



MINUTES

REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, September 09, 2024

7:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The September 9th, 2024, Village Council Regular Meeting was called to order at 7:30 PM.

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

PRESENT

President Jerry Narsh

President Pro Tem Teresa Rutt

Council member Carl Cyrowski

Council member Nancy Moshier

Council member Kenneth Van Portfliet

Council member Stan Ford

Council member Michael Lamb

STAFF PRESENT

Village Manager Darwin McClary

DPW Director Wes Sanchez

Police Chief Mark Amundson

DDA Assistant Director Janet Bloom

Village Clerk/Treasurer Sonja Stout

Village Planning and Zoning Coordinator Mario Ortega

4. Presentations

None.

5. Call to the Public

Harry Stephens spoke.

Janet Bloom spoke.

6. Consent Agenda

MOTION made by Council member Cyrowski, Seconded by President Pro Tem Rutt, to approve the Consent Agenda, as presented.

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

A. 2024-2025 Winter Maintenance Agreement with Road Commission for Oakland County

MOTION made by Council member Cyrowski, Seconded by President Pro Tem Rutt, to approve the 2024-2025 Winter Maintenance Agreement between the Village of Lake Orion and the Road Commission for Oakland County for the Village to perform certain winter road maintenance for the Road Commission in the total amount of \$5,830.96, with the revenue to be posted to the Local Street Fund; and to authorize the Village Manager to execute the agreement on behalf of the Village.

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

B. Receive and file Village of Lake Orion Sewage Disposal System Quarter 3 Financial Report for Fiscal Year 2024 (October 1, 2023 to June 30, 2024)

MOTION made by Council member Cyrowski, Seconded by President Pro Tem Rutt, to receive and file the Village of Lake Orion Sewage Disposal System Quarter 3 Financial Report for Fiscal Year 2024 (October 1, 2023 to June 30, 2024).

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

C. Receive and file correspondence from Cory Johnston dated August 26, 2024, regarding DDA FOIA Policy and Placemaking Grant

MOTION made by Council member Cyrowski, Seconded by President Pro Tem Rutt, to receive and file the correspondence received from Cory Johnston dated August 26, 2024, regarding the DDA FOIA Policy and Placemaking Grant.

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

D. Approval of Village Council Regular Meeting Minutes of August 26, 2024

MOTION made by Council member Cyrowski, Seconded by President Pro Tem Rutt, to approve the August 26, 2024, Village Council Regular Meeting Minutes, as presented.

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

E. Receive and File of August 2024 Police Department Activity Report

MOTION made by Council member Cyrowski, Seconded by President Pro Tem Rutt, to receive and file the August 2024 Police Department Activity Report.

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

F. Receive and file Fall 2024 Community Newsletter

MOTION made by Council member Cyrowski, Seconded by President Pro Tem Rutt, to receive and file the Village of Lake Orion 2024 Fall Community Newsletter.

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

7. Items Removed from the Consent Agenda

8. Approval of Agenda

MOTION made by Council member Van Portfliet, Seconded by President Narsh, to approve the agenda for Monday, September 9, 2024, Village Council Regular Meeting with the addition of Item E. Administrative Approval of DDA Special Event: Outdoor Movie Night.

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

9. Public Hearings

None.

10. Financial Matters

A. Invoice Approval - September 9, 2024

MOTION made by President Pro Tem Rutt, Seconded by Council member Cyrowski, to approve the September 9, 2024 bills in the amount of \$208,584.26 of which \$109,576.68 are DDA bills for a net total of \$99,007.58 and to receive and file the DDA bills.

VOTING YEA: Narsh, Rutt, Cyrowski, Van Portfliet, Ford,

VOTING NAY: Moshier, Lamb

MOTION: Carried

B. Financial Statements - August 2024

MOTION made by President Pro Tem Rutt, Seconded by Council member Ford, to receive and file the financial reports for August 2024.

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

11. Other Items

A. Supplemental Appropriation for Parks and Recreation Capital Outlay

MOTION made by Council member Van Portfliet, Seconded by Council member Lamb, to approve budget amendment BA-2025-101-751-977-000 to increase the appropriation for expenditures in Account #101-751-977-000 by \$2,757.00 from \$5,000.00 to \$7,757.00 for Parks and Recreation capital projects as requested by the Parks and Recreation Advisory Committee.

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

B. Budget Amendment - Police Computers Installation and Email Migration

MOTION made by Council member Van Portfliet, Seconded by Council member Cyrowski, to approve budget amendment BA-2025-207-03 to provide a supplemental appropriation from Police Fund reserves in the amount of \$10,523 for the police computer install and email migration.

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

C. FY 2024-25 Municipal Fee Schedule

MOTION made by President Narsh, Seconded by Council member Van Portfliet, to approve the Village of Lake Orion FY 2024-25 municipal fee schedule, as presented.

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

D. Village Property Inventory and Mapping Project Phase II and Master Plan Strategic Action Plan

MOTION made by Council member Van Portfliet, Seconded by Council member Lamb, to approve Budget Amendment BA-2025-101-721-01 to increase the General Fund – Planning and Zoning expenditures by \$6,300.00 to provide appropriations for the Phase II Village Property Inventory and Mapping Project (\$1,500) and completion of the Master Plan Strategic Action Plan (\$4,800).

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

E. Administrative Approval of DDA Special Event: Outdoor Movie Night

MOTION made by Council member Van Portfliet, Seconded by Council member Cyrowski, to authorize Administration to give approval for the Special Event: Outdoor Movie Night.

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

12. Call to the Public

Rosemary Ford spoke.

13. Council Comments

Council member Cyrowski spoke.

Council member Moshier spoke.

Council member Van Portfliet spoke.

Pro Tem Rutt had no comment.

Council member Ford spoke.

Council member Lamb spoke.

President Narsh spoke.

14. Village Manager Comments

The Village Manager provided a summary of his report which is also found on the Village Manager's page of the Village of Lake Orion's website.

15. Closed Session Items

16. Business From Closed Session

17. Adjournment

MOTION made by President Pro Tem Rutt, Seconded by President Narsh, to adjourn the September 9th, 2024 Village Council Regular Meeting.

VOTING YEA: Narsh, Rutt, Cyrowski, Moshier, Van Portfliet, Ford, Lamb

VOTING NAY: None

MOTION: Carried

The September 9th, 2024, Village Council Regular Meeting adjourned at 9:02 PM.

Jerry Narsh
President

Sonja Stout
Clerk/Treasurer

Date Approved: as presented on September 23, 2024