

	<b>CITY OF LANDER</b>		
	<b>CITY COUNCIL WORK SESSION MEETING</b>		
	Tuesday, May 28, 2024, at 7:04 PM		
	City Council Chambers, 240 Lincoln Street		
	<b>MINUTES</b>		

Mayor Richardson led the Pledge of Allegiance and called the meeting to order at 7:04 PM. Roll Call. COUNCILMEMBERS PRESENT: John Larsen (via Zoom), Dan Hahn, Josh Hahn, Julia Stuble, Melinda Cox, Missy White and Mayor Monte Richardson. STAFF PRESENT: Chief Peters, Public Works Director Lance Hopkin, Assistant Mayor RaJean Strube Fossen, Community Development Coordinator Ann Even, City Treasurer Charri Lara, City Clerk Rachelle Fontaine.

**NEW BUSINESS (NON-ACTION ITEMS)**

A. Discussion concerning the Lander Chamber of Commerce MOU and budget request

Owen Sweeney was present from the Lander Chamber to discuss the proposed Memorandum of Understanding (MOU). The staff reported on the decision to let the MOU with the chamber expire. The chamber requested to keep the MOU, and a revised proposal requesting \$15,000 annually for the next four years was presented. The chamber has a separate lease agreement with the city, paying \$14,000.14 annually until 2033 to recoup the Wyoming Business Council loan. The City of Landers has a \$5,000 annual membership with the chamber, which is their top-tier membership. The chamber budget was summarized, and the council was given the opportunity to comment on the proposed MOU. Councilmember Stuble led the discussion concerning changes, fees and TAD grant awards. Council sought staff input. The MOU will be placed on a regular council meeting agenda for voting consideration.

B. Discussion concerning the Juvenile Justice Services of Fremont County budget request

Discussion concerning the general funding request and the increased amount. Council President Cox mentioned that the amount does not pay for a full-time employee. The program historically received funding from a block grant and that is no longer available. The Municipalities have picked up the difference and provide the amount that they needed to keep their doors open. Council President Cox comment that if the Council is not happy with the service, we need to tell them. This topic will be scheduled for another work session with a representative from the program present.

C. Wind River Transportation Association Master Plan presentation

Tim Nichols, WRTA, presented the five-year plan including Where We Are Right Now (fixed routes, share rides, contract services) FY23 Staffing Hours, Orange Line-Commuter Bus (undirectional), Share-A-Ride Wyoming (Demand Response) Charter Services (Private Services), Head Start Contract Services, Wyoming Services for Independent Living, Qualified Human Services Organization Services, Redefining our Focus, Where We Want to Go, Redefined Resource Prioritization, A Fully Integrated Rural Transportation System, Yellow Line-Riverton/Hudson/Lander Bi-Directional, Blue Line Dubois/Shoshoni Bi-Directional, Red Line Riverton Inner City, Green Line Lander Inner City Seasonal Trolley, How do we get there Fiscal Year 2025, How Public Transportation Funding Works, What Are Our Tools, Future USe of the 1/2% ED Sales Tax Funds, . The five-year plan includes significant expenses for transit software, with a focus on demand response and fixed route software costing around \$250,000 in total. Discussion included the challenges of securing federal and state funding, including eligibility issues and the need to apply for FTA assistance and the need for demand response software and fixed route software, with specific costs mentioned. The importance of these systems for the transit industry was highlighted. The discussion highlighted the economic benefits of public transportation, including reduced road maintenance costs and increased economic development, as well as its role in social inclusion and equity. The speaker mentioned various funding and revenue sources, including local government funds, sales tax, advertisement revenue, and special property revenue.

D. Discussion concerning Lander's Tree Board

Don Reynolds, Brian Russell, and Anne Rubel addressed the Council. The Tree Board is still in the City of Lander Ordinances. There is a group of people willing to serve. The group requested that

the Council again formalize the tree board, appoint members and a Council liaison. The Council was in favor of appointing members. Don Reynolds requested the City Attorney review the two applicable ordinances for compliance and updates. This will be added to a regular session agenda in the future.

E. Discussion concerning the draft job description for a Parks and Recreation Director position

Public Works Director Lance Hopkin explained that this position is retired employees' position that is being re-purposed. Discussion about the salary range, the job position that was removed in 2020 and concerns about the salary not being justified. An explanation and discussion ensued as to how does this position differs from the one that was eliminated in 2020 and the additional duties included in the new proposed description include overseeing the weed and pest program, responsibilities of the supervisory role, including forming meetings, managing the parks foreman, office management, and handling temporary workers. Council President Cox expressed concern about this position as it used to exist even though it has been altered and about the cost of the position. Councilmember J Hahn expressed concern about fixing streets and the ability to afford salaries. Councilmember Stuble is pleased with the overall organizational structure and commented that on the face salary seems ok considering the scope of responsibilities.

F. Fee Schedule Discussion

Assistant Mayor RaJean Strube Fossen discussed the suggested changes to the fee schedule. Increases are proposed to the Community Center, dog licensing, and home business conditional use permit. Discussion on making tweaks to the building schedule to create a more systematic approach. These changes will be placed on the June agenda for approval and will be in place by July 1st.

**2. ADJOURNMENT**

Being no further business to come before the Council, the meeting was adjourned at 9:01 PM.

The City of Lander

ATTEST:

By: \_\_\_\_\_  
Monte Richardson,  
City of Lander Mayor

\_\_\_\_\_  
Rachelle Fontaine, City Clerk

**CITY OF LANDER MISSION STATEMENT**

To provide a safe, stable, and responsive environment that promotes and supports a traditional yet progressive community resulting in a high quality of life.

**VISION**

Preserving the past, while embracing the future.

The City of Lander is an equal-opportunity employer and does not discriminate. Qualified applicants are considered for positions without regard to race, religion, military status, sex, age, national origin, disability, sexual orientation, or other characteristics protected by law.