



BOARD ACTION SUMMARY SHEET

MEETING DATE: March 6, 2025

TOPIC: Board of Zoning Appeals Annual Training

BACKGROUND BRIEF: The Board of Zoning Appeals Bylaws stipulate that each member shall attend at least four (4) hours of training each calendar year during their term. This training can be obtained through a variety of sources, including in-house training by planning and zoning staff, as well as external training by reputable organizations.

The Michigan Chapter of the American Planning Association (APA-MI or MAP) is offering an exclusive discount to elected and appointed officials serving an Oakland County community to attend an in-person workshop on April 29, 2025.

The Village has dedicated funds to support the ongoing training of board and commission members. Members of the Board of Zoning Appeals must register for the event, retain proof of purchase, and provide proof of attendance so that they may receive reimbursement.

RECOMMENDED MOTION(s): None.

ATTACHMENTS: APA-MI (MAP) Flyer for *"Zoning Board of Appeals In-Person Workshop."*