



**CITY OF LANDER**  
**CITY COUNCIL WORK SESSION MEETING**

**Tuesday, August 22, 2023 at 6:00 PM**  
**City Council Chambers, 240 Lincoln Street**

**MINUTES**

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1. Mayor Richardson led the Pledge of Allegiance at 6:00 PM. COUNCILMEMBERS PRESENT: John Larsen, Dan Hahn, Josh Hahn, Julia Stuble, Melinda Cox, Missy White (via Zoom) and Mayor Monte Richardson. STAFF PRESENT: Public Works Director Lance Hopkin, Assistant Mayor RaJean Strube Fossen, City Treasurer Charri Lara, City Attorney Adam Phillips, City Clerk Rachelle Fontaine.

**2. MAYOR AND COUNCIL UPDATES**

Councilmember White wanted to clarify the newspaper headline that indicated flood mitigation would cost 12 million dollars. The article did not specify the City's cost, which is 35% of the 12 million dollars. She thanked Lander's volunteer group for the great events in Lander.

Councilmember D Hahn commented on the loss of a great Councilmember Ken Stroh, who passed away. He will be missed.

Councilmember Stuble offered her condolences to Council President Cox on the loss of her mother-in-law, Connie Harms.

Mayor Richardson commented that both Ken Stroh and Connie Harms will be missed and offered his condolences'.

**3. STAFF REPORTS**

Public Works Director Lance Hopkin informed the Council that staff is investigating no parking signs on some streets during the winter for plowing for safety and better operations.

Assistant Mayor RaJean Strube Fossen reported that the Open House was a success. Future Open Houses will be at the Community Center, as noise was an issue. A chart was passed out at the Open House, a copy of which is in front of each Councilmember. These are the charts that Charri puts in the financial folder every month. It is not an audited document but provides an idea of where money is coming and going. At the September 12<sup>th</sup> meeting there will be a Welcome Center agreement and a Public Hearing concerning a Community Services Block Grant to extend Jefferson Street into the Popo Agie Park. Lastly, there is an employee BBQ on August 23, 2023, and Councilmembers are welcome. Councilmember Stuble requested the financial chart be break out the intergovernmental revenues and have more detail.

City Clerk Rachelle Fontaine: Reminded everyone about the Public Officer Training tomorrow. A current mechanic has submitted his Notice of Intent to Retire, and the Council will see an updated job description for the position.

Community Development Coordinator Anne Even reported that two grants have been submitted. One for \$500,000 to switch streetlights to an LED system, and the second is collaboration energy planning grant for \$100,000. Neither would require any match money from the City.

**4. NEW BUSINESS (ACTION ITEMS)**

A. Hattie Calvert Fremont County Youth Services funding request and discussion FY 2023-2024

Cassie Murray, Director, and Hattie Calvert, Assistant Director, Juvenile Justice Services of Fremont County presented their FY 2023 2024 funding request in the amount of \$30,000. One hundred and twenty-one citations were issued to juveniles in Lander last year. This number is up from 59 the previous year. Discussion concerning the program, the services provided, overall budget and contributors, increase in citations, and reasons for the increase ensued.

B. HDR presentation and Discussion concerning adoption of 2023 Water Master Plan

Uri Shelby presented the 2022 Water Master Plan Level I Study highlights. The presentation included an explanation and discussion of the Background and Purpose, including the core study focus areas of reliable service, adequate water supply, fiscal responsibility, system expansion, and regionalization. HDR presented a Summary of Recommendations, including prioritizing the existing system upgrades, 48 total projects, a 20-year planning horizon, estimated costs including inflation and the potential City share.

Discussion concerning prioritization of projects, water plant updates, funding the projects, and water leakage.

C. HDR presentation and Discussion concerning adoption of Fremont County Hillcrest Strategic Plan

Kyle Lehto, the HDR project engineer explained the study’s purpose was to evaluate future transportation needs along Hillcrest Drive from Bridger Street to Mortimore Lane. There is a need to improve roadway safety due to lack of shoulders, general roadway geometry deficiencies, and to improve multimodal access along Hillcrest Drive and create a safe and walkable corridor. The study produced five different proposals which were explained. Alternative 5, Mortimore Lane Inspired Section, had the most positive feedback and was the preferred alternative.

Discussion as to why the City cares about the County road. The County is proceeding because of public health and safety and asked if City would like to participate. Discussion as to alternative options, city and council involvement and interests.

D. Discussion concerning Proposed Resolution 1306 Open Container Exemption from City Ordinance 2-2-12 for one year Fremont County Pioneer Museum

City Attorney Phillips explained this was a draft and can be amended as the council desires. Discussion ensued concerning consistency, the difference in venues, timeframes, ID checks on City property, as well as the message this sends.

**5. ADJOURNMENT**

Being no further business to come before the Council, the meeting was adjourned at 8:19 PM.

The City of Lander

ATTEST:

By: \_\_\_\_\_  
Monte Richardson,  
City of Lander Mayor

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Rachelle Fontaine, City Clerk