



## **COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** October 27, 2025

**TOPIC** Private Road Winter Maintenance Agreements

### **BACKGROUND BRIEF:**

Council is scheduled to consider approving 2025-26 winter maintenance agreements for Converse Court, Newton Court, and Park Island and to authorize the Village Manager to execute the agreements. As Council is aware, the Village determined that State law prohibits the use of public funds to maintain or improve private roads and that it is necessary to enter into agreements with residents on private roads, and to charge them, for winter maintenance services that are to be performed by the Village. As a result, the Village Attorney drafted a proposed agreement for these services, and Administration has secured a signed agreement from the homeowners association (HOA) for Converse Court and tentative agreement from the HOAs for Newton Court and Park Island. Administration expects to have the latter two agreements signed by the HOAs prior to Monday's meeting.

The agreements cover up to 16 snow removals per winter season. The Village will bill each HOA for winter maintenance services in April of each year for the actual services provided during the previous season. The Public Works Director determined the cost for each snow removal for each HOA, and the costs are included in the agreements.

### **SUMMARY OF PREVIOUS COUNCIL ACTION:**

None

### **FINANCIAL IMPACT:**

The Village will receive an estimated \$2,118.43 for the 2025-26 winter season to provide snow removal services for the three subdivisions based on a total of 16 occurrences.

### **RECOMMENDED MOTION:**

#1 – To approve the 2025-26 Agreement for Winter Maintenance Services Between the Village of Lake Orion and Converse Court Homeowners' Association in the total estimated amount of \$546.06 and to authorize the Village Manager to execute the agreement on behalf of the Village.

#2 - To approve the 2025-26 Agreement for Winter Maintenance Services Between the Village of Lake Orion and Newton Court Homeowners' Association in the total estimated amount of \$524.49 and to authorize the Village Manager to execute the agreement on behalf of the Village.

#3 - To approve the 2025-26 Agreement for Winter Maintenance Services Between the Village of Lake Orion and Park Island Homeowners' Association in the total estimated amount of \$1,047.88 and to authorize the Village Manager to execute the agreement on behalf of the Village.