



## **COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** July 28, 2025

**TOPIC** Review Village Hall Inclement Weather Closing Policy

### **BACKGROUND BRIEF:**

Council is scheduled to review the Village Hall inclement weather closing policy. Council identified this item as a priority in its 2025-26 Council goals and objectives.

In March 2023, Council adopted the current inclement weather closing policy upon the recommendation of the Village Manager to provide a clear, concise, and uniform closing procedure. The intent of the policy was to establish objective criteria in determining when to close Village offices to protect the safety and well-being of Village staff and public. The background brief and resolution from the March 2023 meeting are attached.

### **SUMMARY OF PREVIOUS COUNCIL ACTION:**

03/13/2023 – Council adopted a resolution establishing the current Village Hall inclement weather closing policy.

07/14/2025 – Council scheduled a work session meeting of the Village Council for Monday, July 28, 2025, at 6:30 PM, for the purpose of discussing the Village administrative office hours and the Village Hall inclement weather closing policy.

### **FINANCIAL IMPACT:**

None

### **RECOMMENDED MOTION:**

None