

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Tuesday, July 23, 2024 6:30 p.m.

1. Call to Order by the Chairperson

The Tuesday, July 23, 2024 Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Village Hall by Rosemary Ford at 6:50pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
Secretary: Cristy Garbacik
Member: Erin Crane
Absent: Vice Chairperson: Jody Hand
Council Member: Teresa Rutt
Vacancies: None

3. Approval of Minutes

Meeting Minutes – June 25, 2024

By Rosemary Ford,

RESOLVED: That the regular minutes of the June 25, 2024 meeting of the Parks & Recreation Advisory Committee be approved.

Seconded by Cristy Garbacik and adopted: AYES: 3; NAYS: 0; ABSENT: 2.

4. Call to the Public

Per a village council member, a resident contacted a with concerns of the Pedal Boat participants using the parking lot at Green's Park. We explained the conversation per the April 16 P&R meeting minutes...Parks and Recreation Advisory committee discussed options for parking and approved the use of the parking lot. Carpooling was encouraged. Also, using PNC Bank after hours (M-F after 5, Sat. after 1, and Sun.) and walking to Green's Park if the parking lot is full. Rules would still need to be followed by only allowing a tour guide to transfer alcohol through the park and onto the boat. Drinking and driving would be intervened. (Pedal Boat Pub's contract requires all customers to pay for a daily Green's park pass which is paid to the Village.)

Per Wes Sanchez, The Orion Art Center contacted him with the use of Children's Park, during Dragon on the Lake, for archery and a bounce house activity. P&R has concerns with archery and the safety of the public. The park does not have a wooded area or blocked off space where we feel arrows could be released safely. A bounce house would be approved; however we do not suspect there is an open grass space large enough to fit a bounce house.

5. Approval of Agenda

By Cristy Garbacik,

RESOLVED: To approve the Agenda of the Tuesday, July 23, 2024 Parks and Recreation Advisory Committee.

Seconded by Erin Crane and adopted AYES: 3; NAYS: 0; ABSENT: 2.

6. Pending Business

A. Parks Maintenance.

An updated parks maintenance needs list is presented on a word document **which is attached and incorporated as part of these minutes.**

Rosemary and Cristy both inquired (per Green's Park attendant's request) through the Village office to have park passes numbered and names clearly written. For now, per office, passes will not be numbered.

Added:

- Children's Park – Add mulch around new bushes by the red slide.
- Children's Park – Playground equipment Twist broken.
- Green's Park – Remove small wooden and small concrete seawall inside beach on south side.
- Unger Park – Wooden fence broken by drain.

Removed:

- Children's Park – Re-landscape next to the red slide with spirilla.
- Children's Park – Replace two trees.
- Children's Park – North hill lack of grass and eroding. (seeded)
- Green's Park – Volleyball court needs sand.
- Green's Park – Plant new tree to help grass.
- Green's Park – Park passes need to be numbered and names written.
- Green's Park – Horseshoe pit and house need updates.

B.Budget Review

An updated budget list is presented on an excel document **which is attached and incorporated as part of these minutes.**

In an email conversation with Darwin McClary we have been informed that our budget of \$5000 will not rollover and will revert to the general fund. A request of supplemental appropriations to the Village Council might allow us to rollover our current funds as the fiscal year ends July 1. Additionally, concerns were mentioned with voicing the \$5000.00 budget per year for the parks. This amount is for capital outlay, under Parks and Recreation Advisory Committee. The parks and recreation fund, under Director Sanchez, has received about 45,000 (including the above capital outlay) this year for operations, maintenance, and improvements.

7. New Business

A. Oakland County Grants

This item was tabled due to lack of time in the schedule and will be revisited next meeting.

Previously, Rosemary Ford received and sent email material from Shanna LaBair with Oakland County Parks. She shared information about RAPP (Recreation Assistance Partnership Program) which is a grant system. The program can provide mobile recreation units and/or nature education offerings.

B. Park Employee

Rosemary contacted Janet Bloom with the DDA and information on their seasonal worker. He is paid \$18.25/hour and works 18-25 hours per week. He would be available to fill the motion request.

The above and below conversation was brought to Darwin McClary through email and minutes. Darwin discussed our concerns with Wes Sanchez. Wes then informed us that the DPW does not have time in their schedule to keep up with the routine maintenance (cleaning and weeding of the parks), however we have been asked to not hire a park employee and to bring up the idea next summer. The below motion was not accepted.

Previously, Concerns continue to rise with routine upkeep of the parks. Grass cutting and trash bin removal is always completed. Large maintenance items are cared for when time allows. However, routine weed removal, power washing of the playground equipment, and beautifying of the parks is a concern. An idea of creating a Sign-up Genius for community volunteers was discussed. As this is a high priority, we would like a more permanent solution. Discussion of contacting the DDA's maintenance person to hire was suggested and Rosemary volunteered.

Hire a park maintenance employee for 8 hours a week, lasting 20 weeks from May through September. Parks and Recreation Advisory Committee would allot \$2,500 from their budget.

Park Maintenance employee's weekly tasks:

Children's & Atwater Park:

- Wipe down benches, tables, and chairs.
- Wash playground equipment (contact DPW if Power washer is needed).
- Weed areas, especially by playground equipment (contact DPW if weed spray is needed).
- Pick up branches and lose trash.

Meek's Park:

- Wipe down benches, tables, and chairs.
- Weed areas, especially by Broadway arch entrance.
- Pick up branches, pinecones, and lose trash.

C. Atwater fence

Two Atwater fence panels were replaced and fixed.

Previously, Property adjacent to Atwater Park contacted the Village due to concerns with fallen fence be replaced. DPW researched 2002, request per same resident for privacy fence. Around 2005 was approved by Village Council, permit in Village name, and built by DPW. After further investigation, current fence has two panel sections needing repair. Also, assumption of fence being hit by vehicle backing out of resident's L-shaped driveway caused damage. Replace 2 panels, not costing more than \$200, or tear down the entire fence.

D. Green's Park Horseshoe area

The Horseshoe area in Green's Park needed maintenance. Rosemary contacted Ron Price of the Horseshoe Club and he volunteered to update the area. He replaced the wood around the sand pits, filled the sand pits, and painted the stakes and horseshoes. Additionally, he repainted the horseshoe house, grouted the tiled roof, replaced the rake, updated the flowers, and cleaned up the entire area. We contacted Jim N. of the Orion Review who took pictures and wrote an article to be published.

8. Reports

A. Green's Park beach mat and trees

The mat still needs to be relocated at this time.

Previously, the DPW installed the ADA Mobi Mat donated by the Daisy Project. The mat was installed in the middle of the beach sand. *Request to relocate the mat.* The mat was measured and sized to be placed on the north end of the beach (closer to the bathrooms) on an angle off the sidewalk. This allowing a patron to use the shortest length to the water. Additionally allowing less sand to be covered by the mat. Also allowing the DPW to have an easier time replacing sand each year.

Rosemary contacted the Daisy Project who offered a beach mat at Green's Park. The ADA Mobi Mat only comes on a straight cut, so the diagonal measurement needed to be reevaluated before paperwork could be submitted.

DPW planted a Sugar Maple in the center of Green's Park grass. North of the beach and West of the playground, similar to the location of where the pine tree was removed.

B. Atwater basketball court

Wes put a bid out to all of Michigan to receive quotes for the basketball court. Rosemary will reach out to Chris Barnett and Orion Township with possible interest in supporting the purchase.

Previously, Wes mentioned he would like to call his contact confirming the current quote. In May, Erin Crane received a quote from Birmingham Seal for \$30,733.00 to replace Atwater's basketball court about 50x50. Additionally, they could remove the current court for \$4,7000. Unger Park would cost

\$15,000.00 for a quarter court to be installed. Suggestions to reach out to Orion Township for support with cost was suggested.

C. Paint Creek Bank Stabilizing Options

During a Village Council meeting, bank stabilization conversations were discussed.

Previously in May Rosemary Ford sent an email, on behalf of the committee, to Darwin and Wes with our extreme concern about the deterioration of the bank stabilization.

Wes shared with us that he, Darwin, and Carol in Engineering gathered to observe the Paint Creek Bank and concerns about the stabilization. They concluded the water was washing away from the top of the land causing the erosion. Additionally, an EGLE MS4 inspection will get in touch with a bank supporter. Teresa discussed with Wes (DPW) with reaching out to Carol in Engineering to receive approval for Coir logs to be placed at anytime regardless of the permanent stabilization options based on the grant. Especially along the Paint Creek in Children's Park close to the gazebo and in Meek's Park where the erosion is close to the sidewalk. Teresa will discuss with Darwin our application with the Community Development Block Grant (CDBG).

D. Green's Park Docks

A motion was made to receive a quote and hire a John Jones from Walk on Water to install the cleats, bolts, and nuts (previously purchased by DPW). Insert poles caps (in DPW possession). Level the dock. As well as, purchase and install 12 pole bumpers (piling fenders).

By Erin Crane

Seconded by Cristy Garbacik and adopted AYES: 3; NAYS: 0; ABSENT: 2.

Previously, Wes reported he purchased cleats, caps, and bumpers. These would be installed next.

In May Cristy Garbacik contacted John Jones from Walk on Water, the company who installed the new docks at Green's Park. He met her at the docks to discuss cleats. Cristy took notes, pictures, and videos of the explanation and materials. There are 3 docks with 4 cleats needed on each, equaling 12 cleats needed. Suggested Mxeol Marine Stainless cleats (can be purchased on Amazon). Stainless steel bolts 3 inches and nylon nuts equaling 24 bolts and 24 nuts (can be purchased at Ace Hardware). Additionally, John mentioned he originally offered to attach cleats when installing the docks, he again offered when approached last summer, and offered again to install for \$200 if we purchase materials. All information was sent to Wes and Jose. John also noticed the dock closest to the park was dipping towards the water and was not even. He explained how to adjust the clamp. Additionally, 4 pole covers are missing. Wes mentioned he has the 2-inch black plastic caps to place on top of the dock poles.

9. Items to Be Placed on Next Agenda

Pending Business

Parks Maintenance

Budget Review

Budget amount

New Business

Oakland County Grants

Event collection (July 4th/Dragon on Lake/Brave the Wave)

Reports

Atwater basketball court

Paint Creek Bank Stabilization

Green's Park Docks

10. Date of Next Meeting

Tuesday, August 20, 2024 Children's Park. *Change in previous date and location.

11. Committee Member Comments

Rosemary Ford informed us that July 18, a picture was taken at the Sons of the American Legion as well as the basketball net at Atwater Park to submit to the newspaper for a community recognition.

Rosemary is continuing to work on a photo opportunity with Orion Review and the Daisy Project with the Mobi Mat at Green's park.

Marcella Robinette has invited our committee to join others on the Pedal Boat Pub on Thursday, July 25.

12. Adjournment

On a motion by Cristy Garbacik, seconded by Erin Crane, the Parks and Recreation Advisory Committee Meeting adjourned at 8:25pm.

Rosemary Ford, Chairperson

Cristy Garbacik, Recording Secretary

Date Approved: as presented August 20th, 2024

Lake Orion Village Parks Maintenance Items

Updated Per July 23, 2024 Meeting

Red =1st Priority, Orange =2nd Priority, Blue = 3rd Priority

1 – Power wash and weed all parks monthly or as needed.

Children's Park

- 1 – Add woodchips next to the red slide by new spirilla.
- 1 – Playground equipment Twist is broken.
- 2 – Stones that create the walls are disintegrating
- 3 – Picnic table multiple seats cracked (close to parking lot) – DPW to replace with wood

Meek's Park

- 1 – Bank stabilization needed!!! – eroding very close to sidewalk – Teresa/Darwin/grant – DPW/permit
- 2 – Weed garden and sign attached to granite block – Wes DPW/Rose
- 2 – Adjust placement of new sign from Atwater to new pedestrian bridge.

Green's Park

- 1 - (5/26/15) East-West seawall is failing.
- 1 – Explore goose poop prevention methods (light and goose spray/didn't work, Cristy/Goose Busters)
- 1 – Cleats, caps, bumpers need to be installed for new docks – Wes DPW repurchased and ready to install
- 1 – Repair and restore sprinklers to water lawn – (motion / DPW working on a quote)
- 1 – Verify locks for bathrooms – Teresa to check with Darwin
- 2 – Move Mobi beach mat to be placed on the north end of the beach (closer to the bathrooms).
- 2 – Sign for park with rules, directional map, passes required, & “for park users only” – dock time limit?
- 2 – Directional map at park entrance – Riva to create and share
- 2 – Installing security video cameras for docks and outside bathrooms (funded with boat passes)
- 3 – Remove small wooden and small concrete seawall inside beach on south side.

Swiss Village Park

- 3 – Border around playground.

Unger Park

- 1 – Japanese Knotweed needs to be removed.
- 3 – Wooden fence broken by drain.

Atwater Park

- 1 – Basketball court needs to be replaced (Erin received quotes/Wes to requote/Rose contact Orion Twp)
- 2 – Concerns about the increase of dog waste in the baseball field (Ordinance Chapter 96.09)
- 3 – Paint top of main sign.
- 3 – Chairs crooked around tables.

Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting Minutes of July 23, 2024

Village of Lake Orion Parks & Recreation Committee Budget						
2024-2025 Possible Budget Items for Planning						
	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	Children's and Meek's Park - Bank Stabilization	High				
2	DPW Assigned daily maintenance employee on grounds	High	\$2,500	7-24 DDA seasonal helper \$18.25 hour x 8 hours=\$146/week x 20 weeks =\$2,920.	Motion and contact DDA	Yes 6-25-24 7-24 denied manager and DPW Director Sanchez
3	Atwater Park Basketball Court - 4"	High	\$6,000	Birmingham Seal \$30,733.00 (50x50) removal +\$4,700 5-28-24	DPW to look into cost 6-25-24	
4	Green's Park Pavilion at SW of basketball court	High				
5	Atwater Additional Swings	Medium	1200-1500			
6	Children's Additional Shade Sail(s) (1-3)	Medium	1200 each			
7	Green's Park Retaining Wall	Medium				
8	Children's Park Bridge	Medium				
9	Unger Park Basketball court	Medium		Birmingham Seal \$15,000.00 5-28-24 (quarter court)		