



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: May 12, 2025

TOPIC Lions Club Jubilee Event Permit Application

BACKGROUND BRIEF:

The Village Council is scheduled to consider approval of the Lions Club 2025 Jubilee Event permit application. Council postponed action on the application until its May 12 meeting to allow the Village Manager time to meet with the Lions Club and Fire Department to try to resolve the Fire Department's concerns about the event and to consult with the Village Attorney regarding the Village Council's authority to approve events when the Fire Department disapproves.

The Village Manager, Public Works Director, and Chief of Police met with the Lions Club and the Orion Township Fire Chief and Fire Marshal on May 5 to discuss the concerns. At that meeting, the Lions Club presented an alternate arrangement for the carnival rides and games that would shift the event east one block to Anderson Street to keep the main thoroughfare (Broadway Street) through downtown completely open and also keep Front Street open for Fire Department access. The Lions Club is also working to secure an insurance policy with higher coverage limits (\$5 million per occurrence with \$10 million aggregate versus the current \$1 million per occurrence). The Lions Club would name the Village as additional insured on the policy and would execute a hold-harmless agreement with the Village. Attached is the Lions Club's revised event permit application addressing the proposed changes.

The Village Manager has consulted with the Village Attorney, and the Village Attorney has issued an attorney-client privileged opinion regarding this matter. Council will convene into closed session to consider that communication prior to taking action on this item.

SUMMARY OF PREVIOUS COUNCIL ACTION:

04/28/2025 – Council postponed action on the event permit application until its May 12 regular meeting to allow the Village Manager time to meet with the Lions Club and Fire Department to try to resolve the Fire Department's concerns about the event and to consult with the Village Attorney regarding the Village Council's authority to approve events when the Fire Department disapproves.

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

A revised resolution will be provided if Council desires to approve.

OR

To deny the application for the 2025 Lions Club Jubilee Event permit.