



## **BOARD ACTION SUMMARY SHEET**

**MEETING DATE:** December 12<sup>th</sup>, 2024

**TOPIC:** Adopt the 2025 Board of Zoning Appeals Meeting Schedule

**BACKGROUND INFORMATION:** Pursuant to the Open Meetings Act, public bodies are required to adopt and publish a schedule of their meetings prior to the start of each year. Currently the BZA meets on the first Thursday of each month at 6:30 pm, unless otherwise designated in its meeting schedule.

**RECOMMENDED MOTION:** To adopt the meeting schedule establishing the 2025 meeting dates for the Board of Zoning Appeals for the Village of Lake Orion and authorize the Clerk to post the schedule pursuant to the Open Meetings Act.