

# AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES

Amendment dated December 6, 2024

THE AGREEMENT made as of March 12, 2024, between City of Lander, 240 Lincoln Street, Lander, WY 82520 (OWNER) and Ayres Associates Inc, 214 W. Lincoln Way, Suite 22, Cheyenne, WY 82001 (CONSULTANT) is hereby amended as set forth below.

1. Attachment A: Scope of Services Section 4.12 is hereby replaced with the following:

4.12 The proposed schedule for this project anticipates that work will commence timely following an executed contract and Notice to Proceed by the OWNER, assumed in April 2024. Final deliverables for the various Project parts will be produced throughout the process with completion anticipated by the end of April 30, 2025. CONSULTANT understands the OWNER's fiscal year ends in June 2024 with a new fiscal year commencing in July 2024 and will work with the OWNER on budget alignments at that time.

2. Exhibit 1: Task 4. Master Plan Development is hereby replaced with the following:

This exercise will occur throughout and lead to the overall Master Plan.

- Draft Plan
  - The draft Master Plan will be shared with City staff for no more than two rounds of review with comments compiled and sent back to our team to incorporate into the final version.
- Final Draft Open House and Work Session Review
  - CONSULTANT will work with City staff to schedule an afternoon/early evening community open house and joint Planning Commission and City Council Work Session to review and provide final comments on the Master Plan.
- Final Plan and Adoption
  - Following the open house and joint Work Session, CONSULTANT will finalize the Master Plan and deliver to the City for adoption as digital files (.pdf and base design files).
  - We will be present during the adoption meeting to answer any final questions.

Key Deliverables: Draft Plan, Final Draft Plan, Open House Materials, Work Session Presentation, Final Plan.

Key Meetings: Community Open House, Joint Work Session, Adoption Meeting (tentative).

3. Exhibit 1: Task 5. Parks and Recreation Plan Development is hereby replaced with the following:


This exercise will occur throughout and run concurrent with the Master Plan process. We anticipate engagement efforts (Bullseye Workshop Series), review, and adoption meetings occurring simultaneously with the Master Plan items under Task 4.

- Draft Plan
  - The draft Parks and Recreation Plan will be shared with City staff for no more than two rounds of review with comments compiled and sent back to our team to incorporate into the final version.
- Final Draft Open House and Work Session Review
  - We will work with City staff to schedule an afternoon/early evening community open house to review and provide final comments on the Parks and Recreation Plan.

- Final Plan and Adoption
  - Following the open house, CONSULTANT will finalize the Parks and Recreation Plan and deliver it to the City for adoption as digital files (.pdf and base design files).
  - We will be present during the adoption meeting to answer any final questions.

Key Deliverables: Draft Plan, Final Draft Plan, Open House Materials, Final Plan.  
 Key Meetings: (\*note concurrent with Master Plan) Community Open House, Joint Work Session, Adoption Meeting (tentative).

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment to Agreement for Professional Services as of the day and year first written above.

City of Lander, Wyoming		Ayres Associates Inc.	
OWNER		CONSULTANT	
	(Signature)		
Monte Richardson	(Typed Name)	Matthew J. Ashby	
Mayor, City of Lander	(Title)	Vice President of Development Services	
	(Date)	12-6-24	