



**VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN**

RESOLUTION NO. 2025-041

**A RESOLUTION APPROVING A SPECIAL EVENT PERMIT APPLICATION FOR
POLAR EXPRESS
AND AUTHORIZING THE EXECUTION OF A LICENSE AGREEMENT**

VOTING YEA:

VOTING NAY:

ABSENT:

MOTION:

RESOLVED: To approve the Special Event Permit Application submitted by Emily Dziegielewski on behalf of the Lake Orion Downtown Development Authority, requesting the use of Downtown Right-of-Ways on Saturday, December 13, 2025, from 11:00 AM to 3:00 PM, for the “Polar Express,” as outlined in the application.

FURTHER RESOLVED: To approve the License Agreement between the Village of Lake Orion and the Lake Orion Downtown Development Authority, and to authorize the Village Council President and Village Clerk to execute the agreement on behalf of the Village.

FURTHER RESOLVED: To approve the Sign Permit for the Polar Express, as submitted.

FURTHER RESOLVED: This approval is conditioned on the following:

Administrative Requirements:

1. Clean-up of the area is the responsibility of the applicant.

Police Department Requirements:

1. Event staff and on-site manager contact information (cell phone numbers) must be provided to the Police Department at least 24 hours before the event.

2. This event does not require dedicated police resources. If police support becomes necessary, contact Chief Mark Amundson at amundsonm@lakeorionpolice.org to schedule a pre-planning meeting.

DPW Requirements:

1. Village properties will be properly maintained by DPW prior to the event.

Fire Department Requirements:

1. Parking is not permitted in the Fire Station parking lot or along Anderson Street.

THIS RESOLUTION WAS DULY ADOPTED BY LAKE ORION VILLAGE COUNCIL AT ITS REGULAR MEETING HELD ON MONDAY, NOVEMBER 10, 2025.



Sonja Stout
Village of Lake Orion

CERTIFICATION

I, Sonja Stout, duly appointed Clerk of the Village of Lake Orion, Oakland County, Michigan, do hereby certify that the foregoing is a true and correct copy of Resolution No. 2025-041 adopted by the Village of Lake Orion Village Council at its regular meeting held on the 10^h day of November 2025.

Given under my hand and seal of the Village of Lake Orion, Oakland County, Michigan this 10th day of November 2025.



Sonja Stout
Village of Lake Orion Clerk/Treasurer

DATED: November 12, 2025