



MINUTES

REGULAR MEETING OF THE VILLAGE COUNCIL

Monday, February 10, 2025

7:30 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

1. Call to Order

The February 10, 2025 Village Council Regular meeting was called to order at 7:30 PM by President Rutt.

2. Pledge of Allegiance

3. Roll Call and Determination of Quorum

PRESENT

President Teresa Rutt

President Pro Tem Stan Ford

Council member Carl Cyrowski

Council member Nancy Moshier

Council member Michael Lamb

Council member Alex Comparoni Jr

ABSENT

Council member George Dandalides

STAFF PRESENT

Village Manager Darwin McClary

Police Chief Mark Amundson

DPW Director Wes Sanchez

DDA Executive Director Matthew Gibb

Clerk/Treasurer Sonja Stout

MOTION made by President Rutt, Seconded by Council member Comparoni Jr to excuse Council Member Dandalides from February 10, 2025, Village Council Regular Meeting.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

4. Presentations

None.

5. Call to the Public

None.

6. Approval of Agenda

MOTION made by Council member Cyrowski, Seconded by Council member Moshier to approve the agenda as presented.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

7. Consent Agenda

All items on the Consent Agenda are approved by one vote.

MOTION made by Council member Lamb, Seconded by Council member Moshier to approve the Consent agenda with the removal of item L. Receive and file Village of Lake Orion Sewage Disposal System Financial Report- FY 2024 Quarter 4 (October 1, 2023 to September 30, 2024) for further discussion.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

A. Budget Amendment- Sanitary Sewer Capital Improvement Fund (490) & Water and Sewer (592)

MOTION made by Council member Lamb, Seconded by Council member Moshier to approve budget amendment BA-2025-490-01 in the amount of \$3,794,489 for the Sanitary Sewer Bond proceeds and associated issuance expenses, as presented by the administration.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

B. Budget Amendment- Local Streets (203)

MOTION made by Council member Lamb, Seconded by Council member Moshier
Approve budget amendment BA-2025-203-002 for \$10,000, as presented by the administration

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

C. Approve Budget Amendment BA-2025-101-721-02 – Supplemental Appropriation for Phase III Village Property Inventory & Mapping Project

MOTION made by Council member Lamb, Seconded by Council member Moshier to approve Budget Amendment BA-2025-101-721-02 to provide a supplemental appropriation for the completion of the Phase III work associated with the Village Property Inventory and Mapping Project in accordance with McKenna’s proposal for professional services dated January 21, 2025.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

D. Receive and File Correspondence from Cory Johnston dated January 26, 2025, regarding Public Comment on Sidewalks Agenda Item 10.D.

MOTION made by Council member Lamb, Seconded by Council member Moshier to receive and file the correspondence from Cory Johnston dated January 26, 2025, regarding public comment on sidewalks agenda item 10.D

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

E. Receive and File January 2025 Police Department Activity Report

MOTION made by Council member Lamb, Seconded by Council member Moshier to receive and file the January 2025 Police Department Activity Report.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

F. Receive and File Financial Statements- January 2025

MOTION made by Council member Lamb, Seconded by Council member Moshier to receive and file the financial reports for January 2025.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

G. Receive and file Invoice Distribution Report for February 11, 2025

MOTION made by Council member Lamb, Seconded by Council member Moshier to receive and file the Invoice Distribution Report in the amount of \$3,751,396.20 of which \$23,847.64 are DDA bills for a net total of \$3,727,548.56

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

H. Receive and File of Planning Commission Regular Meeting Minutes of January 6, 2025

MOTION made by Council member Lamb, Seconded by Council member Moshier to receive and file the January 6, 2025 Planning Commission Regular Meeting Minutes, as presented.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

I. Receive and File DDA Special Meeting Minutes of December 2, 2024

MOTION made by Council member Lamb, Seconded by Council member Moshier To receive and file the December 2, 2024 Downtown Development Authority Board Special Meeting Minutes, as presented.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

J. Receive and File DDA Informational Meeting Minutes of December 17, 2024

MOTION made by Council member Lamb, Seconded by Council member Moshier to receive and file the Receive and File DDA Informational Meeting Minutes of December 17, 2024, as presented.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

K. Receive and File DDA Regular Meeting Minutes of December 17, 2024

MOTION made by Council member Lamb, Seconded by Council member Moshier to receive and file the DDA Regular Meeting Minutes of December 17, 2024, as presented.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

L. Receive and File Village of Lake Orion Sewage Disposal System Financial Report – FY 2024 Quarter 4 (October 1, 2023 to September 30, 2024)

Removed for further discussion.

M. Approve Disposal of DPW Vehicles and equipment

MOTION made by Council member Lamb, Seconded by Council member Moshier To approve the sale of the 2003 GMC utility truck, the 1997 GMC Dump Truck, the 2005 Scag Mower and the 2015 X-Mark Lawnmower at public auction using Govdeals.com.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

8. Items Removed from the Consent Agenda

L. Receive and File Village of Lake Orion Sewage Disposal System Financial Report – FY 2024 Quarter 4 (October 1, 2023 to September 30, 2024)

A brief discussion ensued between Council Member Lamb and Village Manager McClary about the financials within the report.

MOTION made by President Rutt, Seconded by President Pro Tem Ford to receive and file the Village of Lake Orion Sewage Disposal System FY 2024 4th Quarter Financial Report from the Oakland County Water Resources Commissioner for the period of October 1, 2023 to September 30, 2024.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

9. Public Hearings

A. Public Hearing on Need for 2025 Sidewalk Improvements – District #1

President Rutt opened the public hearing at 7:38 PM.

Rosemary Ford supported the policy for sidewalk improvements.

Donald Kindred supported the policy for sidewalk improvements.

Brad Smiles asked about the process of the sidewalk improvements.

Harrison Ford asked how the policy would prevent future issues, recurring costs, and damages.

President Rutt closed the public hearing at 7:43 PM.

President Rutt addressed questions raised during the public hearing, as outlined in the Sidewalk Policy and the purpose of the hearing.

Village Manager McClary responded to inquiries from Brad Smiles and Harrison Ford.

Council Member Lamb asked about the timeline, and Village Manager McClary explained what to expect for the second notice and the next public hearing.

MOTION made by Council member Lamb, Seconded by Council member Comparoni Jr to find that the public convenience or necessity requires that the Sidewalk Improvement Program District #1 as proposed by the Department of Public Works shall be considered for improvement and direct the Village Manager to file with the Village Clerk an estimate in writing showing the number of square feet of sidewalk required to be built or rebuilt adjacent to each lot or parcel or parcels of land.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

10. Other Items

A. Adopt FY 2024-25 through FY 2029-30 Capital Improvement Plan

MOTION made by Council member Lamb, Seconded by Council member Cyrowski to adopt the FY 2024-25 through FY 2029-30 Capital Improvement Plan as presented.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

Council Member Lamb, Pro Tem Ford, and Village Manager McClary briefly discussed that the Capital Improvement Plan (CIP) is a list of necessary items, though funding sources are not allocated until closer to the implementation years and may change over time. They noted that the CIP serves as a roadmap for addressing essential needs. Additionally, they addressed concerns previously expressed by Council Member Dandalides in an email.

B. GOGov Permitting and Licensing Software

Council Member Cyrowski referenced a phone call from Council Member Dandalides regarding a previous purchase in April 2024 and requested clarification on its relation to the current request. Village Manager McClary explained that the prior purchase was for a separate module and unrelated to this request.

President Rutt clarified the differences in the permitting process between the Village and Township, explaining that building permits are handled at the Township using a separate BSA Module, while the new program will help streamline processes for the Village.

Council Member Moshier asked if the two systems would be integrated, and Village Manager McClary explained they would not, as the Township uses a .NET module while the Village operates on a Cloud module. Council Member Lamb questioned how the new system would streamline the process given the Township's different system and how it would reduce paperwork. A discussion followed between Council Member Lamb and Village Manager McClary on the new system's functionality.

Council Member Comparoni, Jr. inquired about the impact on staffing and workflow, to which Village Manager McClary responded that it would help alleviate the heavy workload of the

Zoning and Planning Coordinator. Pro Tem Ford highlighted key points from the Coordinator's letter included in the agenda packet.

Council Member Moshier also inquired about annual cost increases, and Village Manager McClary clarified that any increases would be due to normal inflationary adjustments.

MOTION made by President Rutt, Seconded by President Pro Tem Ford to approve Budget Amendment BA-2025-101-228-03 to provide a supplemental appropriation in the amount of \$6,240.00 for the GOGov permitting and licensing unlimited annual subscription service.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

MOTION made by President Rutt, Seconded by Council member Lamb to approve the contract with GOGov, Inc., in the amount of \$6,240.00 in accordance with the firm's proposal dated December 10, 2024, for the GOGov permitting and licensing software unlimited annual subscription service and authorize the Village Manager to execute all necessary documents on behalf of the Village relating to this contract.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

C. Appointments to Board of Ethics

Council Member Lamb expressed concerns about the size of the Ethics Board and the current number of applicants. He also discussed potential strategies for advertising to attract more candidates.

MOTION made by Council member Lamb, Seconded by Council member Moshier to authorize the Village Manager to continue to advertise for the Board of Ethics for two more months and that the Village Council would review the interview questions and bring this item back to an agenda for the approval of the candidate interview questions with a full Village Council board present.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

A discussion took place among President Rutt, Council Member Lamb, Council Member Moshier, Pro Tem Ford, and Village Manager McClary regarding the best approach to handling the number of candidates for the Board of Ethics. They considered whether to appoint or interview the current candidates or wait for additional applicants.

MOTION made by Council member Lamb, Seconded by Council member Moshier to AMEND the previous motion to state: to authorize the Village Manager to continue to advertise for the Board of Ethics for two more months, approve the interview questions as presented, and also to schedule interviews with all available Board of Ethics candidates on March 24, 2025 at 6:30 PM.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

Rosemary Ford suggested calling Oakland County offices for any open availability to help with locating candidates.

Donald Kindred expressed confusion about the number of members required for the Board of Ethics.

Council Member Lamb and President Rutt read from the charter of the Board of Ethics requirements for clarification to the public.

D. Request to Combine DDA Board of Directors with Planning Commission

MOTION made by Council member Lamb, Seconded by Council member Moshier to accept the report and recommendation of the Village Manager to maintain separate DDA Board of Directors and Planning Commission as requested by the Village at its November 25, 2024, regular meeting.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

E. Agreement for Downtown Seasonal Sidewalk and Parking Lot Snow Removal and Treatment

MOTION made by Council member Lamb, Seconded by President Rutt to approve the Agreement for Seasonal Snow Removal and Treatment between the Village of Lake Orion and the Lake Orion Downtown Development Authority to permit the Department of Public Works to perform downtown sidewalk and parking lot snow and ice removal services on behalf of the DDA for the period of February 1, 2025, through June 30, 2025, in the lump sum amount of \$17,000.00; and to authorize the Village Manager to execute the agreement on behalf of the Village.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

Donald Kindred spoke about social media and the confusion between the public about the current snow/salting policy.

Council Member Comparoni, Jr. and President Rutt commented that the revised snow/salting policy is available on the Village's website and discussed the order of snow/salting removal.

11. Call to the Public

Donald Kindred spoke about social media.

Rosemary Ford gave thanks to the DPW for plowing the Village streets.

12. Council Comments

Council Member Cyrowski expressed enjoyment of the ice and winter festivities on the lake.

Council Member Lamb also enjoyed being on the lake in winter, thanked the Village Manager for creating a CIP and Public Policy, and questioned the DDA Executive Director's discussion of the PUD, noting it wasn't related to the DDA.

Council Member Moshier thanked DPW for their excellent work and shared her enjoyment of the winter activities on the lake.

Council Member Comparoni Jr. thanked President Rutt for her leadership during Village Council meetings, expressed optimism about cooperation between the DDA and the Village, and mentioned enjoying the winter activities.

Pro Tem Ford highlighted the Rotary Golf Challenge, the Stronger Together Oxford and Lake Orion DDA event, and also enjoyed the ice-related activities.

President Rutt reminded residents to contact the administration with sidewalk questions or concerns, discussed the pros and cons of cityhood, mentioned upcoming storms, and urged patience with DPW as they handle the snowstorms this week.

13. Village Manager Comments

Village Manager McClary discussed his upcoming absence and the appointment of an acting village manager for the week. He mentioned the goal-setting session for the Council, with a doodle poll to be sent out. He also noted the formation of the 2025 Ad Hoc Committee for the DDA, with members to be assigned at the upcoming DDA meeting. McClary shared the results of the mold testing at the DDA office and provided an update on the financial management and personnel policies he has created. He also highlighted important upcoming dates.

14. Closed Session Items

15. Business From Closed Session

16. Adjournment

MOTION made by Council member Cyrowski, Seconded by Council member Lamb to adjourn the February 10, 2025 Village Council Regular Meeting.

VOTING YEA: Rutt, Ford, Cyrowski, Moshier, Lamb, Comparoni Jr

VOTING NAY: None

ABSENT: Dandalides

MOTION: Carried

The February 10, 2025, Village Council Regular Meeting adjourned at 9:09 PM.

Teresa Rutt
President

Sonja Stout
Village Clerk/Treasurer

Date Approved: as presented on February 24, 2025.