

WILDLAND FIRE MANAGEMENT OPERATING PLAN

PREAMBLE

Plan is hereby made and entered into by and between the parties pursuant to the current Master Cooperative Wildland Fire Management and Stafford Act Response Agreement (Agreement) and the 23 state/county interagency agreements referenced in their respective sub-geographic operating plan. This Sub-Geographic Operating Plan further referenced as OP, inclusive of any referenced attachments of Exhibits, is tiered to the Agreement. A formal modification to the Agreement is unnecessary but shall not contradict the Agreement.

PURPOSE

This is a Sub-Geographic Area Operating Plan (OP) meant to address issues affecting cooperation, interagency working relationships and protocols, financial arrangements, and joint activities across the State of Wyoming. The OP details operating procedures applicable across the State and those applicable to specific districts. Procedures applicable to specific districts are included in Attachments (A, B, C, D, and E), District Specific Procedures, which are incorporated herein by this reference. Signatories to this OP agree to the procedures applicable across the State and to those applicable to their specific district.

RECITALS

Stafford Act Responses and related National Response Framework (NRF) activities will be accomplished utilizing established dispatch coordination concepts. Situation and damage assessment information will be transmitted through established fire suppression intelligence channels. Jurisdictional Entities are responsible for all planning documents i.e., land use, resource and fire management plans and decision support documents, for a unit's wildland fire and fuels management program. Protecting Entities implement the actions documented and directed by the appropriate planning documents and decision support documents for initial and extended attack on wildfire incidents. They provide the supervision and support including operational oversight, direction and logistical support to Incident Management Teams:

INTERAGENCY COOPERATION

Interagency Dispatch Centers:

The entities agree to participate in the neighborhood dispatch system. The Entities give authority to the interagency dispatch center to provide the services requested in support of the appropriate center's charter and operating plan. Interagency Dispatch Centers will work together to ensure a positive communication flow and closest available resources will be utilized within capability. For specifics, see individual district attachments.

Mobilization Process for State and County Resources:

When resources, statused in IROC, are ordered from their local dispatch center for initial attack, it is their responsibility to notify their respective Interagency Dispatch Center of their assignment. It is also their responsibility to notify the respective Interagency Center when they return home.

Standards:

Non-Federal Firefighter Qualifications:

1. Qualifications for local resources utilized for fire suppression within that respective county will meet local standards.
2. Except for County-to-County resources, all resources ordered through an interagency dispatch center will meet NWCG 310-1 standards. Certification for positions are in accordance with the Wyoming Redcard Manual. The BLM National Office has mandated that the following statement be in all fire Operating Plans that include BLM lands nationwide:

BLM will ensure the following minimum required elements are included in the agreement:

- I. Local fire department personnel responding to incidents on BLM lands must:
 - a. Be 18 years of age or older
 - b. Have and use the required personal protective equipment (PPE) found in the Interagency Standards for Fire and Fire Aviation Operations ("Red Book" Ch.7);
 - c. Have a basic level of wildland fire training. The National Wildfire Coordinating Group (NWCG) course S-190 and S-130 are recommended, both courses can be modified to fit local needs.
2. Pre-identified incident communication protocols will be established and followed (e.g., frequencies plans, points of contact, and interoperable radiohardware).
3. The Incident Command System (ICS) will be used to manage all incidents.

The minimum elements are critical to ensure safe and effective response to wildfires. While on a Federal incident, local fire department leadership is responsible to only deploy personnel that are in compliance with these minimum elements.

PREPAREDNESS

Protection Areas and Boundaries:

If applicable, each entity will provide a Protection Area Map to be included in district specific attachments.

Reciprocal (Mutual Aid) Fire Assistance: Mutual Aid Period will be up to 24 hours and counties will provide their mutual aid periods in their respective sub-geographic OP. For incidents that exceed the reciprocal period, no mutual aid will apply, and all costs will be collected from the beginning of the incident and it should be noted in the Cost Share Agreement

WSFD:

WSFD shall assume cost of its ground related resources. This shall not be construed as automatic 24- hour dispatch. Any deviation or variation will be at the discretion of the WSFD Fire Duty Officer or their designee. An exception to the 24-hour reciprocal period (Mutual Aid) is the Wyoming State Helitack, provisions are as follows:

1. Wyoming State Forestry Division (WSFD) shall assume costs of its ground initial attack resources
2. To promote safe and aggressive initial attack, fires on all jurisdictions that pose an imminent threat to State and/or Private lands: WSFD shall assume all associated costs of the Wyoming State Helitack for a full operational period to be determined by the WSFD Fire Duty Officer. Federal/other out of state personnel assigned to the Helitack will be considered Reimbursable Assistance.
3. Fires on Federal lands or those fires that pose no imminent threat to State and/or Private land, WSFD may seek reimbursement for costs associated with the Wyoming State Helitack.
4. Rates for the Helicopter and supporting costs shall be distributed upon execution of the contract.

Agreements/Memorandum of Understanding (MOUs) for Fire Suppression Responsibilities:

Agreements/MOUs between entities establishing fire suppression responsibilities will be recognized by this Operating Plan. Entities providing this protection may represent the interest of the jurisdictional entity whose lands are being protected. Unless specified otherwise, the lands protected under Agreement/MOU will be afforded the same conditions/terms as the protecting entity's lands (i.e., mutual aid periods, etc.). All signatories to this Operating Plan will be notified, in writing, of changes or modifications to fire suppression responsibilities by the entity providing protection at the time of an approved Agreement/MOU. On fires that threaten, or involve, the Wildland Urban Interface, the County's Community Wildfire Protection Plan should be referred to for suppression priorities and other information that could prove beneficial to the suppression efforts.

Joint Projects and Project Plans:

These projects may involve such activities as prescribed fire/fuels management, preparedness, fire analysis/planning, rehabilitation, training, prevention, public affairs, and other beneficial efforts in support of interagency fire management. Implementation of such projects will require a separate, local agreement, or other appropriate written documentation executed by the authorized signatures of the involved Parties. This may include a Supplemental Project Agreement.

Fire Prevention/Education /Mitigation:

The Entities agree to cooperate in the development and implementation of fire prevention/education/mitigation programs. Entities will collaborate on ways to prevent unwanted wildfires. This program will have an overarching goal of lessening the risk of wildfire impacts to the public and private land and structures especially in the WUI.

Fire Restrictions:

Fire Restrictions and/or Closures will be communicated and coordinated between the Entities to include initiating, implementing, and lifting.

Prescribed Fire (Planned Ignitions) and Fuels Management:

- I. Fuels management and prescribed fire projects will be coordinated with the Entities to this agreement.
 2. Wildland fires(s) resulting from escaped prescribed fires at the direction or under the supervision of one of the Entities to this agreement shall be the responsibility of that Entity. All suppression costs exclusive of reciprocal periods shall be borne by the responsible Entity. The responsible agency on federal lands shall be the jurisdictional agency. An Entity may take appropriate suppression action when lands under its protection responsibility are involved in or threatened by the fire. Such suppression action may be taken on its own initiative or at the request of the responsible Entity. An Entity may take appropriate suppression action, at the request of the responsible Entity, when lands under its protection are not involved in or threatened by the fire. The responsible Entity shall reimburse the other Entity for all suppression costs incurred in accordance with this clause.
 3. Escaped prescribed fires ignited by individual(s) not party to this agreement will be considered as wildland fires requiring suppression action under the terms and conditions of this agreement.
 4. Entities agree to share and reimburse, according to the rates established in the Wyoming Wildland Fire Resource Mobilization Guide for resources used on prescribed fire projects, based on availability, qualifications, and need. For Forest Service prescribed fire projects, a separate agreement will be executed.
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Smoke Management:

Within their authorities, the Parties to this Agreement agree to cooperate in smoke management efforts. The Wyoming Department of Environmental Quality, Air Quality Division, Smoke Management Program has access to the Wyoming State Forestry Division Wildfire Reporting Program and will assist in the coordination of smoke management within the state in support of the Wyoming Air Quality Standards & Regulations Chapter 10, Section 4, Smoke Management Requirements.

OPERATIONS

Fire Notifications and Reporting:

All fires and initial action on or near private, State or Federal land under the protection of an Entity to this agreement will be reported as soon as possible to the protecting Entity through the appropriate Interagency Dispatch Center and further instructions agreed upon. The appropriate Interagency Dispatch Center will in turn, notify the appropriate Entity of all fires within their respective fire District boundaries.

Initial Attack:

If one or more Entities to this agreement arrive on initial attack, the first Entity on the scene will assume command or what is mutually agreed upon between those entities first arriving to the incident. Once protection responsibilities are established, the protecting Entity will either assume command or request a supporting Entity to do so.

Independent Action on Lands Protected by Another Entity:

Nothing herein shall prohibit any Entity, on its own initiative, with notification and coordination with the protecting Entity and without requesting reimbursement from going upon lands known to be protected by another Entity to engage in suppression of wildland fires, when such fires are a threat to lands within that Entity's protection responsibility.

Special Management Considerations:

Special provisions will be defined in district attachments to the Operating

Plan Heavy Equipment Use

Heavy equipment use special provisions will be defines in district attachments to the Operating Plan.

Use of Aerial Retardant on Federal Lands

Pursuant to agency policy, each federal management unit has identified areas where aerial retardant may not be applied, unless a decision by the Incident Commander determines that human life or safety is threatened, and retardant will mitigate that threat. These areas are identified on a map for each unit and may include areas within 300 feet of waterways (streams and lakes); where threatened, endangered, or sensitive species habitat occurs that could be impacted by retardant; and/or where cultural resources exist that have been identified for exclusion from retardant. If retardant is applied in these areas, the agency administrator must be notified for reporting requirements to be met.

Special Lands Designations

On Wilderness lands (Congressional Designated, Wilderness Study Areas, and Recommended/Proposed/Potential Wilderness), and Areas of Critical Concerns (BLM) special tactics must be used. No motorized equipment may be used without proper approval including chainsaws, portable pumps and helicopter landings. Minimum Impact Suppression Tactics (MIST) will be utilized in order to minimize adverse impacts of management actions. Fire management resources will be advised of this and briefed on MIST. Sage Grouse - General Habitat, Priority Habitat and Sagebrush Focal Areas are identified as high value areas to protect from disturbances from wildfires. Aggressive actions and coordination will be taken on all wildfire incidents with these identified areas.

Decision Process:

Escaped Fires or Fires Threatening Other Jurisdictions

The Protecting Agency taking fire suppression action will contact the other protecting Entities as soon as possible after a fire escapes or threatens to escape initial attack near intermingled ownership (defined as different ownership within 1 mile of the fire or it is anticipated that other ownerships may be involved) and a Unit Administrator Group (see Glossary) will be assembled by the hosting Entity to represent the jurisdictional Entities involved with that fire. For a list of the designated representatives for creating a unit administrator group, see the directory in (Attachment A, B, C, D, and E)

1. Guidelines for assembling the Unit Administrator Group:
 - a. A wildland fire that escapes initial attack or threatens other jurisdictions.
 - b. The fire is to be determined at a Type III or higher complexity level.
 - c. Containment is not anticipated before the next burning period.
2. The Unit Administrator Group's functions is:
 - a. To participate in development and approval of wildfire decision documents for managing a fire incident in accordance to each agency's policy, including mop-up, suppression repair, rehab, and patrol.
 - b. To recommend to the appropriate Line Officer(s) the level at which the incident should be managed.
 - c. To prepare a Delegation of Authority for Line Officer(s) signature.
 - d. To act as the representative for the respective Entity.
 - e. To develop incident management objectives and agree on management actions needed.
 - f. To initiate a written cost share agreement for Line Officer(s) approval with signatures prior to the end of the fire. (See Example in Wyoming Wildland Fire Resource Mobilization Guide)
 - g. To agree to all expenditures whenever the suppression plan must be modified including mop-up, rehab and patrol after demobilization of the fire.
 - 1) The Incident Commander/Unified Command will provide the Unit Administrator Group with an estimated fire cost daily.
 - 2) The Incident Commander/Unified Command and the Unit Administrator Group will reach mutual agreement when the fire situation is such that the group can be demobilized.

Delegation of Authority:

It is recognized that initial attack and rapidly expanding incidents often involve multi-jurisdictions. Determining the appropriate jurisdictions and obtaining delegations of authority in an efficient and effective manner is often difficult and may be further hampered by the remoteness of incidents in relationship to Entities having authority and jurisdictional responsibility.

The Entities which are party to the Operating Plan agree that initial attack delegation will be valid until a qualified incident commander from the entity having jurisdiction is on scene, or a revised or updated incident specific delegation of authority is signed. The Incident Commander being delegated authority should be confirmed through the dispatch log for that position from the Interagency Dispatch Center. Incidents that have been declared as exceeding initial attack and transition to extended attack should have an incident specific delegation of authority in place as soon as possible.

Preservation of Evidence/Fire Cause Determination:

Each Entity is responsible for investigating and taking appropriate law enforcement action for all fires on lands under their jurisdiction. The initial attack Incident Commander will take all responsible precautions to preserve evidence found, including protection of the area of origin until such time as the fire origin and cause investigation occurs. Entities shall render mutual assistance in investigation

and law enforcement activities and in court prosecutions to the fullest extent possible. Each Entity shall be responsible for fire-related law enforcement activities on wildfires that originate on their respective lands. To the extent permitted by Federal and State law the protecting Entity will provide investigation files relative to the fire to the Jurisdictional Entity for legal action and/or prosecution.

USE AND REIMBURSEMENT OF INTERAGENCY FIRE RESOURCES

Cost Share Agreement:

In situations where an incident encompasses land under the protection or jurisdictional responsibility of more than one Entity and the fire has exceeded the mutual aid period, a cost share agreement should be initiated prior to fire being declared controlled. If beyond the mutual aid period, it is recommended that agencies document why a cost share was not used.

For incidents that go beyond the reciprocal period (mutual aid) it should be noted in the Cost Share Agreement that reciprocal (mutual aid) period will not apply; all costs will begin at the start of the incident, unless otherwise specified by an individual district attachment. (i.e., For the sake of this cost share agreement, all cost will be collected from the beginning of the incident and no mutual aid period will apply.)

Private Lands:

Costs associated with the protection of privately owned land and structures are the responsibility of the local Entity that has jurisdiction for the private property.

Costs associated with the suppression of wildland fire on private land or structure protection of private structures against an active threat from an ongoing wildland fire are the responsibility of the protecting entity that has jurisdiction for that private property. These costs may be considered for inclusion in the cost-share agreement for a wildland fire incident.

Federal Lands w/Private Structures:

The structure protection of privately owned structures on federal lands against an active threat from an ongoing wildland fire are the responsibility of the protecting local Entity that has jurisdiction for the private structures. Structure protection responsibilities of the protecting local

Entity includes actions taken directly on the structure or the immediate area surrounding the structure. The federal agencies will be responsible for the cost associated with keeping the fire from reaching the structures. These costs may be considered for inclusion in the cost-share agreement for a wildland fire incident.

State Trust Lands w/Private Structures:

The structure protection of privately owned structures on state trust lands against an active threat from an ongoing wildland fire are the responsibility of the protecting local fire service Entity that has jurisdiction for the private structures. Structure protection responsibilities of the protecting local fire service Entity include actions taken directly on the structure of the immediate area surrounding structure. Wyoming State Forestry Division will be responsible for costs associated with keeping the fire from reaching the structures. These costs may be considered for inclusion in the cost-share agreement for a wildland fire incident.

Training:

The Entities party to this agreement will coordinate wildland fire training locally, within the county, state and the Geographic Area.

Communication Systems:

Communication frequencies to be used for initial attack are included in each district's attachment. All Entities will utilize the current year Standard Air to Ground naming convention adopted by the National Interagency Incident Communication Division. All Entities to this agreement give permission for the use of their respective entities radio frequencies for emergency use only.

Aviation Operations:

1. Aerial resources may be used with prior approval of the jurisdictional Entity unless otherwise specified under "Special Management Considerations" of this plan.
2. Aerial resources will be paid for by the requesting Entity if prior approval has not been obtained.
3. Air to air and air to ground frequencies with designated ground contacts need to be established with dispatch.
4. Aviation use will be requested through the appropriate interagency dispatch center.

Billing Procedures:

A. Out of State:

1. Federal Agencies will not bill each other for fire suppression. See Section C for State and County billings.
2. When non-federal resources respond to incidents outside the State of Wyoming, bill should be submitted to WSFD Headquarters.
3. Wyoming State Forestry Division will audit, may reimburse, and forward all completed bills for services to the Forest Service under these qualifying conditions:
 - I. When non-federal resources respond to incidents which are outside the State of Wyoming but are within USDA Forest Service Jurisdiction.
 - II. When the USDA Forest Service is the Lead Agency for Payment. All completed bills will then be sent to the appropriate Forest Service at the address listed in Section C.
4. When non-federal resources respond outside the State of Wyoming to incidents that are under US DOI Jurisdiction or where the US DOI is the Lead Agency for Payment, Wyoming State Forestry Division will audit, may reimburse, and forward all completed bills for services to the appropriate DOI Agency at the address listed below in Section C.
5. Payment Due Dates: All bills will have a payment due date 30 days after the date of issuance. If payment cannot be made before the 30 days expire, then a 30-day extension, with oral or written justification, may be requested. Voucher difference statements will accompany any payment made that is different than the amount billed.
6. Disputed Billings: Written notice that a bill is contested will be mailed to the billing agency within 30 days of issuance of the final bill and will fully explain the area of dispute. Contested items will be resolved within the designated waiver period.
7. All supporting Entities are subject to examination and audits.
8. In order to receive EFT payments, Wyoming counties shall register in SAM, www.sam.gov, and follow the instructions online.

B. In-State:

1. When State or County resources are used and the fire management activity is within the State of Wyoming, the State or County will bill either: WSFD or the protecting host unit.
 2. When the State is the jurisdictional Agency, the Federal Agencies will submit their individual billings to the State and the State will reimburse each individual Agency. When the County is the jurisdictional entity, the Federal Agencies may submit their individual billings to the County and the County will reimburse each individual Agency.
 3. Payment for Wyoming State/County resources will be made direct to the appropriate State/County identified in the billing. The State will coordinate billing questions or disputes with the appropriate County.
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- C. **Billing Addresses:** All bills for services provided to the Wyoming State Forestry Division or to Counties will be submitted to addresses identified in the Appropriate Operating Plans or as listed below:

All bills for services provided to **Wyoming State Forestry Division** will be submitted to:

Wyoming State Forestry Division
Headquarters Office
5500 Bishop Blvd.
Cheyenne, WY 82002

All bills for services provided to a **County in Wyoming:**

Refer to the Wyoming Wildland Fire Resource Mobilization Guide on the following website for the County are you to bill: <http://wsfd.wyo.gov/fire-management/fire-business>

All bills for services provided to the **Bureau of Reclamation** will be mailed to:

Environmental Division Manager
Bureau of Reclamation, Dakotas Area Office
P.O. Box 1017 Bismarck,
ND 58502

All bills for services provided to the **Rocky Mountain Region - Forest Service** will be mailed to:

USDA Forest Service, Rocky Mountain Region
Attn: Incident Business - Regional Safety, Fire and Aviation Management Office 1617
Cole Boulevard, Building 17
Lakewood, CO 80401-3305

All bills for services provided to the **Intermountain Region - Forest Service** will be mailed to:

USDA Forest Service, Intermountain Region
Attn: Incident Business - Regional Budget Office
324 25th Street
Ogden, UT 84401

All bills for services provided **out of state** to the **DOI Department of Interior/BLM** will be mailed to:

BLM Wyoming State office
Attn: Fire Program and Management Analyst
5353 Yellowstone Road
Cheyenne, WY 82009

All bills for services provided **in state** to the **DOI Department of Interior/BLM** will be mailed to appropriate BLM WY District:

BLM High Plains District Attn:
Fire Management Officer 2987
Prospector Drive
Casper, WY 82604

BLM Wind River/Bighorn Basin District
Attn: Fire Business Specialist
101 S. 23rd Street
Worland, WY 82401

BLM High Desert District
Attn: Fire Business Specialist
280 Highway 191 North Rock Springs, WY 82901

All bills for services provided to the **DOI Department of Interior/NPS Intermountain Region** will be mailed to:

NPS - Intermountain Region
Attn: Fire Budget Analyst 12795 W. Alameda Parkway
Lakewood, CO 80228

All bills for services provided to the **DOI Department of Interior/BIA** will be mailed to:

Bureau of Indian Affairs - Rocky Mountain Region
Branch of Fire &
Forestry Attn: Budget
Analyst 2021 4th Avenue
North Billings, MT 59101

All bills for services provided to the **DOI Department of Interior/FWS** will be mailed to:

US Fish & Wildlife Service
Mountain Prairie Region 6
P.O. Box 25486
Attn Billing Dept
Denver, CO 80225

- D. The non-federal Entities of Wyoming are cooperators, not contractors. Reference the Wyoming Wildland Fire Resource Mobilization Guide (Mini Mob Guide) for Wyoming Firefighters Pay Plan and Equipment Use Rates. Emergency Equipment Rental Agreements will only be executed for equipment not listed in above.
- E. The Jurisdictional Entity is not obligated to reimburse the Supporting Entity for costs incurred during the Reciprocal (Mutual Aid) period unless otherwise specified in a cost share agreement.
- F. Fire Numbers: Entities will share their respective individual fire numbers for cross referencing purposes.
- G. Billing Estimates/Time Frames: Agencies will submit invoices within 180 days of the demobilization of the incident. Extensions beyond 180 days for invoice submittal must be presented in writing to the reimbursing agency. It should be noted that some categories of expenses may often require subsequent billings outside of the 180-day period, such as: outstanding cost shares, claims, aircraft expenses, and fire cache costs.

Operating plans will include contact information for written requests for extensions. Absent a written extension of time granted by the reimbursing agency, the final itemized bill should be submitted to the reimbursing agency within 180 days of the demobilization of the incident. After a final billing has been sent, and if additional costs are identified, a supplemental billing may be issued if agreeable to applicable Parties.

Each Party to this Agreement will strive to provide appropriate Parties of an estimate of the amount of reimbursable bills they expect to submit within 90 calendar days in each reimbursable action.

H. Billing Content: A separate bill will be submitted for each fire. The following items will be included as a minimum for each bill, noting that a resource order is not always required or available in order for a bill to be valid. Provide as a minimum on each invoice/bill:

- Agency name, address, phone number, and agency financial contact,
- Invoice or bill number
- Agreement number
- Incident name and number
- Dates of the incident covered by the billing,
- Location and jurisdictional unit
- Appropriate Firecode or charge code.
- Summary cost data for the amount being billed.

Summary data may include but is not limited to, a list of personnel, travel, and equipment expenses; and a listing by vendor name and amount spent for supplies and services procured. Generally, cost source documents will not be required unless summary cost data is disputed, there is a Fire Management Assistance Grant (FMAG), or unless specific agency regulations require cost source documents.

At times, supplemental information, summary data or additional billing documentation may be requested and provided if agreed upon by the Parties. The process for handling such requests should be documented in the Operating Plan.

For out of state resources used on state or private land incidents, their bills will be sent to the address below. Wyoming State Forestry Division will either make payment or forward the bill to the appropriate Entity for payment.

**Wyoming State Forestry Division 5500
Bishop Blvd.
Cheyenne, WY 82002**

Cost Recovery:

Authority to recover suppression costs and damages from those responsible for causing a fire varies depending on contracts, agreements, permits and applicable laws. As soon as possible after a fire, the Authorized Representatives of affected Parties will attempt to reach mutual agreement on the strategy that will be used to recover suppression costs and damages from the individuals responsible for such costs and damages. If possible, all costs should be determined prior to the initiation of cost recovery efforts. Such strategy may alter interagency billing procedures, timing and content as otherwise provided in this Agreement. As authorized by law, any Party may independently pursue civil actions against individuals to recover suppression costs and damages, though adequate notice should be provided the other Parties to the Agreement. In those cases where costs have been recovered from individuals or parties, reimbursement of initial attack, as well as suppression costs to the extent included in the recovery, will be made to the Party taking reciprocal action, as authorized by law.

GENERAL PROVISIONS

Personnel Policy:

Employees of the Entities to this Agreement shall be subject to the personnel rules, law and regulations of their respective Entity, unless they are employed temporarily by another Entity to this Agreement and the authority under which such temporary employment is authorized provides that such employees shall be subject to the employing Entity's personnel laws and regulations.

Modifications:

Modifications within the scope of this Agreement shall be made by mutual consent of the Entities, by the issuance of a written modification request with a minimum of 20-day notice, signed and dated by all

Entities, prior to any changes being performed. No Entity is obligated to fund any changes not properly approved in advance.

Annual Review:

This Operating Plan is reviewed annually. Wyoming State Forestry Division will be the lead Entity responsible for preparing the plan.

Duration of Agreement:

This Operating Plan remains in effect until superseded. This plan becomes effective on the date signed by each Entity. It may be terminated upon 20 days written notice to all

Attachment C- District 3

This Plan is between the Wyoming State Forestry Division (WSFD), Wyoming Military Department, USDA Forest Service (USFS), USDI Bureau of Land Management (BLM), National Park Service (NPS), Fish and Wildlife Service (FWS), Bureau of Indian Affairs (BIA), U.S. Wildland Fire Service (USWFS), Big Horn County, and Big Horn County Fire Districts: 1,2,3,4 and 5, Fremont County, Fremont County Fire District, Dubois Fire District, Jeffrey City Fire District, Riverton Fire District, City of Lander, Hot Springs County, Hot Springs County Fire District, Park County, Park County Fire Districts Joint Powers Board, Park County Fire Districts: 1,2,3, and 4, Washakie County, Worland Fire District #1, Ten Sleep Fire District, Town of Ten Sleep and Wyoming Military Department (WYMD)

INTERAGENCY COOPERATION

Interagency Dispatch Centers

Entities agree to participate in the federal dispatch system and give authority to the Cody Interagency Dispatch Center (CIDC) to provide the services required in support of the center's charter and operating plan. For specifics, see the appropriate CIDC AOP.

PREPAREDNESS

Description of the reciprocal fire protection zone:

1. All of lands within Big Horn County, Fremont County, Hot Springs County, Park County, and Washakie County with the exception of Wyoming State Park lands (State Parks) and Wyoming Military Department (WYMD) are considered as reciprocal protection zones.
2. Following the initial report of the fire to the jurisdictional Entity, and within the reciprocal fire protection zones, each Entity, with the exception of WSFDs 24 hours, shall assume its own full cost of expenditures for a maximum of 6 hours reciprocal fire protection.
3. For all wildfires on State Parks and WYMD administered lands, bills should go to agency with surface jurisdiction. All fires associated with the Wyoming Military Department will have cost reimbursed through the approval from the Wyoming State Forester and the Wyoming Governor. All costs attributed to Wyoming Military Department land fires will be sent to the Wyoming State Forestry Division for reimbursement.
4. Reciprocal protection is not construed as an automatic commitment for the maximum reciprocal fire protection period for each county listed above. Therefore, priority will be given to the release of a supporting Entity when it is mutually agreed upon by the initial attack forces that the fire situation is such that the protecting Entity's forces on the scene can adequately control the incident. Furthermore, within its capabilities, the protecting Entity will render support to the supporting Entities to include but not limited to food, water, and additional forces to expedite release of the supporting Entities in advance of the maximum reciprocal fire protection for each county, as listed above

GENERAL PROVISIONS

Personnel Policy:

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Modifications:

Modifications within the scope of this Agreement shall be made by mutual consent of the Entities, by the issuance of a written modification request with a minimum of 20-day notice, signed and dated by all Entities, prior to any changes being performed. No Entity is obligated to fund any changes not properly approved in advance.

Annual Review:

This Operating Plan is reviewed annually. Wyoming State Forestry Division will be the lead Entity responsible for preparing the plan.

Duration of Agreement:

This Operating Plan remains in effect until superseded. This plan becomes effective on the date signed by each Entity. It may be terminated upon 20 days written notice to all

OPERATIONS

Fire Notifications and Reporting:

All Fires and initial action on or near land under the protection of an entity to this agreement and all initial action will be reported promptly to the protecting entity through CIDC and further instructions agreed upon. Upon notification, if the protecting entity fails to properly recognize and claim ownership, suppression costs for the protecting entity's proportionate share will be assessed them upon discovering and proof of ownership by the supporting entity.

On any wildland fire within a county, the County Fire Warden will be notified. For a list of contacts for notification or requests of assistance see the directory.

BLM Land

Immediate suppression action will be taken by the cooperating parties within their capabilities. Immediate notification of all fires either on or threatening BLM will be given to the CIDC.

Fires within one mile of BLM land are considered a threat to BLM and will be reported to CIDC.

USWFS became the protecting agency for all BOR lands within the state of Wyoming (with the exception of B.O.R. surface in Lincoln County) As such, BOR lands shall be protected under the same terms as BLM lands; that is, mutual aid periods, billable responses, and cost share processes shall be the same for BOR as BLM. Both BLM and BOR will be signatory to thisAOP. All bills for fires on BOR lands shall be sent to BLM for payment.

BIA land

Immediate notification of all fires either on or threatening BIA lands will be given to Wind River Agency Fire Dispatch and to CIDC. Unless directed otherwise by an agency representative, immediate suppression action will be taken by the cooperating entities within their capabilities.

Fires within one mile of BIA land are considered a threat to BIA and will be reported to CIDC.

State Land

Immediate suppression action will be taken by the cooperating entities within their capabilities. Each fire district will have primary responsibility for initial attack on State lands within their district. Immediate notification of all fires either on or threatening State lands will be given to the appropriate County Sheriff's Office and to CIDC. Notification of fires on State Lands will be reported promptly to the Wyoming State Forestry Division Duty Officer.

The State or its representative suppression forces will participate in Reciprocal Fire Protection Services.

National Forest

Unless directed otherwise by an agency representative, immediate suppression action may be taken by the cooperating parties within their capabilities. Immediate notification of all fires either on or threatening National Forest Service lands will be given to the CIDC.

Private Lands

Immediate suppression action will be taken by the cooperating entities within their capabilities. Immediate notification of all fires either on or threatening private lands or private property will be given to the appropriate County Sheriff's Office and CIDC.

National Park Service (NPS) - Bighorn Canyon National Recreation Area (NRA)

Unless directed otherwise by an agency representative, immediate suppression action will be taken by the cooperating entities within their capabilities. For all fires discovered either on or threatening NPS Land, immediate notification of the fire will be given to the CIDC.

Big Horn County Fire Protection District #1 {Lovell Fire Department} is authorized by the National Park Service to respond to any wildfire or structural fire within the boundaries of Bighorn Canyon National Recreation Area south of the Crow Indian Reservation. Any such response will be governed by the reciprocal fire protection rules set forth in this agreement.

Wyoming Military Department Lands - Joint Operations Center

Immediate suppression action will be taken by the cooperating parties within their capabilities. Immediate notification of all fires either on or threatening Wyoming Military

Department Lands will be given to the CIDC. CIDC will notify Wyoming Military Department Agency Administrator. CIDC will notify the WSFD Duty Officer when the

initial attack is not sufficient to control a fire.

SPECIAL MANAGEMENT CONSIDERATIONS

In situations where a jurisdiction's initial response to a wildfire has the potential to affect other jurisdictions, the Unit Administrator Group will be assembled with representatives from all affected entities that are signatory to this agreement. Wildfire response actions will be coordinated to ensure a unified, active management approach focused on controlling the incident, protecting life and property, and minimizing impacts across jurisdictional boundaries

Partners Party to this Agreement:

All unplanned fires require a response and a decision. This is best communicated with clear objectives and an "incident strategy". The incident strategy is based on the following criteria (pages 3 and 4

- Should lead to meeting the objectives
- Risk to firefighters (Risk Management - probability and the consequences of fire impacting values at risk vs. the risk to firefighters put in place to mitigate the risk of fire impacting values.)
- Fuels, Weather and Topography influencing the fire and the anticipated spread of the fire
Values at Risk: Communities, Infrastructure, Watersheds, Social, Ecological, Cultural, etc.
Partner agencies and their objectives (if the fire is or is expected to be multi-jurisdictional)
Cost of meeting objectives
- Smoke Management: Coordination with Wyoming DEQ
- Desired conditions (outlined in the Land Management Plan Objectives or other documents)
Resource Availability
Fire Modelling Tools
- Seasonality- duration of fire/change in conditions

Agency Administrators and Fire Managers assess the criteria above and then develop a strategy to successfully manage the fire, and meet objectives. The strategy may use natural barriers, changes in weather, fuel changes or rely heavily on the efforts of firefighters and aircraft. It could be a combination of all these elements (and usually is).

Use of Heavy Equipment on Federal Lands:

On all federal lands, use of heavy equipment is not authorized for initial attack, unless an Incident Commander determines that human life or safety are threatened and the equipment will mitigate that threat. Otherwise, verbal consent must be obtained from the agency representative, followed by written documentation to the Incident Commander. It is recommended that a Resource Advisor (READ) be requested on all federal lands.

Aircraft Use:

Aircraft use (flight time, retardant cost, extended hours, etc...) for federal/state contracts, the use cost will be covered by the federal agencies if the fire is deemed a threat to federal lands (USFS will cover the use cost if it is deemed a threat to USFS jurisdiction, and BLM will cover if it was a threat to BLM jurisdiction) on the premise that the aircraft would have more than likely been dispatched by the agency anyway. If it is not deemed a threat to federal jurisdiction then the State will cover the use costs. If the definition of threat cannot be agreed upon, aerial resources will be paid for by the jurisdictional agency responsible for the fire during the initial response period or will be inserted into the cost share for extended attack incidents

Wildland Urban Interface Protection:

Structural fire suppression is the responsibility of the local entity. Keeping an approaching wildfire from reaching a structure may be the responsibility of any parties to this agreement depending upon the location of the wildfire and the chosen management strategy.

Fire Weather Systems:

The entities which are party to this agreement will cooperate in the gathering, processing, and use of fire weather data that meets current National Fire Danger Rating System (NFDRS) standards.

Decision Process

Delegation of Authority:

Until a formal Delegation of Authority is in place, implement the following (pages 4 and 5).

1. Provide for firefighter and public life safety.
2. Protection of dwellings, improvements, developments, followed by protection of other resources to include, but not limited to; agricultural, cultural and natural.
3. Manage the fire with as little environmental damage as possible. Restrictions to suppression actions should be adhered to as they become known
4. Be cost effective and maintain costs commensurate with values at risk while expending the prudent amount of funds required in accomplishing the selected objectives.
5. Manage the human resources assigned in a manner that promotes mutual respect.
6. Consider management of the incident under NWCG 310-1 National Qualifications Standards.
7. Local resources working within their protection area or under local mutual aid agreements can utilize their local entity qualification and training standards.
8. The appropriate interagency Dispatch Center will be utilized for ordering and status updates to include the ICS Form 209 Incident Status Summary.
9. Consider fatigue along with other risks, hazards, and exposures.
10. Recommend a date to the jurisdictional entity on when to declare the fire out or any monitoring needs.
11. Share incident information relative to fire reporting needs with the jurisdictional entity.

Authorized Representatives/Signatures:

By signature below, all signatories to this Annual Operating Plan certify that the individuals (Agency Representative, Agency Administrator, Unit Administrator) listed in this document are authorized to act in their respective areas for matters related to this AOP.

By my signature below, I authorize my signature to be photocopied into each and all of the Annual Operating Fire Plans for the Wyoming Interagency Cooperative Fire Management Agreement.

I understand that my agency will be provided a copy of the agreement with a photocopied signature page when the required signatures are obtained.

THE PARTIES HERE TO, as evidenced by their authorized signature below, have executed, and thereby entered into, this agreement upon the date of the last signature below.

District 3 A.O.P. Signatures

Bureau of Land Management

District Manager, High Desert District (Print Name) Date

District Manager, Wind River/Bighorn Basin (Print Name) Date

Wyoming Military Department – Joint Operations Center

The Adjutant General (Print Name) Date

The United States Property and Fiscal Officer (Print Name) Date

Bureau of Reclamation

Area Manager

(Print Name)

Date

US Fish and Wildlife Service

CO/UT/WY Region

(Print Name)

Date

US Forest Service

Forest Supervisor – Shoshone NF

(Print Name)

Date

Forest Supervisor – Bighorn NF

(Print Name)

Date

USFS Grants and Agreements Coordinator

(Print Name)

Date

Park County

Park County Fire Warden	(Print Name)	Date
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Chairman – Park Co. Fire District 1	(Print Name)	Date
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Chairman – Park Co. Fire District 2	(Print Name)	Date
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Chairman – Park Co. Fire District 3	(Print Name)	Date
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Chairman – Park Co. Fire District 4	(Print Name)	Date
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Washakie County

Washakie County Fire Warden (Print Name) Date

Chairman – Washakie Co. Commissioners (Print Name) Date

Chairman – Worland Fire Protection District 1 (Print Name) Date

Mayor of Ten Sleep (Print Name) Date

Chairman – Ten Sleep Rural Fire District (Print Name) Date

Hot Springs County

Hot Spring Co. Fire Warden	(Print Name)	Date
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Chairman – Hot Springs Co. Commissioners	(Print Name)	Date
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Chairman – Hot Springs Co. Fire District	(Print Name)	Date
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Fremont County

Fremont County Fire Warden	(Print Name)	Date
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Chairman – Fremont County Commissioners	(Print Name)	Date
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Mayor – City of Lander	(Print Name)	Date
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Chairman – Dubois Fire District	(Print Name)	Date
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Chairman – Fremont County Fire District	(Print Name)	Date
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Chairman – Jeffrey City Fire District	(Print Name)	Date
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Chairman – Riverton Fire District	(Print Name)	Date
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Bighorn County

Bighorn County Fire Warden	(Print Name)	Date
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Chairman – Bighorn Co. Commissioners	(Print Name)	Date
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Chairman – Bighorn Co. Fire District 1	(Print Name)	Date
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Chairman – Bighorn Co. Fire District 2	(Print Name)	Date
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Chairman – Bighorn Co. Fire District 3	(Print Name)	Date
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Chairman – Bighorn Co. Fire District 4	(Print Name)	Date
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Chairman – Bighorn Co. Fire District 5	(Print Name)	Date
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U.S. Wildland Fire Service

(Print Name)

Date

Wyoming State Forestry Division

Wyoming State Forestry Division

(Print Name)

Date

ATTACHMENT C-1

DIRECTORY

Listed below are the Agency positions in order of authority for decisions within each Entity. For purpose of notification, request of assistance, approval of retardant or equipment use, and for representatives for the Unit Administrator Group use the call list which is arranged according to the order each Agency wants their representatives called. Each Agency representative will be responsible to follow the proper procedure for their Entity.

BLM Lands - District Fire Management Officer/Field Office Manager or their designated representative.

BOR Lands- BOR Agency Administrator or their designated representative.

State Lands - Assistant State Forester - Fire Management/District Forester/Duty Officer or their designated representative.

National Forest Lands - District Ranger/Forest Fire Management Officer or their designated representative.

BIA Lands - Fire Management Officer or their designated representative.

National Park Service Lands - Fire Management Officer/Chief Ranger or their designated representative.

U.S. Fish & Wildlife Service Lands - Manager or their designated representative.

Private Lands - County Commissioner, District Fire Board, County Fire Warden, or their designated representative.

Wyoming Military Department/WY Army National Guard – Joint Operations Center (JOC) or their designated representative

Agency Representatives

- a. Joel Peters- Wind River/Big Horn Basin BLM, Cody, Worland and Lander Field Offices.
- b. Mark Randall- High Desert District BLM, Rock Springs, Kemmerer, Pinedale, Rawlins Field Offices.
- c. Mahroni Williams - Chief of Water and Land Division, Bureau of Reclamation.
- d. Brent Godfrey - Big Horn County
- e. Ron Wempen- Fremont County
- f. Dion Robbins - Hot Springs County
- g. Jerry Parker - Park County
- h. Chris Kocher - Washakie County
- i. Dan Oakley - Wyoming State Forestry Division
- j. Jon Warder - USFS, Bighorn National Forest
- k. Sage Decker- USFS, Bighorn National Forest
- l. Will Basye- NPS, Bighorn Canyon National Recreation Area
- m. Fred Tucker- USFS, Shoshone National Forest
- n. Bryce Rogers - BIA, Wind River Reservation
- o. Erik Haberstick - USFWS
- p. Wyoming Army National Guard - JOC
- q. United States Wildland Fire Service

The above individuals will represent the participating agencies when a Unit Administrator Group is needed.

ANNUAL OPERATING PLAN CONDENSED FIRE DIRECTORY

AGENCY/TITLE	NAME	PHONE	EMAIL
Bureau of Land Management			
Cody Interagency Dispatch Center		307-578-5740 800-295-9954	wycdc@firenet.gov
Center Manager	Lauren Bellinger	307-578-5747 800-295-9954	lauren.bellinger@blm.gov (C) 307-250-7691
Assistant Center Manager	VACANT		
Paging/Answering Service		800-295-9954	
Expanded Dispatch			wycdc_expanded@firenet.gov
Wind River/Bighorn Basin District			
District Manager	Johanna Kramer	(B) 307-332-8408 (C) 307-522-8127	jkramer@blm.gov
Lander Field Manager	Ruth Miller	(B) 307-332-8435 (C) 406-598-2376	ramiller@blm.gov
Worland Field Manager	Stacy Whitman-Moore	(B) 307-522-8127 (C) 307-347-5133	swhitmanmoore@blm.gov
Worland Assistant Field Manager	Mike Peck	(B) 307-347-5122 (C) 307-388-3811	mpeck@blm.gov
Cody Field Manager	Cade Powell	(B) 307-578-5915 (C) 307-710-4630	cpowell@blm.gov
District FMO	Joel Peters	(B) 307-332-8482 (C) 307-388-4691	jjpeters@blm.gov
District AFMO Operations	VACANT	(B) (C)	
District AFMO Fuels	Rance Neighbors	(B) 307-347-5148 (C) 307-431-9878	rance_neighbors@blm.gov

High Desert District			
Casper Interagency Center		800-295-9953	
District FMO	Mark Randall	(B) 307-367-5353 (C) 307-231-9092	mrandall@blm.gov
District AFMO	Mike Wengert	(B) 307-352-0217 (C) 307-231-6051	mwengert@blm.gov
District AFMO Fuels	Chris Otto	(B) 307-328-4250 (C) 307-321-7561	c75otto@blm.gov
Bureau of Reclamation			
Chief of Water and Land Division	Mahonri Williams	307-261-5624	mlwilliams@usbr.gov
Wyoming Area Manager	Lyle Myler	307-261-5676	
Bureau of Indian Affairs-Wind River Agency			
FMO	VACANT		
Fire Operations	Jacob Binns	(B) 307-332-7807 (C) 307-330-5765	jacob.binns@bia.gov
Fuels	Connor Eckhout	(B) 307-332-7807	connor.eckhout@bia.gov
Prevention	Mike LaPointe	(C) 307-231-0898	michael.lapointe@bia.gov
National Park Service			
NPS Area FMO Grand Teton NP	Will Basye	(B) 307-690-9185	william_basye@nps.gov
NPS Area AFMO Grand Teton NP	Bill Mayer	(B) 307-739-3313 (C) 307-699-0139	bill_mayer@nps.gov
Bighorn Canyon NRA			
Visitor Center	307-548-5406	Lovell PD Dispatch	307-548-2215
Chief Ranger	Chris Valdez	(C) 406-696-7605	chris_valdez@nps.gov
US Fish and Wildlife Service			
FMO	Erik Haberstick	(C) 435-881-5715	

Bighorn National Forest			
Medicine Wheel District Ranger	VACANT	(B) 307-548-6541	
Medicine Wheel District FMO	Sage Decker	(B) 307-548-5313 (C) 307-272-5804	justin.decker@usda.gov
Medicine Wheel Assistant FMO	Garrin Ryg	(B) 307-548-5312 (C) 406-600-8554	garrin.ryg@usda.gov
Bighorn Forest FMO	Jon Warder	(B) 307-674-2631 (C) 307-752-2614	jonathon.warder@usda.gov
Resource Staff Officer	Cordell Perkins	(B) 307-674-2685 (C) 406-740-1781	cordell.perkins@usda.gov
Powder River District Ranger	Mike Thom	(B) 307-864-7806	micheal.thom@usda.gov
Powder River RD FMO	Matt Weakland	(B) 307-684-4644 (C) 605-641-4415	matthew.weakland@usda.gov
Shoshone National Forest			
Forest Supervisor	Ken Coffin	(B) 307-250-7665	kenneth.coffin@usda.gov
Shoshone Forest FMO	Fred Tucker	(B) 307-578-5123 (C) 307-272-0155	fredrick.tucker@usda.gov
Assistant Forest FMO	Beau Kidd	(B) 307-578-5180 (C) 208-521-0867	beau.kidd@usda.gov
North Zone District Ranger	Casey McQuiston	(B) 307-527-6921 (C) 307-296-6001	casey.mcquiston@usda.gov
North Zone FMO	Travis Clark	(B) 307-578-5221 (C) 307-208-2077	travis.l.clark@usda.gov
North Zone AFMO Fuels	Pete Freire	(B) 307-527-5207 (C) 307-899-5828	pete.freire@usda.gov
North Zone Fuels Operations	Tate Cavill	(B) 307-578-5221 (C) 406-396-0255	tate.cavill@usda.gov

Shoshone NF, continued			
Washakie District Ranger	Steve Schacht	(B) 307-332-9071 (C) 307-250-7680	steve.schacht@usda.gov
Wind River District Ranger	Jeff Von Kienast	(B) 307-455-4151	jeff.vonkienast@usda.gov
South Zone FMO (Lander)	Brandon Bonenberger	(B) 307-335-2152 (C) 307-330-6763	brandon.bonenberger@usda.gov
South Zone AFMO Operations (Dubois)	John Ellington	(B) 307-455-4156 (C) 307-240-1776	john.ellington@usda.gov
South Zone AFMO Fuels (Lander)	Brett Heller	(B) 307-335-2178 (C) 304-349-6360	brett.heller@usda.gov
County Cooperators			
Big Horn County			
County Fire Warden	Brent Godfrey	(C) 307-272-7018	bhcofirewarden@gmail.com
Deputy County Fire Warden	Tony Giles	(B) 307-568-2324 (C) 307-258-0347	bhxfirewarden902@gmail.com
Lovell Fire Chief	Zack Blain	(C) 307-272-2535	lovellfire@tctwest.net
Lovell Fire Hall		(B) 307-548-6427	
Fremont County			
Fremont County/Lander Dispatch		307-332-5611 or 800-967-2302	
Riverton Police Department		307-856-4891	
Fremont County Fire Protection District			
County Fire Warden District Chief	Ron Wempen	(B) 307-857-3030 (C) 307-851-2919	fcpdchief@gmail.com
Dep. Co. Fire Warden Deputy Dist. Chief	Chaz Brown	(B) 307-857-3030 (C) 307-714-0012	trainer@fremontcountyfire.com
Board Chairman	Paul Downey	(H) 307-856-1887 (C) 307-851-1521	downeywelding@yahoo.com

Dubois Fire District			
Chief	Mike Franchini	(C) 307-450-8448	mfranchini@dteworld.com
Assistant Chief	AJ Albright	(C) 307-450-7040	
Board Chairman	Gary Bradbury	(C) 480-433-1638	garywyaz@gmail.com
Jeffrey City Fire District			
Chief	Vern Redland	(C) 307-797-6260	redland80@gmail.com
Assistant Chief	Tom Corbett	(C) 307-330-6118	
Board Chairman	Thad Dockery	(C) 307-330-6118	jc-fpd@outlook.com
Lander Fire Department			
Administrator	Chris Johnson	(B) 307-332-2209 (C) 307-330-4091	fireadmin@landerwyoming.org
Chief	Eric Siwik	(C) 307-714-0609	
Assistant Chief	Jeremy Bingaman	(C) 307-330-3198	
Riverton Fire District			
Administrator	Amy Hurtado	(B) 307-856-8248	rivfire@bresnan.net
Chief	Jesse Cassity	(C) 307-851-6605	
Assistant Chief	Eric Knowland	(C) 307-851-2618	
Board Chairman	Dennis Mazet		
Hot Springs County			
Thermopolis Dispatch		307-864-3114	
County Fire Warden	Dion Robbins	(C) 307-921-1283	hscwarden@ftconnect.net
Dep. Co. Fire Warden	Opie Love	(C) 307-921-1093	op00271962@gmail.com
Thermopolis Chief	Dale Andreen	(C) 307-921-1202	tvfd@rtconnect.net
TVFD Fire Hall		(B) 307-864-2821	

Park County			
Park County SO Dispatch		307-527-8700	
County Fire Warden Dist. #2 Administrator	Jerry Parker	(C) 307-899-7807	jparker@parkcountyfiredistrict2.com
Dep. Co. Fire Warden	Sam Wilde	(B) 307-527-8550 (C) 307-899-7508	swilde@parkcountyfiredistrict2.com Pager # 508
Fire Dist. #1 – Powell		(B) 307-754-2212	
Dist. #1 Administrator	Charlie Ziska	(C) 307-272-6961	
Powell Chief	Dustin Dicks	(C) 307-254-4058	chief@pvfd.net
Fire Dist. #2 – Cody	Jerry Parker	(Contact Information listed above)	
Clark Chief	Nate Hoffert	(C) 307-899-5275	nh82435@gmail.com
Meeteetsee Chief	Kirk Bennet	(C) 307-899-1143	mfire@tctwest.net
Washakie County			
Washakie Co. Dispatch		307-347-4253	
County Fire Warden	Chris Kocher	(B) 307-347-6379 (C) 307-431-2675	ckocher@worlandfire.org
Dep. Co. Fire Warden (Ten Sleep)	Shane Starbuck	(H) 307-366-2524 (C) 307-388-1144	starbuck@tctwest.net
Dep. Co. Fire Warden (Worland)	Troy Nelson	(C) 307-431-0674	tnelson@worlandfire.org
Wyoming Military Department			
Joint Operation Center		(O) 307-772-5112	

Wyoming State Forestry Division			
Duty Officer 307-777-5566			
Asst. State Forester FMO	Jerod Delay	(B) 307-777-3368 (C) 307-286-6315	jerod.delay@wyo.gov
AFMO – Ops/Training	Nathan Butler	(C) 307-631-1676	nathan.butler@wyo.gov
Fire Ops Specialist	Dan Oakley	(C) 307-438-5422	daniel.oakley@wyo.gov
District Forester	Frank Mitchem	(C) 307-823-3864	frank.mitchem@wyo.gov
Asst. Dist. Forester	Matt Emerson	(C) 307-631-2352	matt.emerson@wyo.gov

Glossary of Terms

Agency	An administrative division of a government with a specific function, or a non-governmental organization (e.g., private contractor, business, etc.) that offers a particular kind of assistance. A federal, tribal, state or local agency that has direct fire management or land management responsibilities or that has programs and activities that support fire management activities.
Agency Administrator	The official responsible for the management of a geographic unit or functional area. The managing officer of an agency, division thereof, or jurisdiction having statutory responsibility for incident mitigation and management. Examples: NPS Park Superintendent, BIA Agency Superintendent, USFS Forest Supervisor, BLM District Manager, FWS Refuge Manager, State Forest Officer, Tribal Chairperson, Fire Chief, Police Chief.
Area of Critical Environmental Concern (ACEC)	An area of public lands where special management attention is required to protect and prevent irreparable damage to important historic, cultural, or scenic values, fish, and wildlife resources, or other natural system or processes, or to protect life or provide safety from natural hazards.
BLM	Bureau of Land Management
BOR	Bureau of Reclamation
County and local fire service Entities	County Fire Organizations, City Fire Organizations, Joint Powers Boards, or Fire Protection Districts.
Entities (Entity)	All Federal agencies, Wyoming State Forestry Division, counties, fire districts and local fire service organizations having jurisdictional responsibility for land and resource management and protection.
Escaped Prescribed Fire	Prescribed fire that has exceeded or is expected to exceed prescription parameters or otherwise meets the criteria for conversion to wildfire. Criteria for conversion are specified in, "Interagency Prescribed Fire Planning and Implementation Procedures Reference Guide."

Extended Attack	Actions taken on a wildfire that has exceeded the initial response.
Initial Attack (IA)	A preplanned response to a wildfire given the wildfire's potential. Initial attack may include size up, patrolling, monitoring, holding action or suppression.
Jurisdictional Entity	The Entity which has overall land and resource management, and/or protection responsibility as provided by Federal, State, or local law.
Line Officer	Managing officer, or designee, of the agency, division thereof, or jurisdiction having statutory responsibility for incident mitigation and management.
Prescribed Fire	Any fire intentionally ignited by management actions in accordance with applicable laws, policies, and regulations to meet specific objectives.
Protecting Entity	An entity responsible for providing direct incident management within a specific geographical area pursuant to its jurisdictional responsibility or as specified and provided by contract, cooperative agreement, etc.
Protection Area Maps	Official maps of the annual operating plans. Example: Maps showing protection area responsibilities.
Reciprocal Fire Protection	A Supporting Entity will take initial attack in support of the Protecting Entity. The Protecting Entity will not be required to reimburse the Supporting Entity for costs incurred following the initial dispatch of any ground resources to the fire for the duration of the reciprocal period as defined in this plan, not to exceed 24 hours.
Reimbursable Fire Protection	Fire suppression resources will be paid for by the requesting Protecting Entity per the conditions in the Wyoming Interagency Fire Management Agreement, Wyoming Interagency Cooperative Fire Management Agreement and this Annual Operating Plan.

Research Natural Area (RNA)	A physical or biological unit in which current natural conditions are maintained insofar as possible. These conditions are ordinarily achieved by allowing natural physical and biological processes to prevail without human intervention. However, under unusual circumstances, deliberate manipulation may be utilized to maintain the unique feature that the Research Natural Area was established to protect.
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State Lands	All lands under the jurisdiction of the Board of Land Commissioners.
State Park Lands	All lands under the jurisdiction of Wyoming State Parks, Historic Sites & Trails.
Structure Fire Protection	The protection of homes or other structures from an active wildland fire.
Supporting Entity	An entity providing suppression or other support and resource assistance to a Protecting Entity.
Suppression	A wildfire response strategy to "put the fire out", as efficiently and effectively as possible, while providing for firefighter and public safety.
Unit Administrator Group	A group consisting of all Jurisdictional Entities, consisting of two or more individuals assigned administrative responsibilities, to make coordinating decisions and recommendations within the framework of the Annual Operating Plan.
Wildfire	An unplanned, unwanted wildland fire including unauthorized human caused fires, escaped wildland fire use events, escaped prescribed fire projects, and all other wildland fires where the objective is to put the fire out.
Wildland Fire	Any non-structure fire that occurs in vegetation or natural fuels. Wildland fire includes prescribed fire and wildfire.
Wildland Fire (Unplanned Ignition)	Any non-structure fire, other than prescribed fire, that occurs in the wildland.

<p>Wildland Fire Decision Support System (WFDSS)</p>	<p>The Wildland Fire Decision Support System (WFDSS) is a web-based decision support system that provides a single dynamic documentation system for use beginning at the time of discovery and concluding when the fire is declared out. WFDSS is the decision support documentation platform for all federal wildfires. WFDSS allows the Agency Administrator to describe and assess the fire Situation, develop Incident Objectives and Requirements, develop a Course of Action, evaluate Relative Risk, complete an Organization Assessment, document the Rationale and publish a Decision.</p>
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<p><u>Wildland Fire Situation Analysis (WFSA)</u></p>	<p>A decision making process that evaluates alternative management strategies against selected safety, environmental, social, economical, political, and resource management objectives as selection criteria.</p>
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<p>Wilderness Study Area (<u>WSA</u>)</p>	<p>An area under study for possible inclusion as a Wilderness Area in the National Wilderness Preservation System. These areas are roadless, undeveloped, federal lands that retain their primeval character and influence, without permanent improvements or human habitation, and are managed to preserve their natural conditions.</p>
<p>Wildland Urban Interface (<u>WUI</u>)</p>	

The line, area, or zone where structures and other human development meet or intermingle with undeveloped wildland or vegetative fuels. Describes an area within or adjacent to private and public property where mitigation actions can prevent damage or loss from wildfire.

<p>Wyoming Greater Sage Grouse (GRSG) <i>*These terms and definitions were pulled directly out of the:</i> Wyoming Greater Sage Grouse</p>	<p><i>Core Habitat:</i> Sage-grouse core habitat (as defined in the WY EO 2015-4) is one of two components of Sage-grouse Priority Habitat Management Areas. Core habitats are state-designated areas identified as the most important for GRSG (Greater Sage-Grouse) and include breeding, late brood-rearing, winter concentration areas. It does not include known, migration or connectivity corridors. Sage-grouse core habitat plus connectivity habitat together make up Sage-grouse Priority Habitat Management Areas.</p>
<p>Sage Grouse RMP/LRMV Amendments</p>	<p><i>General Habitat Management Areas:</i> Occupied (seasonal or year-round) habitat outside of priority habitat. These areas have been identified by the BLM in coordination with respective state wildlife agencies.</p> <p><i>Priority Habitat Management Area:</i> Sage-grouse priority habitats are areas that have the highest conservation value to maintaining or increasing Sage-grouse populations. These areas would include breeding, late brood-rearing, winter concentration areas, and where known, migration or connectivity corridors. Sage-grouse Priority Habitat Management Area includes core plus connectivity habitat.</p>

