



# MINUTES

## SPECIAL MEETING OF THE DOWNTOWN DEVELOPMENT AUTHORITY BOARD

Monday, February 3, 2025

5:00 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

### 1. Call to Order

The Monday, February 3, 2025, Special Meeting of the Lake Orion Downtown Development Authority Board of Directors was called to order in the Lake Orion Village Hall Council Chambers located in the 21 East Church Street, Lake Orion, MI 48362 by Chair Debbie Burgess at 5:14 PM.

### 2. Roll Call and Determination of Quorum

Attendee Name	Organization	Title	Status	Arrived
Debbie Burgess	Village of Lake Orion	Chairperson	Present	
Sam Caruso	Village of Lake Orion	Vice Chairperson	Absent	
Matt Shell	Village of Lake Orion	Treasurer	Present	
Henry Lorant	Village of Lake Orion	Secretary	Present	
Chris Barnett	Village of Lake Orion	Board Member	Absent	
Alaina Campbell	Village of Lake Orion	Board Member	Present	
Lloyd Coe	Village of Lake Orion	Board Member	Absent	
Sally Medina	Village of Lake Orion	Board Member	Absent	
Teresa Rutt	Village of Lake Orion	Council President	Present	

**STAFF PRESENT:**

Matthew Gibb, DDA Executive Director

Janet Bloom, DDA Assistant Director

**3. Approval of Agenda**

Motion to approve the agenda moved by Teresa Rutt, board member, and seconded by Matt Shell, Treasurer. Ayes: Shell, Lorant, Rutt, Burgess, Campbell. Absent: Coe, Caruso, Medina, Barnett. Motion adopted.

**5. New and Old Business**

**A. AGREEMENT FOR SEASONAL SNOW REMOVAL AND TREATMENT**

Motion was made by Matt Shell, Treasurer, and seconded by Alaina Campbell, member to approve the AGREEMENT FOR SEASONAL SNOW REMOVAL AND TREATMENT as presented, subject to the presentment and approval of the Lake Orion village council at its February 10, 2025 meeting with funding to be authorized at the Next Available DDA Board meeting following Village Council approval, and if no such approval is made the matter is closed for 2025.

Board discussion included review of mapping and contract terms, including district needs and purpose of the contract. One public comment was received from Brenda Byer (sic) who supported the contract, with reservations that business should be abiding by the ordinance.

MOTION PASSED

AYES: Shell, Lorant, Rutt, Burgess, Campbell. NAYS: 0 ABSENT: Coe, Caruso, Medina, Barnett.

**6. Call to the Public**

Brenda Byer (sic) exercised her right to comment, reiterating a need to enforce the snow removal ordinance.

**7. Adjournment**

Motion to adjourn the Monday, February 3, 2025, Special Meeting of the Downtown Development Authority Board.

Moved by Matt Shell, Treasurer and seconded by Teresa Rutt, member. Ayes: Shell, Lorant, Rutt, Burgess, Campbell, Nays 0, Absent: Coe, Caruso, Medina, Barnett. Motion adopted.

The Monday, February 3, 2025, Special Meeting of the Downtown Development Authority Board adjourned at 5:45 PM.

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Debbie Burgess  
Chairperson

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Janet Bloom  
Recording Secretary  
DDA Assistant Director

Date Approved: \_\_\_\_\_