



Special Event  
**SE-2026-001**

Balance  
**\$0.00**

Applicant	Application #	Submitted	Issued	Starts	Expires	Identifier
Robert Busquaert	V8X-3LX	Jul 29, 2025	--	Jan 1, 2026	--	--

### Applicant Information

**APPLICANT**

**Robert Busquaert**

✉ fastbob.hrm@gmail.com

☎ (586) 822-3608

🏠 50614 Peggy Ln, New Baltimore, MI 48047

📍 *Same as mailing address*

### Agent

**AGENT**

**Robert Busquaert**

✉ fastbob.hrm@gmail.com

☎ (586) 822-3608

🏠 50614 Peggy Ln, New Baltimore, MI 48047

📍 *Same as mailing address*

### Internal

#### Conditions

##### Police Reimbursement:

The applicant shall be responsible for reimbursing the Village for all police resources and related ancillary costs dedicated exclusively to this event. This policy is intended to ensure full cost recovery, and the applicant will be billed for the actual costs incurred. This includes, but is not limited to, staffing of the event, time spent on event planning, coordination meetings, site inspections, and setup.

At a minimum, one dedicated police officer must be assigned to the event from start to finish. The need for additional staffing will be evaluated during planning meetings with the Chief of Police or their designee.

Upon request, the Chief of Police may provide a preliminary cost estimate for police services. The final invoice will reflect only the actual costs of police services provided.

Pre-Planning Meeting with Chief of Police:

A pre-planning meeting with the Chief of Police or their designee is required for all events involving dedicated police resources.

To schedule this meeting, please contact Chief Mark Amundson at [amundsonm@lakeorionpolice.org](mailto:amundsonm@lakeorionpolice.org).

The Fire Department has no issues with this event.

Issued By: 

N/A

Internal Notes - Employee Communication 

Applicant submitted invalid insurance (will be expired on 1/1/2026-which is event date), advised applicant on 7/30/2025 to resubmit along with Hold Harmless Agreement filled out. -LBlough

Received Insurance from application on 10/7/2025. - LBlough

Received Hold Harmless Agreement on 10/9/2025. -LBlough

Approved Event: 

N/A

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## General Information

### Event Location

▶ **3 S BROADWAY ST**  
LAKE ORION, MI 48362-3113



**Event Locations**

N/A

**Zoning District**

MU - Mixed Use

**Event Name**

Lake Orion New Year's Resolution Run

**Event Details**

A 5K &amp; 1.5 Mile Run/Walk held on New Year's Day. The course consists of 2 laps around the Village.

**Date / Hours of Event**

January 1st, 2026 from 10 AM until 11 AM

**Date / Hours of Set-up and Tear Down**

January 1st, 2026 9:30 AM until 11:30 AM

**Event Map**[MAP Lake Orion Resolution Run 202...](#)**Street Closures and / or Parking Lot closures necessary?**

Yes

**If yes, how many days?**

1

**If yes, describe**

Parking along Broadway on the East Side (North Bound) to be restricted the morning of January 1st until 11 am. North Bound Broadway to close from M-24 to Elizabeth Street on January 1st from 9:30 to 11 AM.

**Green's Park Reservation?**

No

**Green's Park Reservation Date/Hours**

N/A

**Gazebo Rental?**

No

**Gazebo Rental Date/Hours**

N/A

**Coordinating Event Details**

N/A

**Coordinating with Another Event?**

No

**If yes, Event Name**

N/A

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## Event Details

**Type of Event**

Individual

**Status**

For-Profit

**If Non-Profit, provide proof of non-profit status**

**Is this event expected to occur next year?**

Yes

**If Yes, provide next year's specific dates**

January 1st, 2027

**If this event a Fund raiser?**

Yes

**If YES, indicate beneficiary information**

Lake Orion Athletic Department

**Is this the first time the event is being held in Village of Lake Orion?**

No

**Describe above selection**

The Lake Orion Resolution Run has taken place in the Village of Lake Orion for the last 20+ year.

**Was this event previously held outside the Village of Lake Orion?**

No

**Describe above selection**

The Lake Orion Resolution Run has been held in the Village since it's inception in the 1990's.

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## Event Details (continued)

**Total estimated attendance each day**

200

**What parking arrangements will be necessary to accommodate attendance?**

Parking available in public lots and street parking except those off limits on North Bound Broadway

**Parking Plan**

**How will trash be handled?**

Public trash bins located outside Hansons Running Shop

**Is amplification of music or speakers planned or anticipated?**

No

**If yes, describe**

N/A

**Will tents be used?**

No

**If yes, indicate number of tents, use of each, location and size**

N/A

**Portable restrooms**

No

**If yes, number of portable restrooms and location**

N/A

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## Food / Alcohol / Merchandise

**Will alcoholic beverages be served?**

No

**If yes, describe**

N/A

**Is liquor license issued by the State of Michigan?**

N/A

**If yes, whose name is the license issued to**

N/A

**Copy of License**

**Will food and beverages be sold?**

No

**If yes, describe**

N/A

**Will merchandise be sold?**

No

**If yes, describe**

N/A

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## Request Use of Village Equipment ONLY

**Use of Equipment Start (Day / Time)**

January 1st, 2026 6 AM

**Use of Equipment End (Day / Time)**

January 1st, 2026 11 AM

**Barricades/Traffic Cones**

Yes

**If yes, describe**

N/A

**Temporary Closure Signage**

Yes

**Trash Cans**

N/A

**Electrical Connections**

No

**If yes, describe**

N/A

**Water**

No

**If yes, describe**

N/A

**Emergency Fire Equipment, such as ambulance**

No

**If yes, describe**

N/A

**Other Village Services**

Yes

**If yes, describe**

No parking signs along North Bound Broadway.

Lake Orion PD has monitored the Flint/Broadway intersection as well as the Flint/N. Washington Street intersection.

A police vehicle has also led the event along the event route.

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## Municipal Equipment

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### Event Signs

**Will this event include the use of signs?**

No

**Location(s) of Sign**

N/A

**Sign Dimensions**

N/A

**Sign Sketch Plan**

**Location Map**

**Temporary Display Start**

**Temporary Display End**

**Quantity of Temporary Signs**

N/A

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### Certifications and Signatures

**Signature of Sponsoring Organization's Agent**

[signature.png](#)

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### Hold Harmless Agreement

**Hold Harmless Agreement**

[LOHHA.pdf](#)

## Fees

Application Fee	\$25.00
Special Event - Right Of Way	\$75.00
<b>TOTAL</b>	<b>\$100.00</b>
<b>PAID</b>	<b>\$100.00</b>
<b>BALANCE DUE</b>	<b>\$0.00</b>

## Transaction Log

07/29/2025	Payment	Card	\$100.00
Non-refundable convenience fee of \$6.00			

## Communication

### Workflow

**1. Payment - COMPLETED**

Assignee: Lynsey Blough

**2. Administrative Review - COMPLETED**

Assignee: Lynsey Blough

**3. Dept. of Public Works Review - COMPLETED**

Assignee: Wes Sanchez

**4. Public Safety Review - COMPLETED**

Assignee: Mark Amundson

**5. Fire Department Review - COMPLETED**

Assignee: John Pender

**6. Planning & Zoning Review - ACTIVE**

Assignee: Mario Ortega

**7. Council Review - INACTIVE**

Assignee: Lynsey Blough

**8. Issue Permit - INACTIVE**

Assignee: Lynsey Blough