



BOARD ACTION SUMMARY SHEET

MEETING DATE: June 25, 2025

TOPIC: Board of Ethics Bylaws and Rules of Procedure

BACKGROUND BRIEF:

To support the effective operation of the Village of Lake Orion Board of Ethics, staff recommends the development of formal Bylaws and Rules of Procedure. While the Board's purpose and responsibilities are outlined in Section 30.65 of the Village Code of Ordinances and the adopted Ethics Policy, these internal governance documents will provide additional clarity on meeting procedures, officer roles, decision-making protocols, and public interaction.

For reference, materials from the City of Birmingham have been attached. These examples offer a strong structural framework and reflect municipal best practices, which can be tailored to fit the unique needs of the Village.

Establishing these documents will enhance the Board's ability to function consistently and transparently, while reinforcing the Village's commitment to ethical governance.

RECOMMENDED MOTION:

No motion necessary, as this item is for discussion only.