



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: May 12, 2025

TOPIC Budget Amendment – NFE Grant Writing Assistance – TEDF Category B Grant

BACKGROUND BRIEF:

Village Council is scheduled to consider approving a budget amendment to provide the necessary appropriation for the Village's engineering firm, Nowak & Fraus Engineers (NEF), to prepare and submit a grant application on behalf of the Village for the State of Michigan Transportation Economic Development Fund Category B grant program. This grant program provides 50% funding for construction of local street improvements up to \$250,000. The Village will be seeking funding to assist with the completion of the 2026 Pavement Asset Management Plan projects.

Village Council authorized NFE to commence work on this project at Council's April 28 regular meeting.

SUMMARY OF PREVIOUS COUNCIL ACTION:

04/28/2025 – Council authorized NFE to commence work on the grant application in accordance with NFE's proposal dated April 7, 2025.

FINANCIAL IMPACT:

The cost for NFE to prepare and submit the grant application is a lump-sum amount of \$4,500.00. The cost will be charged to the Local Streets Fund. If awarded the full amount of grant funding, the Village would receive \$250,000 toward the estimated \$547,000 2026 PAM: local streets improvement project.

RECOMMENDED MOTION:

To approve Budget Amendment BA-2025-203___ to provide a supplemental appropriation in the Local Streets Fund for contractual services in the amount of \$4,500.00 for NFE to prepare and submit a grant application on behalf of the Village for the State of Michigan Transportation Economic Development Fund Category B grant program for the Village's 2026 PAMP local street improvements.