wide Seasonal Banners Project Bid (Project 25-06)

Town Manager Michael Ambrose gave a brief overview of the proposed Town Wide Seasonal Banners. Manager Ambrose explained that Town staff had been working with MOSCA designs on this project and renderings. Each sign option will come with two different designs and there will be eleven of each design (22 total for each design).

Mayor Meredith Bare Smith explained that she was happy with the banners but requested some verification on colors and sayings. Discussion was had between Board members and Manager Ambrose on other renderings and ideas for the Towns' banners.

6.1 Consider Approval of the Routes for the Town of Landis Walking Map (Project 25-63)

Parks and Recreation Director, Jessica St. Martin gave a brief update and overview of where the Town was at with the walking map. She explained the need to rename the current "gold" and "red" loop.

Discussion was had between Board members and Director St. Martin about names and ideas for the loops and map. Ideas for the loop name included "Raider Loop", "Raiders Way", "Raiders Route", "Yellow Jacket Loop", "Yellow Jacket Way", "Raiders Run", and "Discover Landis Walking Map".

3. CLOSING:

3.1 Motion to Adjourn

ACTION: A MOTION WAS MADE TO ADJOURN THE MEETING AT 6:54 PM.

Moved by: Darrell Overcash, seconded by Tony Corriher

Motion Passed: 3-0

Voting For: Ryan Nelms, Tony Corriher, Darrell Overcash

Respectfully Submitted,



Madison T. Stegall, Town Clerk

DRAFT