

FIRE DEPARTMENT STAFFING GRANT

Between

Rowan County
(County)

And

_____ Fire Department
(Department)

Whereas, Rowan County has appropriated funding to a grant program to provide staffing of fire departments that are contracted to provide fire department response in Rowan County.

Whereas, the purpose of this agreement is to provide financial assistance to the Department to assist that entity in providing initial or increased staffing of their fire department with appropriately certified personnel to provide immediate response to emergency situations that the department is called upon to respond to;

And, Whereas, National, State and local trends have shown a decline in enrollment for fire service organizations and current conditions require some to be employed outside their fire districts, such that a situation can exist that a fire department can see delayed response times due to lack of personnel available to respond, and it is deemed to be in the public interest to have dedicated personnel available to respond to a call for aid in order to provide safety to life and property;

Now, therefore, in consideration of the mutual covenants contained herein by and between the parties hereto, it is agreed as follows:

1. The County, upon execution of this agreement and upon confirmation that all items required by Rowan County are in place at the Department, will provide funding in the amount up to \$10,000 during the 2025/2026 fiscal year for the sole use of staffing of personnel at the Department for emergency responses. The county will make a one-time payment within 30 days of receipt of the Department's most recent/FY25 annual audit.
2. The Department will provide staffing at its facilities.
3. The Department will maintain a record of how the funds are being used to support staffing. The Department will make this record available for review and approval by the Rowan County Emergency Services Chief upon request.
4. It shall be the responsibility of the Department to ensure that all personnel funded under this grant are qualified persons with appropriate training and

experience required to fulfill the job requirements. The Department assumes all responsibility and liability for the conduct and actions of the personnel, up to the limits required by law, when such person is engaged as an agent of the Department.

5. Any positions funded under this grant are sole staff members of the Department hiring them and are in no way considered employees of Rowan County Government.
6. The Department shall be responsible for paying all salaries, wages, bonuses, or other compensation including, but not limited to worker's compensation, insurance, and retirement benefits, for its staff. The Department shall submit a final financial report to the County within thirty (30) days of the grant's end date of June 30, 2026. Additionally, within thirty (30) days of a request from the County, the Department shall provide to the County a FY26 Financial Statement/Audit as set forth in N.C.G.S. § 55A-16-24(a) which reflects the amount of funds received from the County and how those funds were used.
7. The Department is responsible for all aspects of personnel management concerning any positions funded by this grant, including, but not limited to, hiring, termination, wages and compensation, scheduling, orientation and training.
8. Either party may terminate this agreement without cause after expiration of a thirty (30) day written notice to the other party. Unused grant funds will be returned to the County upon termination of this agreement.
9. The County Emergency Services Chief will make periodic inspections of all departments participating in this grant to determine continued compliance with this agreement and, with regard to the contract to provide tax district fire service. The Emergency Services Chief's Office may withhold funding if the Department is out of compliance with either agreement.

{INSERT SIGNATURE PAGE}

{INSERT FOR FIRE DISTRICT SIGNATURE PAGE}

IN WITNESS, the County has caused this instrument to be signed by its County Manager and attested by the County Clerk with its seal affixed, and the Department has likewise caused this instrument to be signed in its name, attested by its chief executive officer with its seal affixed, effective on the date the second party signed but both pursuant to the authority given by their respective governing bodies.

ROWAN COUNTY

[AFFIX SEAL]

By: _____
(County Manager)

Date: _____

Attest: _____
(Clerk)

Date: _____

RECIPIENT

By: _____
(Board President)

Date: _____

Attest: _____
(Fire Chief)

Date: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____ Date: _____
(Finance Director, Rowan County, NC)

{INSERT FOR MUNICIPALITY SIGNATURE PAGE}

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ROWAN COUNTY

By: _____
(County Manager)

Date: _____

[AFFIX SEAL]

Attest: _____
(Clerk)

Date: _____

RECIPIENT

By: _____
(Authorized Representative)

Date: _____

Attest: _____
(Clerk)

Date: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____ Date: _____
(Finance Director, Rowan County, NC)