



PLANNING BOARD

Tuesday, November 14, 2023 at 6:00 PM
Landis Board Room

MINUTES

PLEASE SILENCE ALL CELL PHONES

1. CALL TO ORDER:

The meeting was called to order at 6:01pm by Chairman Ryan Nelms

2. DETERMINATION OF QUORUM:

Members Present: Chairman Ryan Nelms, Vice-Chair Catherine Drumm, Member Mark Bringle, Member Beryl Alston, Member Jade Bittle

Members Absent: Roxanne Barnes

Staff Present: Planning, Zoning & Subdivision Administrator Rick Flowe, Deputy Clerk Angie Sands

Citizens Present: Nadine Cherry

3. PLEDGE OF ALLEGIENCE:

Chairman Ryan Nelms led those in attendance in the Pledge of Allegiance.

4. RECOGNITIONS AND ACKNOWLEDGMENTS:

Chairman Ryan Nelms was recognized for being elected as a Board of Alderman member by both Jade Bittle and Rick Flowe.

Jade Bittle also asked for remembrance of the Fire Department due to two deaths of family members.

Chairman Ryan Nelms thanked Planning, Zoning & Subdivision Administrator Rick Flowe and the Planning Board for showing service to the town.

5. CHANGES TO (IF ANY) AND APPROVAL OF AGENDA:

A motion was made by Bittle to adopt the Agenda as presented, seconded by Drumm, passed unanimously (5-0).

6. APPROVAL OF MINUTES FOR MEETING(S):

6.1 Consider Approval of Special Called Meeting Minutes from October 23, 2023

A motion was made to approve the minutes from October 23, 2023, by Drumm, seconded by Bittle, passed unanimously (5-0).

7. OLD BUSINESS:

7.1 Periodic Review and Update per NCGS 160D-501(a) to Town Plan 2040 - Comprehensive Land Use Plan and Future Land Use Map: Small Area Planning for Downtown Landis Revitalization:

i. Existing conditions & Site analysis

Planning, Zoning & Subdivision Administrator Rick Flowe discussed the Downtown Master Plan Concept 1- Rear Parking that would be behind the buildings on S. Central and the alley way. This would give extra parking to the town and employees.

8. New Business:

8.1 None

9. Planning Board Discussion of Meeting Dates for Next Six (6) Months:

Discussion of meeting dates for the next seven (7) months was had amongst members and Flowe. The Planning Board agreed on the following meeting dates: 12/12/2023, 1/9/2024, 2/13/2024, 3/12/2024, 4/9/2024, 5/14/2024, 6/11/2024.

10. ADJOURNMENT:

A motion was made to adjourn the meeting at 6:42PM by Bittle, seconded by Alston, passed unanimously (5-0).

Respectfully Submitted,

Angie Sands, Deputy Town Clerk