



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: September 14, 2026

TOPIC Review Building Permit Process

BACKGROUND BRIEF:

At its January 12, 2026, meeting, the Village Council amended the agreement between the Village and Orion Township to better align zoning compliance reviews and building permitting and inspection processes. Council requested that the Village Manager review the program within six months after the Township Building Department's conversion to the BS&A Building Permit cloud module to determine if the Village and Township processes are efficient and effective and whether the Village should continue with the Township's building and permitting services or transition to in-house services.

The Village Manager finds that the current utilization of the Township's building permitting and inspection services, while still in need of some coordination enhancements, is beneficial to the Village. The Village Manager recommends no changes to the current program structure at this time.

SUMMARY OF PREVIOUS COUNCIL ACTION:

01/12/2026 – Council approved Amendment #1 to the Agreement to Provide Building Inspection Services between the Village of Lake Orion and Orion Charter Township and requested that Village Administration review the efficiency and effectiveness of the revised permitting process within six months of the Township's migration to the BS&A cloud software and make further recommendations to Village Council as to whether to continue with the Township's building and permitting services agreement or to transition to in-house services.

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

None