

# *Sherman & Sherman P.C.*

30700 Telegraph Road, Suite 3420  
Bingham Farms, MI 48025-4590  
(248) 540-3366 Telephone  
(248) 540-5959 Fax

Larry H. Sherman  
Jeffrey A. Sherman  
Timothy J. Burns

October 20, 2025

## **HAND-DELIVERED**

Village Clerk  
Village of Lake Orion  
21 East Church Street  
Lake Orion, MI 48362

### **RE: VILLAGE ATTORNEY RFQ**

Dear Sir/Madam:

If you want attorneys who can think outside of the proverbial box and who can assist the Village of Lake Orion in creatively dealing with all its future issues and achieving its goals, we are the ideal candidates for General Counsel and Prosecuting Attorney. We are a boutique law firm specializing in municipal representation with a personal touch. We offer our municipal clients a personalized service from three very experienced and dedicated attorneys. We pride ourselves on maintaining personal and productive working relationships with our municipal clients.

For the past thirty-eight (38) years, we have served as City Attorneys and Prosecuting Attorneys for the City of Madison Heights; and for the past twenty (20) years, we have served as Prosecuting Attorneys for West Bloomfield Township. In addition to being General Counsel and Prosecuting Attorneys, we are personally involved in the development of real property, both privately and as municipal attorneys. We have represented land developers throughout the Tri-County area. As such, we bring a unique skillset to the table.

Moreover, we have been involved in some unique projects, some of which include the following, as hereinafter described. We shut down the Southeastern Oakland County Resource Recovery Authority's (SOCCRA) solid waste incinerator in Madison Heights, to the joy of every single resident in Madison Heights; and led the City out of SOCCRA. We shepherded through the building of new commercial centers in Madison Heights, including the construction of a Meijer store in exchange for the building of brand-new homes. We've promoted the development of a diversified tax base in Madison Heights, to include not only residential and commercial areas, but light-industrial developments as well. We've demolished unkempt homes and buildings, in a streamlined legal process, and witnessed brand new construction in its place. We successfully litigated a hazardous chemical spill onto the I-696 freeway and service drive (referred to by the press as the "green ooze" case) by a business owner engaging in the electroplating business. All the business owner's buildings (901, 925, 937, 945 and 959 E. 10 Mile Road) ended up being demolished and the properties cleaned up. The City now owns the properties.

**LAW OFFICES**  
***Sherman & Sherman, P.C.***

Village of Lake Orion  
October 20, 2025  
Page 2

We've negotiated and drafted cooperative agreements between municipalities and participated in their governing committees (such as the George W. Kuhn Drainage District). We've been involved in the granting and revocation of Industrial Facilities Exemption Certificates and the development of Downtown Development Districts. We've provided legal support for the City Manager selection process (while saving the City thousands of dollars), culminating in Council's selection, appointment and approval of an employment agreement. We've drafted numerous ordinances and resolutions. We've handled code enforcement matters, tax tribunal cases, zoning board of appeals issues, planning commission matters and insurance issues--to name but a few.

In terms of prosecutions, the Madison Heights prosecutions take place at the 43<sup>rd</sup> Judicial District Court (Hon. Keith Hunt) and the West Bloomfield Township Prosecutions take place at the 48<sup>th</sup> Judicial District Court (Hon. Marc Barron, Hon. Kimberly Small and Hon. Diane D'Agostini). As such, we work very closely with the Police Departments in both communities (Madison Heights Chief of Police Brent LeMerise, former West Bloomfield Chief of Police Michael Patton, and current West Bloomfield Chief of Police Dale Young), and we handle all types of misdemeanor offenses and civil infractions (including overweight truck cases). Further, we've conducted numerous jury trials, bench trials and formal hearings.

By way of brief background, our Law Firm consists of Larry H. Sherman, Jeffrey A. Sherman and Timothy Burns. We have a combined total of over one hundred nineteen (119) years of legal experience representing municipalities and prosecuting municipal ordinance offenses and violations.

**JEFFREY A. SHERMAN**: In addition to diligently serving as a West Bloomfield Prosecutor for the past twenty (20) years, Jeffrey has also served as the Madison Heights Assistant City Attorney for the past thirty-eight (38) years. He received his bachelor's degree (with High Distinction) from the University of Michigan in 1976 and his Juris Doctorate Degree from the University of Michigan in 1979. He is a principal in our Law Firm. As Assistant City Attorney for Madison Heights, Jeffrey serves as Legal Advisor to the City Council, City Manager, and all Department Heads. He represents the City in most civil and criminal matters. During his career, Jeffrey has been the City Attorney for the City of Hazel Park and worked as Special Counsel for the City of Ferndale. In addition to Municipal Law, his practice concentrates on Real Estate, General Civil Litigation, and Criminal Prosecution. Jeffrey is licensed to practice law in all State and Federal Courts; and has vast legal and personal experience in real estate matters.

**LARRY H. SHERMAN**: In addition to proudly serving as a West Bloomfield Township Prosecuting Attorney for the past twenty (20) years, Larry H. Sherman has served as the Madison Heights City Attorney for the past thirty-eight (38) years. He received his bachelor's degree from Harvard College in 1974 and his Juris Doctorate Degree from the University of Michigan in 1977. He is a principal in our Law Firm. As City Attorney for Madison Heights, Larry is the Chief Legal Advisor to the City Council, City Manager and all Department Heads. He represents the City of Madison Heights in most civil and criminal matters. During his career, Larry performed municipal legal work for such

**LAW OFFICES**  
***Sherman & Sherman, P.C.***

Village of Lake Orion  
October 20, 2025  
Page 3

communities as Farmington Hills, Walled Lake, Sylvan Lake, Taylor, Melvindale, Mt. Morris, Redford and River Rouge. For five (5) years, from 1981 to 1986, Larry represented West Bloomfield Township, as Township Prosecutor, in the capacity as "Of Counsel" to the then Township Attorneys, Brennan, Bibeau and Poehlman, P.C.; and acted as Special Counsel to the Township Planning Commission for specific litigation. In addition to Municipal Law, his practice concentrates on Real Estate, General Civil Litigation and Criminal Prosecution. Larry is licensed to practice law in all State and Federal Courts and has vast experience, both personally and legally, in real estate matters.

**TIMOTHY J. BURNS:** Timothy Burns has also enjoyed serving as a West Bloomfield Township Prosecutor for the past three (3) years in addition to representing the City of Madison Heights as Assistant City Attorney for the past three (3) years. Tim received his bachelor's degree from Bradley University, in Peoria, Illinois in 1995 and his Juris Doctorate Degree from the University of Detroit-Mercy in 2000. He is an Associate in our Law Firm. As Assistant City Attorney, Tim also serves as Legal Advisor to the City Council, City Manager and all Department Heads. He too represents the City in most civil and criminal matters. During his career, Tim has served as clerk for the Michigan Attorney General-Secretary of State Division; served as Counsel for the Better Business Bureau; engaged in his own private practice for fifteen (15) years; was elected to the Oakland County Board of Commissioners, serving three (3) terms; and served on the Board of Commissioners for the State Bar of Michigan. Tim has also served as Special Legal Counsel to the City of River Rouge and White Lake Township and has served as Special Prosecutor in Hazel Park. In addition to Municipal Law, his practice concentrates on Criminal Prosecution, General Civil Litigation, Real Estate, Municipal Planning and Zoning, and Construction Law. Nic is licensed to practice law in all State and Federal Courts.

As General Counsel for the Village, our PRIMARY PHILOSOPHY is that Village Government should be "citizen friendly," "business friendly" and "employee friendly." In today's competitive economy, a municipality cannot fund all its needed services from tax revenues generated from the residents only. Therefore, it is our belief that a municipal government should work to cut red tape and bureaucratic interference of entrepreneurship and development. The Municipal Government should actively work to promote growth and attract businesses (especially those with employment opportunities) to move to the Village, but also keeping in mind the importance of quality of life: namely, green spaces, playgrounds, and recreation activities. Litigation, which only raises the cost of doing business and benefits lawyers, should be the course of last resort--not the course of first resort. Yet, we get tough, when getting tough is needed. We are also available to attend all boards meetings, such as the Zoning Board of Appeals and the Planning Commission.

As Prosecuting Attorneys, our PRIMARY PHILOSOPHY has always been (and continues to be) to exercise authority fairly, justly and equitably. We treat every person appearing in court with dignity and respect. However, we never forget our primary goal of serving the Village and enforcing the law. As indicated above, we will be plenty tough on serious offenders and repeat offenders. We will also maintain a close personal and working relationship with the Village Police Chief, the Village Police

**LAW OFFICES**  
***Sherman & Sherman, P.C.***

Village of Lake Orion  
October 20, 2025  
Page 4

Officers and Police Department Administration. If selected, our first order of business will be to meet with each individual member of Council, the Village Manager, the Village Clerk, the Department Heads, and the Chief of Police.

All three of us will be involved in the Village's General and Prosecutorial work, but Jeffrey will be the main contact person and will act as General Counsel and handle all civil litigation. All three of us, Jeffrey, Larry and Tim, will act as Prosecutors and Assistant Village Prosecutors, respectively; and will be involved in other Village matters. We will work as a team. This method has worked extraordinarily well in both Madison Heights and West Bloomfield Township. All three of us will be available on a 24/7 basis. Council Members, the Village Manager, the Village Clerk, the Chief of Police and the Police Officers will have our cell phone numbers, our home telephone numbers and our email addresses. In addition, we can also communicate with everyone via text messaging. And, of course, we are available to meet with Village officials in person at any time. We are experienced attorneys. We have the knowledge and the ability to provide the Village of Lake Orion with reliable, prompt and cost-effective representation as General Counsel and Prosecutors. We could step-in immediately and start handling matters and cases; and we are forward-thinking attorneys and are extremely capable in helping the Village deal with future issues and reach its goals.

If selected, our second order of business will be to meet with the 52-3 Court Administrator and with Judges. Every Court has its own methods for handling matters and we would like to get a handle on those methods to hit the ground running. As an example, in the 48<sup>th</sup> District Court, we have a Pre-Hearing docket for all civil traffic infractions. We meet with the Defendants at the Courthouse or via zoom, without the Police Officers being present, and determine if the case can be resolved without an Informal or Formal Hearing being held. Our experience indicates that we can resolve about ninety-eight (98%) of the cases without taking the Officers off the road and paying them overtime for their appearance in Court. In addition, we have no conflicts of interest that would prevent us from handling the Lake Orion general work or prosecutions. Further, please feel free to contact the following five (5) people (or anyone else for that matter) for references:

Melissa Marsh, City Manager  
City of Madison Heights  
300 W. 13 Mile Road  
Madison Heights, MI 48071  
Telephone: (248) 837-2609  
Email: [MelissaMarsh@madison-heights.org](mailto:MelissaMarsh@madison-heights.org)

Michael Patton, West Bloomfield Trustee (Former Police Chief)  
West Bloomfield Township  
4550 Walnut Lake Road, West Bloomfield, MI 48323  
Telephone: (248) 975-8901  
Email: [mpatton@wbtownship.org](mailto:mpatton@wbtownship.org)

LAW OFFICES  
*Sherman & Sherman, P.C.*

Village of Lake Orion  
October 20, 2025  
Page 5

Hon. Keith Hunt, 43<sup>rd</sup> District Court  
200 W. Thirteen Mile Road  
Madison Heights, MI 48071  
Telephone: (248) 538-1800  
Email: kph43rdhp@aol.com

Hon. Kimberly Small, 48th District Court  
4280 Telegraph Road,  
Bloomfield Township, MI 48302  
Telephone: (248) 647-1141

Steven Kaplan, Esq.  
Wayne County Prosecutor's Office  
5301 Russell Street, Suite 200  
Detroit, MI 48222  
Telephone: (313) 224-5777  
Email: skaplan@waynecountymi.gov

In terms of fees, our experience has shown that an hourly fee is a simple and fair arrangement, because the municipality pays for the actual services performed. We would propose the following financial arrangement: \$135.00 per hour for all services, plus any costs expended on behalf of the Village. However, we are open to discussing this fee arrangement and will consider all reasonable proposals. If you have any additional questions, please do not hesitate to contact us. On behalf of the Firm, I remain,

Very truly yours,

SHERMAN & SHERMAN, P.C.

*Jeffrey A. Sherman*

Jeffrey A. Sherman

Rh/JAS





# Michigan Millers Mutual Insurance Company

Lansing, Michigan

## WORKERS COMP & EMPLOYERS LIABILITY

Policy Number	Policy Period	From	To
W 0101722 23	12/20/2024	12/20/2025	12:01 A.M. Standard Time at the described location

Transaction		Renewal/Rewrite of Policy No.	
RENEWAL DECLARATION		W 0101722	
DIRECT BILL			
1. Named Insured and Address		Agent	
SHERMAN & SHERMAN PC 30700 TELEGRAPH RD STE 3420 BINGHAM FARMS MI 48025-4524		INSURANCE EXCHANGE AGENCY 1007 W HURON ST WATERFORD MI 48328	
		Telephone: 248-349-1122 0021037	
Carrier # 16969	FEIN # 382421755	Risk ID # 1572504-A	Entity of Insured CORPORATION

Additional Locations: See Attached Schedule

2. The Policy Period is from 12/20/2024 to 12/20/2025 12:01 a.m. Standard Time at the Insured's mailing address.
3. A. Workers Compensation Insurance: Part ONE of the policy applies to the Workers Compensation Law of the states listed here: Michigan
- B. Employers Liability Insurance: Part TWO of the policy applies to work in each state listed in Item 3A. The limits of our liability under Part TWO are:

Bodily Injury by Accident	\$	100,000	each accident
Bodily Injury by Disease	\$	500,000	policy limit
Bodily Injury by Disease	\$	100,000	each employee
- C. Other States Insurance: Part THREE of the policy applies to the states, if any, listed here: All states except North Dakota, Ohio, Washington, Wyoming, and states designated in item 3.A. of the information page.
- D. This policy includes these endorsements and schedules: See attached schedule.
4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates, and Rating Plans. All information required below is subject to verification and change by audit.

### SEE EXTENSION OF INFORMATION PAGE

Minimum Premium \$261

Total Estimated Annual Premium	625
Expense Constant	250
Premium Discount	
Deposit Premium	625

#### Assessments and Taxes

This is a Three Year Fixed Rate Policy

Premium Adjustment Period:  Annual;  Semiannual;  Quarterly;  Monthly

Countersigned this \_\_\_\_\_ Day of \_\_\_\_\_,  
Issued Date: 11/20/2024  
Issuing Office Michigan Millers Mutual Ins.Co

\_\_\_\_\_  
Authorized Representative

## **Appendix A**

### **Legal Services-Scope of Services**

Sherman & Sherman, P.C. can perform all the General Counsel, Prosecution, Civil, and Tax Tribunal Services listed in Appendix A.

## Appendix B

### Legal Services Request for Qualifications

1. Firm name: **Sherman & Sherman, P.C.**
  - a. Areas of specialty: **Municipal Law.**
  - b. Years in business: **43 years.**
  
2. Offices
  - a. Office location where the majority of the work will be performed: **30700 Telegraph Road, Suite 3420, Bingham Farms, MI 48025.**
  - b. Name and address of parent firm (if applicable): **Not applicable.**
  
3. Personnel
  - a. Principal contact (name, phone number, email) of the firm. **Jeffrey A. Sherman, Telephone: 248-540-3366, jeffasherman@shermanpc.com.**
  - b. Proposed personnel for legal services to be provided for each discipline. **Jeffrey A. Sherman, Larry H. Sherman & Timothy Burns.**  
Please provide the specific name of the individual who will handle each discipline (e.g., general, prosecution, civil litigation) and attach a current resume for each individual. **Jeffrey A. Sherman will be General Counsel and Jeffrey A. Sherman, Larry H. Sherman and Timothy Burns will handle the prosecutorial duties.**
  - c. Other key personnel names who will be used for Village business: **Megan Humphries, Law Student and Terrie Macklem, Legal Assistant.**
  - d. Total number of licensed attorneys at office listed in 2a above. **Three.**
  - e. Total number of all staff at office listed in 2a above. **Five.**
  
4. Does firm have adequate staff to handle another municipal client or will staff need to be hired? **We have sufficient staff to properly perform the duties.**
  
5. Experience – provide a short narrative (no more than five (5) pages) detailing experience in municipal law including areas of expertise. Be sure to include any information on items identified as specialty services in Appendix A as well. **Please see written narrative attached hereto.**
  
6. List specific reasons (no more than two (2) pages) why your firm should be considered by the Village of Lake Orion for legal representation. **Please see written narrative attached hereto.**
  
7. Provide three (3) or more municipal references from prior or current clients, including contact name, title, municipality name, telephone number, and E-mail address.
  - (i) **Melissa Marsh, City Manager, City of Madison Heights, 300 W. 13 Mile Road, Madison Heights, MI 48071; Telephone (248) 837-2609. Email: MelissaMarsh@madison-heights.org**

- (ii) **Michael Patton, West Bloomfield Trustee and former Chief of Police, 4550 Walnut Lake Road, West Bloomfield, MI 48323, Telephone: 248-975-8901, Email: mpatton@wbtownship.org;**
- (iii) **Hon. Keith Hunt, Judge of the 43<sup>rd</sup> District Court, 200 W. Thirteen Mile Road, Madison Heights, MI 48071, Telephone: 248-583-1800, Email: kph43rdhp@aol.com**
- (iv) **Hon. Kimberly Small, 48<sup>th</sup> District Court, 4280 Telegraph Road, Bloomfield Township, MI 48302, Telephone: (248) 647-1141.**
- (v) **Steven Kaplan, Esq. Wayne County Prosecutor's Office, 5301 Russell Street, Suite 200, Detroit, MI 48211, Telephone: (313) 224-5777; Email: skaplan@waynecountrymi.gov**

8. Disclose any clients or interests that may reasonably be foreseen to constitute a conflict of interest when representing the Village (such as other local governments, developers, bidders, etc.). **None.**
9. Describe how your firm will handle the day-to-day activities (police work, court appearances, and attendance at meetings) of this contract. This is particularly important if you do not have a local office. **Jeff, Larry and Tim will be available on a 24/7 basis. We will be present at all meetings and court appearances. Further, the Council Members, Village Manager, Village Clerk, Police Chief and Police Officers will have our cell phone numbers, our home telephone numbers, and our email addresses. We also communicate by text message as well.**
10. Provide evidence of a comprehensive liability and workers compensation insurance policy for all staff assigned to work for the Village. **Attached.**
11. Note any exceptions or deviations to the required scope of services outlined in Appendix A. **We handle all the Legal Services listed in Appendix A, including tax tribunal matters. If labor matters are part of the responsibilities that the Village desires from Counsel, labor matters in Madison Heights and in West Bloomfield Township are handled by Howard L. Shifman, P.C. We work closely in those communities with both Howard Shifman and Brandon Fournier in that firm. Bankruptcy and bond counsel services are handled by outside counsel who solely specifically specialize in these matters.**
12. During the past five (5) years, has the firm had any Bar Association complaints filed against it? If so, explain. **No complaint to the Bar Association filed against the firm. But a grievance was filed in 2025 against Prosecutor Jeff Sherman for not authorizing a Complaint and Warrant for an alleged assault and battery, against an 81-year-old dentist, who used his index finger to touch the arm of a dental hygienist, during an argument in their office. The hygienist told the dentist to stop touching her. The dentist immediately stopped and apologized. The dental hygienist's sister was an attorney. The sister wanted criminal charges filed against the dentist; and when criminal**

**charges were not authorized, the dental hygienist filed a grievance. Even so, the crime of assault and battery is a specific intent crime, meaning that the accused had to have the intent to commit an assault and battery. Touching someone on the arm with an index finger, and then stopping (when told to stop), and apologizing for it showed a lack of intent to commit the crime. The touching may have been inappropriate but was not assaultive. As such, the case could not be proven beyond a reasonable doubt. Criminal charges were not authorized. The grievance was dismissed by the State Bar in a couple of days. Prosecutors must follow the law and do right by people, both alleged victims and the accused.**

13. Has the firm been in bankruptcy, reorganization or receivership in the last five (5) years?  
**No.**
14. Has the firm been terminated by any municipal client in the last five (5) years? No. If so, please explain. **Not Applicable.**
15. Define the standard time frames for response by the Village Attorney to inquiries from the Village Council, Village Manager or Department Heads. **We will respond immediately, unless all the attorneys are in court at that moment, and, if so, an attorney will respond as soon as his court hearing has concluded.**
16. Describe how your firm would familiarize itself with the current issues facing the Village of Lake Orion. **Our first order of business will be holding meetings with each Council Member, the Village Manager, the Village Clerk, the Department Heads and the Chief of Police. Our second order of business will be meeting with the Judges of the 52-3<sup>rd</sup> District Court. Even so, we can step-in immediately to handle Village matters and criminal prosecutions.**
17. Pricing – note the Village currently requires per hour charges (to the tenth of an hour) for all work performed but will consider all pricing structures submitted. **\$135.00 per hour for all services, plus any costs expended on behalf of the Village.**

## Appendix C

### Legal Services Request for Pricing

Pricing Component	Amount
A. Hourly Rate for General Legal Services	<b>\$ 135.00</b>
D. Hourly Rate for Prosecution Services	<b>\$ 135.00</b>
E. Provide or attach the firm's complete fee schedule for all other services not included above:  1. Tax Tribunal  2. Zoning Board of Appeals  3. Planning Commission  4. Civil Litigation  5. All other matters	<b>\$ 135.00</b>  <b>\$ 135.00</b>  <b>\$ 135.00</b>  <b>\$ 135.00</b>  <b>\$ 135.00</b>

## Appendix C

### Legal Services Request for Pricing

<b>Pricing Component</b>	<b>Amount</b>
A. Hourly Rate for General Legal Services	<b>\$ 135.00</b>
D. Hourly Rate for Prosecution Services	<b>\$ 135.00</b>
E. Provide or attach the firm's complete fee schedule for all other services not included above:  1. Tax Tribunal  2. Zoning Board of Appeals  3. Planning Commission  4. Civil Litigation  5. All other matters	<b>\$ 135.00</b>  <b>\$ 135.00</b>  <b>\$ 135.00</b>  <b>\$ 135.00</b>  <b>\$ 135.00</b>