



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: September 14, 2026

TOPIC Update Authorized Bank Signers-Removal of Sonja Stout

BACKGROUND BRIEF: The authorized signers on the Village of Lake Orion's Oxford Bank and Comerica Bank accounts currently include Teresa Rutt, Village President; Stan Ford, President Pro Tem; Darwin McClary, Village Manager; and Sonja Stout, Clerk/Treasurer.

In preparation for the transition of the Clerk/Treasurer position, with Clerk/Treasurer Sonja Stout's last day being September 18, 2026, the authorized bank signers need to be updated by resolution. The proposed change will remove Sonja Stout as an authorized signer on the Village's Oxford Bank and Comerica Bank accounts and add Deputy Clerk/Treasurer Lynsey Blough as an authorized signer.

RECOMMENDED MOTION: To adopt Resolution No. 2026-031, authorizing the removal of Sonja Stout, Clerk/Treasurer, as an authorized signer on the Village of Lake Orion's Oxford Bank and Comerica Bank accounts and adding Deputy Clerk/Treasurer Lynsey Blough as an authorized signer; and to authorize Deputy Clerk/Treasurer Lynsey Blough to execute the appropriate certifications and documentation required by each depository, effective immediately.