

	CITY OF LANDER		
	SPECIAL REGULAR CITY COUNCIL MEETING		
	Tuesday, April 22, 2025, at 6:00 PM		
	City Council Chambers, 240 Lincoln Street		
	MINUTES		

1. **CALL TO ORDER** Mayor White led the Pledge of Allegiance and called the meeting to order at 6:00 PM. Roll Call. COUNCIL MEMBERS PRESENT: John Larsen, Dan Hahn, Josh Hahn, Julia Stuble, Melinda Cox (via Zoom), and Mayor Missy White. Declaration of a quorum. STAFF PRESENT: Interim Police Chief Kelly Waugh, Public Works Director Lance Hopkin, Assistant Mayor RaJean Strube Fossen, City Treasurer Charri Lara, City Clerk Rachelle Fontaine.

2. **APPROVAL OF AGENDA**

Council Member Stuble moved to approve, seconded by Council Member Larsen. Council Member Stuble moved to amend agenda item 6 B, New Business, to reflect that the requested amount is \$23,619.12. Seconded by J Hahn.

Councilmembers Voting Yea to approve the agenda as amended: Larsen, D Hahn, Cox, Stuble, J Hahn, and Mayor White. Motion passed.

3. **COMMUNICATION FROM THE FLOOR.** Public Comment: None.

4. **MAYOR AND COUNCIL UPDATES**

Council Member D Hahn stated that the Planning Board is discussing zoning.

Council member Larsen appreciates the Street Department filling potholes. The Popo Agie Conservation District is hosting the Garden Expo this Saturday.

Mayor White also thanked the crews for filling the potholes. She appreciates the City staff's efforts to enhance the recorded meeting replay. The ability to watch a specific agenda item is now available by clicking on the View Detail link next to the recorded meeting. This will open a window displaying a recording and the agenda. The agenda topics are linked to the recording timestamps, allowing the public to watch a specific topic as opposed to the entire meeting.

5. **STAFF REPORTS**

Interim Chief Kelly Waugh commented that despite not being fully prepared for a major event, the department successfully assisted with a major event in Riverton. An after-action review with all involved parties is scheduled for next week to evaluate strengths and areas for improvement. Most of the department will be traveling between locations this week for previously scheduled training on close-quarters combat and room clearing. Overall, things are progressing well.

Public Works Director Lance Hopkin provided a construction and infrastructure update. Construction activities are advancing, with substantial completion nearing on the tank and pump station work. Progress continues on McFarlane Drive, including directional boring along the highway corridor. He and Mayor White attended a grants training session in Riverton. Several key federal grant programs previously targeted for local infrastructure funding are being phased out. The absence of clear successor programs introduces uncertainty, potentially impacting the viability of large-scale capital projects that have previously relied on significant federal cost-sharing. He further noted that a notable budget increase has been observed for the 5th Street project, with the total cost more than doubling. This will require adjustments and careful fiscal planning moving forward. Work on Lincoln Street is tentatively scheduled to begin next week. The contractor is expected to start with ditch-related improvements, prioritizing those segments ahead of seasonal irrigation flow.

Assistant Mayor RaJean Strube Fossen noted that there are currently very few active funding options available. At present, the only grant under consideration is a Transportation Alternatives Program (TAP) grant. This application would support Phase 2 of the Gannett Peak Safe Routes to School sidewalk project. The project was previously split into two phases due to cost and right-of-way

challenges, with Phase 1 already funded through an earlier TAP grant. The upcoming application for Phase 2 is not due until July 15, and it remains the only grant currently being pursued.

City Treasurer Charri Lara notified the Council that Service Line Warranties, the company vetted by the City of Lander to offer water line insurance, will be sending out their next mailing campaign soon. Recently, another company sent similar mailings, but they are not affiliated with or vetted by the city.

City Clerk Rachelle Fontaine announced the Parks Department has filled all program assistant summer positions. Applications for seasonal maintenance positions are still being accepted.

6. NEW BUSINESS (ACTION ITEMS)

A. Vote to appoint an applicant to fill the vacant Ward 2 City Council Member position

Mayor White explained that the appointment process will take place tonight. Nominations will be called for three times, and candidates can be nominated during any of those calls. After nominations, a vote will be held to select one of the five qualified candidates. The selected individual will be sworn in at the May 13th meeting. Mayor White called for nominations to fill the vacant Ward 2 City Council Member position. Council Member D Hahn commented that all the candidates for the open council seat were highly qualified, making the decision difficult. However, the key difference was that Chad Cassady has consistently attended council meetings, actively listening, learning, and engaging over several months. His ongoing dedication and commitment to the process led Council Member D Hahn to nominate Mr. Cassady. Council Member Stuble stated she would have nominated Chad Cassady as well. She expressed a heartfelt thanks to all the applicants for the open council seat. Each candidate demonstrated strong commitment and a deep desire to serve the community, making the decision very difficult. Mayor White made a second call for nominations. Council Member Cox nominated Daniel McLane. Mayor White made a third call for nominations. Hearing none, she called for a roll call vote. Council Member J Hahn voted for Chad Cassady. Council Member Stuble voted for Chad Cassady. Council Member Cox voted for Daniel McLane. Council Member D Hahn voted for Chad Cassady. Council Member Larsen voted for Chad Cassady. Chad Cassady received four votes to fill the vacancy, and Daniel McLane received one. Mayor White announced Chad Cassady received the majority vote and will be sworn into office on May 13, 2025.

B. Authorize Contractor's Application for Payment No. 1 to Alexander Excavation Inc. in the amount of \$23,619.12, dated April 10, 2025, for the Bishop Randall Water and Paving Improvements Project

Motion made by Council Member Larsen and seconded by Council Member J Hahn. Councilmembers Voting Yea: Larsen, D Hahn, Cox, Stuble, J Hahn and Mayor White. Motion passed.

7. ADJOURNMENT. Motion made by Council Member Stuble and seconded by Council Member J Hahn. Councilmembers Voting Yea: Larsen, D Hahn, Cox, Stuble, J Hahn, and Mayor White. Motion passed.

Being no further business to come before the Council, the meeting was adjourned at 6:17 PM.

The City of Lander

ATTEST:

By: _____
Missy White,
City of Lander Mayor

Rachelle Fontaine, City Clerk

The entire meeting is available to view at <https://www.landerwyoming.org/meetings/recent> OR <https://www.youtube.com/@CityofLander>.

CITY OF LANDER MISSION STATEMENT

To provide a safe, stable, and responsive environment that promotes and supports a traditional yet progressive community resulting in a high quality of life.

VISION

Preserving the past, while embracing the future.

The City of Lander is an equal opportunity employer and does not discriminate. Qualified applicants are considered for positions without regard to race, religion, military status, sex, age, national origin, disability, sexual orientation, or other characteristics protected by law.