



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: February 10, 2025

TOPIC Public Hearing on Need for 2025 Sidewalk Improvements – District #1

BACKGROUND BRIEF:

Village Council is scheduled to hold a public hearing on the need for sidewalk improvements for Sidewalk Improvement Program (SWIP) District #1. Notices were mailed to affected property owners on January 28, 2025.

Village Charter and the Village's Code of Ordinances make property owners responsible for the maintenance, upkeep, repair, and replacement of defective sidewalks abutting their properties and for keeping snow and ice cleared from the walkways. The 2025 SWIP involves the replacement of deteriorated sidewalk abutting properties within District #1. The Village Council adopted a comprehensive Sidewalk Improvement Program Policy on January 27. The Department of Public Works completed an inventory of defective sidewalks within District #1 and have made recommendations on replacement of deteriorated sidewalk slabs. The Village is responsible for the cost of replacing or installing handicap ramps at street intersections and for the cost of initial installation of new sidewalk where it never previously existed for the purpose of connecting sidewalk segments to improve community walkability and to enhance pedestrian safety.

After the public hearing, the Council may approve the scope of work as presented, modify the scope of work by adding or deleting work items from the project, or determine there is no need to proceed further with the project.

After receiving public comments, if Council determines that District #1 sidewalk improvements are necessary, the following steps will be taken:

1. Administration will prepare bid specifications and solicit competitive bids for the improvements.
2. Upon receipt of bids, Administration will cause to have the Village's Assessor prepare a preliminary assessment roll for all affected properties for the sidewalk improvements.
3. The preliminary special assessment roll will be presented to Council; Council will schedule a special assessment public hearing; notices will be sent to all affected property owners.
4. Council will hold a special assessment public hearing, receive comments, and determine whether to proceed with the project. If proceeding with the project, the Council will award the contract for the sidewalk construction work.

5. If a contract is awarded, Administration will execute the contract and schedule the work; we anticipate sidewalk repairs to be completed by late August.

Attached are copies of the Sidewalk Improvement Program Policy and supporting information for District #1 for the information of the Council and public.

SUMMARY OF PREVIOUS COUNCIL ACTION:

01/27/2025 – #1 – Council adopted the Village of Lake Orion Sidewalk Improvement Program Policy as presented and authorized Village Administration to begin work on the preparation of the FY 2025-26 sidewalk improvement project and special assessment processes as outlined in the Village Manager's project schedule. Council also adopted the resolution setting a needs public hearing on proposed sidewalk improvements to the Village of Lake Orion Sidewalk Improvement Program District #1 and directed the Village Clerk to publish and mail a notice of the same to affected real property owners.

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To find that the public convenience or necessity requires that the Sidewalk Improvement Program District #1 as proposed by the Department of Public Works shall be considered for improvement and direct the Village Manager to file with the Village Clerk an estimate in writing showing the number of square feet of sidewalk required to be built or rebuilt adjacent to each lot or parcel or parcels of land.

OR

To find that the public convenience or necessity requires that the Sidewalk Improvement Program District #1, with the following modifications _____, shall be considered for improvement and direct the Village Manager to file with the Village Clerk an estimate in writing showing the number of square feet of sidewalk required to be built or rebuilt adjacent to each lot or parcel or parcels of land.

OR

To find that there is no need for sidewalk improvements in the Sidewalk Improvement Program District #1 as proposed and to direct Administration to discontinue work on the project.