



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 10th, 2026

TOPIC Approval of Job Description for Police Officer

BACKGROUND BRIEF:

The Police Department is requesting Village Council approval of an updated job description for the positions of Police Officer. These revisions are necessary to reflect the current operational needs of the department, incorporate modern enforcement practices, and clarify responsibilities, qualifications, and supervisory structure.

There are no previously approved or formally adopted job descriptions on record for this position.

FINANCIAL IMPACT:

No immediate fiscal impact. These job descriptions align with current staffing and budgeted positions.

RECOMMENDED MOTION:

Administration recommends that Village Council approve the updated job descriptions for the position of Police Officer as presented.