

ATTACHMENT A

SPECIFICATIONS FOR GROUNDSKEEPING CONTRACTOR FOR THE LANDER COMMUNITY & CONVENTION CENTER

The contractor will perform general grounds maintenance services.

Lander Community & Convention Center – 950 Buena Vista Drive

These duties shall include but not be limited to the following:

- Snow and ice removal from all surrounding sidewalk
- Mowing, trimming, pruning, weed control, pest control, leaf & debris removal and sprinkler irrigation diagnosis & maintenance.
- Report any needed maintenance and minor repair of the facility to City Representative (Assistant Public Works Director or designee) in a timely manner
- Notification to City of Lander if additional trash pick-up is needed
- Any other duties necessary to keep the facility in a neat and orderly state.

This is a facility totaling 2.75 acres including but not limited to sidewalks, landscaping, parking lot and exterior features. The Lander Community Center was rented for 128 days as of June 19, 2024. Many events encompass several days. Events with multiple days will require adjustment in regular schedules.

It shall be the Contractor's sole discretion and at a cost solely to him/her to employ others to assist in performance of his duties. In such cases hiring, supervision and payment shall be the sole responsibility of the Contractor.

The Contractor will provide insurance in the amount of \$1 million per occurrence/\$2 million general aggregate for general liability. A background check will be performed when selected.

- Please submit one bid for the above specifications plus grounds maintenance including all flower beds. Grounds maintenance is detailed in the proposed LCCC Groundskeeping Agreement paragraph 24.