

MUNICIPAL BUDGET



PROGRAM STRATEGIES AND RESOURCES

FISCAL YEAR 2024-25

TABLE OF CONTENTS

TABLE OF CONTENTS	i
--------------------------	---

VILLAGE OFFICIALS	iii
--------------------------	-----

SECTION I – INTRODUCTION

Village Manager’s Budget Message	I-2
Budget Calendar	I-9
Budget Hearing Public Notice	I-13
Budget Adoption Resolution	I-14
Village Logo	I-17
Organization Chart	I-18
Mission, Vision, Values, and Goals	I-19

SECTION II – BUDGET DETAIL

101 – GENERAL FUND	II-1
000 – Revenues	II-1
101 – Village Council	II-2
171 – Village Manager	II-3
215 – Village Clerk	II-4
228 – Information Technology	II-5
253 – Finance/Treasury	II-6
255 – Community Development	II-7
260 – General Activities	II-8
721 – Planning and Zoning	II-9
751 - Parks and Recreation	II-10
851 – Insurance and Bonds	II-11
880 - Contractual Services	II-12
964 - General Fund Transfers	II-13

151 – CEMETERY TRUST FUND	II-14
202 – MAJOR STREETS FUND	II-16
203 – LOCAL STREETS FUND	II-22
207 – POLICE FUND	II-28
225 – PUBLIC WORKS FUND	II-31
231 – PARKING METER/SYSTEM FUND	II-35
248 – DOWNTOWN DEVELOPMENT AUTHORITY FUND	II-37
301 – DOWNTOWN DEVELOPMENT BOND PROJECT 2023	II-45
401 – CAPITAL IMPROVEMENT FUND	II-48
404 – DDA PROPERTY ACQUISITION FUND	II-52
592 – WATER AND SEWER FUND	II-54
701 – ESCROW FUND	II-59
737 – OPEB TRUST FUND	II-61

SECTION III – DEBT SCHEDULES

SECTION IV – FINANCIAL TRENDS

Population Trends	IV-2
Millage Rate Trends	IV-3
City & Village Millage Rates – Oakland County	IV-4
SEV & Taxable Value Trends	IV-5
Unrestricted Fund Balance Trends	IV-6
Proposal “A” & Headlee Revenue Impact Analysis	IV-15
State Revenue Sharing Trends	IV-18
DDA Financial Trends	IV-19
Water & Sewer Financial Trends	IV-22
Act 51 Major & Local Streets Revenue Trends	IV-23
Staffing Trends	IV-26
Employee Pension Liabilities Trends	IV-27
OPEB Liabilities Trends	IV-29

SECTION V – SUPPLEMENTALS

Municipal Fee Schedule.....	V-2
DDA Public Infrastructure Contribution Worksheet.....	V-16
Personnel Wages and Benefits Summary.....	V-17
Purchasing Ordinance.....	V-18
Special Assessment Policy.....	V-33

VILLAGE OFFICIALS

VILLAGE COUNCIL

Honorable Jerry Narsh
Council President

Teresa Rutt
Council President Pro-Tempore

Carl Cyrowski
Council Member

Stan Ford
Council Member

Michael Lamb
Council Member

Nancy Moshier
Council Member

Kenneth Van Portfliet
Council Member



ADMINISTRATION

Darwin D. P. McClary
Village Manager

Sonja Stout
Clerk/Treasurer

Lynsey Blough
Deputy Clerk/Treasurer

Thomas Lindberg
Interim Chief of Police

Wesley Sanchez
Public Works Director

Matthew Gibb
DDA Executive Director

SECTION I - INTRODUCTION

Darwin D. P. McClary
Village Manager

May 6, 2024

Honorable President and Village Council
Village of Lake Orion
21 East Church Street
Lake Orion, MI 48362

RE: VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET

Dear Honorable President Narsh and Lake Orion Village Council:

I am pleased to present to you the Village Manager's Final Proposed FY 2024-25 Budget in accordance with Section 8.2 of the Lake Orion village charter and the Michigan Uniform Budgeting and Accounting Act, Public Act 2 of 1968 as amended. This budget represents administration's best estimates of the projected year-end FY 2023-24 activity as well as a complete financial plan for the ensuing fiscal year. In accordance with the village charter, the proposed budget presents: (1) detailed estimates of all proposed expenditures together with current year actual year-to-date, projected year-end, and prior year actual expenditures; (2) statements of bonded and other indebtedness; (3) detailed estimates of all anticipated income from sources other than taxes or borrowings; (4) statements of estimated fund balances; (5) estimates of monies to be raised from taxes and bond issues; and (6) other supporting information deemed necessary or important.

The final proposed budget reflects the results of the Village Council budget work sessions held on April 10, 11, and 15, 2024.

EXECUTIVE SUMMARY

Below for the information of council and citizens are the budget highlights providing explanation for major deviations between the proposed budget and current budget:

General Fund Revenue. The total taxable value of the village increased from \$175,590,800 in 2023 to \$189,182,040 in 2024 based on March Board of Review assessment figures. After DDA capture, the village's portion of taxable value for 2024 is \$148,989,670. Headlee and Proposal "A" continue to seriously and negatively impact municipal funding. While inflation during the previous year was 5.1% according to the Michigan Department of Treasury, Proposal "A" capped taxable value increases at the maximum five percent (5%). Total General Fund revenues for FY 2024-25 are estimated to be \$2,400,288, an increase of 1.44% from the current year's estimated total revenue. The proposed budget takes into account a Headlee millage reduction fraction (MRF) of 0.9836, which means that maximum allowable millage rates for each tax levy will be rolled back by this fraction. However, the

budget assumes that the current general operating millage levy of 9.7844 mills will continue for the next fiscal year since this millage rate is not at the Headlee maximum. Total revenues will increase by about \$34,000 due mainly to the growth in taxable value. Inflationary adjustments for the past four years of 3%, 5%, 7%, and 5% increase are proposed in charges to the DDA since the fees have not been adjusted for several years. An inflationary adjustment of 5% is proposed for Water and Sewer Fund administrative expenses is proposed due to the fact that this fee has been adjusted each year.

GENERAL FUND EXPENDITURES. The following changes to the General Fund budget are noteworthy:

- **General Assumptions** – Wages are proposed to increase by 5% for all union and non-union employees. Health insurance benefit costs are expected to increase by 10%. Dental, optical, and life insurance/disability benefit costs are expected to increase by 5%. Contractual services costs are expected, in many instances, to increase by 5%. Many other expenses are projected to increase by 4%, even though the inflation rate for 2024 is 5.1%. Employee education and training budgets have been increased in many instances to accommodate annual comprehensive general and specialized training. Staffing will remain at current levels for the upcoming year for budget purposes, although we will continue to analyze staffing needs to achieve additional efficiency and cost effectiveness while adequately addressing demanding workloads. The budget reflects the 2023 restructuring of the staffing of the Clerk and Finance/Treasury departments as approved by Council to combine the Clerk and Treasurer positions and to create a new full-time Deputy Clerk/Treasurer position.
- **Village Council** – The budget for education and training and mileage have been increased to provide \$300 per council member to promote council attendance at MML conferences and training.
- **Village Manager** – The budget reflects a salary increase of 5% for the Village Manager, an increase in the retirement contribution, and an increase in the health insurance opt-out payment. Appropriations are included for the Village Manager's education, training, and professional memberships in accordance with the manager's employment contract. The budget also includes a \$1,000 appropriation for the replacement of the conference phone in the Village Manager's office.
- **Village Clerk** – The budget reflects the personnel costs for the new Deputy Clerk/Treasurer position and includes appropriations for the continued work on the recodification of ordinances and migration from American Legal Publishing to Municode. The budget also increases appropriations for employee training.
- **Information Technology** – The budget reflects the costs associated with the web site maintenance and hosting, agenda management system, IT services, and office software maintenance. During FY 2023-24, the Village upgraded its web site from a locally designed platform to the new CivicPlus government platform and upgraded its agenda management system from the outdated Granicus IQM2 platform to the Municode/CivicPlus Meeting Essentials platform to better integrate agenda packet publishing with the new web site. The Village will also now be paying approximately \$2,000 annually for four staff members to have access to Orion Township's BS&A

Building and Code Enforcement software modules for better coordination of planning/zoning, building permitting and inspection, and property code enforcement activities between the Village and Township.

- **Finance/Treasury** – The budget reflects the personnel costs for the Clerk/Treasurer, and part-time positions of Deputy Finance Director/Treasurer, and Payroll/Account Clerk. To the contrary, the Clerk Department accounts for the costs of the Deputy Clerk/Treasurer position to provide greater ease in budgeting for the two full-time positions. The budget also includes appropriations for financial software maintenance and other contractual services and for employee training.
- **Community Development** – The Village of Lake Orion participates in the Oakland County CDBG entitlement community program and receives approximately \$9,000 annually for public improvements and services to benefit primarily low to moderate income individuals and households within the Village’s CDBG-eligible area (generally the southeast quadrant of the Village). The budget provides an allocation for the implementation of the Program Year 2023 sidewalk handicap ramp replacement project within the CDBG-eligible area in the amount of \$9,000. The Village will be reimbursed through the grant program for these costs.
- **General Activities** – The budget reflects appropriations for the personnel costs for the full-time Office Coordinator and part-time Utility Billing Clerk positions, employee retirement costs, waste collection contract, municipal street lighting, village hall operations, repair and maintenance, and other general operations costs . Monies have been appropriated for the upcoming year in the amount of \$60,000 for village hall steeple and council chamber ceiling repairs, as well as additional monies for the replacement of council chambers and conference room chairs and conference room phone.
- **Planning and Zoning** – Monies have been appropriated for the Planning Commission and Board of Zoning Appeals recording secretary personnel costs, planning and zoning consulting services through McKenna, and training for Planning Commission and Board of Zoning Appeals members.
- **Parks and Recreation** – The budget reflects the costs for lifeguard and park attendant personnel at Green’s Park, miscellaneous park facility engineering services, utilities at Green’s, Children’s, Meeks, and Atwater parks, facility repair and maintenance, and a capital outlay appropriation of \$5,000 for Parks and Recreation Advisory Committee improvement projects that may be approved by Council. The Public Works Director is concerned about the Village’s ability to recruit adequate lifeguard staffing for Green’s Park Beach for the 2024 and 2025 seasons, and it may be necessary to eliminate lifeguard staffing, install “SWIM AT OWN RISK” signage, and rely on park attendants for general supervision and maintenance of the park and beach.
- **Contractual Services – Legal/Accounting/Engineering** – The legal budget has been reduced considerably due to council’s recent adoption of a policy placing legal services under the supervision and management of the Village Manager and the Village’s Manager’s close scrutiny of this activity. The budget also includes an

appropriation for general engineering services that cannot be properly assigned to another fund or department. The Village Manager will be recommending that development of a comprehensive personnel policy manual for the Village during the upcoming fiscal year, the first such manual for the Village, resulting in additional legal fees for this project. However, the funds have not yet been appropriated for the project, and a supplemental appropriation will be needed once a cost estimate is prepared.

- **Transfers Out** – The budget includes appropriations to supplement the Public Works and Police budgets. While Council opted not to increase the millage rates for the Police Fund for FY 2024-25, Council must consider levying the full police millages in future years to close the gap in funding relating to capital outlay and operating costs and to prevent the depletion of the Police Fund reserves. Otherwise, the burgeoning financial burden for police services will on the General Fund and will not be sustainable for the long term due to the limited gap between the actual general operating millage levy and the Headlee maximum rate.

CEMETERY TRUST FUND. This fund receives its revenue from cemetery lot sales and interest earnings. The June 30, 2023, fund balance for Cemetery Perpetual Care is \$367,198. Revenues total \$18,000, and the village expends approximately \$83,000 for routine cemetery operations and maintenance. In addition, this year, the budget includes an appropriation of \$40,000 for two (2) lawn mowers. The village is authorized by state law to levy up to one (1) mil in property taxes for cemetery operation, maintenance, and capital improvements and equipment. Council opted not to levy the tax for FY 2024-25 but should give serious consideration to levying the millage in future years. If levied, the millage would generate approximately \$149,000 annually (after DDA capture) for cemetery purposes based on the 2024 property assessment figures. Without this additional revenue, the Village risks depleting perpetual care fund reserves to cover operating, maintenance, and capital costs and negatively impacting the ability to fund other capital needs through the General Fund as a result of the General Fund bearing cemetery costs.

MAJOR AND LOCAL STREET FUNDS. Major and Local Streets receive Act 51 gas and weight tax revenue sharing through the State of Michigan as their main source of funding. Major Streets and Local Streets continue to see relatively flat revenues, and Local Streets operates with annual budget shortfalls requiring transfers from the Major Street Fund. While the Major Streets Fund operates at a small surplus each year, neither fund produces any substantial funds to be able to complete street repair or replacement projects. The village council must consider special assessments or road millages, or both, as funding methods to complete substantive improvements to the Village's road system. The Village will be completing its PASER condition ratings of all streets during the ensuing fiscal year with funding from the State of Michigan Transportation Asset Management Council (TAMC). The Village is using its 2022 PASER data to prepare a comprehensive Pavement Asset Management Plan (PAMP) to guide future road improvement project decisions. In addition, Administration is currently working on an acceptable cost sharing agreement with affected property owners at the end of Park Avenue to replace the failing retaining wall, and Administration will recommend necessary budget amendments for this project once an agreement is reached.

POLICE FUND. The Police Fund operates with two millages and contributions from the General Fund. The final proposed budget reflects Council's direction during budget work sessions to avoid increases in the police tax levies. Therefore, that the police operating millage will be reduced by Headlee from 2.6899 mils to 2.6457 mils, and the Headlee override millage will remain unchanged for the upcoming fiscal year at 0.2013 mil. The maximum Headlee override millage rate is reduced from 1.3018 mils to 1.2804 mils. Neither millage has an expiration date. The FY 2024-25 budget includes appropriations for the replacement of a police vehicle and purchase of weapons for police officers. Without an increase in the police millages or elimination of planned capital purchases, the Police Fund reserves will be reduced by \$114,901 from an estimated \$318,084 to \$203,183 (from 28.25% to 18.04% of budgeted expenditures). This trend is not sustainable for the long term, and Council must consider increasing the police millage rates.

PUBLIC WORKS FUND. Revenues remain relatively flat for this fund. Administration has been working to increase the Public Works Fund reserves and will need to continue to monitor the fund closely to ensure that it does not run a deficit at year end. The FY 2024-25 proposed budget would increase fund reserves from \$83,350 to \$117,429 (from 13.96% to 19.67% of budgeted expenditures). The Fund provides appropriations for cemetery maintenance and operations, public works general operations, and Phase II storm water management to comply with NPDES MS4 permit requirements. As stated earlier, Council should consider levying one (1) mil for cemetery operations, maintenance, and capital costs to generate additional revenue and alleviate the cost burden on the General Fund.

One concern of Administration is that the Public Works Fund general operations is currently subsidized by equipment rental charges from other funds. The Village must begin to transition away from reliance on equipment rental charges as a source of revenue for routine operations and maintenance and set aside a portion of those funds for equipment replacement expenditures, preferably in the Capital Projects Fund.

PARKING METER/SYSTEM FUND. The Parking Meter/System Fund accounts for parking fines and parking enforcement activities. In 2023, the Village Council expressed an interest in considering the establishment of paid parking in the Village's downtown area, and Administration has been researching options. The Village is currently engaged in discussions with Municipal Parking Solutions (MPS) on the possibility of installing advanced parking meter technology throughout the downtown, as well as the public boat docks on Lake Orion. This fund would account for all parking enforcement revenues and expenditures.

DOWNTOWN DEVELOPMENT AUTHORITY, DOWNTOWN DEVELOPMENT BOND PROJECT, AND PROPERTY ACQUISITION FUNDS. The Village and DDA have been operating under a services agreement between the entities that expired this year. The multi-year agreement did not provide for inflationary or other cost adjustments from one year to the next. Administration will be negotiating a new service agreement with the DDA. The FY 2024-25 proposed budget assumes that the new annual rates will be adjusted to levels that would have accounted for inflationary increases of 3%, 5%, and 7% over the past three years and a 5% adjustment for the ensuing fiscal year. Also, beginning in 2023, under resolutions adopted by the DDA board and Village Council, the DDA will begin setting aside 75% of all tax revenue increases in excess of the 2022 base year to help fund necessary public improvements within the DDA district as determined by the village council. A new fund will

be created prior to June 30, 2024, to account for these monies, and DDA will need to transfer a 2023-24 amount of \$48,185 in June in accordance with the resolutions. The FY 2024-25 estimated transfer to the public infrastructure fund based on the 2023 total millages captured will be \$67,616.

The Downtown Development Bond Project Fund accounts for the proceeds of the \$1.5 million taxable bond issue and \$3.5 million tax-exempt bond issue undertaken by the DDA and Village in June 2023, resulting debt payments, and expenditures related to the bond project. The DDA will use the \$5 million in bond financing to acquire the former Lake Orion Lumber Yard property and redevelop the site for a public event, park/open space, and public parking facilities. The property was acquired in November 2023 for \$2.2 million. The tax-exempt portion of the bonds can be used for property acquisition and public facilities, while the taxable bond portion will be used for mixed use building development under a public/private partnership.

The DDA has determined that its Property Acquisition Fund is no longer needed after the acquisition of the lumber yard property. The FY 2024-25 proposed budget reflects the dissolution of this fund, with the residual monies remaining in the fund to be transferred to the DDA Fund.

CAPITAL PROJECTS FUND. Capital improvements and purchases are budgeted in the relative funds and are not currently programmed in the Capital Projects Fund. Capital expenditures included in this year's budget include:

- Village Hall steeple and council chambers ceiling repairs (General Fund)
- Replacement of council chambers and conference room chairs (General Fund)
- Replacement of Village Manager and conference room conference phones (General Fund)
- Public Works lawn mowers (2) (Cemetery Trust Fund)
- Police vehicle and weapons (Police Fund)
- Sanitary sewer pump stations improvements – phase I (Water & Sewer Fund)

Village Council and Administration are completing work on the preparation of a comprehensive multi-year capital improvement plan and, once adopted, the Village will begin transferring monies from the various funds to the Capital Projects Fund to track projects and account for public improvement and equipment replacement expenditures in one fund.

WATER AND SEWER FUND. The Village owns its water and sanitary sewer systems. The Village's water system is connected to the Great Lakes Water Authority regional system through Orion Township's water system with two metered connections at the south and north ends of the Village along M-24. The Village collects and discharges its sanitary sewage into the Paint Creek Interceptor of the Clinton-Oakland Sewage Disposal System (COSDS). The Village contracts with the Oakland County Water Resources Commission (OCWRC) to operate, maintain, and improve Village's sanitary sewer system. Approximately 70% of the sewage is treated at the City of Pontiac Wastewater Treatment Plant, while about 30% is sent to the Oakland-Macomb Interceptor Drainage District (OMIDD), where it is eventually sent to Detroit for treatment. Orion Township charges the township's normal residential water rates for all water entering the Village's water system. COSDS charges the Village for

wastewater collection and treatment. OCWRC bills the Village for all sanitary sewer system operations, maintenance, and capital planning/construction.

The Water and Sewer Fund derives most of its operating and capital improvement revenue from user fees and charges through water and sewer rates and capital charges. Beginning in FY 2023-24, Council and administration began reviewing and updating water and sewer rates annually utilizing a rates model provided by Michigan Rural Water Association to ensure that rate increases keep pace with inflation and necessary capital investments or debt. Also, the village, through the Oakland County Water Resources Commission, will be undertaking a \$10.1 million sanitary sewer pump stations improvement project beginning with phase I in 2024 and will issue bonds for the project. The village received a \$1.75 million grant through the 2024 Congressional Community Projects Program for phase I. Administration submitted in March 2024 another \$6.1 million grant application for 80% funding for phases II and III. In addition, the water system east of M-24 is in need of significant upgrades totaling about \$7 million within the next few years, and this project is also not reflected in the village's current water rate schedule. Council received a brief presentation on the recently completed water and sewer rates study and will discuss necessary rate adjustments and hold public hearings during water and sewer rate discussions in May and June.

CONCLUSION

I would like to take this opportunity to express my deep gratitude to Village staff for their diligent efforts in assisting with the preparation of this proposed budget. Staff has not been involved in most of the budget preparation process during the past several years, and I appreciate so much their willingness and commitment to learn about, engage in, and work on, their departmental budgets. I wish to express additional appreciation to Public Works Director Wes Sanchez for his leadership and hard work on the annual water and sewer rates models and to Clerk/Treasurer Stout and Deputy Finance Director/Treasurer Hedrick for their outstanding support and assistance. The insight and efforts of these outstanding management team members have been invaluable to this process.

I look forward to presenting the proposed budget and answering any questions during the May public hearing. I also look forward to our continued discussions and work on the water and sewer rate schedules, the village's comprehensive fee schedule, the Capital Improvement Plan, and the certification of the necessary tax millage rates during May and June.

Sincerely,

VILLAGE OF LAKE ORION, MICHIGAN



Darwin D. P. McClary
Village Manager

FY 2024-25 BUDGET CALENDAR

<u>DEADLINE</u>	<u>ACTION</u>	<u>RESPONSIBILITY</u>
December 31, 2023	Assessment Day	Oakland County Equalization Division
January 8, 2024	Approve budget preparation calendar; schedule village council goal setting work sessions; determine if water and/or sewer rate analyses need to be completed; commence bidding and special assessment processes for next year's capital improvement projects, if needed	Village Council
January 11, 2024	Distribute budget preparation instructions to department heads	Village Manager
January 9 – 31, 2024	Conduct village council goal setting work sessions	Village Council
February 29, 2024	Submit preliminary property assessments to Clerk/Treasurer	Oakland County Equalization Division
February 29, 2024	Submit departmental budget requests, fee schedules, CIP schedules, proposed water and sewer rates, proposed special assessment schedules, and supporting documentation to Village Manager	Department Directors
February 29, 2024	Submit preliminary revenue estimates to Village Manager	Clerk/Treasurer

FY 2024-25 BUDGET CALENDAR

<u>DEADLINE</u>	<u>ACTION</u>	<u>RESPONSIBILITY</u>
March 4 – 7, 2024	Meet with department directors to review departmental budget requests	Village Manager and Clerk/Treasurer
March 22, 2024	Submit final Board of Review property assessment figures to Clerk/Treasurer	Oakland County Equalization Division
March 25, 2024	Schedule budget work sessions	Village Council
March 25 – March 28, 2024	Meet with department directors to review necessary adjustments to departmental budget requests	Village Manager and Clerk/Treasurer
March 25 – April 4, 2024	Prepare Village Manager's final proposed budget	Village Manager and Management Team
April 1, 2024	Planning Commission review and approval of Capital Improvement Program	Village Manager, Planning Commission, and Planning and Zoning Coordinator
April 8, 2024	Present proposed budget to Village Council; schedule council budget work sessions; schedule budget and Truth-in-Taxation (if necessary) public hearing	Village Manager and Village Council
April 9 – 16, 2024	Conduct council budget work sessions	Village Council and Village Staff
April 17 – 26, 2024	Prepare final proposed budget	Village Manager and Management Team

FY 2024-25 BUDGET CALENDAR

<u>DEADLINE</u>	<u>ACTION</u>	<u>RESPONSIBILITY</u>
April 29, 2024	Publish public notice of budget and Truth-in-Taxation public hearing (15 days prior to adoption of budget)	Clerk/Treasurer
May 6, 2024	File and make available copy of proposed budget at Office of Clerk/Treasurer (one week prior to adoption of budget)	Clerk/Treasurer
May 13, 2024	Hold public hearing on proposed budget and Truth-in-Taxation (if required); adopt resolution approving budget, CIP, millage rates	Village Council
May 13, 2024	Certify delinquent utility bills to Clerk/Treasurer for placement on tax roll (Village Code Sec. 43.08(F)(2))	Village Council
May 16, 2024	Certification of tax levy to Assessor/County Equalization (within 3 days after adoption of budget)	Clerk/Treasurer
May 28, 2024	Introduce Water and Sewer Rates resolution (if necessary) and schedule public hearing (Village Code Secs. 51.28 and 53.08)	Village Council
May 28, 2024	Introduce annual comprehensive village fee schedule resolution	Village Council

FY 2024-25 BUDGET CALENDAR

<u>DEADLINE</u>	<u>ACTION</u>	<u>RESPONSIBILITY</u>
May 31, 2024	File Tax Rate Request Form (Form L-4029) with Oakland County Clerk, Oakland County Equalization, and Township Clerk	Village Manager/Clerk/President
June 10, 2024	Hold public hearing on Water and Sewer Rates resolution; adopt rates	Village Council
June 10, 2024	Adopt annual comprehensive village fee schedule	Village Council
June 11 – 13, 2024	Assessor to certify tax roll; Village President to affix warrant to tax roll; Clerk/Treasurer directed to collect taxes	Assessor and Village President
June 17 – 27, 2024	Prepare and mail out tax bills	Clerk/Treasurer
June 17, 2024	Publish notice in newspaper of time when taxes are due and collectable	Clerk/Treasurer
July 1, 2024	Budget takes effect	
August 31, 2024	Taxes due and payable without penalty or interest	
February 28, 2025	Last day to pay delinquent real and personal taxes to the village	
March 1, 2025	Unpaid real property taxes turned over to Oakland County Treasurer for collection	Clerk/Treasurer



VILLAGE OF LAKE ORION PUBLIC NOTICE

PUBLIC HEARING ON 2024-25 PROPOSED BUDGET

2024-25 PROPOSED BUDGET AVAILABLE FOR PUBLIC INSPECTION

Pursuant to Village Charter Section 8.4, Notice is hereby given that a copy of the Proposed Budget for the Village of Lake Orion for the fiscal period July 1, 2024, through June 30, 2025, will be on file and available for inspection beginning on May 6, 2024. On and after that date, the Proposed Budget will be available at the Village web site: www.lakeorion.org and in the office of the Village Clerk located at **Village Hall, 21 E. Church Street, Lake Orion, MI 48362** during regular business hours, 7:00 a.m. – 4:30 p.m. Monday through Thursday.

Prior to adoption, a Public Hearing on the Proposed Budget will be held by the Village Council on **Monday, May 13, 2024 at 7:30 p.m. in the Village Hall Council Chambers, 21 E. Church Street, Lake Orion, MI 48362.**

"THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING."

The May 13, 2024 Public Hearing on the Budget Proposal is also held to comply with the provisions of the following Public Acts:

Section 2 of Act No. 43 of the Second Extra Session of 1963, Section 141.412 of MCL.

Section 14 of Act No. 2, Public Acts of 1968, as amended, the Uniform Budgeting and Accounting Act.

Citizens are encouraged to inspect the Proposed Budget and to attend the Public Hearing to provide comment. If additional information is desired, please contact the Village Office at 248-693-8391. Adoption of the budget will be considered at the regular Village Council meeting, May 13, 2024, after the public hearing.

Sonja
Village Clerk/Treasurer

Stout

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village office, at least seventy-two (72) hours in advance of the meeting, if requesting accommodations.

Posted to Web: April 17, 2024
Publish: Lake Orion Review – April 24, 2024

* 21 E. Church St. * Lake Orion, MI 48362 * 248-693-8391 * www.lakeorion.org

BUDGET ADOPTION RESOLUTION

VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN

GENERAL APPROPRIATIONS ACT RESOLUTION

A RESOLUTION PROVIDING FOR THE GENERAL APPROPRIATIONS OF THE VILLAGE AND ADOPTING THE FISCAL YEAR 2024-25 BUDGET AND OPERATING TAX LEVIES PURSUANT TO THE MICHIGAN UNIFORM BUDGETING AND ACCOUNTING ACT AND VILLAGE CHARTER AND AUTHORIZING CERTAIN TRANSFERS BETWEEN BUDGET ACTIVITIES.

By Council Member _____:

WHEREAS, a Proposed Budget for the Fiscal Year 2024-25 (July 1, 2024 through June 30, 2025) has been presented by the Village Manager to the Lake Orion Village Council, and

WHEREAS, the requirements of the Charter of the Village of Lake Orion, Section 8.4, Budget Hearing, the requirements of the Uniform Budgeting and Accounting Act, Public Act No. 2 of Public Acts of 1968, as amended, the requirements of Section 2 of Act No. 43 of the Second Extra Session of 1963, Section 141.412 of MCL, have been met through publication of notices on April 17, 2024, on the Village of Lake Orion web site and in the Lake Orion Review newspaper on April 24, 2024, and through the holding of a Public Hearing on the proposed budget and tax millage rates on May 13, 2024; and

WHEREAS, this Budget includes wage adjustments for administrative employees, seasonal employees, and represented employees.

NOW, THEREFORE, BE IT RESOLVED: That the Proposed Budget, including wage adjustments for Fiscal Year 2024-25, allocating funds required for municipal purposes during Fiscal Year 2024-25, and providing for a general operating levy, police operating levy, and Headlee override levy upon real and personal property for municipal purposes within the jurisdiction at the Charter tax rate of 9.7844 mils, 2.6457

BUDGET INTRODUCTION

mils, and 0.2013 mils respectively per \$1,000 of Taxable Valuation of \$189,182,040 in said Village of Lake Orion and setting forth the amount appropriated by the Village Council to defray the expenditures and meet the liabilities of the Village of Lake Orion in said Fiscal Year, and setting forth a statement of estimated revenues and expenditures in each fund for said Fiscal Year, is hereby adopted as follows:

FUND	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE
General	1,087,982	2,400,288	2,286,111	1,202,159
Cemetery Trust Fund	325,901	18,000	45,000	298,901
Major Streets	498,437	249,169	239,731	507,875
Local Streets	103,455	177,869	172,035	109,289
Police	318,084	1,011,221	1,126,122	203,183
Public Works	83,350	630,957	596,878	117,429
Parking Meter/ System	4,918	26,000	9,998	20,920
DDA	397,529	1,298,065	1,424,767	270,827
Downtown Development Bond Project 2023	2,019,950	420,609	919,710	1,520,849
Capital Projects	2,480	0	0	2,480
DDA Property Acquisition	169,456	0	169,436	20
Water & Sewer	7,758,815	2,953,270	2,788,067	7,924,018
Escrow	18,398	0	0	18,398
OPEB Trust	212,759	0	0	212,759
TOTALS:		9,185,448	9,777,855	

BUDGET INTRODUCTION

Note: Some of the above Funds may be using Carry Forward Funds from the previous Fiscal Year to cover current Fiscal Year's expenditures; and

BE IT FURTHER RESOLVED: That the budgets indicated above will be the "activity" type with the following stipulations:

1. Transfers between line items within an activity may be made by the Village Finance Director/Treasurer with the approval of the Village Manager.
2. Any other transfers will be made only with the approval of the Village Council.
3. All appropriation transfers between activities will be made only with prior approval, as prescribed in the Uniform Budgeting and Accounting Act.

Seconded by Council Member _____.

Ayes:

Nays:

Absent:

Resolution declared adopted.

I, Sonja Stout, Clerk of the Village of Lake Orion, do hereby certify that the foregoing is a true and complete copy of a Resolution, duly adopted by the Village Council of the Village of Lake Orion at its Regular Meeting held on the 13th day of May 2024.

Sonja Stout, Village Clerk

VILLAGE LOGO

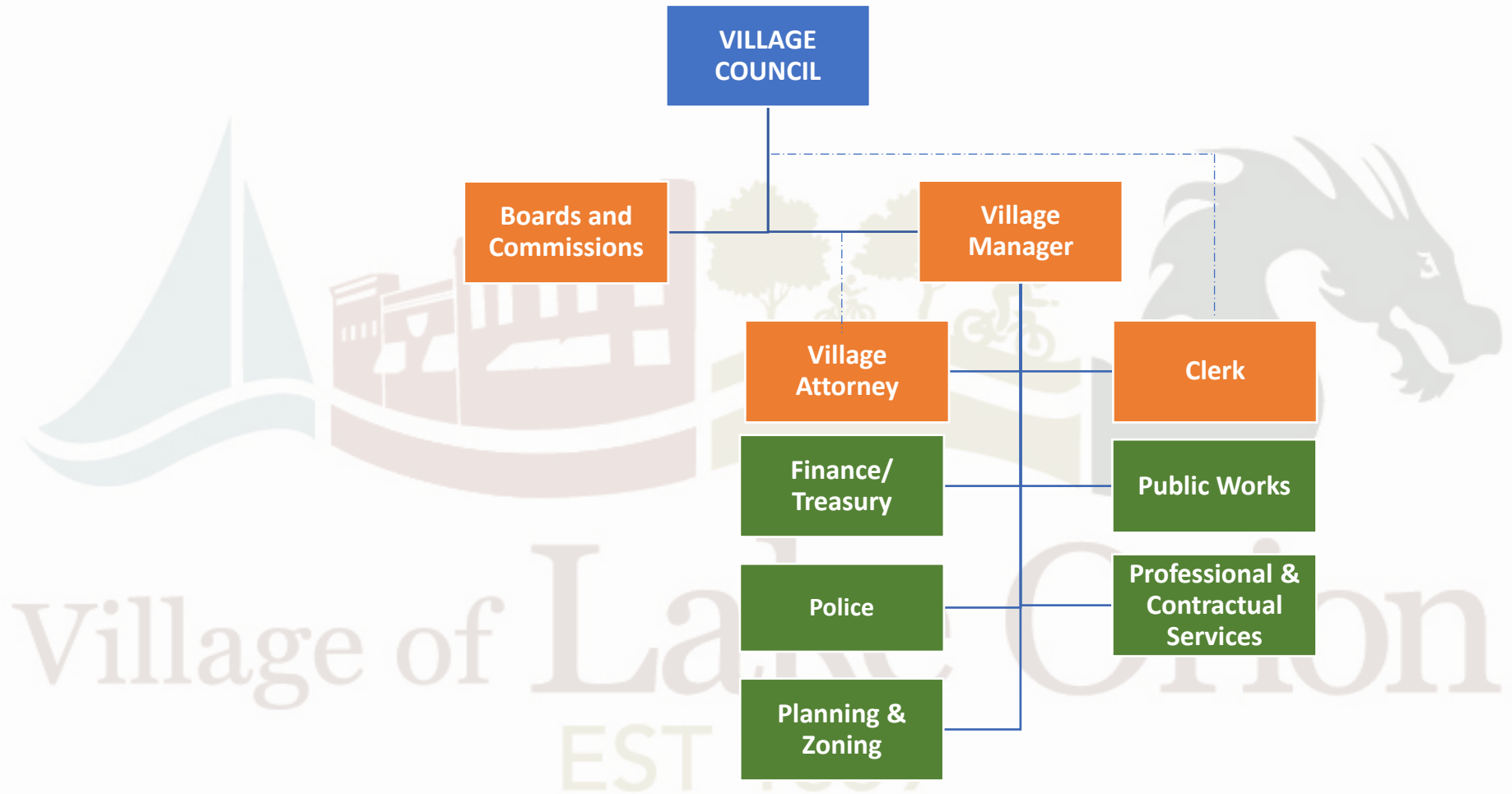
The **official logo** of the Village of Lake Orion was adopted by the village council on August 26, 2013, in an effort to pull together the village, township, DDA, and community event advertising, branding, and messaging to present a unified, consistent, and clear image of the Lake Orion/Orion community and its assets, as well as to update the village's reputation as an historic yet progressive small town. The Village of Lake Orion Downtown Development Authority developed several logo designs, including the adopted logo, as part of its branding and visioning process in 2012 with the assistance of the South Carolina planning, branding, and economic development firm, Arnett Muldrow & Associates. The village council approved as the new official Village of Lake Orion logo the design described as follows:



Design #LO-dragon-4C, featuring a five-color palette with the connected graphics of a blue sailboat, maroon downtown facade, light green park with bicyclists, and dark green dragon with the larger text "Village of Lake Orion" in purple in primary Serif typeface, Miller Text, immediately below the graphics and smaller text "EST. 1859" in light green in secondary Avenir typeface immediately below the text "Village of Lake Orion".

The dragon head represents the village's close affiliation and relationship with the Lake Orion Community Schools, with the dragon being the school district's mascot. The dragon also conjures the 1894 legend of the dragon on Lake Orion. The park with the bicyclists, trees, and pathways represents the village's strong commitment to environmental stewardship, open space preservation, and recreational opportunities. The downtown streetscape represents the village's cherished historic downtown and the community's commitment to historic preservation and economic vitality. The sailboat represents the village's historic and inseparable bond to its plentiful water resources, including Lake Orion and Paint Creek.

VILLAGE OF LAKE ORION ORGANIZATIONAL CHART





2023-24 VISION, MISSION, VALUES, GOALS AND OBJECTIVES

Adopted: February 13, 2023

VISION

The Village of Lake Orion is a desirable, vital, vibrant, safe, sustainable small community that cherishes its local culture, heritage and history as it moves forward into the future. Encouraging innovation and continuous improvement promoted by the diversity of its citizens and businesses through their involvement in local governance who understand their responsibility for protecting its special natural resources creating a unique place by which its citizens and businesses are proud to call "home".

MISSION

The Mission of the Village of Lake Orion is to foster the reemergence of our community with a vibrant downtown and a high quality of life that is enhanced by our historic character, trails and waterway features.

CORE VALUES

- **Trust.** We will maintain the highest levels of transparency, honesty, integrity, truthfulness, and ethical conduct.
- **Quality.** We will strive for excellence, professionalism, quality, and pride from public officials in the conduct of our work and the provision of our programs and services.
- **Innovation.** We will encourage and support new, creative ideas and reasonable risk taking, take advantage of unique and beneficial opportunities that advance our community.
- **Respect for all individuals.** We will respect individuals, embrace tolerance and diversity, treat all citizens fairly, and seek involvement and participation from individuals from all levels of the village government and from the community at large.
- **Teamwork.** We recognize and value the importance of working together to accomplish community goals.
- **Effective Service.** We strive to be trendsetters and value timely, courteous, cooperative, responsive, efficient, and effective public service.
- **Future Orientation.** We make decisions that stand the test of time, that help us to control our own destiny, that cultivate and sustain family heritage while encouraging intergenerational connection, that promote the viability and sustainability of our community for the long term, and provide a place that all citizens and businesses are proud to call "home".

GOALS AND OBJECTIVES

- **Goal 1: Promote Sound and Prudent Financial Management**

- **Objective 1.1: Identify, classify and determine use of all Village owned properties**. Consider possible license agreement options including use agreements with property owners on the lake for the Village owned right-of-way properties. Review Village owned properties to determine if any could be sold, licensed, or leased.
- **Objective 1.2: Address parking needs of the downtown**, including pay to park- meters on street and a parking structure. Signage for employee parking areas. Consider Lumber Yard, parking deck and grants.
- **Objective 1.3: Review Infrastructure Projects and Water and Sewer Rates Review-** Review the water and sewer rates based on the four-year step increases from 2022-2026 compared to current and future costs including infrastructure improvements of water and sewer system including the lift/pump stations.

- **Goal 2: Promote Proper Management of Capital Assets and Infrastructure**

- **Objective 2.1: Water System Improvement Program - Phases 3/4-** Continue water main replacement program of the remaining old (1940) and undersized (>8") mains. \$3,090,000 authorized bond balance (\$10,000,000 total) in 2018. Design engineering needs to be completed and grants/loans financing secured. This would include the lead goose neck/galvanized service lines as well.
- **Objective 2.2: Sanitary Sewer System Improvement Program** – Prioritize a comprehensive sanitary sewer system improvement and funding plan, including repair and rehabilitation of pump/lift stations. SAD (special assessment district) option for sanitary sewer system improvements.
- **Objective 2.3: DPW Yard site renovation plan** – Prepare a DPW Building improvement/replacement plan and provide funds for future needs. Prepare a DPW Yard site plan proposal.
- **Objective 2.4: Create a comprehensive sidewalk improvement plan**
- **Objective 2.5: Promote a comprehensive capital improvement plan and look for sustainable methods for funding**
- **Objective 2.6: Replacement of Children’s Park Pedestrian Bridge** – The pedestrian bridge at Children’s Park to be replaced with bridge structure previously purchased.

- **Goal 3: Promote Quality Recreation Services and Environmental Stewardship**

- **Objective 3.1: Paint Creek Stream Bank Stabilization** – Obtain grant funding to complete necessary improvements to the Paint Creek stream banks.

- Objective 3.2: Review lake drawdown – Lake lowering every five years - next 2027; structures issues; approval of EGLE/DNR; public input on value of continuing. Infrastructure spillway issue that goes under private property. Reevaluate engineering/repair of structures or abandon. Have hydrological study conducted on options. DNR cold water bottom draw down evaluation. Consider impact of further erosion of Paint Creek, consider deferring drawdown until bank is stabilized.

- **Goal 4: Promote a Positive Community Image**

- Objective 4.1: Increase/Promote clear & frequent communication from Village Council to residents & businesses:
 - Newsletter (quarterly or more often)

SECTION II – BUDGET DETAIL

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
101-000-402-000	Current Real Property Taxes	1,189,194	1,261,205	1,282,734	1,282,734	1,346,870	1,457,768
101-000-405-000	Property Tax - Personal	27,780	37,316	30,000	38,000		
101-000-406-000	In Lieu of Taxes	37,032	51,621	37,000	37,000	37,000	
101-000-412-000	Property Tax - DPPT P/Y & C/Y	75	7		1		
101-000-439-000	State Grant-Adult Use Marijuana	51,933	59,333	45,000	59,086	50,000	50,000
101-000-441-000	Local Community Stabilization Sha	1,231		1,000	1,000	1,000	1,000
101-000-445-000	Penalties & Interest on Taxes	1,560	3,581	4,000	4,000	3,000	3,000
101-000-460-000	Dog License Revenue			100	100		
101-000-476-000	Buisness Licenses and Permits	10,000	10,000	10,000	10,000	10,000	10,000
101-000-528-100	Federal Grants Other - State CRLGC						
101-000-528-200	Federal Grants Other - County CARE						
101-000-547-000	State Grant - Other						
101-000-567-000	STATE GRANTS- MRE REVENUE						
101-000-574-000	State Grants- State Shared Revenue	329,849	228,220	300,000	300,000	330,000	330,000
101-000-574-003	State Shared Relief Assistance						
101-000-576-000	METRO (Act 48) Revenue	11,134		10,000	10,000	10,000	10,000
101-000-607-000	Fees	7,726	144,260	25,000	15,000	10,000	10,000
101-000-634-000	Cemetery Opening/Closing Rev						
101-000-636-000	Cemetery Foundations						
101-000-640-000	Garbage Collection Fees	260,809	149,211	213,200	253,711	262,495	262,495
101-000-643-000	Cemetery Lot Sale						
101-000-653-000	Park Fees	14,636	10,281	10,000	12,000	12,000	12,000
101-000-655-000	Boat Dock Pass Fees	12,750	8,625	15,000	15,000	20,000	20,000
101-000-664-000	Interest Earnings	9,209	11,284	4,000	12,000	5,000	5,000
101-000-671-999	Appropriation from Fund Balanc						
101-000-673-000	Gain/Loss on Sale of Assets						
101-000-675-000	Donations	27,050	10		28,403		
101-000-676-248	Reimbursement - Admin Fee - DDA	70,000	58,333	72,800	70,000	76,440	85,055
101-000-676-395	Trnsf from Road Debt Fund						
101-000-676-592	Reimbursement -Admin Fee - W&S	116,700	101,140	121,400	121,400	127,470	127,470
101-000-679-000	Reimbursements-Worker's Comp						
101-000-681-000	Reimb - Insurance Claims						
101-000-682-000	Reimbursement-CDBG		88,392		88,392	9,000	9,000
101-000-682-001	Reimburse - NSP						
101-000-683-000	Reimbursements-Other		17		17		
101-000-683-248	Reimbursement- DDA						
101-000-689-000	Reimburse Insurance Dividends	6,722	5,896		5,896	5,000	5,000
101-000-694-000	Miscellaneous	8,698	(589)	2,500	2,500	2,500	2,500
101-000-699-202	Interfund Transfer in - Major Stre						
101-000-699-203	Interfund Transfer In - Local Stre						
101-000-699-248	Interfund Transfer In - DDA						
101-000-699-592	Transfers Water Sewer						
101-000-699-711	Transfers Cemetery						
Totals for dept 000 - REVENUE		2,194,088	2,228,143	2,183,734	2,366,240	2,317,775	2,400,288

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		2,194,088	2,228,143	2,183,734	2,366,240	2,317,775	2,400,288
TOTAL ESTIMATED REVENUES		2,194,088	2,228,143	2,183,734	2,366,240	2,317,775	2,400,288
APPROPRIATIONS							
Function: Unclassified							
Dept 101 - VILLAGE COUNCIL							
101-101-701-000	Wages	1,811	1,114	2,500	2,500	2,500	2,500
101-101-701-019	COVID 19 PAYROLL						
101-101-715-000	Social Security	77	87	192	192	192	192
101-101-956-000	Dues & Miscellaneous	113		120			
101-101-957-000	Education & Training	1,091		1,800	1,800	2,100	2,100
101-101-960-000	Mileage					700	700
Totals for dept 101 - VILLAGE COUNCIL		3,092	1,201	4,612	4,492	5,492	5,492

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 171 - VILLAGE MANAGER							
101-171-701-000	Wages	110,752	80,721	91,052	91,052	95,500	95,500
101-171-701-019	COVID 19 PAYROLL						
101-171-715-000	Social Security	8,857	6,683	7,533	7,531	7,914	7,914
101-171-716-000	Health Insurance- Medical	6,120	4,510	6,000	6,000	8,240	8,240
101-171-717-000	Life & Disability Insurance	825	833	1,035	1,035	1,077	1,077
101-171-718-000	Dental Insurance	345	2				
101-171-719-000	Pension	8,569	11,928	13,260	13,658	23,000	23,000
101-171-721-000	Vision Care	64	9				
101-171-956-000	Dues & Miscellaneous	1,227	1,105	1,250	1,225	1,650	1,650
101-171-957-000	Education & Training	805	1,184	3,500	3,500	4,000	4,000
101-171-960-000	Mileage		4,920	7,500	7,380	7,944	7,944
101-171-977-000	Capital Outlay					1,000	1,000
Totals for dept 171 - VILLAGE MANAGER		137,564	111,895	131,130	131,381	150,325	150,325

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	DEPT.	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED		REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY		BUDGET	BUDGET
APPROPRIATIONS								
Function: Unclassified								
Dept 215 - VILLAGE CLERK								
101-215-701-000	Deputy Clerk/Treasurer	65,823	57,710	70,395	62,000		65,100	65,100
101-215-701-019	COVID 19 PAYROLL							
101-215-702-000	Wages Part Time							
101-215-715-000	Social Security	5,035	4,415	5,386	5,229		5,655	5,655
101-215-716-000	Health Insurance- Medical	10,041	5,598	12,400	12,400		8,820	8,820
101-215-717-000	Life & Disability Insurance	646	305	900	994		788	788
101-215-718-000	Dental Insurance	475	265	680	680		541	541
101-215-719-000	Pension	5,555	3,331	6,300	6,300		6,510	6,510
101-215-721-000	Vision Care	99	55	125	125		131	131
101-215-727-000	Supplies	160	377	450	450		450	450
101-215-727-001	Election Supplies		15,632	15,633	15,633			
101-215-801-000	Contractual Services	4,811	7,249	10,000	10,000		25,000	25,000
101-215-900-000	Printing and Publication	1,706	941	4,000	4,000		4,200	4,200
101-215-956-000	Dues & Miscellaneous		84	500	500		1,000	1,000
101-215-957-000	Education & Training			1,500	1,500		3,000	3,000
101-215-960-000	Mileage			100	100		500	500
101-215-977-000	Capital Outlay							
Totals for dept 215 - VILLAGE CLERK		94,351	95,962	128,369	119,911		121,695	121,695

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 228 - Information Technology							
101-228-801-000	Contractual Services	29,636	30,586	29,000	33,318	34,986	34,986
101-228-931-000	Repair & Maintenance-Equipment		2,535	3,000	3,000	3,120	3,120
101-228-957-000	Education & Training					3,000	3,000
Totals for dept 228 - Information Technology		29,636	33,121	32,000	36,318	41,106	41,106

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	DEPT.	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED		REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY		BUDGET	BUDGET
APPROPRIATIONS								
Function: Unclassified								
Dept 253 - FINANCE TREASURY								
101-253-701-000	Clerk/Treasurer Wages	48,568	55,999	74,500	74,500		78,225	78,225
101-253-701-019	COVID 19 PAYROLL							
101-253-702-000	Wages Part Time	50,235	51,210	57,943	56,255		63,806	63,806
101-253-702-001	Overtime Wages							
101-253-715-000	Social Security	7,202	8,201	9,974	9,277		10,473	10,473
101-253-716-000	Health Insurance- Medical		4,500	23,230	6,000		6,000	8,240
101-253-717-000	Life & Disability Insurance	709	1,052	1,785	1,785		994	994
101-253-718-000	Dental Insurance	266	474	566	566		595	595
101-253-719-000	Pension		2,744	4,630	3,500		7,855	7,855
101-253-721-000	Vision Care	56	98	124	124		131	131
101-253-801-000	Contractual Services	9,600	190	10,080	10,080		10,000	10,000
101-253-956-000	Dues & Miscellaneous		99	150	150		500	500
101-253-957-000	Education & Training	295	1,303	3,000	3,000		3,000	3,000
101-253-960-000	Mileage		88	350	350		500	500
Totals for dept 253 - FINANCE TREASURY		116,931	125,958	186,332	165,587		182,079	184,319

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 255 - COMMUNITY DEVELOPMENT							
101-255-882-000	Women's Survival						
101-255-930-000	NSP - Repair and Maintenance						
101-255-956-000	NSP - Miscellaneous						
101-255-971-000	NSP - Property Acquisition						
101-255-975-001	Sidewalks					9,000	9,000
101-255-975-002	Street Trees						
101-255-975-003	Storm Drains						
101-255-975-004	Meeks Park Bridge Project	105,265					
Totals for dept 255 - COMMUNITY DEVELOPMENT		105,265				9,000	9,000

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 260 - GENERAL ACTIVITIES							
101-260-701-000	Wages	42,501	38,567	43,919	42,640	44,346	44,346
101-260-701-019	COVID 19 PAYROLL	2,360					
101-260-702-000	Wages Part Time	13,575	7,429	17,813	12,000	18,526	18,526
101-260-702-001	Overtime Wages						
101-260-702-002	Wages Part Time Clerk						
101-260-702-003	Wages-Parks						
101-260-702-004	Stipends-Interns						
101-260-715-000	Social Security	4,352	3,389	4,753	4,625	4,810	4,810
101-260-716-000	Health Insurance- Medical	8,508	8,316	9,976	9,976	10,375	10,375
101-260-716-001	Health Insurance-Retirees	10,904	9,457	13,200	13,200	13,728	13,728
101-260-716-002	Retiree Health 115 Trust	10,000		10,000	10,000	10,400	10,000
101-260-717-000	Life & Disability Insurance	795	601	847	847	881	881
101-260-718-000	Dental Insurance	475	436	690	690	718	718
101-260-719-000	Pension	89,200	69,445	87,125	87,125	90,610	90,610
101-260-721-000	Vision Care	99	91	124	124	129	129
101-260-722-000	Worker's Comp. Insurance	5,240	1,548	4,203	4,203	4,371	4,371
101-260-722-001	Workers Comp-Elected/Lifeguard	79		100	100	104	104
101-260-727-000	Supplies	9,698	5,278	8,797	8,797	9,149	9,149
101-260-727-001	Election Supplies						
101-260-727-019	OFFICE SUPPLIES-COVID	90					
101-260-728-000	Cleaning Supplies	1,036	545	1,300	1,300	1,352	1,300
101-260-729-000	Postage	2,516	2,027	5,000	5,000	5,200	5,200
101-260-730-000	Copier Lease	6,467	4,592	8,320	7,000	8,653	7,000
101-260-801-000	Contractual Services	162	228	100	228	104	300
101-260-823-000	Website/Software	4,357	4,755	7,000	7,000	7,280	1,000
101-260-830-000	Solid Waste Collection	223,559	189,543	213,200	253,711	262,495	262,495
101-260-851-000	Telephone	8,343	6,282	9,500	9,500	9,880	9,000
101-260-900-000	Printing and Publication	313	273	500	500	520	500
101-260-920-000	Utilities	29,009	20,223	31,500	31,500	32,760	30,000
101-260-921-000	Municipal Street Lighting	41,399	35,140	42,000	42,000	43,680	42,000
101-260-922-000	Repair & Mtn-Lights						
101-260-930-000	Repair and Maintenance	21,460	12,881	24,000	15,000	24,960	15,000
101-260-930-001	Building Renovation		4,509	7,000	4,600	60,000	60,000
101-260-931-000	Repair & Maintenance-Equipment	2,630	2,181	2,500	2,500	2,600	2,600
101-260-956-000	Dues & Miscellaneous	5,693	11,908	10,600	12,000	14,000	14,000
101-260-961-000	Tax Tribunal Refunds						
101-260-977-000	Capital Outlay		1,341	3,500	3,500	3,640	10,700
Totals for dept 260 - GENERAL ACTIVITIES		544,820	440,985	567,567	589,666	685,271	668,842

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	DEPT.	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED		REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY		BUDGET	BUDGET
APPROPRIATIONS								
Function: Unclassified								
Dept 721 - PLANNING AND ZONING								
101-721-702-000	Wages Part Time	222	228		500		1,100	1,100
101-721-715-000	Social Security	17	17		39		85	85
101-721-716-000	Health Insurance- Medical							
101-721-717-000	Life & Disability Insurance							
101-721-718-000	Dental Insurance							
101-721-719-000	Pension							
101-721-726-000	Supplies	33	48	500	500		200	200
101-721-801-000	Contractual Services	940	2,055	10,000	5,000		10,400	2,000
101-721-829-000	Planner Services	40,923	37,385	47,250	47,250		47,250	47,250
101-721-832-000	Planner Retainer							
101-721-832-001	Planner-Other Services		1,500	4,000	4,000		4,000	4,000
101-721-840-000	Planner - Retainer	8,900	8,850	11,000	11,000		12,000	12,000
101-721-863-000	Travel Expense							
101-721-956-000	Dues & Miscellaneous							
101-721-957-000	Education & Training			2,500	2,500		4,000	4,000
101-721-960-000	Mileage							
Totals for dept 721 - PLANNING AND ZONING		51,035	50,083	75,250	70,789		79,035	70,635

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 751 - PARKS AND RECREATION							
101-751-702-001	Overtime Wages	153		300	300	300	300
101-751-708-000	Wages - Lifeguards	20,860	17,623	21,630	21,630	22,712	22,712
101-751-715-000	Social Security	1,608	1,348	1,957	1,957	1,761	1,761
101-751-726-000	Supplies	685	593	4,000	4,000	2,000	2,000
101-751-801-000	Contractual Services	2,672	866	3,000	3,000	3,000	3,000
101-751-806-000	Engineering			3,000	3,000	3,000	3,000
101-751-829-000	Planner Services						
101-751-850-000	Telephone - Green's Park						
101-751-920-000	Utilities	781	1,075	1,100	1,100	1,200	1,200
101-751-931-000	Repair/Maint - Equipment	405	359	500	500	500	1,000
101-751-932-000	Repair/Maint - Grounds	41,271	5,694	6,000	6,000	6,000	6,000
101-751-956-000	Dues & Miscellaneous						
101-751-977-000	Capital Outlay	13,943	1,443	5,000	5,000	5,000	5,000
Totals for dept 751 - PARKS AND RECREATION		82,378	29,001	46,487	46,487	45,473	45,973

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 851 - INSURANCE AND BONDS							
101-851-911-000	Insurance Coverage	67,872	70,143	74,000	70,143	74,000	74,000
Totals for dept 851 - INSURANCE AND BONDS		67,872	70,143	74,000	70,143	74,000	74,000

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 880 - CONTRACT SERV - LEAGAL/ACCTING/ENGINEER							
101-880-801-000	Contractual Services	150	243		500		
101-880-805-000	Audit Fees	3,448	4,861	4,000	4,861	4,160	5,100
101-880-806-000	Engineering	20,515	12,739	10,000	15,000	10,000	10,000
101-880-810-000	Legal Service Retainer						
101-880-811-000	Legal Services - Other	70,599	16,862	45,000	30,000	45,000	45,000
101-880-812-000	Legal Services - Labor	116		600		624	624
101-880-814-000	OPEB Valuation	3,800	1,200	4,000	1,200	4,000	4,000
Totals for dept 880 - CONTRACT SERV - LEAGAL/ACCI		98,628	35,905	63,600	51,561	63,784	64,724

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 964 - TRANSFERS OUT							
101-964-965-125	Transfers DPW	450,000	375,000	456,819	456,819	450,000	450,000
101-964-965-202	Transfers Major Streets						
101-964-965-203	Transfer Out - Local Streets						
101-964-965-207	Transfers Police	331,000	218,665	400,000	400,000	400,000	400,000
101-964-965-231	Transfer to Parking Fund						
101-964-965-398	Transfer Out - N Shore Bridge Debt						
101-964-965-401	Transfer to Capital Imp Fund	7,695					
Totals for dept 964 - TRANSFERS OUT		788,695	593,665	856,819	856,819	850,000	850,000
Total - Function Unclassified		2,120,267	1,587,919	2,166,166	2,143,154	2,307,260	2,286,111
TOTAL APPROPRIATIONS		2,120,267	1,587,919	2,166,166	2,143,154	2,307,260	2,286,111
NET OF REVENUES/APPROPRIATIONS - FUND 101		73,821	640,224	17,568	223,086	10,515	114,177
BEGINNING FUND BALANCE		791,075	864,896	864,896	864,896	1,087,982	1,087,982
ENDING FUND BALANCE		864,896	1,505,120	882,464	1,087,982	1,098,497	1,202,159

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
151-000-643-000	Lot Sales	17,400	6,700	19,200	19,200	19,000	17,000
151-000-664-000	Interest Earned	1,351	1,366	1,050	1,500	1,000	1,000
151-000-664-001	Interest - Interfund Advances	3,665	3,253		3,253		
151-000-694-000	Miscellaneous	10,164					
Totals for dept 000 - REVENUE		32,580	11,319	20,250	23,953	20,000	18,000

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		32,580	11,319	20,250	23,953	20,000	18,000
TOTAL ESTIMATED REVENUES		32,580	11,319	20,250	23,953	20,000	18,000
APPROPRIATIONS							
Function: Unclassified							
Dept 276 - CEMETERY							
151-276-965-000	Transfer to DPW Fund						
151-276-965-125	Transfer to DPW Fund	5,000	4,375	5,250	5,250	5,000	5,000
151-276-977-000	Capital Outlay		60,000	60,000	60,000	40,000	40,000
Totals for dept 276 - CEMETERY		5,000	64,375	65,250	65,250	45,000	45,000
Total - Function Unclassified		5,000	64,375	65,250	65,250	45,000	45,000
TOTAL APPROPRIATIONS		5,000	64,375	65,250	65,250	45,000	45,000
NET OF REVENUES/APPROPRIATIONS - FUND 151		27,580	(53,056)	(45,000)	(41,297)	(25,000)	(27,000)
BEGINNING FUND BALANCE		339,618	367,198	367,198	367,198	325,901	325,901
ENDING FUND BALANCE		367,198	314,142	322,198	325,901	300,901	298,901

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
202-000-546-000	State Grant - Highway and Streets	232,130	161,909	228,000	228,000	239,294	239,294
202-000-547-000	State Grant - Other						
202-000-664-000	Interest Earnings	2,793	4,459	1,200	4,500	2,000	2,000
202-000-671-999	Appropriation from Fund Balanc						
202-000-683-000	Reimbursements-Other						7,875
202-000-694-000	Miscellaneous						
Totals for dept 000 - REVENUE		234,923	166,368	229,200	232,500	241,294	249,169

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	234,923	166,368	229,200	232,500	241,294	249,169
TOTAL ESTIMATED REVENUES		234,923	166,368	229,200	232,500	241,294	249,169
APPROPRIATIONS							
Function: Unclassified							
Dept 260 - GENERAL ACTIVITIES							
202-260-722-000	Worker's Comp. Insurance	789	1,261	1,575	1,575	1,654	1,654
202-260-801-000	Contractual Services		4,836	10,500	10,500	10,000	10,000
202-260-805-000	Audit Fees	866	559	1,000	559	1,000	1,000
202-260-965-101	Transfer Out - General Fund						
202-260-965-203	Transfer Out - Local Streets	70,000	56,667	68,000	68,000	68,000	68,000
	Totals for dept 260 - GENERAL ACTIVITIES	71,655	63,323	81,075	80,634	80,654	80,654

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 463 - ROUTINE MAINTENANCE							
202-463-701-000	Wages	8,088	12,052	12,978	12,600	13,626	13,626
202-463-701-013	Overtime	433	566	1,100	1,100	1,155	1,155
202-463-714-000	Fringe Benefits						
202-463-715-000	Social Security	652	965	1,076	1,045	1,130	1,130
202-463-716-000	Health Insurance- Medical	2,042	3,091	3,200	3,200	3,200	3,200
202-463-717-000	Life & Disability Insurance	127	153	158	158	166	166
202-463-718-000	Dental Insurance	201	305	400	400	420	420
202-463-719-000	Pension	2,132	2,184	2,363	2,363	2,365	2,365
202-463-721-000	Vision Care	37	54	74	74	75	75
202-463-726-000	Supplies	536	1,059	2,000	2,000	2,000	2,000
202-463-801-000	Contractual Services		8,143	8,300	8,300	8,700	24,450
202-463-940-000	Equipment Rental	14,615	13,141	16,800	16,800	15,000	15,000
202-463-977-000	Capital Outlay			14,648	14,648	15,750	
Totals for dept 463 - ROUTINE MAINTENANCE		28,863	41,713	63,097	62,688	63,587	63,587

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 474 - TRAFFIC SERVICES							
202-474-701-000	Wages	908	328	2,704	2,625	2,839	2,839
202-474-701-013	OVERTIME			300	300	315	315
202-474-714-000	Fringe Benefits						
202-474-715-000	Social Security	69	25	232	225	244	244
202-474-716-000	Health Insurance- Medical	120	79	1,000	1,000	1,050	1,050
202-474-717-000	Life & Disability Insurance	9	3	60	60	63	63
202-474-718-000	Dental Insurance	23	8	200	200	210	210
202-474-719-000	Pension	798	819	804	900	844	844
202-474-721-000	Vision Care	4	1	20	20	21	21
202-474-726-000	Supplies	2,090	1,467	8,400	8,400	6,000	6,000
202-474-801-000	Contractual Services	1,761	1,516	5,000	5,000	5,250	5,250
202-474-940-000	Equipment Rental	179	189	2,500	2,500	2,625	2,625
202-474-977-000	Capital Outlay						
Totals for dept 474 - TRAFFIC SERVICES		5,961	4,435	21,220	21,230	19,461	19,461

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 478 - WINTER MAINTENANCE							
202-478-701-000	Wages	4,081	3,337	6,489	4,000	6,813	6,813
202-478-701-013	Overtime	2,284	1,669	6,300	2,000	6,615	6,615
202-478-714-000	Fringe Benefits						
202-478-715-000	Social Security	487	383	993	500	1,043	1,043
202-478-716-000	Health Insurance- Medical	1,375	479	2,000	1,000	2,100	2,100
202-478-717-000	Life & Disability Insurance	63	36	125	125	131	131
202-478-718-000	Dental Insurance	122	86	300	125	315	315
202-478-719-000	Pension	4,269	4,369	5,000	5,000	5,000	5,000
202-478-721-000	Vision Care	22	15	37	37	39	39
202-478-726-000	Supplies	13,071	6,296	12,600	7,000	13,230	13,230
202-478-801-000	Contractual Services						
202-478-940-000	Equipment Rental	6,898	4,114	6,300	5,000	6,615	6,615
202-478-977-000	Capital Outlay		29,352	29,352	29,352	30,820	30,820
Totals for dept 478 - WINTER MAINTENANCE		32,672	50,136	69,496	54,139	72,721	72,721

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 875 - CONSTRUCTION							
202-875-806-000	Engineering			3,150		3,308	3,308
202-875-940-000	Equipment Rental						
Totals for dept 875 - CONSTRUCTION				3,150		3,308	3,308
Total - Function Unclassified		139,151	159,607	238,038	218,691	239,731	239,731
TOTAL APPROPRIATIONS		139,151	159,607	238,038	218,691	239,731	239,731
NET OF REVENUES/APPROPRIATIONS - FUND 202		95,772	6,761	(8,838)	13,809	1,563	9,438
BEGINNING FUND BALANCE		388,859	484,628	484,628	484,628	498,437	498,437
ENDING FUND BALANCE		484,631	491,389	475,790	498,437	500,000	507,875

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
203-000-546-000	State Grant - Highway and Streets	100,970	70,482	101,000	101,000	104,169	104,169
203-000-547-000	State Grant - Other						
203-000-664-000	Interest Earnings	614	653	200	700	500	400
203-000-671-999	Appropriation from Fund Balanc						
203-000-683-000	Reimbursements-Other						
203-000-694-000	Miscellaneous		11,157	5,300	11,157	5,300	5,300
203-000-699-202	Interfund Transfer in - Major Stre	70,000	56,667	68,000	68,000	68,000	68,000
Totals for dept 000 - REVENUE		171,584	138,959	174,500	180,857	177,969	177,869

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		171,584	138,959	174,500	180,857	177,969	177,869
TOTAL ESTIMATED REVENUES		171,584	138,959	174,500	180,857	177,969	177,869
APPROPRIATIONS							
Function: Unclassified							
Dept 260 - GENERAL ACTIVITIES							
203-260-722-000	Worker's Comp. Insurance	1,113	1,261	1,281	1,281	1,345	1,345
203-260-801-000	Contractual Services		993	10,500	10,500	10,000	5,000
203-260-805-000	Audit Fees	866	459	924	459	970	970
203-260-965-398	Transfer Out - N Shore Bridge Debt						
Totals for dept 260 - GENERAL ACTIVITIES		1,979	2,713	12,705	12,240	12,315	7,315

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	DEPT.	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED		REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY		BUDGET	BUDGET
APPROPRIATIONS								
Function: Unclassified								
Dept 463 - ROUTINE MAINTENANCE								
203-463-701-000	Wages	29,099	23,082	37,853	30,000		39,746	33,000
203-463-701-013	OVERTIME	2,310	750	5,775	5,775		6,064	6,064
203-463-714-000	Fringe Benefits							
203-463-715-000	Social Security	2,403	1,823	3,729	3,620		3,915	3,915
203-463-716-000	Health Insurance- Medical	6,766	6,195	7,700	7,700		8,085	8,085
203-463-717-000	Life & Disability Insurance	388	294	700	700		735	735
203-463-718-000	Dental Insurance	810	518	1,470	1,470		1,544	1,544
203-463-719-000	Pension	4,002	4,096	4,242	4,242		4,454	4,454
203-463-721-000	Vision Care	145	93	273	273		287	287
203-463-726-000	Supplies	605	581	1,260	1,260		1,300	1,300
203-463-801-000	Contractual Services	5,479	10,062	9,850	11,000		10,000	10,000
203-463-806-000	Engineering		150		150			
203-463-940-000	Equipment Rental	26,350	21,416	22,000	22,000		20,000	20,000
203-463-977-000	Capital Outlay							
Totals for dept 463 - ROUTINE MAINTENANCE		78,357	69,060	94,852	88,190		96,130	89,384

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 474 - TRAFFIC SERVICES							
203-474-701-000	Wages	944	680	5,150	3,500	5,408	5,408
203-474-701-013	Overtime	54	32	300	300	315	315
203-474-714-000	Fringe Benefits						
203-474-715-000	Social Security	76	55	418	406	439	439
203-474-716-000	Health Insurance- Medical	153	101	525	525	551	551
203-474-717-000	Life & Disability Insurance	11	3	63	63	66	66
203-474-718-000	Dental Insurance	13	6	105	105	110	110
203-474-719-000	Pension	1,066	1,092	915	1,100	961	961
203-474-721-000	Vision Care	2	1	16	16	17	17
203-474-726-000	Supplies	4,348	1,781	5,250	5,250	5,513	5,513
203-474-940-000	Equipment Rental	1,557	281	2,730	2,730	2,867	2,867
Totals for dept 474 - TRAFFIC SERVICES		8,224	4,032	15,472	13,995	16,247	16,247

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 478 - WINTER MAINTENANCE							
203-478-701-000	Wages	14,819	8,316	14,060	9,000	14,763	14,763
203-478-701-013	Overtime	4,213	3,205	8,400	3,500	8,820	8,820
203-478-714-000	Fringe Benefits						
203-478-715-000	Social Security	1,456	881	1,572	1,526	1,651	1,651
203-478-716-000	Health Insurance- Medical	2,127	1,157	4,400	2,000	4,620	4,620
203-478-717-000	Life & Disability Insurance	138	66	231	100	243	243
203-478-718-000	Dental Insurance	234	126	315	200	331	331
203-478-719-000	Pension	5,070	5,188	6,095	6,095	6,095	6,095
203-478-721-000	Vision Care	42	23	63	63	66	66
203-478-726-000	Supplies	13,234	8,457	14,700	9,000	13,500	13,500
203-478-801-000	Contractual Services						
203-478-940-000	Equipment Rental	21,311	9,378	6,349	10,000	9,000	9,000
203-478-977-000	Capital Outlay		5,000	5,000	5,000	5,000	
Totals for dept 478 - WINTER MAINTENANCE		62,644	41,797	61,185	46,484	64,089	59,089

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 875 - CONSTRUCTION							
203-875-726-000 Supplies							
203-875-977-000 Capital Outlay							
Totals for dept 875 - CONSTRUCTION							
Total - Function Unclassified		151,204	117,602	184,214	160,909	188,781	172,035
TOTAL APPROPRIATIONS		151,204	117,602	184,214	160,909	188,781	172,035
NET OF REVENUES/APPROPRIATIONS - FUND 203		20,380	21,357	(9,714)	19,948	(10,812)	5,834
BEGINNING FUND BALANCE		63,125	83,507	83,507	83,507	103,455	103,455
ENDING FUND BALANCE		83,505	104,864	73,793	103,455	92,643	109,289

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
207-000-404-001	Property Tax - Police Millage	332,231	387,027	379,036	388,000	379,036	421,967
207-000-406-000	In Lieu of Taxes			3,600			
207-000-408-000	Property Tax - PA 78 Senior & Disa						
207-000-412-000	Property Tax - DPPT P/Y & C/Y						
207-000-445-000	Penalties & Interest on Taxes						
207-000-451-000	Liquor License Fees	8,554	8,884	21,000	9,000	21,000	9,000
207-000-480-000	Services Provided - DDA	101,000	87,533	105,040	105,040	105,040	113,904
207-000-528-200	Federal Grants Other - County CARE						
207-000-541-000	PA 302/32 MJTC Fund	1,116	1,614	1,000	1,650	1,000	1,000
207-000-564-001	PA 32 Revenue						
207-000-564-100	PA 32 - Training			1,000		1,000	1,000
207-000-661-000	Parking Fines	1,445	2,571	5,000	4,000	3,000	
207-000-662-000	Court Penal Fines	48,025	28,070	70,000	35,000	50,000	50,000
207-000-663-000	Drug Forfeiture						
207-000-663-001	Forfeitures						
207-000-664-000	Interest Earnings	3,634	3,747	1,650	4,000	1,650	1,650
207-000-671-999	Appropriation from Fund Balanc						
207-000-673-000	Gain/Loss on Sale of Assets						
207-000-674-101	Transfer from General Fund	331,000	218,665	400,000	400,000	400,000	400,000
207-000-683-000	Reimbursements-Other	291	7,325	3,000	7,500	2,500	2,500
207-000-684-000	Reimburse - OUIL	4,359		5,000	3,000	4,000	4,000
207-000-694-000	Miscellaneous Revenue	6,748	3,240	6,000	4,000	6,000	6,000
207-000-694-001	DRIVING WHILE LIC SUSPENDED	1,883	150		200	2,000	200
207-000-695-000	Loan Proceeds						
207-000-697-000	Vehicle Leases						
Totals for dept 000 - REVENUE		840,286	748,826	1,001,326	961,390	976,226	1,011,221

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		840,286	748,826	1,001,326	961,390	976,226	1,011,221
TOTAL ESTIMATED REVENUES		840,286	748,826	1,001,326	961,390	976,226	1,011,221
APPROPRIATIONS							
Function: Unclassified							
Dept 301 - POLICE/SHERIFF/CONSTABLE							
207-301-701-000	Police Chief Wages	99,426	69,164	87,500	80,164	91,875	91,875
207-301-701-001	Wages Full time	240,763	107,186	150,515	150,515	204,241	204,241
207-301-701-013	Overtime	13,641	40,761	14,000	45,000	15,500	15,500
207-301-701-019	Wages Covid						
207-301-702-000	Wages Part Time	58,215	13,209	61,800	16,000	65,000	65,000
207-301-702-001	Overtime Wages	6,872	2,647	12,000	5,000	12,600	12,600
207-301-702-002	Wages Part Time Clerk	4,429	3,763	4,120	4,000	4,285	4,285
207-301-702-013	OVERTIME		2,393		3,000	500	500
207-301-703-000	Wages - Clerk	43,825	37,893	45,056	45,056	46,864	46,864
207-301-703-001	Overtime Clerk FT	47	218	500	500	500	500
207-301-709-000	Wages - Marine Unit	133	1,220	3,605	3,500	3,650	3,650
207-301-709-013	Overtime	1,101		300	300	300	300
207-301-711-000	Wages - CMV Enforcement	760	381	1,545	1,500	1,560	1,560
207-301-711-013	Overtime			150	150	150	150
207-301-712-000	Wages - Ordinance Enforcement	27,827	30,876	28,840	37,000	30,427	30,427
207-301-712-001	Overtime Code Enforcement	76		500	500	1,500	1,500
207-301-712-013	Overtime		923				
207-301-715-000	Social Security	37,014	23,511	43,003	30,000	43,938	43,938
207-301-716-000	Health Insurance- Medical	66,409	28,049	82,279	45,000	82,279	82,279
207-301-716-001	Health Insurance - Retired	12,151	23,911	13,500	28,000	13,500	13,500
207-301-717-000	Life & Disability Insurance	4,473	2,349	5,000	5,000	5,000	5,000
207-301-718-000	Dental Insurance	7,163	2,557	8,700	5,000	8,700	8,700
207-301-719-000	Pension	83,237	57,696	99,000	99,000	99,000	99,000
207-301-721-000	Vision Care	987	444	1,381	1,000	1,500	1,500
207-301-722-000	Worker's Comp Insurance	3,239	5,464	5,000	5,500	5,000	5,000
207-301-723-000	Unemployment						
207-301-724-000	City taxes						
207-301-727-000	Supplies	1,029	783	2,500	2,500	2,500	2,500
207-301-730-000	Copier Lease	1,536	1,699	1,500	2,100	1,805	1,805
207-301-740-000	Operating Supplies	9,550	2,320	8,240	8,240	8,000	8,000
207-301-742-000	Shooting Program	4,900	175	6,000	6,000	6,000	6,000
207-301-743-000	Bullet Proof Vests	1,320		7,000	4,000	8,000	8,000
207-301-801-000	Contractual Services	8,381	133,117	137,000	137,000	93,000	93,000
207-301-802-000	Attorney Fees - Prosecutions	63,091	42,161	50,000	57,000	50,000	50,000
207-301-804-000	County Dispatch Contract	49,899	31,087	41,000	44,000	48,998	48,998
207-301-807-000	Clemis Service Fees	11,495	10,238	11,600	12,600	11,600	11,600
207-301-820-000	Uniform Purchases	2,639	2,462	5,000	5,000	5,000	5,000
207-301-821-000	Uniform Cleaning	259		2,000	2,000	1,750	1,750
207-301-851-000	Telephone	9,793	7,517	10,000	10,000	10,500	10,500
207-301-863-000	Travel Expense		84	1,000	1,000	1,200	1,200
207-301-865-000	Gasoline & Oil	13,202	5,365	15,000	10,000	10,000	10,000
207-301-920-000	Utilities						
207-301-930-000	Repair and Maintenance	504	7,801	10,000	10,000	10,000	10,000
207-301-930-003	Repair and Maintenance/Watercraft	28	383	1,500	1,500	1,200	1,200
207-301-931-000	Repair & Maint - Equipment	2,211	880	5,000	5,000	5,000	5,000

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 301 - POLICE/SHERIFF/CONSTABLE							
207-301-932-000	Repair & Maint - Vehicles	6,802	701	13,000	10,000	16,000	16,000
207-301-933-000	Vehicle Changeover	16,519					
207-301-934-000	Vehicle Leases						
207-301-934-001	Vehicle Lease Interest						
207-301-935-000	Vehicle Capital Outlay			2,000	2,000	56,000	56,000
207-301-940-000	Equipment Rental			1,000	1,000	1,000	1,000
207-301-956-000	Dues & Miscellaneous	832	1,049	1,100	1,100	1,200	1,200
207-301-957-000	Education & Training	1,950	2,719	3,100	3,100	3,500	3,500
207-301-965-231	Transfer to Parking Fund	12,000		5,000	5,000	5,000	21,000
207-301-965-401	Transfer to Capital Imp Fund						
207-301-977-000	Capital Outlay	33,644		10,000	10,000	15,000	15,000
Totals for dept 301 - POLICE/SHERIFF/CONSTABLE		963,372	705,156	1,017,834	960,825	1,110,122	1,126,122
Total - Function Unclassified		963,372	705,156	1,017,834	960,825	1,110,122	1,126,122
TOTAL APPROPRIATIONS		963,372	705,156	1,017,834	960,825	1,110,122	1,126,122
NET OF REVENUES/APPROPRIATIONS - FUND 207		(123,086)	43,670	(16,508)	565	(133,896)	(114,901)
BEGINNING FUND BALANCE		440,604	317,519	317,519	317,519	318,084	318,084
ENDING FUND BALANCE		317,518	361,189	301,011	318,084	184,188	203,183

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
225-000-528-200	Federal Grants Other - County CARE						
225-000-580-000	Services Provided-DDA Admin/Snow	55,000	46,667	57,200	57,200	57,200	58,452
225-000-603-000	Equipment Rental	98,011	67,654	78,750	78,750	82,690	82,690
225-000-634-000	Cemetery Open/Close	23,584	11,834	30,000	16,000	30,000	20,000
225-000-636-000	Cemetery Foundations	6,258	2,680	6,300	6,300	6,500	5,500
225-000-643-000	Cemetery Lot Sales					10,000	
225-000-664-000	Interest Income	545	421	315	425	315	315
225-000-671-999	Appropriation from Fund Balance						
225-000-673-000	Gain/Loss on Sale of Assets						
225-000-676-101	Transfer In from General Fund	450,000	375,000	456,819	456,819	450,000	450,000
225-000-681-000	Reimb - Insurance Claims						
225-000-683-000	Reimbursements-Other						
225-000-694-000	Miscellaneous	10,733	3,650	9,000	9,000	12,000	9,000
225-000-699-711	Transfers In	5,000	4,375	5,000	5,000	5,000	5,000
Totals for dept 000 - REVENUE		649,131	512,281	643,384	629,494	653,705	630,957

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		649,131	512,281	643,384	629,494	653,705	630,957
TOTAL ESTIMATED REVENUES		649,131	512,281	643,384	629,494	653,705	630,957
APPROPRIATIONS							
Function: Unclassified							
Dept 276 - CEMETERY							
225-276-701-001	Wages	44,021	32,677	43,260	42,000	45,423	45,423
225-276-701-013	Overtime	1,592	1,779	2,200	2,200	2,266	2,266
225-276-714-000	Fringe Benefits						
225-276-715-000	Social Security	3,489	2,636	5,343	5,187	5,343	5,343
225-276-716-000	Health Insurance- Medical	10,122	7,959	11,550	11,550	11,897	11,897
225-276-717-000	Life & Disability Insurance	514	441	1,103	1,103	1,136	1,136
225-276-718-000	Dental Insurance	934	727	1,050	1,050	1,082	1,082
225-276-719-000	Pension						
225-276-721-000	Vision Care	166	133	179	179	184	184
225-276-740-000	Operating Supplies	3,133	772	3,150	3,150	3,245	3,245
225-276-748-000	Foundations	30		525	525	541	541
225-276-801-000	Contractual Services	520		2,100	2,100	500	500
225-276-830-000	Solid Waste Collection						
225-276-920-000	Utilities	619	507	2,100	1,000	2,163	1,000
225-276-930-000	Repair and Maintenance	7,195	3,001	6,000	6,000	6,180	6,180
225-276-956-000	Dues & Miscellaneous			105	105	108	108
225-276-977-000	Capital Outlay						
225-276-985-000	Land Improvement	3,466	1,386	4,200	4,200	4,326	4,326
Totals for dept 276 - CEMETERY		75,801	52,018	82,865	80,349	84,394	83,231

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 441 - DEPARTMENT OF PUBLIC WORKS							
225-441-701-000	Wages	34,648	36,165	43,027	38,000	35,000	35,000
225-441-701-001	Wages	107,066	88,837	98,550	95,680	105,000	105,000
225-441-701-013	Overtime	2,955	2,728	5,250	5,250	5,408	5,408
225-441-701-019	COVID 19 PAYROLL	3,197		3,675		3,675	
225-441-702-000	Wages Part Time						
225-441-702-003	Wages-Parks	29,701	22,610	33,527	32,550	35,203	35,203
225-441-702-013	Overtime	540	608	2,678	2,678	2,758	2,758
225-441-715-000	Social Security	12,999	11,548	13,828	13,425	13,828	13,828
225-441-716-000	Health Insurance- Medical	35,521	41,624	38,850	43,000	40,016	40,016
225-441-716-001	Health Insurance-Retirees	44,566	36,785	56,700	56,700	58,401	58,401
225-441-717-000	Life - Disability Insurance	1,406	1,881	2,520	2,520	2,596	2,596
225-441-718-000	Dental Insurance	2,649	3,639	5,355	5,355	5,516	5,516
225-441-719-000	Pension	54,788	25,497	57,750	57,750	57,000	57,000
225-441-721-000	Vision Care	470	654	1,078	800	595	595
225-441-722-000	Worker's Comp. Insurance	1,432	378	2,940	2,940	3,028	3,028
225-441-740-000	Operating Supplies	7,133	5,260	8,000	8,000	8,000	8,000
225-441-740-001	Operating Supplies-Cemetery						
225-441-741-000	Small Tools	2,369	3,603	4,725	4,725	4,500	4,500
225-441-801-000	Contractual Services	32,951	6,813	30,000	15,000	10,000	10,000
225-441-820-000	Uniform Purchase	4,687	2,754	7,350	5,000	7,000	7,000
225-441-821-000	Uniform Cleaning	4,586	3,991	4,830	4,830	4,975	4,975
225-441-851-000	Telephone	7,109	4,288	6,300	6,300	6,800	6,800
225-441-863-000	Travel Expense						
225-441-865-000	Gasoline & Oil	22,118	14,443	23,100	23,100	23,793	23,793
225-441-920-000	Utilities	12,288	9,373	11,550	11,550	11,000	11,000
225-441-930-000	Repair & Maint-Building	7,245	1,585	3,650	10,000	10,000	10,000
225-441-931-000	Repair & Maint-Equip	11,990	4,534	6,300	6,300	6,000	6,000
225-441-932-000	Repair & Maint - Vehicles	10,883	11,325	18,216	18,216	18,000	18,000
225-441-940-000	Equipment Rental			525	525	500	500
225-441-956-000	Dues & Miscellaneous	566	706	1,575	1,575	1,200	1,200
225-441-957-000	Education & Training	3,141	3,729	5,250	5,250	5,000	5,000
225-441-965-401	Transfer to Capital Imp Fund			14,281			
225-441-977-000	Capital Outlay	58,453					
225-441-995-003	Interest Expense - Interfund Advan	3,665	3,253	4,095	4,095	4,218	4,218
Totals for dept 441 - DEPARTMENT OF PUBLIC WORKS		521,122	348,611	515,475	481,114	489,010	485,335

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 443 - PHASE II STORMWATER							
225-443-701-001	Wages	8,906	6,218	5,516	8,000	5,791	5,791
225-443-701-013	Overtime		164	525	525	300	300
225-443-701-019	COVID 19 PAYROLL						
225-443-714-000	Fringe Benefits						
225-443-715-000	Social Security	681	488	521	653	521	521
225-443-716-000	Health Insurance- Medical	2,242	1,733	1,413	2,000	1,800	1,800
225-443-717-000	Life & Disability Insurance	93	84	163	100	65	65
225-443-718-000	Dental Insurance	223	152	173	173	200	200
225-443-721-000	Vision Care	39	28	131	131	135	135
225-443-740-000	Operating Supplies			850	500	500	500
225-443-801-000	Contractual Services	5,428	5,114	11,049	7,000	3,000	3,000
225-443-900-000	Printing						
225-443-930-000	Repair and Maintenance	12,290	15,067	16,800	16,800	15,000	15,000
225-443-955-000	DEQ Permit Fees			525	525	1,000	500
225-443-956-000	Dues & Misc.			525	525	541	500
225-443-977-000	Capital Outlay						
Totals for dept 443 - PHASE II STORMWATER		29,902	29,048	38,191	36,932	28,853	28,312
Total - Function Unclassified		626,825	429,677	636,531	598,395	602,257	596,878
TOTAL APPROPRIATIONS		626,825	429,677	636,531	598,395	602,257	596,878
NET OF REVENUES/APPROPRIATIONS - FUND 225		22,306	82,604	6,853	31,099	51,448	34,079
BEGINNING FUND BALANCE		29,945	52,251	52,251	52,251	83,350	83,350
ENDING FUND BALANCE		52,251	134,855	59,104	83,350	134,798	117,429

BUDGET REPORT FOR VILLAGE OF LAKE ORION
Fund: 231 PARKING METER/SYSTEM FUND
VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
231-000-607-000	Fees						
231-000-661-000	Parking Fines Revenue	585	28	5,000	5,000	5,000	5,000
231-000-664-000	Interest Earnings	5	19				
231-000-674-101	Transfer from General Fund						
231-000-674-207	Transfer From Police Fund	12,000		5,000	5,000	5,000	21,000
231-000-694-000	Miscellaneous Revenue						
Totals for dept 000 - REVENUE		12,590	47	10,000	10,000	10,000	26,000

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		12,590	47	10,000	10,000	10,000	26,000
TOTAL ESTIMATED REVENUES		12,590	47	10,000	10,000	10,000	26,000
APPROPRIATIONS							
Function: Unclassified							
Dept 333 - PARKING							
231-333-701-019	COVID 19 PAYROLL						
231-333-702-000	Wages Part Time	8,856	3,832	6,695	6,500	6,825	6,825
231-333-702-001	Overtime Wages						
231-333-715-000	Social Security	677	293	513	498	523	523
231-333-717-000	Life & Disability Insurance	59	17	200	100	200	200
231-333-722-000	Worker's Comp. Insurance	73	210	200	250	250	250
231-333-727-000	Supplies			600	200	600	600
231-333-740-000	Operating Supplies			700	500	600	600
231-333-820-000	Uniform Purchase			500	500	500	500
231-333-851-000	Telephone	428	356	300	450	500	500
231-333-863-000	Travel Expense						
Totals for dept 333 - PARKING		10,093	4,708	9,708	8,998	9,998	9,998
Total - Function Unclassified		10,093	4,708	9,708	8,998	9,998	9,998
TOTAL APPROPRIATIONS		10,093	4,708	9,708	8,998	9,998	9,998
NET OF REVENUES/APPROPRIATIONS - FUND 231		2,497	(4,661)	292	1,002	2	16,002
BEGINNING FUND BALANCE		1,420	3,916	3,916	3,916	4,918	4,918
ENDING FUND BALANCE		3,917	(745)	4,208	4,918	4,920	20,920

05/05/2024 10:19 AM
User: mcclaryd
DB: Village Of Lake

BUDGET REPORT FOR VILLAGE OF LAKE ORION
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND

Page: 37/62

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
248-000-402-000	Current Real Property Taxes	934,065	772,911	903,236	961,221	987,129	987,129
248-000-402-100	Property Tax - Twp DDA Capture						
248-000-405-000	Property Tax - Personal						
248-000-412-000	Property Tax - DPPT P/Y & C/Y	972	1,475				
248-000-441-000	Local Community Stabilization Sha	10,094	15,971	10,000	15,971	15,000	15,000
248-000-445-000	Penalties & Interest on Taxes			2,000	2,000	2,000	2,000
248-000-539-000	State Grants	2,813	3,500	109,028	109,028	43,500	43,500
248-000-582-000	Intergovernment - Police	15,927	201,996				
248-000-664-000	Interest Earned	4,973	5,088	2,500	6,500	2,500	2,500
248-000-671-999	Appropriation from Fund Balanc			107,459		134,031	
248-000-673-000	Gain/Loss on Sale of Assets						
248-000-676-404	Transfer From Prop Acq Fund						169,436
248-000-676-592	Reimbursement -Admin Fee - W&S						
248-000-681-000	Reimburse - Insurance Claims	12,465	7,218				
248-000-683-000	Reimbursements-Other	10,000					
248-000-685-000	Sponsorships	38,750	11,276	102,400	102,400	35,000	35,000
248-000-685-100	Transportaion Sponsorship	16,183	21,907	28,000	28,000	17,500	17,500
248-000-686-000	Downtown Events	19	5,121	20,000	20,000	18,500	18,500
248-000-686-002	Flower Fair Revenue		305				
248-000-686-003	New Year Resolution Run Revenue						
248-000-686-004	OktoberFest Revenue	20,361				1,500	1,500
248-000-686-005	Babes On Broadway					1,500	1,500
248-000-686-006	Electircal Vehicles	16	634			500	500
248-000-687-000	Merchandise Sales	195		10,000	10,000	1,000	1,000
248-000-688-000	Gift Certificate Sales	3,425	355	5,000	5,000	500	500
248-000-692-000	Rent						
248-000-694-000	Miscellaneous	683	765			2,500	2,500
248-000-696-000	PROCEEDS FROM THE SALE OF BONDS/NC						
Totals for dept 000 - REVENUE		1,070,941	1,048,522	1,299,623	1,260,120	1,262,660	1,298,065

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		1,070,941	1,048,522	1,299,623	1,260,120	1,262,660	1,298,065
TOTAL ESTIMATED REVENUES		1,070,941	1,048,522	1,299,623	1,260,120	1,262,660	1,298,065
APPROPRIATIONS							
Function: Unclassified							
Dept 260 - GENERAL ACTIVITIES							
248-260-701-000	Executive Director Wages	58,299	45,476	73,272	45,248	80,000	80,000
248-260-701-019	COVID 19 PAYROLL						
248-260-704-000	Wages - Administrative Coordinator	20,248	30,948	34,278	33,280	37,188	37,188
248-260-706-000	Asst. Executive Director wages	24,068	28,244	46,852	33,280	71,000	71,000
248-260-706-001	Marketing Coordinator						
248-260-707-000	Wages - Grounds Coordinator	1,403	1,819	5,150	5,000	5,400	5,400
248-260-711-013	OVERTIME	947					
248-260-715-000	Social Security	7,930	8,104	9,708	9,688	14,810	14,810
248-260-716-000	Health Insurance- Medical	6,630	2,878	7,451	7,200	12,000	12,000
248-260-717-000	Life & Disability Insurance	917	331	1,220	1,200	1,320	1,320
248-260-718-000	Dental Insurance	475	222	700	700	770	770
248-260-719-000	Pension	5,003	3,819	8,039	5,120	5,632	5,632
248-260-720-000	Unemployment						
248-260-721-000	Vision Care	99	46	130	130	143	143
248-260-722-000	Worker's Comp. Insurance						
248-260-801-000	Contractual Services	234	18,000	16,499	18,000	15,000	15,000
248-260-801-002	Contr Services - Police Admin Fee	60,000	52,000	60,000	60,000	60,000	72,904
248-260-801-003	Contract Services - DPW Admin Fee	30,000	25,814	30,000	30,000	30,000	36,452
248-260-801-004	Contract Services - GF Admin Fee	70,000	58,333	70,000	70,000	70,000	85,055
248-260-801-005	Contractual Services- Township	2,700		2,700	2,700	2,700	2,700
248-260-801-012	Contractual Services-Parking Code	21,000	18,200	21,000	21,000	1,500	21,000
248-260-801-022	Cont Service-Police Crowd Control	20,000	17,333	20,000	20,000	5,000	20,000
248-260-801-023	Contract Services-DPW event support	10,000	8,667	10,000	10,000	10,000	10,000
248-260-801-033	Contract Services-DPW snow removal	15,000	13,000	15,000	15,000	12,000	12,000
248-260-805-000	Audit Fees	1,545	2,950	2,000	2,950	1,500	2,500
248-260-810-000	Legal Services	12,726	17,497	17,984	17,365	8,000	8,000
248-260-823-000	Website/Software	6,828	4,343	6,000	6,000	6,000	6,000
248-260-823-001	Municipal Software	1,248	3,676	3,501	3,676	3,800	3,800
248-260-829-000	Planner Services	4,715	675	1,829	5,000	3,500	3,500
248-260-851-000	Telephone	3,247	2,812	3,500	3,500	3,500	3,500
248-260-900-000	Printing and Publication	182		100	100	500	500
248-260-920-000	Utilities	4,199	5,811	4,800	4,435	4,500	4,500
248-260-921-000	Municipal Street Lighting	29,474	6,418	6,500	6,500	6,500	6,500
248-260-930-000	Repair and Maintenance	705	58				
248-260-930-002	Building Maintenance	1,020	323	400	400	400	400
248-260-940-000	Equipment Rental	70				250	250
248-260-941-000	Office Rent	12,000	12,000	12,000	12,000	14,000	14,000
248-260-942-000	Office Expenses	5,150	2,478	3,313	3,865	4,500	4,500
248-260-942-019	Covid Office Expenses						
248-260-946-000	Credit Card Fees	9		100	100	100	100
248-260-955-001	Credit Card Fees						
248-260-956-000	Dues & Miscellaneous	1,036	1,209	1,500	1,500	1,545	1,545
248-260-957-000	Education & Training	8,965	919	920	4,500	5,000	5,000
248-260-958-000	General Activities Misc	739				350	350
248-260-958-019	Covid General Activities						

BUDGET REPORT FOR VILLAGE OF LAKE ORION
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND
VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 260 - GENERAL ACTIVITIES							
248-260-961-000	Tax Tribunal Refunds						
248-260-962-000	Mileage	1,537	38	500	500	1,000	1,000
248-260-965-101	Transfer Out - General Fund						
248-260-965-401	Transfer to Capital Imp Fund				48,185		67,616
248-260-965-404	Transfer Out - DDA Property Acq Fd	110,000	157,500	157,500	157,500		
248-260-974-000	Capital Outlay - Equipment	5,200	1,235	1,235	1,235	2,000	2,000
Totals for dept 260 - GENERAL ACTIVITIES		565,548	553,176	655,681	666,857	501,408	638,935

BUDGET REPORT FOR VILLAGE OF LAKE ORION
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND
VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 725 - ORGANIZATION							
248-725-822-000	Newsletter	882	455	1,720	1,720	1,800	1,800
248-725-824-000	Volunteer Recognition & Dvp.	282				1,000	1,000
248-725-825-000	Gift Certificate Redemption	9,365	2,135	5,000	5,000	5,000	5,000
248-725-826-000	Historic Celebration/Education	1,588	580	580	580	1,000	1,000
248-725-827-000	Awareness Program	1,637	233	1,200	1,200	1,500	1,500
248-725-827-019	Covid Awareness Program/Organizati						
248-725-864-000	Grant & Scholarship Distriubution	1,000					
248-725-881-000	Merchandise to Sell	75	211	500	500	1,000	1,000
Totals for dept 725 - ORGANIZATION		14,829	3,614	9,000	9,000	11,300	11,300

BUDGET REPORT FOR VILLAGE OF LAKE ORION
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND
VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 726 - DESIGN							
248-726-745-000	Beautification Supplies	1,574	648	1,500	1,500	1,500	1,500
248-726-746-000	Hanging Baskets	3,353		3,400	3,400	4,000	4,000
248-726-801-000	Contractual Services	5,172	3,650	5,200	5,200	5,500	5,500
248-726-843-000	Facade Program		5	7,800	7,800	20,000	23,680
248-726-845-000	Public Art Program	2,250				2,500	2,500
248-726-883-000	Banners and Holiday Lighting	9,639	6,000	6,600	6,600	10,000	10,000
248-726-975-001	Capital Outlay - Beautification	473				5,000	5,000
248-726-975-002	Capital Outlay - Streets					500	500
248-726-975-019	Covid Capital Outlay						
Totals for dept 726 - DESIGN		22,461	10,303	24,500	24,500	49,000	52,680

BUDGET REPORT FOR VILLAGE OF LAKE ORION
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND
VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 728 - ECONOMIC DEVELOPMENT							
248-728-801-000	Contractual Services	6,563	4,750	16,472	34,500	34,500	34,500
248-728-860-000	Trolley Expense	34,246	15,496	28,000	28,000	22,000	22,000
248-728-861-000	Survey Expense					468	468
248-728-862-000	Training Materials	457				500	500
248-728-864-000	Grant & Scholarship Distriubution					12,500	12,500
248-728-886-000	Marketing Materials	1,325				2,500	2,500
248-728-886-001	Blight Reduction						
248-728-886-002	Social District	3,390	232	1,000	1,000	750	750
248-728-888-000	Brand Marketing	29,945	18,837	23,831	20,731	50,000	50,000
248-728-888-001	Contractual Services Brand Marketi	27,500	23,255	19,700	29,700	10,000	10,000
Totals for dept 728 - ECONOMIC DEVELOPMENT		103,426	62,570	89,003	113,931	133,218	133,218

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 729 - PROMOTION							
248-729-880-000	Event Promotion	1,796	308	500	500	2,000	2,000
248-729-880-001	Event Promo - Gazebo Series	17,342	10,170	10,170	10,170	11,000	11,000
248-729-880-004	Event Promo - Halloween Parade	2,015	2,451	2,500	2,500	2,500	2,500
248-729-880-005	Event Promo - Hmtwn/Holiday Vill	8,215	7,934	8,356	8,356	7,500	7,500
248-729-880-006	Event Promo - New Years Res. Run						
248-729-880-007	Event Promo - Flower Fair						
248-729-880-008	Event Promo-Photo Contest					250	250
248-729-880-009	Event Promo-Lake Orion Love Shop t						
248-729-880-010	Babes On Broadway					1,500	1,500
248-729-880-011	Restaurant week					2,500	2,500
248-729-880-012	Sing & Stroll Tree Lighting	12,212	11,754	12,000	12,000	12,100	12,100
248-729-880-013	SD Nights- Stronger Together Winte	682	349	600	600	2,500	2,500
248-729-880-014	Octoberfest	22,704				1,500	1,500
248-729-880-015	Winter Activities	8,658	7,019	7,100	10,200	12,000	12,000
248-729-880-016	Athletic Events-other					2,500	2,500
248-729-880-017	Movie Night	2,194	999	999	999	3,000	3,000
248-729-880-019	Covid Event Promotion						
248-729-880-100	Stronger Together- smr fall	553	722	3,300	3,300	5,000	5,000
248-729-885-000	Port-A-Johns	2,124	1,794	2,200	2,200	3,500	3,500
248-729-895-000	Event Promo-Comm. Sponsorships	43					
248-729-975-020	Capital Outlay Parks & rec						
Totals for dept 729 - PROMOTION		78,538	43,500	47,725	50,825	69,350	69,350

05/05/2024 10:19 AM
User: mcclaryd
DB: Village Of Lake

BUDGET REPORT FOR VILLAGE OF LAKE ORION
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND
VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

Page: 44/62

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 730 - CAPITAL PROJECTS							
248-730-253-885	Knox Box Grant Program						
248-730-885-100	Knox Box Grant Program			4,000	4,000	2,000	2,000
248-730-931-000	Repair & Maintenance-Equipment	3,146					
248-730-965-101	Transfer Out - General Fund						
248-730-965-301	Interfund TRF 2023 DDA Bond Project			422,709	422,709	419,709	419,709
248-730-965-404	Transfer Out - DDA Property Acq Fd	104,178					
248-730-965-592	Transfers To Water/Sewer Fund						
248-730-975-000	Capital Outlay	387	1,636	23,969	23,969	33,075	53,075
248-730-975-003	DDA Capital Outlay	2,521	5,871	5,871	5,000	5,500	5,500
248-730-975-005	DDA Capital Outlay- Wayfinding/Liç	39,266					
248-730-975-006	DDA Capital Outlay - Parking	251,181					
248-730-975-009	Capital Outlay - Dumpsters			30,000	30,000	30,000	30,000
248-730-975-011	Capital Outlay - Trail Extensi				10,000	9,000	9,000
248-730-975-015	Captial Outlay- Outdoor Sound						
248-730-975-020	Capital Outlay Parks & rec	25,705					
248-730-992-000	Bond Principal						
248-730-995-000	Bond Interest						
Totals for dept 730 - CAPITAL PROJECTS		426,384	7,507	486,549	495,678	499,284	519,284
Total - Function Unclassified		1,211,186	680,670	1,312,458	1,360,791	1,263,560	1,424,767
TOTAL APPROPRIATIONS		1,211,186	680,670	1,312,458	1,360,791	1,263,560	1,424,767
NET OF REVENUES/APPROPRIATIONS - FUND 248		(140,245)	367,852	(12,835)	(100,671)	(900)	(126,702)
BEGINNING FUND BALANCE		638,446	498,200	498,200	498,200	397,529	397,529
ENDING FUND BALANCE		498,201	866,052	485,365	397,529	396,629	270,827

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
301-000-300-001	2023 Downtown Dev Tax Exempt Bond	3,533,382					
301-000-300-002	2023 Downtown Dev Tax Exempt Bond	1,480,827					
301-000-664-000	Interest Earnings	91	1,490			900	900
301-000-671-999	Appropriation from Fund Balanc			2,755,000			
301-000-699-301	TRF in from DDA					419,709	419,709
Totals for dept 000 - REVENUE		5,014,300	1,490	2,755,000		420,609	420,609

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	5,014,300	1,490	2,755,000		420,609	420,609
TOTAL ESTIMATED REVENUES							
		5,014,300	1,490	2,755,000		420,609	420,609
APPROPRIATIONS							
Function: DEBT SERVICE FUNDS							
Dept 901 - 905							
301-901-930-000	Repair and Maintenance						
301-901-950-000	Demolition & Land Improvement		2,250	296,647	296,647		500,000
301-901-956-000	Dues & Miscellaneous						
301-901-971-000	Capital Outlay - Buildings		2,120,875	2,200,000	2,200,000		
	Totals for dept 901 - 905		2,123,125	2,496,647	2,496,647		500,000

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: DEBT SERVICE FUNDS							
Dept 905 - Downtown Dev Bond 2023							
301-905-301-000	Bond Issuance Expense						
301-905-731-000	2023 Bond Taxable Issuance Expense	69,350	500	1,000	1,000		
301-905-731-001	2023 Tax exempt Bond Issuance Expense		500	1,000	1,000		
301-905-745-001	Property taxes-Orion Twp		3,353	3,353	3,353		
301-905-920-000	Utilities						
301-905-992-003	2023 DDA bonds Taxable		75,000	75,000	75,000	60,000	60,000
301-905-992-004	2023 DDA BONDS TAX EXEMPT		180,000	180,000	180,000	150,000	150,000
301-905-993-001	2023 DDA bond taxable interest		60,931	62,000	62,000	76,909	76,910
301-905-993-002	2023 DDA tax exempt bond interest		105,778	106,000	106,000	132,800	132,800
Totals for dept 905 - Downtown Dev Bond 2023		69,350	426,062	428,353	428,353	419,709	419,710
Total - Function DEBT SERVICE FUNDS		69,350	2,549,187	2,925,000	2,925,000	419,709	919,710
TOTAL APPROPRIATIONS		69,350	2,549,187	2,925,000	2,925,000	419,709	919,710
NET OF REVENUES/APPROPRIATIONS - FUND 301		4,944,950	(2,547,697)	(170,000)	(2,925,000)	900	(499,101)
BEGINNING FUND BALANCE			4,944,950	4,944,950	4,944,950	2,019,950	2,019,950
ENDING FUND BALANCE		4,944,950	2,397,253	4,774,950	2,019,950	2,020,850	1,520,849

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
401-000-664-000	Interest Earnings	39	2				
401-000-671-999	Appropriation from Fund Balanc						
401-000-676-101	Transfer In from General Fund	7,695					
401-000-676-125	Transfer In from DPW Fund						
401-000-676-207	Transfer from Police Fund						
401-000-682-000	Reimbursement-CDBG						
401-000-683-000	Reimbursements-Other						
401-000-694-000	Miscellaneous Revenue						
401-000-699-202	Interfund Transfer in - Major Stre						
401-000-699-203	Interfund Transfer In - Local Stre						
401-000-699-248	Interfund Transfer In - DDA						
401-000-699-592	Transfers Water/Sewer						
Totals for dept 000 - REVENUE		7,734	2				

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
	Total - Function Unclassified	7,734	2				
TOTAL ESTIMATED REVENUES		7,734	2				
APPROPRIATIONS							
Function: Unclassified							
Dept 000 - REVENUE							
401-000-882-000	Downtown Street Broadcast Syst						
Totals for dept 000 - REVENUE							

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 751 - PARKS AND RECREATION							
401-751-801-000	Contractual Services						
401-751-806-000	Engineering	19,512					
Totals for dept 751 - PARKS AND RECREATION		19,512					

BUDGET REPORT FOR VILLAGE OF LAKE ORION
Fund: 401 CAPITAL PROJECTS FUND
VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Total - Function Unclassified		19,512					
Function: DEBT SERVICE FUNDS							
Dept 901 - 905							
401-901-971-000	Capital Outlay - Buildings						
401-901-972-751	Capital Outlay Parks	67,236	890	890	890		
401-901-973-000	Capital Outlay - Vehicles						
401-901-974-000	Capital Outlay - Equipment						
401-901-975-000	Capital Outlay-Construction	109,582					
Totals for dept 901 - 905		176,818	890	890	890		
Total - Function DEBT SERVICE FUNDS		176,818	890	890	890		
TOTAL APPROPRIATIONS		196,330	890	890	890		
NET OF REVENUES/APPROPRIATIONS - FUND 401		(188,596)	(888)	(890)	(890)		
BEGINNING FUND BALANCE		191,965	3,370	3,370	3,370	2,480	2,480
ENDING FUND BALANCE		3,369	2,482	2,480	2,480	2,480	2,480

BUDGET REPORT FOR VILLAGE OF LAKE ORION
Fund: 404 DDA PROPERTY ACQUISITION
VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
404-000-664-000	Interest Earnings	189	95	150	115		
404-000-694-000	Miscellaneous Revenue						
404-000-699-248	Interfund Transfer In - DDA	214,178	157,500	483,750	157,500		
Totals for dept 000 - REVENUE		214,367	157,595	483,900	157,615		

BUDGET REPORT FOR VILLAGE OF LAKE ORION
Fund: 404 DDA PROPERTY ACQUISITION
VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		214,367	157,595	483,900	157,615		
TOTAL ESTIMATED REVENUES		214,367	157,595	483,900	157,615		
APPROPRIATIONS							
Function: DEBT SERVICE FUNDS							
Dept 901 - 905							
404-901-901-000	Debt Service- Parking Deck			168,750			
404-901-930-000	Repair & Maintenance - Bldg						
404-901-950-000	Demolition & Land Improvement						
404-901-956-000	Miscellaneous						
404-901-971-000	Capital Outlay - Building						169,436
404-901-980-248	Prop Acq Transfer to DDA						
404-901-992-000	Bond Principal	100,000	300,000	300,000	300,000		
404-901-995-000	Bond Interest	10,000	15,000	15,000	15,000		
Totals for dept 901 - 905		110,000	315,000	483,750	315,000		169,436
Total - Function DEBT SERVICE FUNDS		110,000	315,000	483,750	315,000		169,436
TOTAL APPROPRIATIONS		110,000	315,000	483,750	315,000		169,436
NET OF REVENUES/APPROPRIATIONS - FUND 404		104,367	(157,405)	150	(157,385)		(169,436)
BEGINNING FUND BALANCE		222,473	326,841	326,841	326,841	169,456	169,456
ENDING FUND BALANCE		326,840	169,436	326,991	169,456	169,456	20

BUDGET REPORT FOR VILLAGE OF LAKE ORION
Fund: 592 WATER AND SEWER FUND
VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
592-000-445-000	Penalties & Interest on Taxes						
592-000-540-001	State Grants -SAW						
592-000-547-000	State Grant - Other					100,000	100,000
592-000-620-000	Sewer Penalty Fees	15,144	13,322	12,000	15,000	12,000	12,000
592-000-640-000	Capital/Lateral Charges Sewer	3,500		9,000		9,000	9,000
592-000-640-002	Capital/Lateral Charges-Water	5,373	5,705	10,000	7,500	15,000	15,000
592-000-645-000	Sewer Usage Charges	1,100,538	536,625	1,136,296	1,136,296	1,327,490	1,327,490
592-000-645-002	Water Usage Charges	1,425,288	561,330	1,388,806	1,388,806	1,453,780	1,453,780
592-000-648-000	Federal Grant Revenue						
592-000-662-002	Water Penalty Fees	23,470	12,642	16,000	16,000	16,000	16,000
592-000-664-000	Sewer Interest Earned	22,128	19,501	9,000	22,000	9,000	12,000
592-000-664-002	Water Interest Earned						
592-000-664-003	Promissory Note Interest	10,000	15,000	7,500	15,000	7,500	7,500
592-000-671-999	Appropriation from Fund Balanc						
592-000-673-000	Gain/Loss on Sale of Assets						
592-000-683-000	Reimbursements-Other						
592-000-694-000	Miscellaneous Revenue	22,964	20,648	500	22,000	500	500
592-000-695-002	Non-Village Water Debt		517,894		517,894		
592-000-699-101	Interfund Transfer In - General Fu						
Totals for dept 000 - REVENUE		2,628,405	1,702,667	2,589,102	3,140,496	2,950,270	2,953,270

BUDGET REPORT FOR VILLAGE OF LAKE ORION
Fund: 592 WATER AND SEWER FUND
VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		2,628,405	1,702,667	2,589,102	3,140,496	2,950,270	2,953,270
TOTAL ESTIMATED REVENUES		2,628,405	1,702,667	2,589,102	3,140,496	2,950,270	2,953,270
APPROPRIATIONS							
Function: Unclassified							
Dept 260 - GENERAL ACTIVITIES							
592-260-805-000	Audit Fees	7,526	5,922	7,000	5,922	7,350	7,350
592-260-823-001	Municipal Software						
592-260-852-000	Miss Dig	1,356	2,334	2,334	2,500	2,451	2,451
592-260-959-000	Financial Administration	116,700	103,043	121,368	121,368	127,436	127,436
Totals for dept 260 - GENERAL ACTIVITIES		125,582	111,299	130,702	129,790	137,237	137,237

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 548 - SEWER ACTIVITIES							
592-548-701-000	Wages						
592-548-715-000	Social Security						
592-548-716-000	Health Insurance- Medical						
592-548-717-000	Life & Disability Insurance						
592-548-718-000	Dental Insurance						
592-548-719-000	Pension						
592-548-721-000	Vision Care						
592-548-722-000	Worker's Comp. Insurance						
592-548-726-000	Supplies	435	846	800	900	840	840
592-548-801-000	Contract Services	13,680	19,637	12,000	20,000	15,000	15,000
592-548-813-000	Legal Service						
592-548-831-000	Sewage Disposal Costs	876,241	714,539	943,480	943,480	946,480	946,480
592-548-956-000	Dues & Miscellaneous	52					
592-548-975-001	Capital Improvements - SAW						
592-548-992-000	Interceptor Drain Bond Princip	9,545		63,353	63,353	69,707	69,707
592-548-995-000	Bond Interest	7,393	18,190	22,781	22,781	23,713	23,713
Totals for dept 548 - SEWER ACTIVITIES		907,346	753,212	1,042,414	1,050,514	1,055,740	1,055,740

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	DEPT. 2024-25 REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 556 - WATER ACTIVITIES							
592-556-701-000	Wages	52,077	39,429	60,683	58,916	63,717	63,717
592-556-701-013	Overtime	1,994	2,396	5,000	5,000	5,250	5,250
592-556-714-000	Fringe Benefits						
592-556-715-000	Social Security	4,032	3,200	5,037	4,890	5,289	5,289
592-556-716-000	Health Insurance- Medical	10,982	8,228	13,200	13,200	13,860	13,860
592-556-717-000	Life - Disability Insurance	541	459	745	745	782	782
592-556-718-000	Dental Insurance	1,161	1,008	1,260	1,260	1,323	1,323
592-556-719-000	Pension	88,009	82,141	88,732	97,000	88,732	88,732
592-556-721-000	Vision Care	205	176	263	263	276	276
592-556-722-000	Worker's Comp. Insurance		3,026	2,500	4,000	2,625	2,625
592-556-726-000	Supplies	6,818	2,320	7,000	7,000	7,350	7,350
592-556-741-000	Small Tools			1,500	1,500	1,500	1,500
592-556-745-000	Water Purchase -Orion Township	474,971	331,054	485,100	485,100	499,653	499,653
592-556-801-000	Contract Services	14,963	4,441	11,666	12,000	12,000	12,000
592-556-806-000	Engineering	54,569	2,338	50,000	10,000	52,500	50,000
592-556-813-000	Legal Service		800	1,000	1,000	1,050	1,050
592-556-831-000	Sewage Disposal Costs						
592-556-931-000	Equip Repair & Maint - Misc.	919	2,316	3,000	3,000	3,000	3,000
592-556-931-001	Equip Repair & Maint - Hydrant	3,133	2,148	7,500	7,500	7,500	7,500
592-556-931-002	Equip Repair & Maint - Mains	3,072	333	5,000	5,000	5,000	5,000
592-556-931-003	Equip Repair & Maint - Meters	9,431	50	5,000	5,000	5,000	5,000
592-556-940-000	Equipment Rental	28,246	19,191	22,000	22,000	22,000	22,000
592-556-956-000	Dues & Miscellaneous	3,743	1,618	3,500	3,500	3,675	3,675
592-556-957-000	Education and Training	900	1,769	3,000	3,000	3,000	3,000
592-556-975-000	Capital Improvement	507,884				143,410	143,410
592-556-977-001	Capital Improvemts-Fairview						
592-556-991-000	Principal Payments - Debt						
592-556-992-001	2003 GO Bond Principal						
592-556-992-002	State Revolving Bond Principal		265,000	270,000	265,000	275,000	275,000
592-556-995-000	Bond Interest Expense	94,238	91,815	90,214	91,815	85,348	85,348
592-556-995-001	2003 GO Bond Interest						
592-556-995-002	98 Revenue Bond Interest						
Totals for dept 556 - WATER ACTIVITIES		1,361,888	865,256	1,142,900	1,107,689	1,308,840	1,306,340

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
APPROPRIATIONS							
Function: Unclassified							
Dept 560 - DEPRECIATION							
592-560-958-002	Water Depreciation	141,215		145,000	145,000	152,250	152,250
592-560-968-000	Sewer Depreciation	128,642		130,000	130,000	136,500	136,500
Totals for dept 560 - DEPRECIATION		269,857		275,000	275,000	288,750	288,750
Total - Function Unclassified		2,664,673	1,729,767	2,591,016	2,562,993	2,790,567	2,788,067
TOTAL APPROPRIATIONS		2,664,673	1,729,767	2,591,016	2,562,993	2,790,567	2,788,067
NET OF REVENUES/APPROPRIATIONS - FUND 592		(36,268)	(27,100)	(1,914)	577,503	159,703	165,203
BEGINNING FUND BALANCE		7,217,578	7,181,312	7,181,312	7,181,312	7,758,815	7,758,815
ENDING FUND BALANCE		7,181,310	7,154,212	7,179,398	7,758,815	7,918,518	7,924,018

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
701-000-406-000	In Lieu of Taxes						
701-000-664-000	Interest Earnings						
701-000-675-000	Review/Escrow Deposits						
		15,683	(9,398)		2,715		
	Totals for dept 000 - REVENUE	15,683	(9,398)		2,715		

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		15,683	(9,398)		2,715		
TOTAL ESTIMATED REVENUES		15,683	(9,398)		2,715		
APPROPRIATIONS							
Function: Unclassified							
Dept 000 - REVENUE							
701-000-965-101 Transfer Out - General Fund							
Totals for dept 000 - REVENUE							
Total - Function Unclassified							
TOTAL APPROPRIATIONS							
NET OF REVENUES/APPROPRIATIONS - FUND 701		15,683	(9,398)		2,715		
BEGINNING FUND BALANCE			15,683	15,683	15,683	18,398	18,398
ENDING FUND BALANCE		15,683	6,285	15,683	18,398	18,398	18,398

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23	2023-24	2023-24	2023-24	2024-25	2024-25
		ACTIVITY	ACTIVITY	AMENDED	PROJECTED	DEPT. REQUESTED	MGR APPROVED
			THRU 04/30/24	BUDGET	ACTIVITY	BUDGET	BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Dept 000 - REVENUE							
737-000-581-000	Contribution - General Fund (OPEB)						
737-000-669-000	Investment Gains and Losses	31,853	29,810				
Totals for dept 000 - REVENUE		31,853	29,810				

VILLAGE MANAGER'S FINAL PROPOSED FY 2024-25 BUDGET
May 13, 2024, Public Hearing Copy
Calculations as of 04/30/2024

GL NUMBER	DESCRIPTION	2022-23 ACTIVITY	2023-24 ACTIVITY THRU 04/30/24	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 DEPT. REQUESTED BUDGET	2024-25 MGR APPROVED BUDGET
ESTIMATED REVENUES							
Function: Unclassified							
Total - Function Unclassified		31,853	29,810				
TOTAL ESTIMATED REVENUES		31,853	29,810				
APPROPRIATIONS							
Function: Unclassified							
Dept 000 - REVENUE							
737-000-801-000 Contractual Services							
Totals for dept 000 - REVENUE							
Total - Function Unclassified							
TOTAL APPROPRIATIONS							
NET OF REVENUES/APPROPRIATIONS - FUND 737		31,853	29,810				
BEGINNING FUND BALANCE		180,906	212,759	212,759	212,759	212,759	212,759
ENDING FUND BALANCE		212,759	242,569	212,759	212,759	212,759	212,759
ESTIMATED REVENUES - ALL FUNDS		13,118,465	6,736,631	11,390,019	8,965,380	9,030,508	9,185,448
APPROPRIATIONS - ALL FUNDS		8,267,451	8,344,558	11,630,855	11,320,896	8,976,985	9,777,855
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		4,851,014	(1,607,927)	(240,836)	(2,355,516)	53,523	(592,407)
BEGINNING FUND BALANCE - ALL FUNDS		10,506,016	15,357,031	15,357,031	15,357,031	13,001,515	13,001,515
ENDING FUND BALANCE - ALL FUNDS		15,357,030	13,749,104	15,116,195	13,001,515	13,055,038	12,409,108

SECTION III – DEBT SCHEDULES

Village of Lake Orion

Schedule of Indebtedness
Proprietary Funds

June 30, 2023

**Oakland-Macomb Interceptor Drain Bond
Summary By Issue**

Issue	Total Principal Amount	Total Interest Payable	Total Obligation
2010A	\$ 79,443	\$ 9,193	\$ 88,636
2011	126,478	18,165	144,643
2013A	292,498	36,479	328,977
2014A	43,960	8,403	52,363
2015	44,003	10,126	54,129
2015-SAW	43,508	7,389	50,897
2019A	20,729	1,591	22,320
2019B	11,737	275	12,012
2020A	248,042	67,914	315,956
2017SRF	190,251	33,427	223,678
2017DWRF	4,446,878	797,430	5,244,308
	<u>\$ 5,547,527</u>	<u>\$ 990,392</u>	<u>\$6,537,919</u>

2010A Oakland-Macomb Interceptor Drain Bond

Date of Issue: January 22, 2010

Village of Lake Orion Portion \$172,415 (.6612%)

Interest Due April 1 and October 1

Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.50%	4/1/2024	\$ 9,092	\$ 1,986	\$ 11,078
2.50%	4/1/2025	9,323	1,759	11,082
2.50%	4/1/2026	9,554	1,526	11,080
2.50%	4/1/2027	9,786	1,286	11,072
2.50%	4/1/2028	10,050	1,042	11,092
2.50%	4/1/2029	10,282	790	11,072
2.50%	4/1/2030	10,545	534	11,079
2.50%	4/1/2031	10,811	270	11,081
		<u>\$ 79,443</u>	<u>\$ 9,193</u>	<u>\$ 88,636</u>

Village of Lake Orion

Schedule of Indebtedness Proprietary Funds

June 30, 2023

2011 Oakland-Macomb Interceptor Drain Bond
Date of Issue: November 2011
Village of Lake Orion Portion \$207,251 (.6612%)
Interest Due April 1 and October 1
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.50%	10/1/2023	\$ 10,148	\$ 3,035	\$ 13,183
2.50%	10/1/2024	10,391	2,778	13,169
2.50%	10/1/2025	10,635	2,515	13,150
2.50%	10/1/2026	10,919	2,246	13,165
2.50%	10/1/2027	11,203	1,970	13,173
2.50%	10/1/2028	11,446	1,687	13,133
2.50%	10/1/2029	11,730	1,397	13,127
2.50%	10/1/2030	12,055	1,099	13,154
2.50%	10/1/2031	12,339	794	13,133
2.50%	10/1/2032	12,664	482	13,146
2.50%	10/1/2033	12,948	162	13,110
		<u>\$ 126,478</u>	<u>\$ 18,165</u>	<u>\$ 144,643</u>

2013A Oakland-Macomb Interceptor Drain Bond
Date of Issue: June 2013
Village of Lake Orion Portion \$452,251 (.6612%)
Interest Due April 1 and October 1
Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.00%	10/1/2023	\$ 21,800	\$ 5,632	\$ 27,432
2.00%	10/1/2024	22,252	5,191	27,443
2.00%	10/1/2025	22,668	4,742	27,410
2.00%	10/1/2026	23,154	4,284	27,438
2.00%	10/1/2027	23,605	3,816	27,421
2.00%	10/1/2028	24,091	3,339	27,430
2.00%	10/1/2029	24,543	2,853	27,396
2.00%	10/1/2030	25,063	2,357	27,420
2.00%	10/1/2031	25,549	1,851	27,400
2.00%	10/1/2032	26,070	1,335	27,405
2.00%	10/1/2033	26,591	808	27,399
2.00%	10/1/2034	27,112	271	27,383
		<u>\$ 292,498</u>	<u>\$ 36,479</u>	<u>\$ 328,977</u>

Village of Lake Orion

Schedule of Indebtedness Proprietary Funds

June 30, 2023

2014A Oakland-Macomb Interceptor Drain Bond

Date of Issue: September 2014

Village of Lake Orion Portion \$66,124 (.6612%)

Interest Due April 1 and October 1

Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.00%	10/1/2023	\$ 3,107	\$ 1,231	\$ 4,338
2.00%	10/1/2024	3,153	1,168	4,321
3.00%	10/1/2025	3,245	1,087	4,332
3.00%	10/1/2026	3,382	988	4,370
3.00%	10/1/2027	3,473	886	4,359
3.00%	10/1/2028	3,564	780	4,344
3.00%	10/1/2029	3,701	671	4,372
3.00%	10/1/2030	3,793	559	4,352
3.00%	10/1/2031	3,930	443	4,373
3.00%	10/1/2032	4,067	323	4,390
2.50%	10/1/2033	4,204	199	4,403
3.125%	10/1/2034	4,341	68	4,409
		<u>\$ 43,960</u>	<u>\$ 8,403</u>	<u>\$ 52,363</u>

2015 Oakland-Macomb Interceptor Drain Bond

Date of Issue: April 2015

Village of Lake Orion Portion \$66,120 (.6612%)

Interest Due April 1 and October 1

Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.75%	4/1/2024	\$ 3,108	\$ 1,422	\$ 4,530
3.00%	4/1/2025	3,174	1,338	4,512
3.00%	4/1/2026	3,273	1,242	4,515
3.00%	4/1/2027	3,372	1,144	4,516
3.00%	4/1/2028	3,471	1,042	4,513
3.25%	4/1/2029	3,570	938	4,508
3.25%	4/1/2030	3,670	822	4,492
3.25%	4/1/2031	3,802	704	4,506
3.50%	4/1/2032	3,934	580	4,514
3.50%	4/1/2033	4,066	442	4,508
3.50%	4/1/2034	4,199	300	4,499
3.50%	4/1/2035	4,364	152	4,516
		<u>\$ 44,003</u>	<u>\$ 10,126</u>	<u>\$ 54,129</u>

Village of Lake Orion

Schedule of Indebtedness Proprietary Funds

June 30, 2023

2015 Oakland-Macomb Interceptor Drain Bond – SAW Loan

Date of Issue: April 2015

Village of Lake Orion Portion \$66,120 (.6612%)

Interest Due April 1 and October 1

Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.50%	4/1/2024	\$ 3,141	\$ 1,088	\$ 4,229
2.50%	4/1/2025	3,240	1,009	4,249
2.50%	4/1/2026	3,306	928	4,234
2.50%	4/1/2027	3,405	846	4,251
2.50%	4/1/2028	3,471	760	4,231
2.50%	4/1/2029	3,570	674	4,244
2.50%	4/1/2030	3,670	584	4,254
2.50%	4/1/2031	3,769	492	4,261
2.50%	4/1/2032	3,835	398	4,233
2.50%	4/1/2033	3,934	302	4,236
2.50%	4/1/2034	4,034	204	4,238
2.50%	4/1/2035	4,133	104	4,237
		<u>\$ 43,508</u>	<u>\$ 7,389</u>	<u>\$ 50,897</u>

2019A Oakland-Macomb Interceptor Drain Bond

Date of Issue: December 19, 2019

Village of Lake Orion Portion \$29,820 (.6612%)

Interest Due April 1 and October 1

Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
1.85%	4/1/2024	\$ 2,645	\$ 383	\$ 3,028
1.85%	4/1/2025	2,744	335	3,079
1.85%	4/1/2026	2,843	284	3,127
1.85%	4/1/2027	2,942	231	3,173
1.85%	4/1/2028	3,042	177	3,219
1.85%	4/1/2029	3,207	120	3,327
1.85%	4/1/2030	3,306	61	3,367
		<u>\$ 20,729</u>	<u>\$ 1,591</u>	<u>\$ 22,320</u>

Village of Lake Orion

Schedule of Indebtedness Proprietary Funds

June 30, 2023

2019B Oakland-Macomb Interceptor Drain Bond

Date of Issue: December 19, 2019

Village of Lake Orion Portion \$41,000 (.7877%)

Interest Due April 1 and October 1

Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
1.55%	4/1/2024	\$ 3,860	\$ 152	\$ 4,012
1.55%	4/1/2025	3,899	92	3,991
1.55%	4/1/2026	3,978	31	4,009
		<u>\$ 11,737</u>	<u>\$ 275</u>	<u>\$ 12,012</u>

2020A Oakland-Macomb Interceptor Drain Bond

Date of Issue: September 3, 2020

Village of Lake Orion Portion \$252,833 (.4419%)

Interest Due January 1 and July 1

Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
5.00%	7/1/2023	\$ 6,452	\$ 7,852	\$ 14,304
5.00%	7/1/2024	6,783	7,520	14,303
5.00%	7/1/2025	7,115	7,172	14,287
5.00%	7/1/2026	11,025	6,719	17,744
5.00%	7/1/2027	11,578	6,155	17,733
5.00%	7/1/2028	12,152	5,562	17,714
5.00%	7/1/2029	12,771	4,939	17,710
5.00%	7/1/2030	13,412	4,283	17,695
4.00%	7/1/2031	14,097	3,667	17,764
4.00%	7/1/2032	14,649	3,093	17,742
3.00%	7/1/2033	15,268	2,571	17,839
2.00%	7/1/2034	15,710	2,183	17,893
2.00%	7/1/2035	16,041	1,865	17,906
2.00%	7/1/2036	16,372	1,542	17,914
2.00%	7/1/2037	16,726	1,211	17,937
2.00%	7/1/2038	17,057	874	17,931
2.00%	7/1/2039	17,411	529	17,940
2.00%	7/1/2040	23,423	177	23,600
		<u>\$ 248,042</u>	<u>\$ 67,914</u>	<u>\$ 315,956</u>

Village of Lake Orion

Schedule of Indebtedness Proprietary Funds

June 30, 2023

2017 Clinton River Water Resource Recovery Facility Drainage District Drain Bond (SRF)

Date of Issue: July 2017

Village of Lake Orion Portion \$208,331 (.7698%)

Interest Due April 1 and October 1

Bonds Due As Follows:

Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.50%	10/1/2023	\$ 9,776	\$ 4,166	\$ 13,942
2.50%	10/1/2024	10,046	3,918	13,964
2.50%	10/1/2025	10,315	3,664	13,979
2.50%	10/1/2026	10,546	3,403	13,949
2.50%	10/1/2027	10,815	3,136	13,951
2.50%	10/1/2028	11,085	2,862	13,947
2.50%	10/1/2029	11,393	2,581	13,974
2.50%	10/1/2030	11,662	2,293	13,955
2.50%	10/1/2031	11,970	1,998	13,968
2.50%	10/1/2032	12,278	1,695	13,973
2.50%	10/1/2033	12,586	1,384	13,970
2.50%	10/1/2034	12,894	1,065	13,959
2.50%	10/1/2035	13,202	739	13,941
2.50%	10/1/2036	13,548	405	13,953
2.50%	10/1/2037	13,894	118	14,012
2.50%	10/1/2038	14,241	-	14,241
		<u>\$ 190,251</u>	<u>\$ 33,427</u>	<u>\$ 223,678</u>

2017 State of Michigan Department of Environmental Quality, Drinking Water Revolving Fund Loan

Total Draws: \$4,971,878 (82.5% of \$6,030,000)

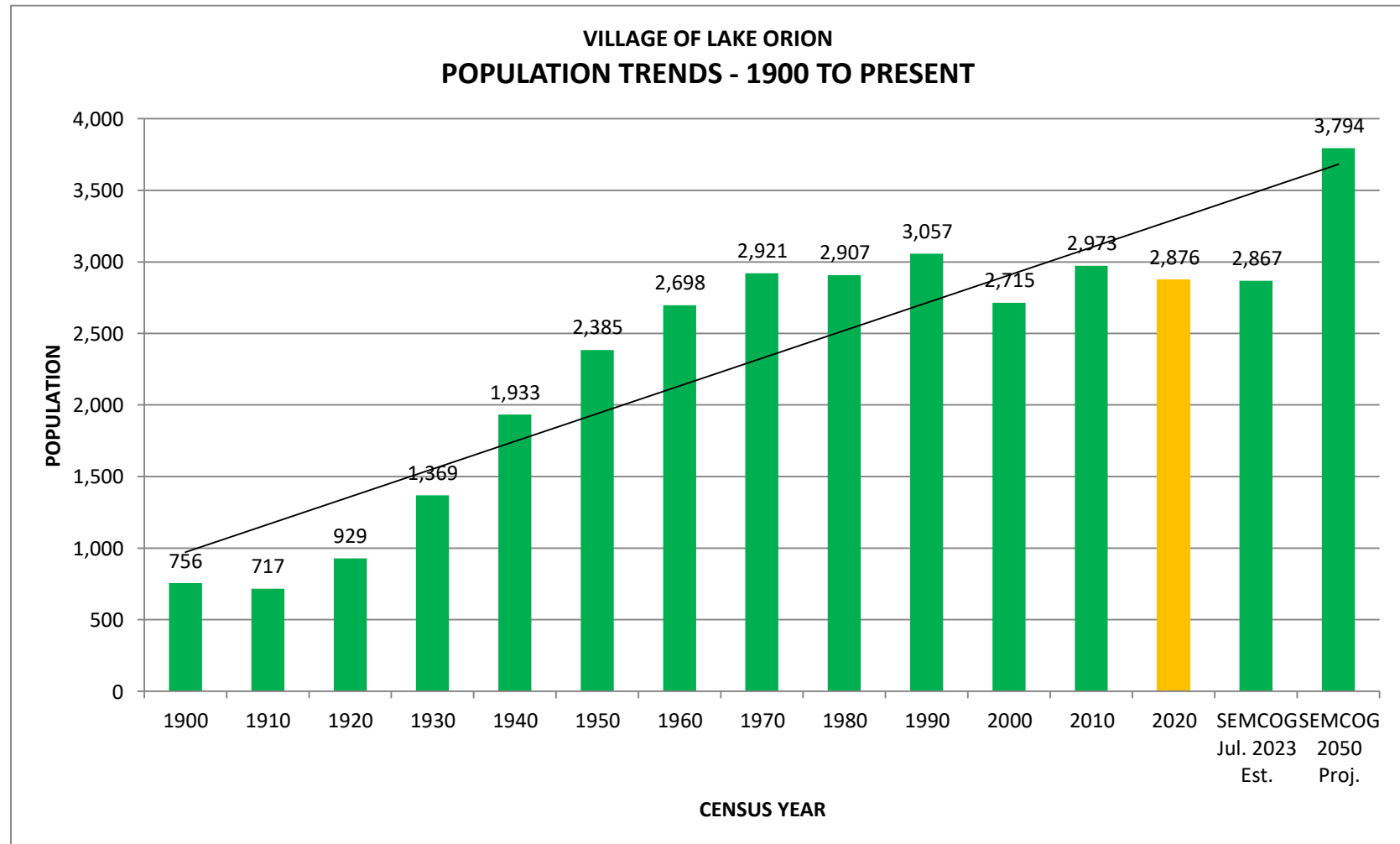
Interest Due April 1 and October 1

Loan Due As Follows:

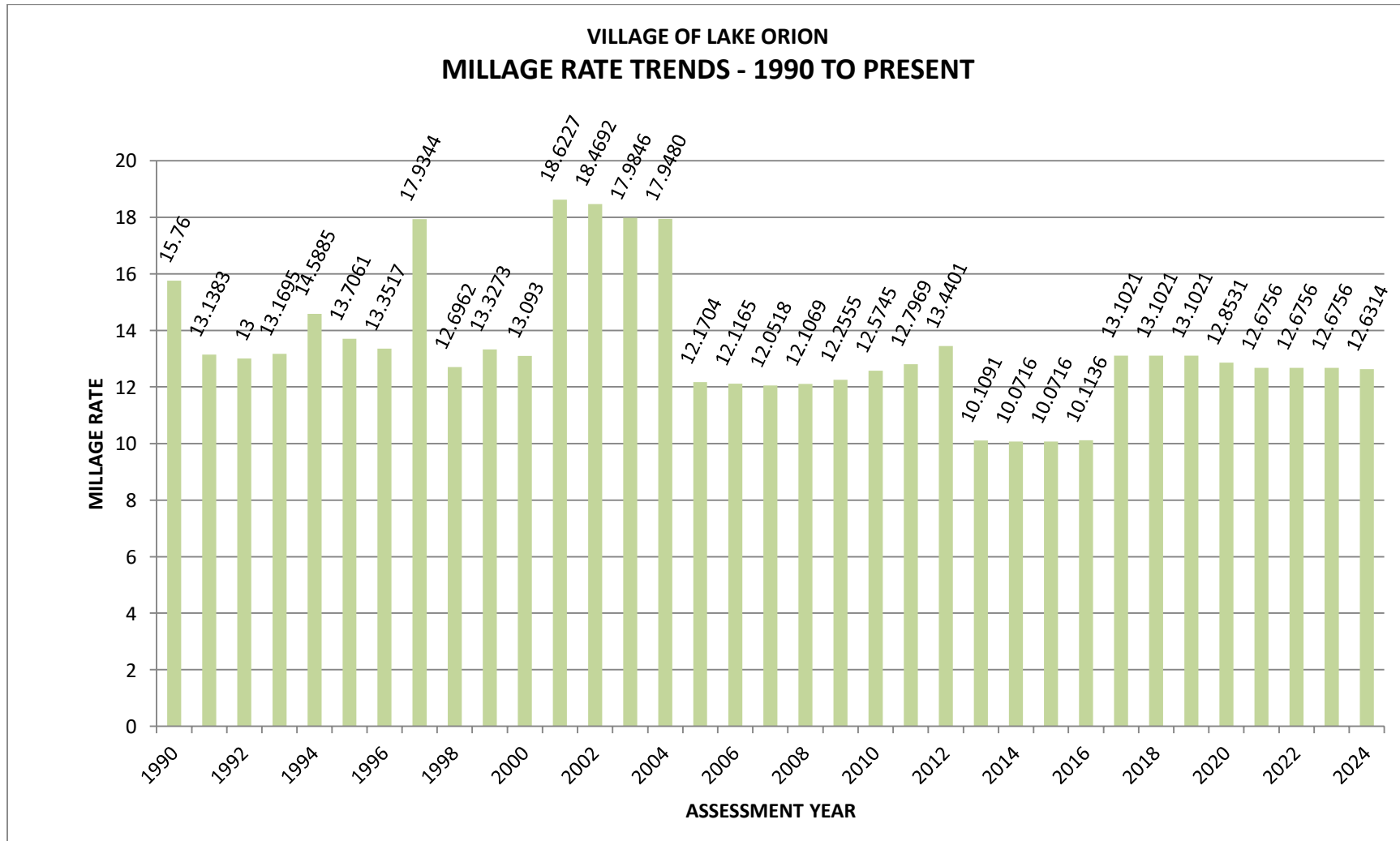
Interest Rate	Date of Maturity	Principal Amount	Annual Interest Payable	Total Obligation
2.00%	4/1/2024	\$ 270,000	\$ 90,214	\$ 360,214
2.00%	4/1/2025	275,000	85,348	360,348
2.00%	4/1/2026	280,000	80,391	360,391
2.00%	4/1/2027	285,000	75,344	360,344
2.00%	4/1/2028	290,000	70,207	360,207
2.00%	4/1/2029	295,000	64,979	359,979
2.00%	4/1/2030	305,000	59,662	364,662
2.00%	4/1/2031	310,000	54,165	364,165
2.00%	4/1/2032	315,000	48,577	363,577
2.00%	4/1/2033	320,000	42,899	362,899
2.00%	4/1/2034	325,000	37,131	362,131
2.00%	4/1/2035	335,000	31,273	366,273
2.00%	4/1/2036	340,000	25,235	365,235
2.00%	4/1/2037	345,000	19,106	364,106
2.00%	4/1/2038	156,878	12,899	169,777
		<u>\$ 4,446,878</u>	<u>\$ 797,430</u>	<u>\$5,244,308</u>

SECTION IV – FINANCIAL TRENDS

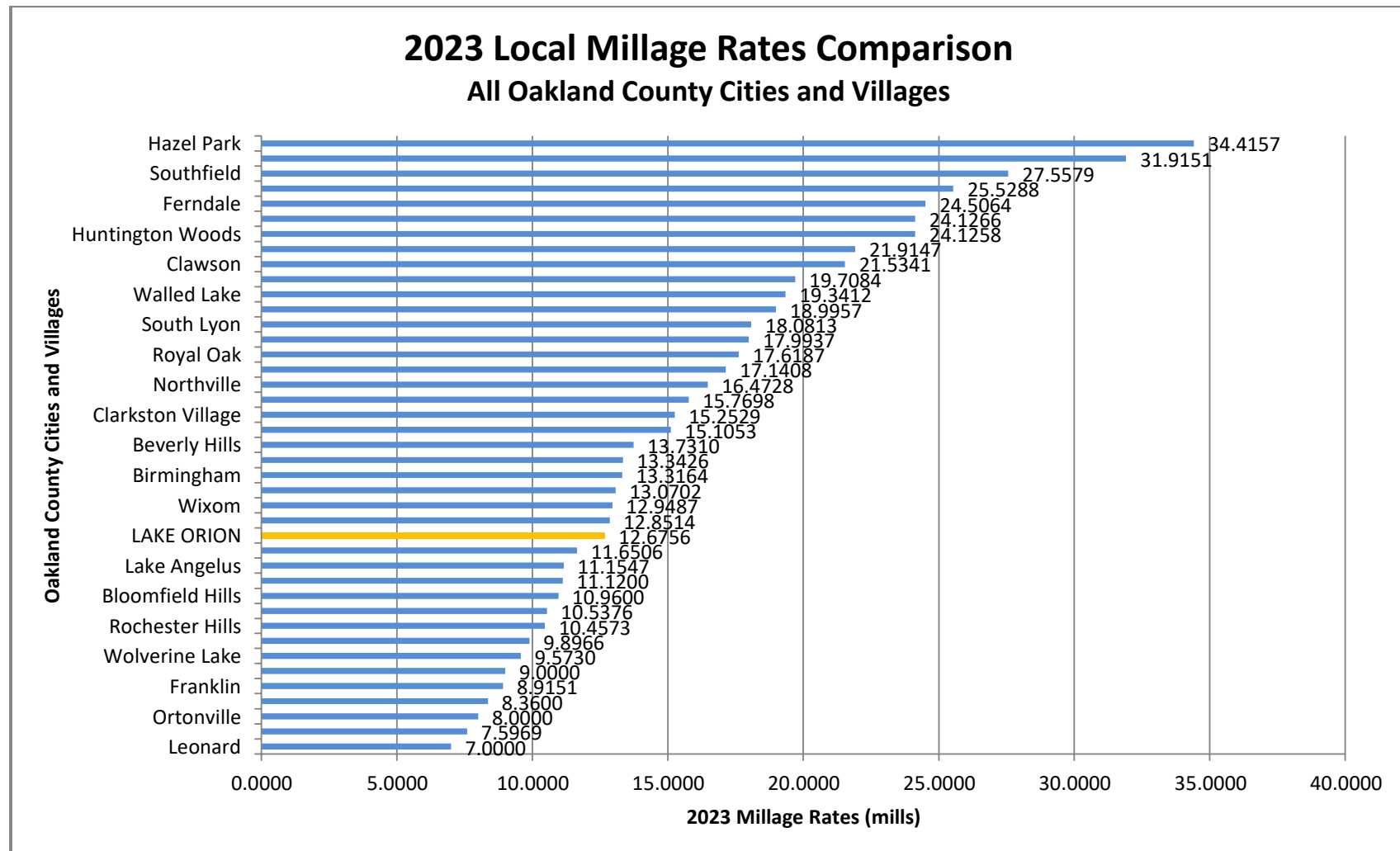
POPULATION TRENDS



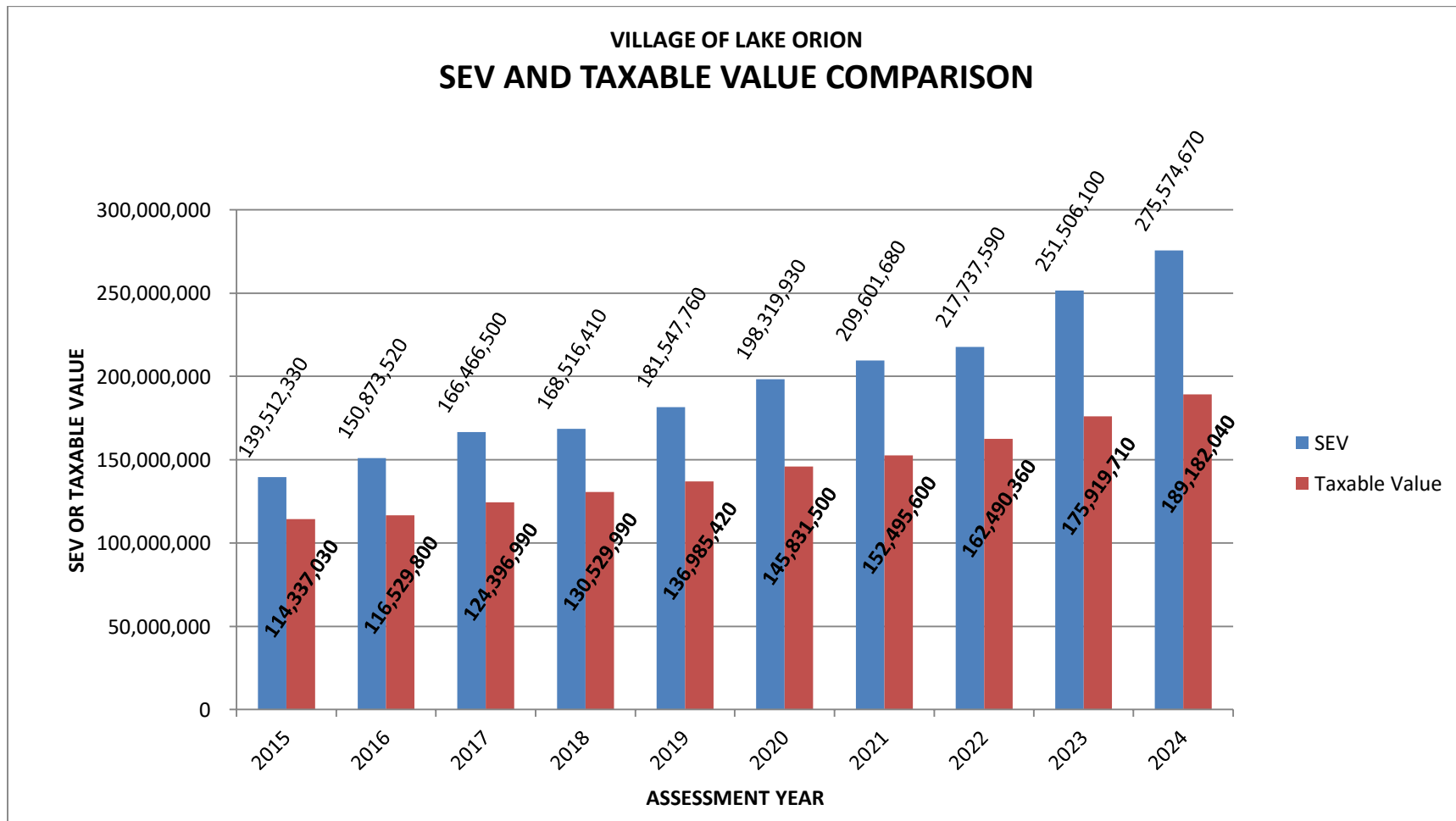
MILLAGE RATE TRENDS



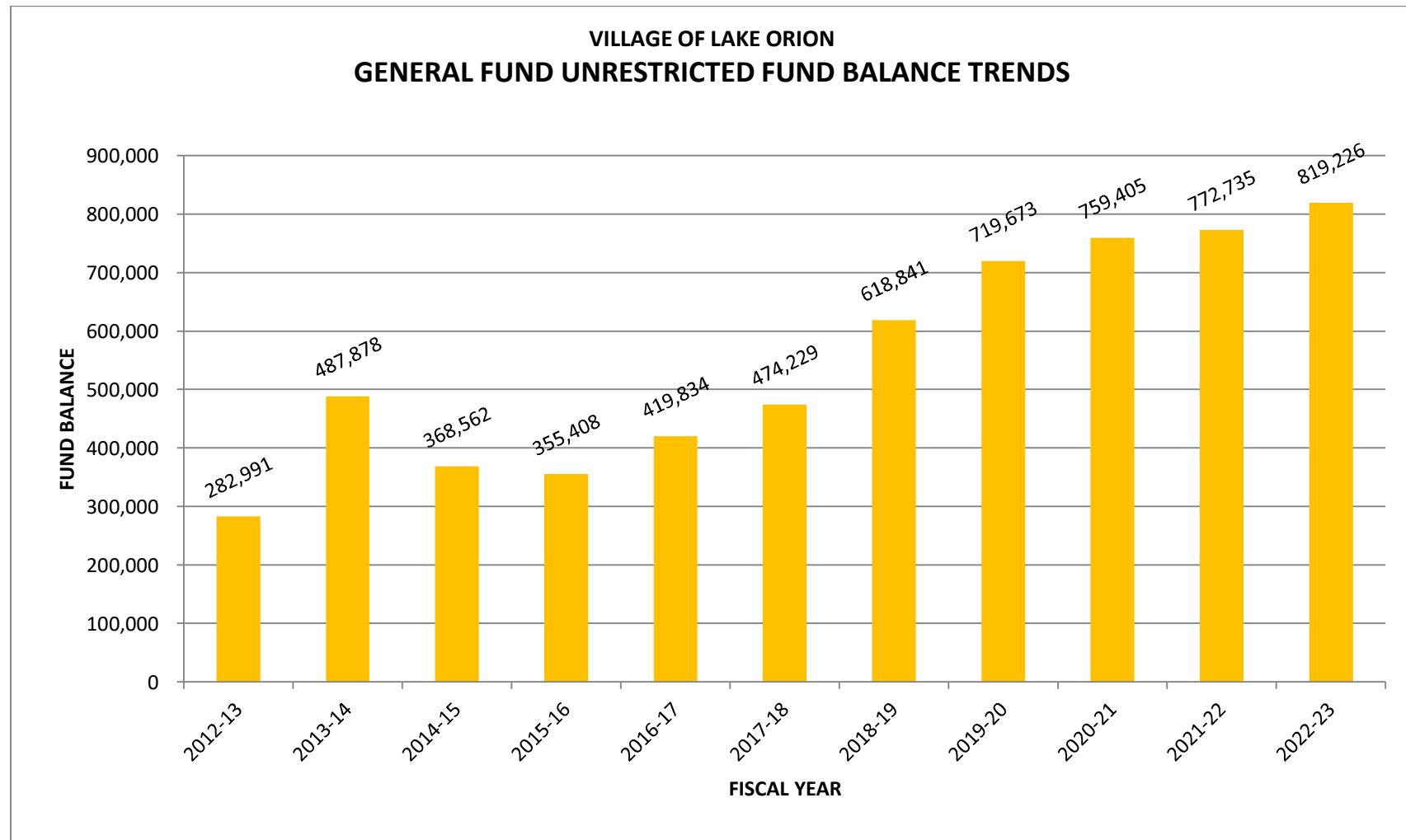
CITY & VILLAGE MILLAGE RATES – OAKLAND COUNTY



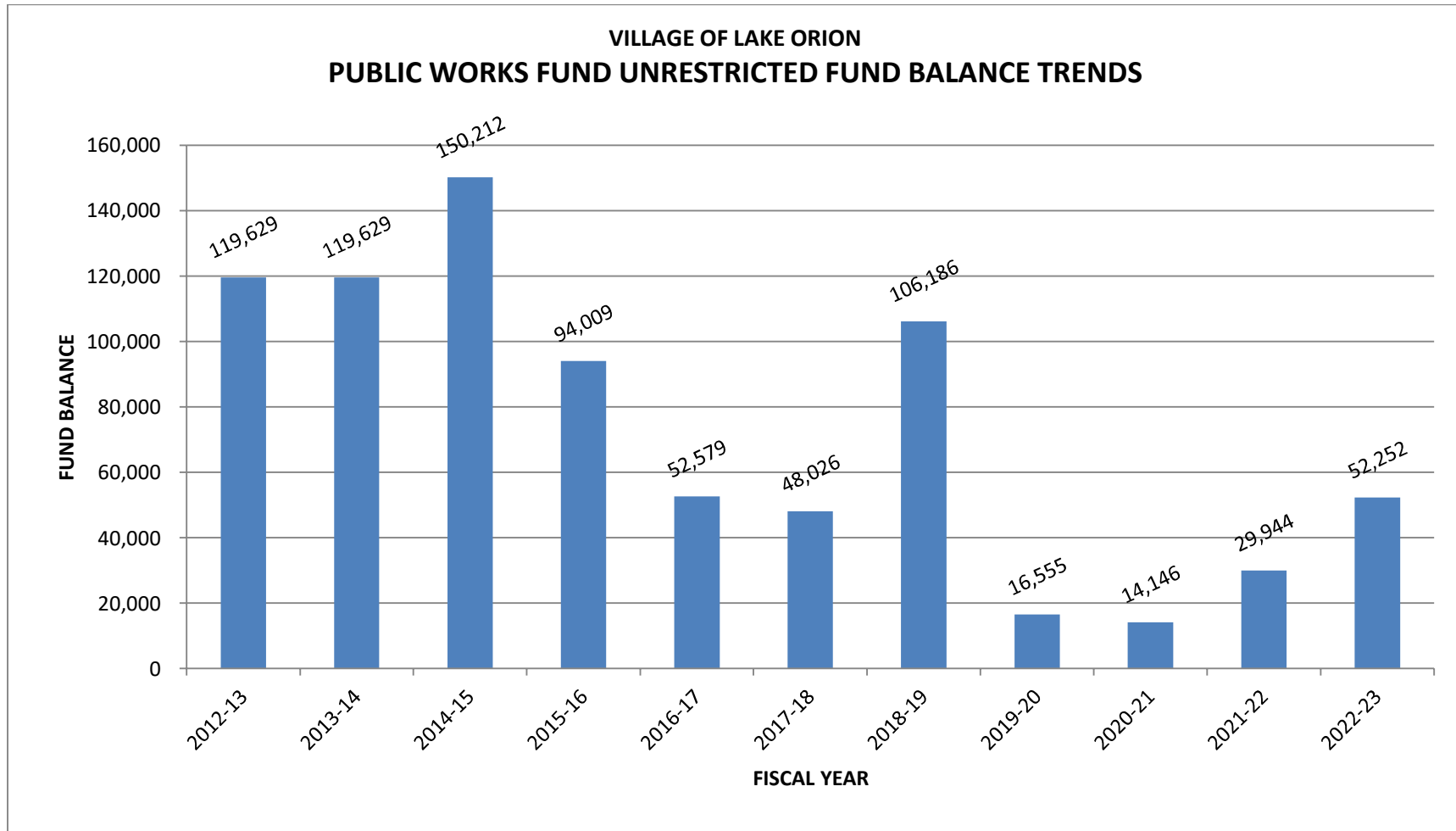
STATE EQUALIZED VALUE AND TAXABLE VALUE TRENDS



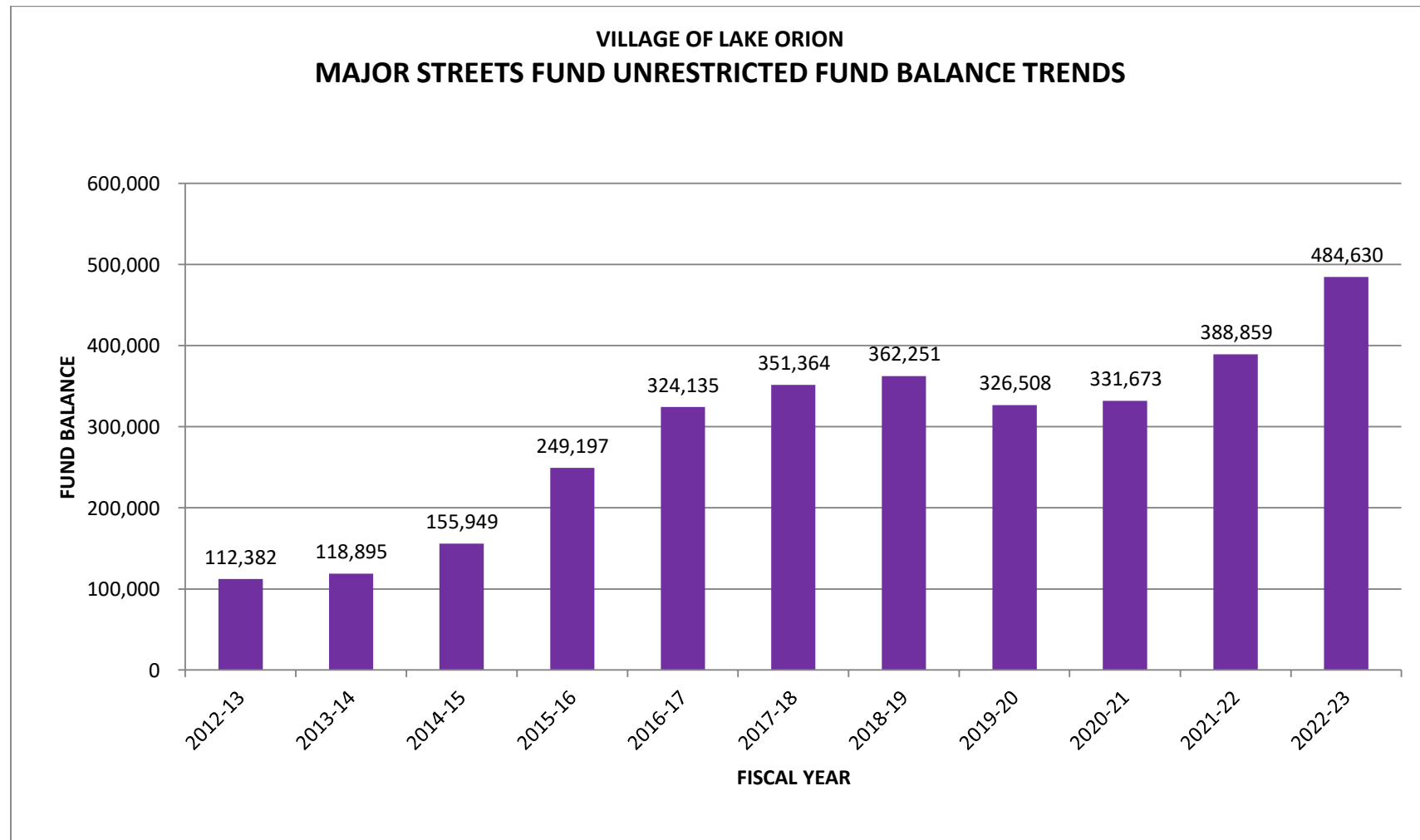
UNRESTRICTED FUND BALANCE TRENDS



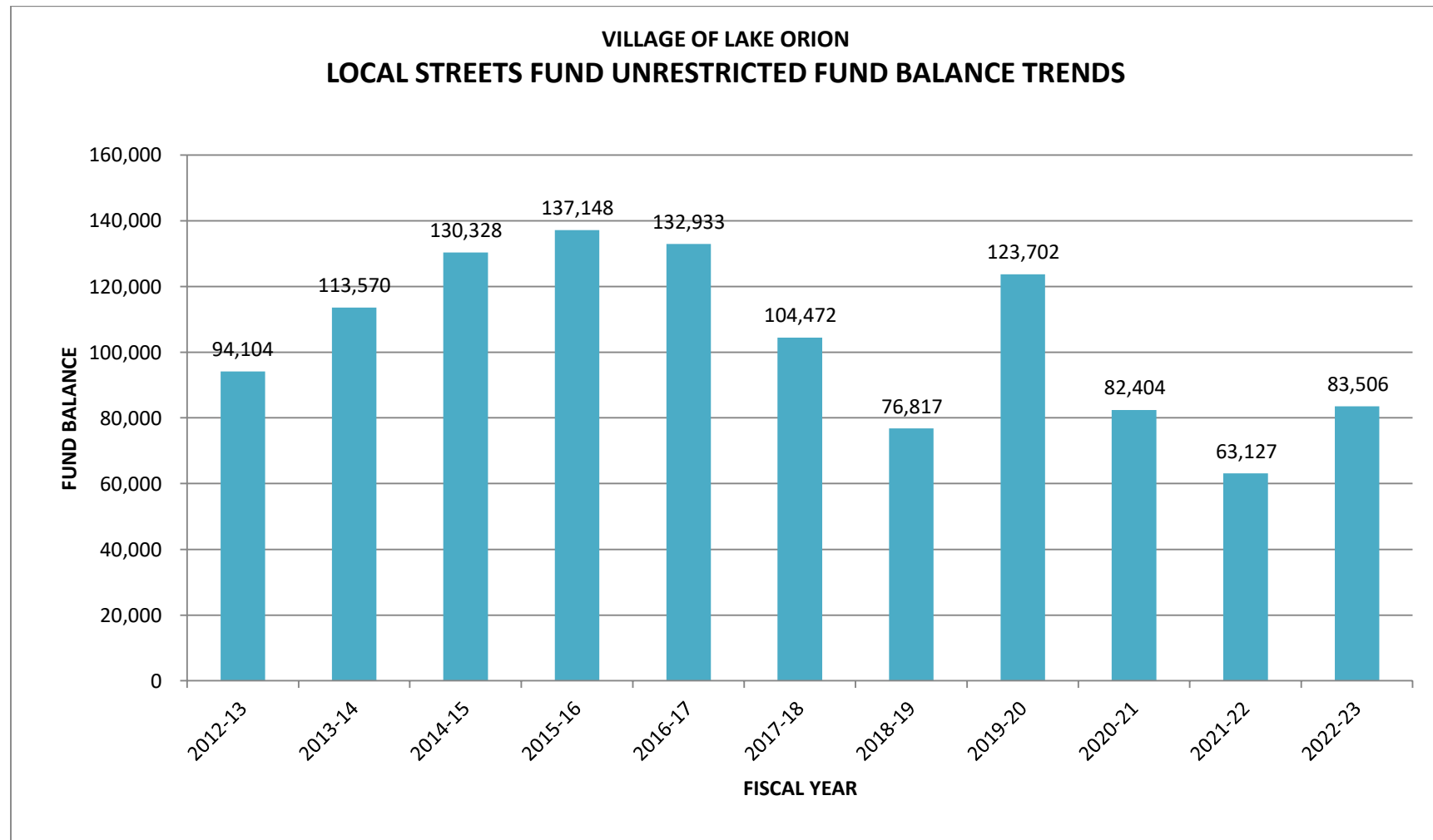
UNRESTRICTED FUND BALANCE TRENDS



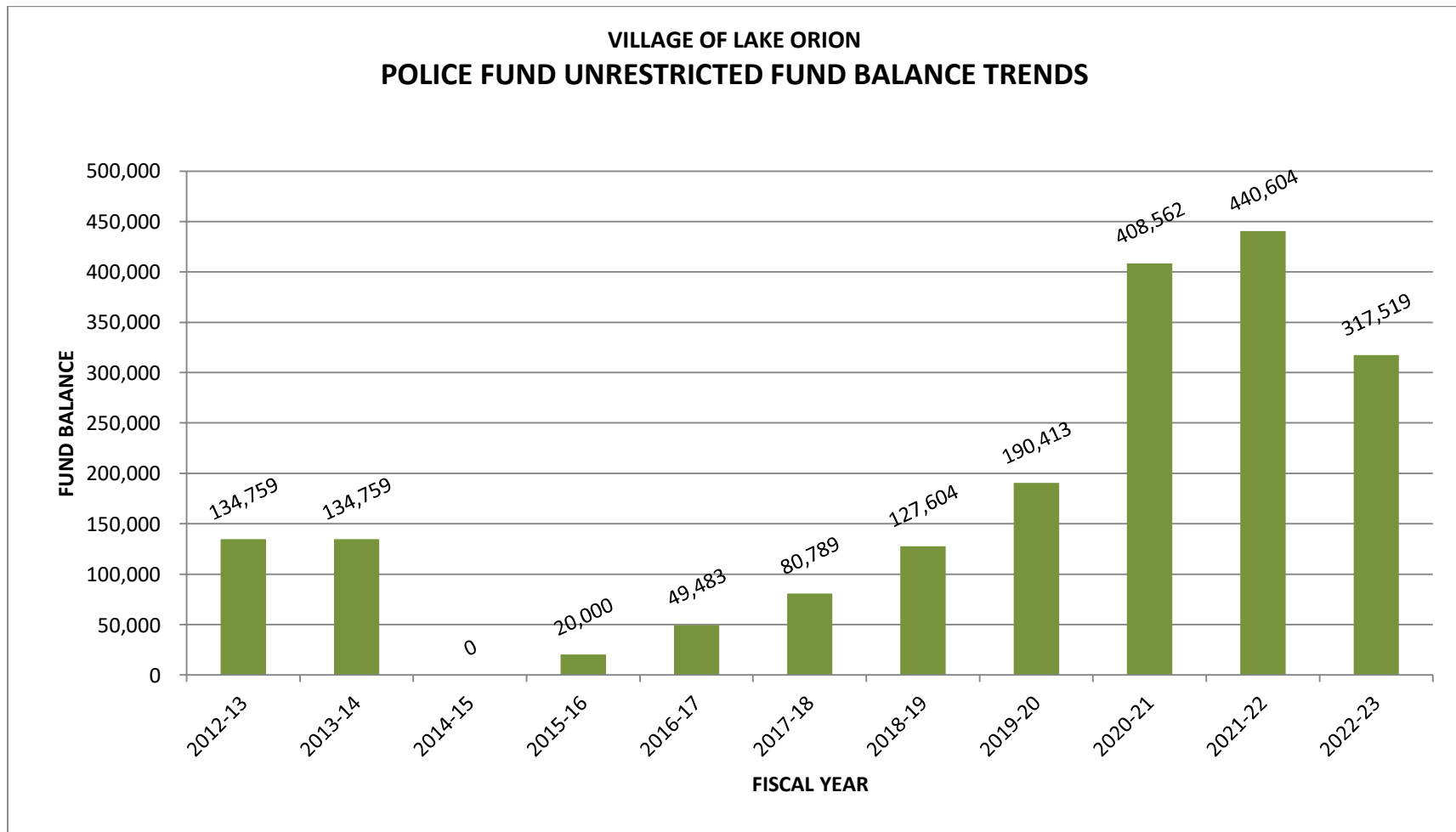
UNRESTRICTED FUND BALANCE TRENDS



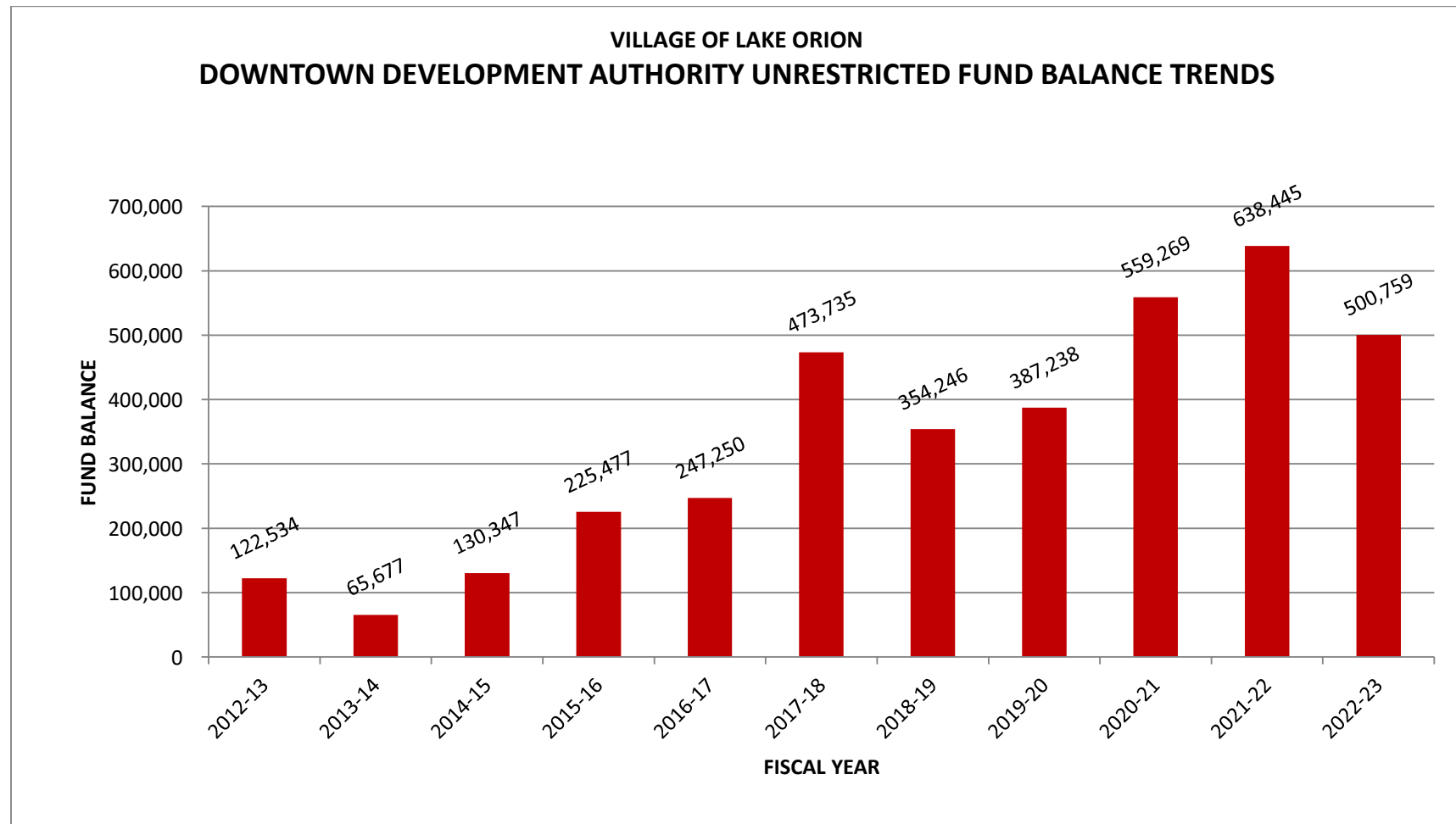
UNRESTRICTED FUND BALANCE TRENDS



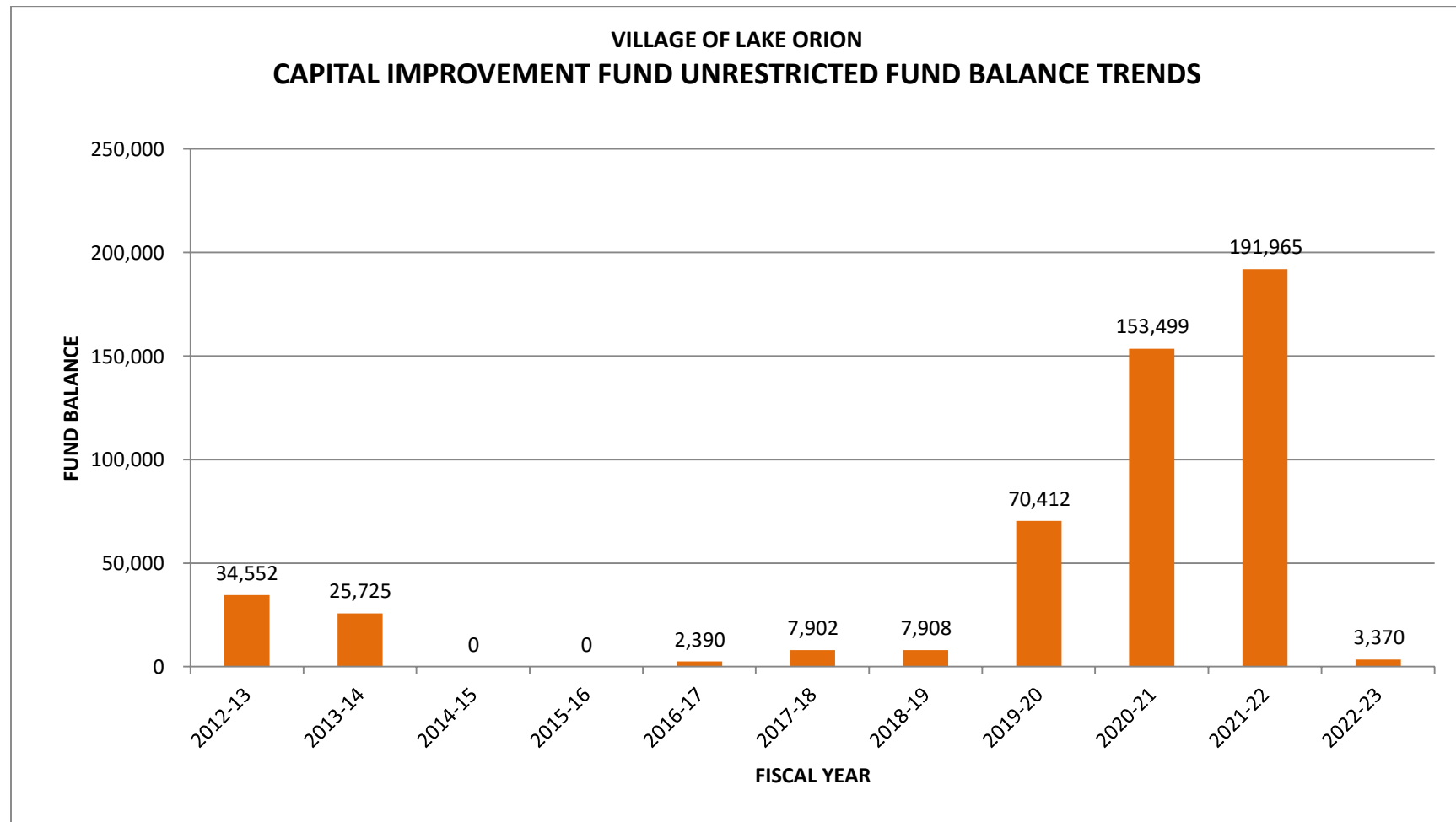
UNRESTRICTED FUND BALANCE TRENDS



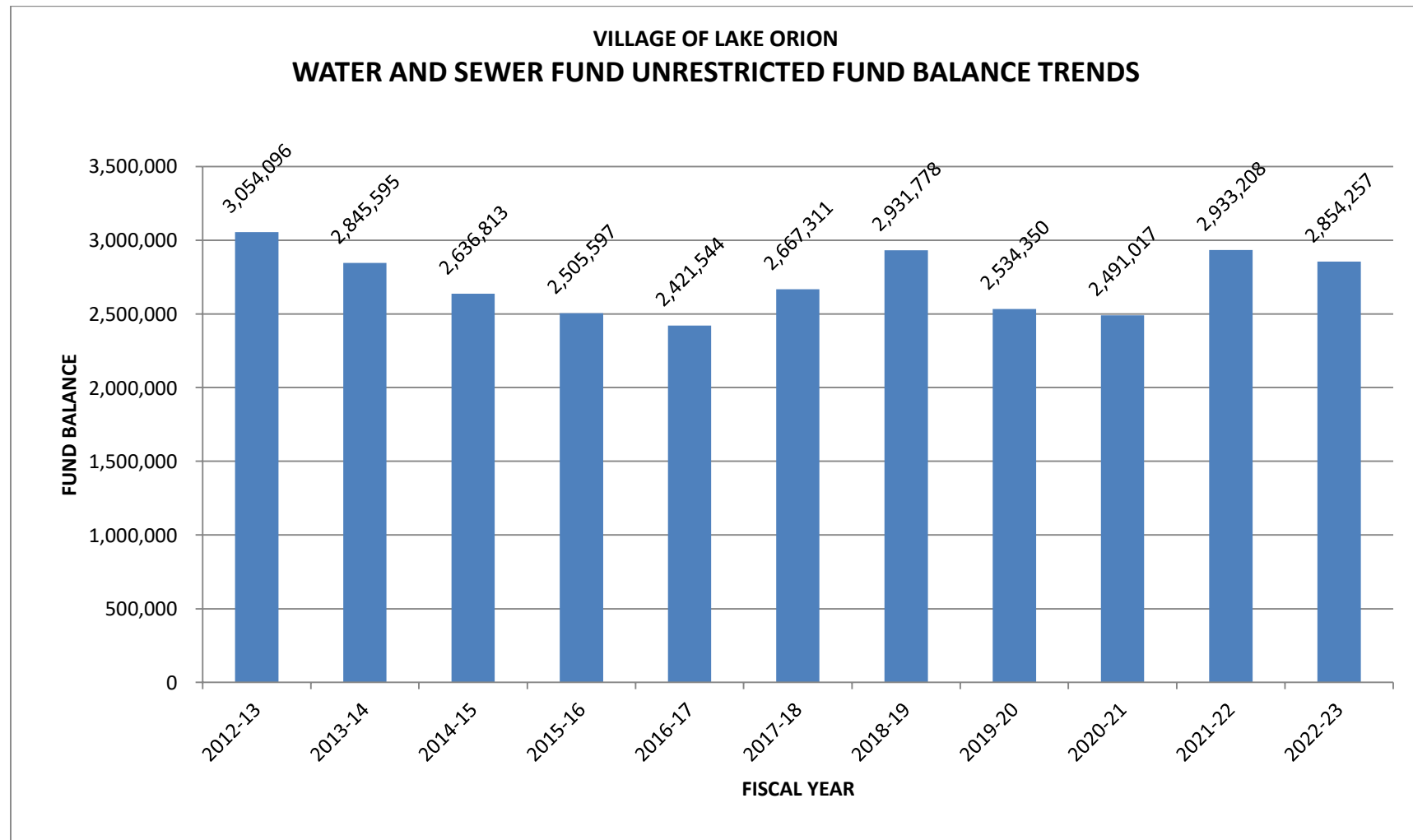
UNRESTRICTED FUND BALANCE TRENDS



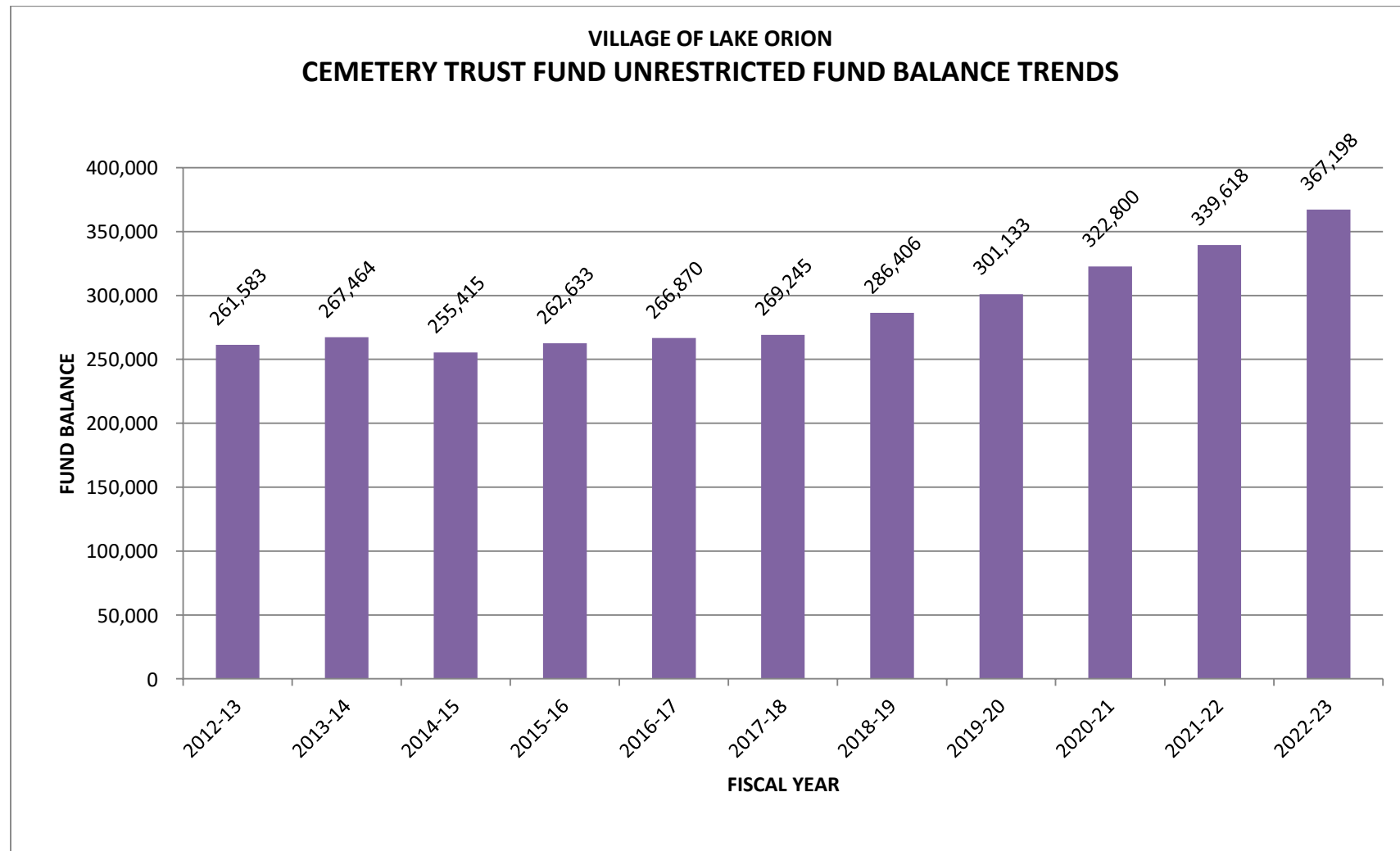
UNRESTRICTED FUND BALANCE TRENDS



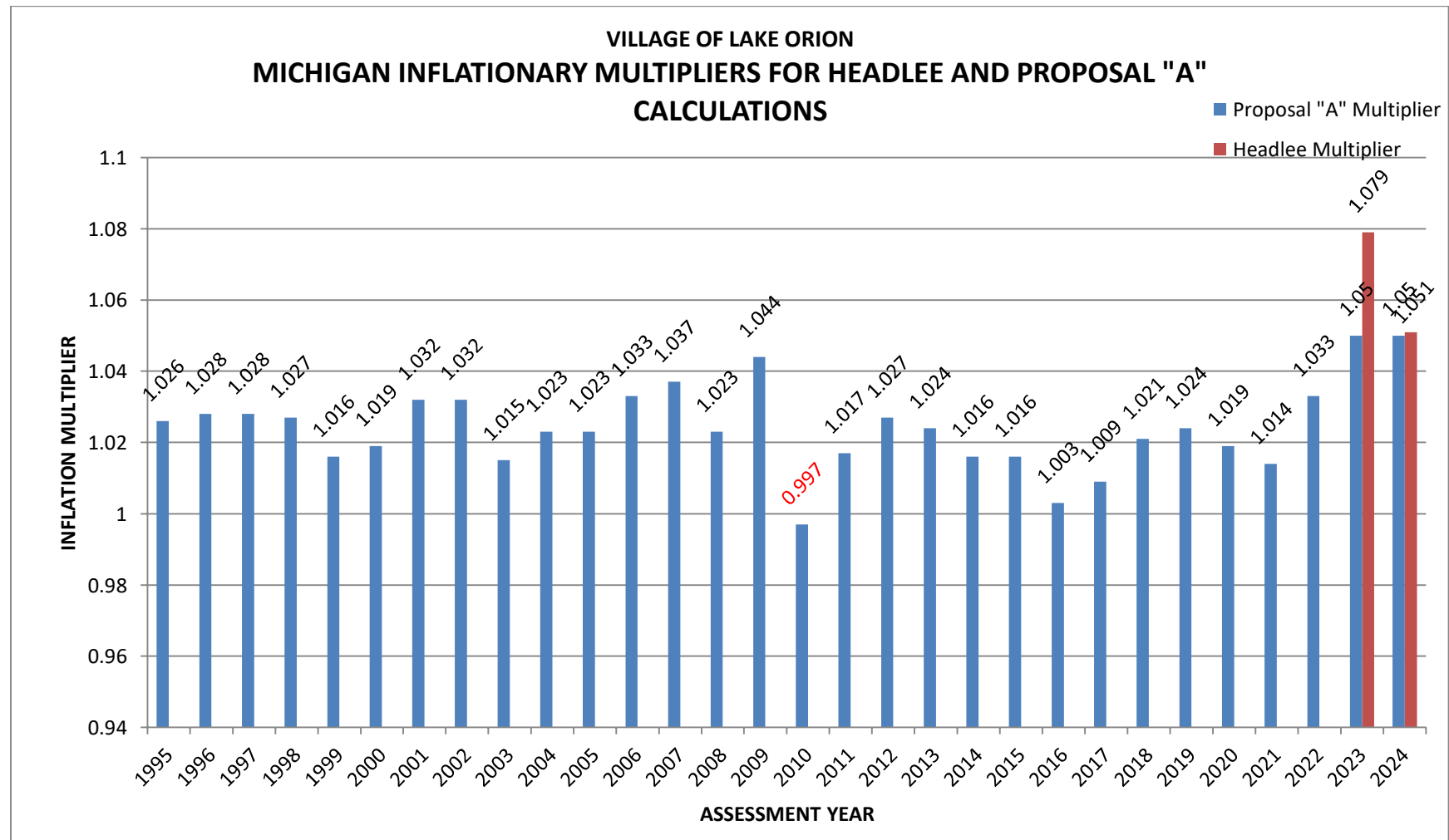
UNRESTRICTED FUND BALANCE TRENDS



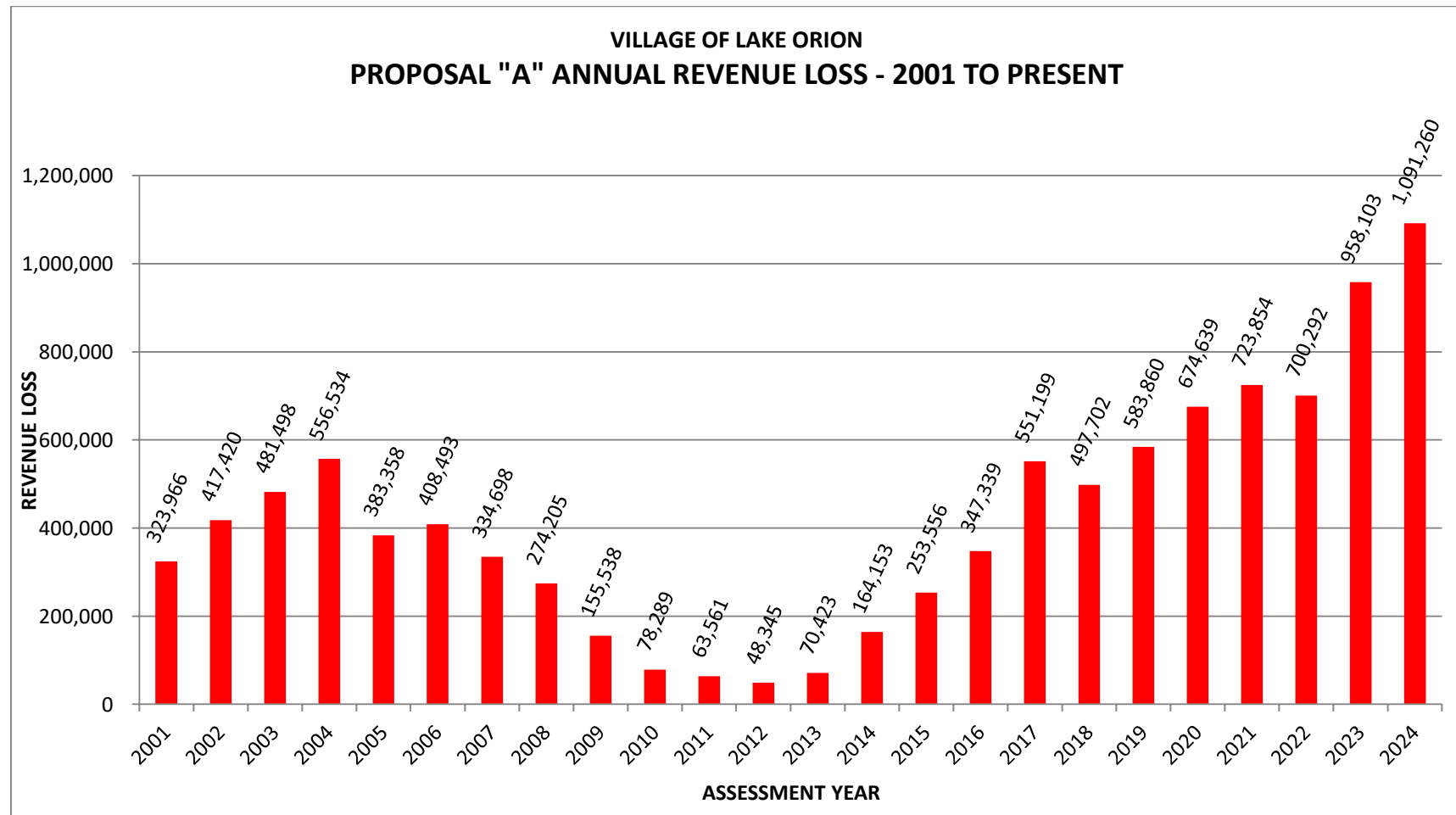
UNRESTRICTED FUND BALANCE TRENDS



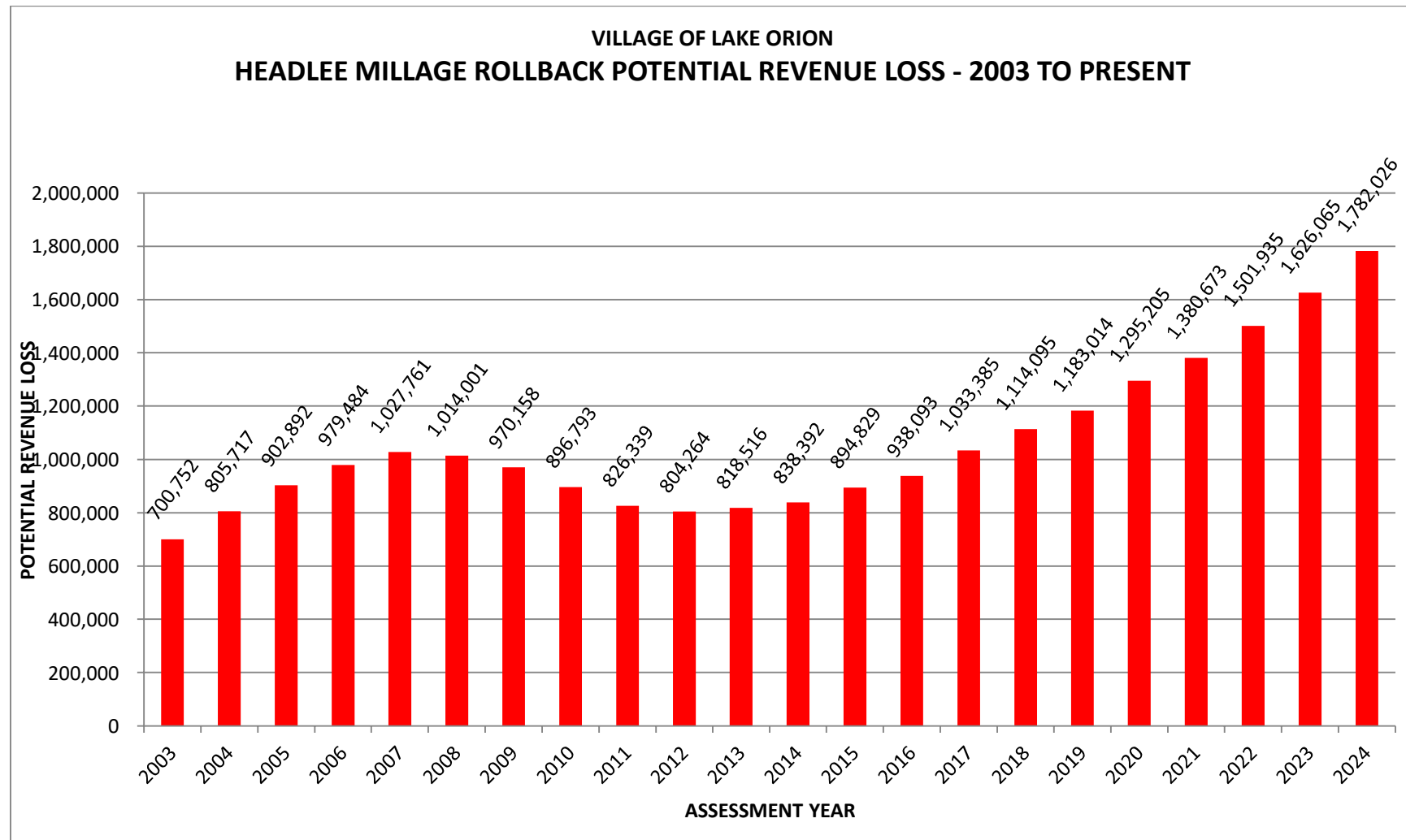
PROPOSAL "A" AND HEADLEE REVENUE IMPACT ANALYSIS



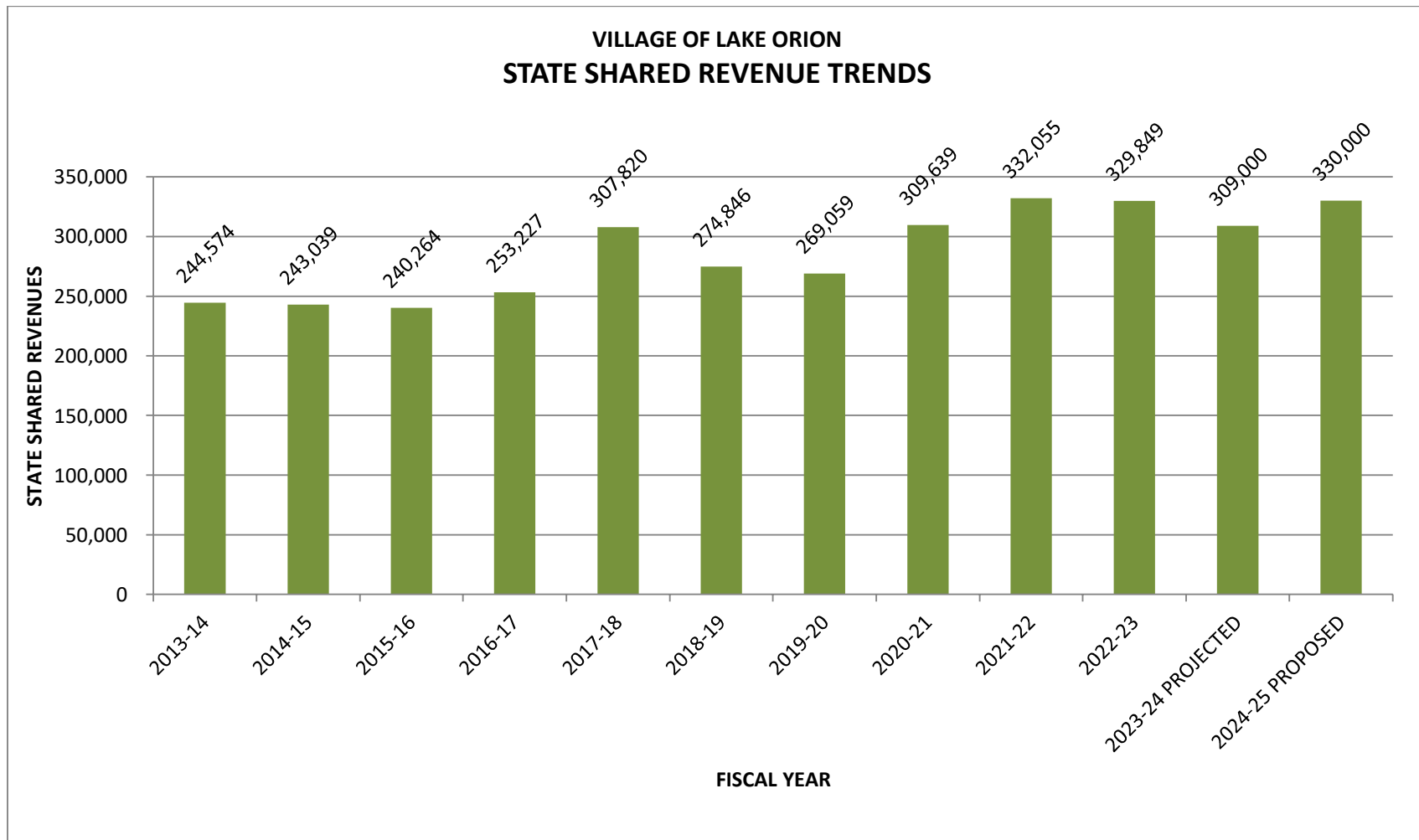
PROPOSAL "A" AND HEADLEE REVENUE IMPACT ANALYSIS



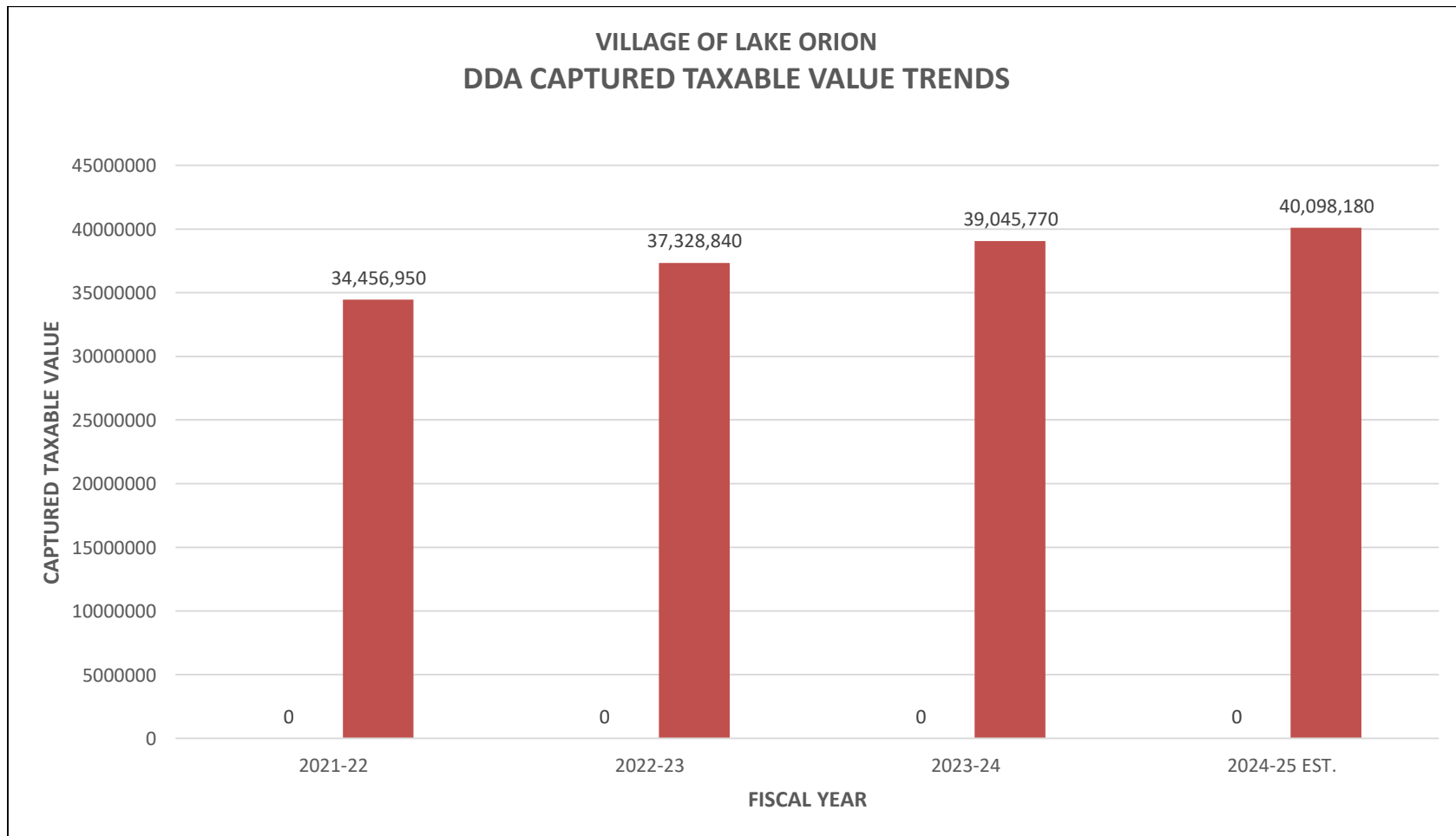
PROPOSAL “A” AND HEADLEE REVENUE IMPACT ANALYSIS



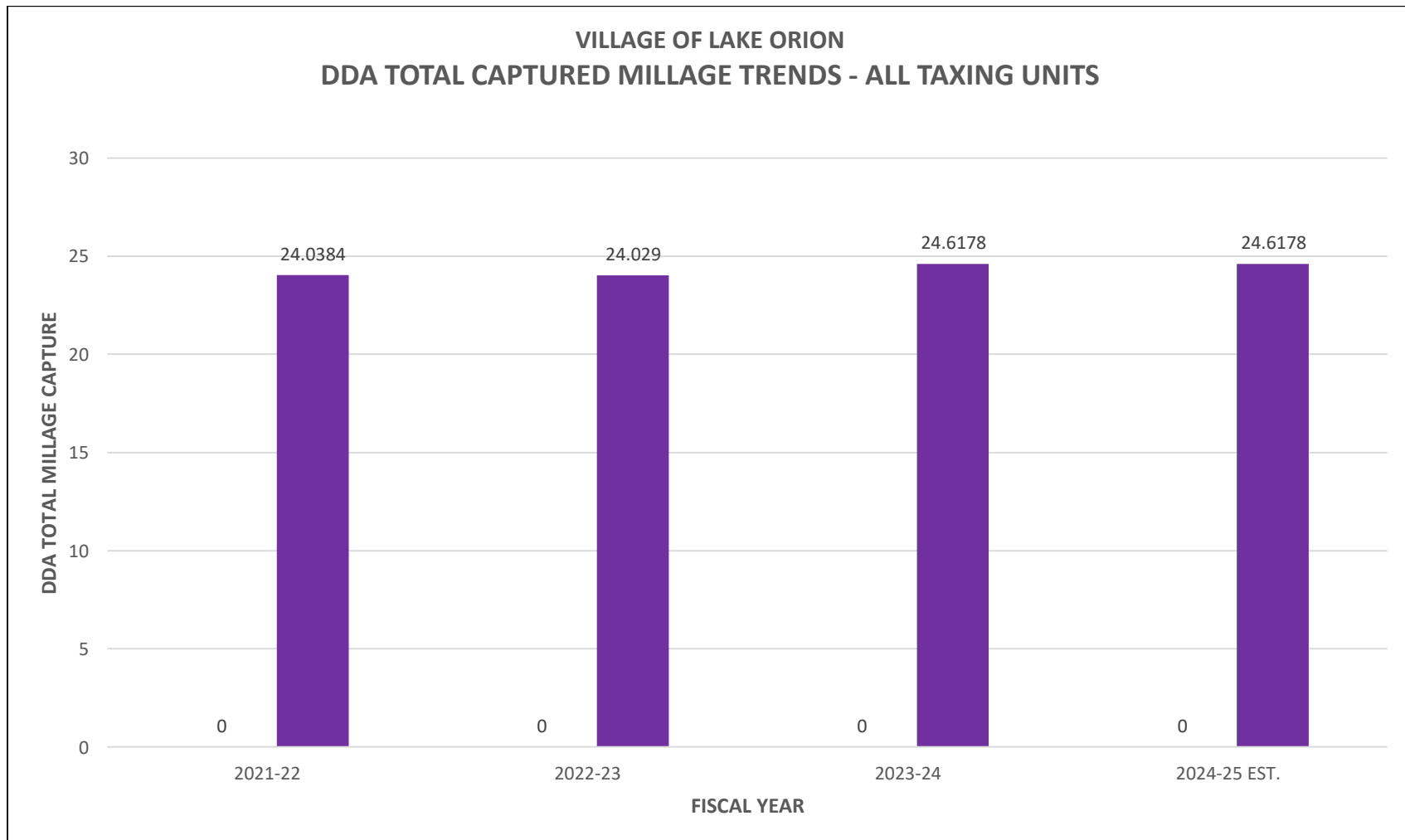
STATE REVENUE SHARING TRENDS



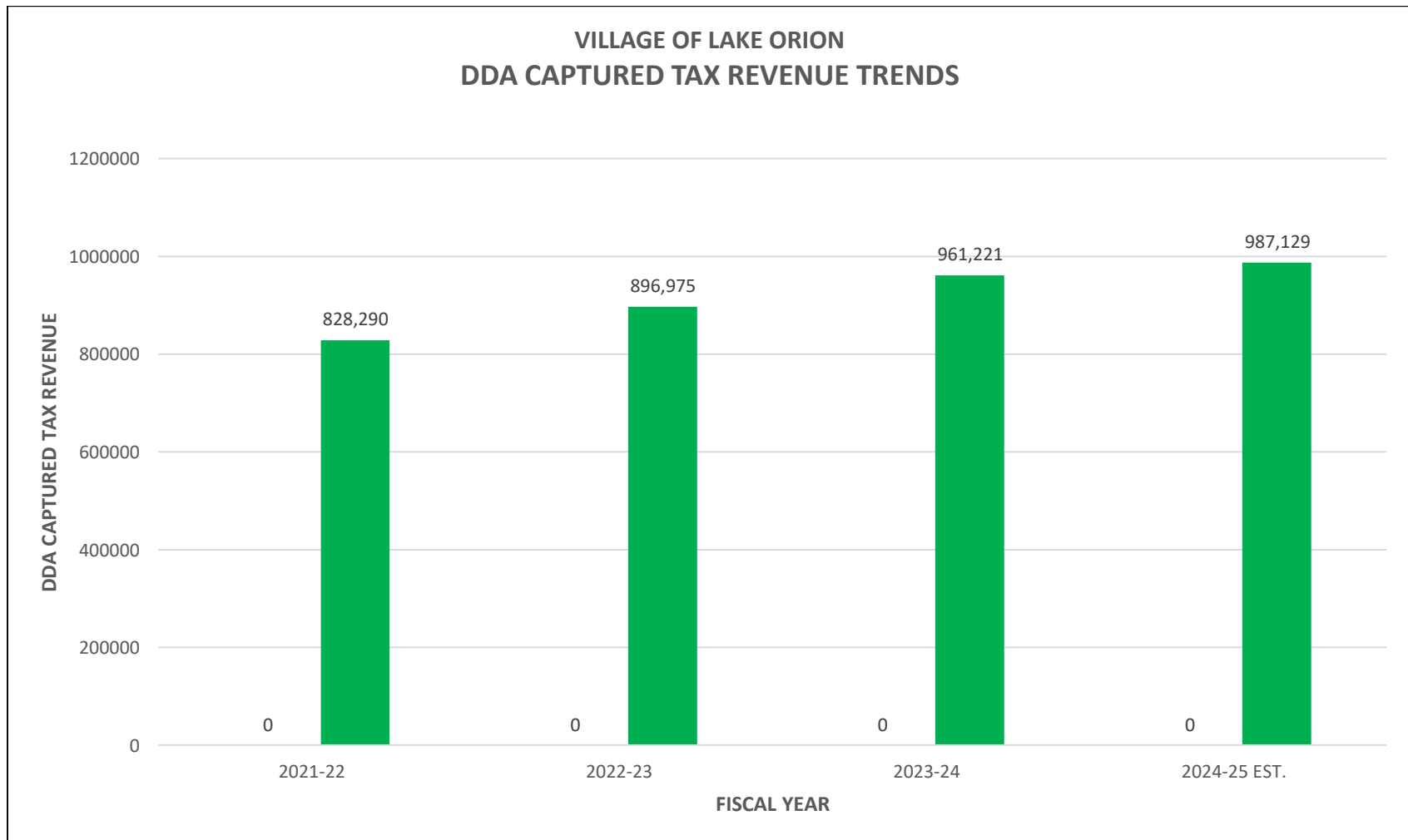
DDA FINANCIAL TRENDS



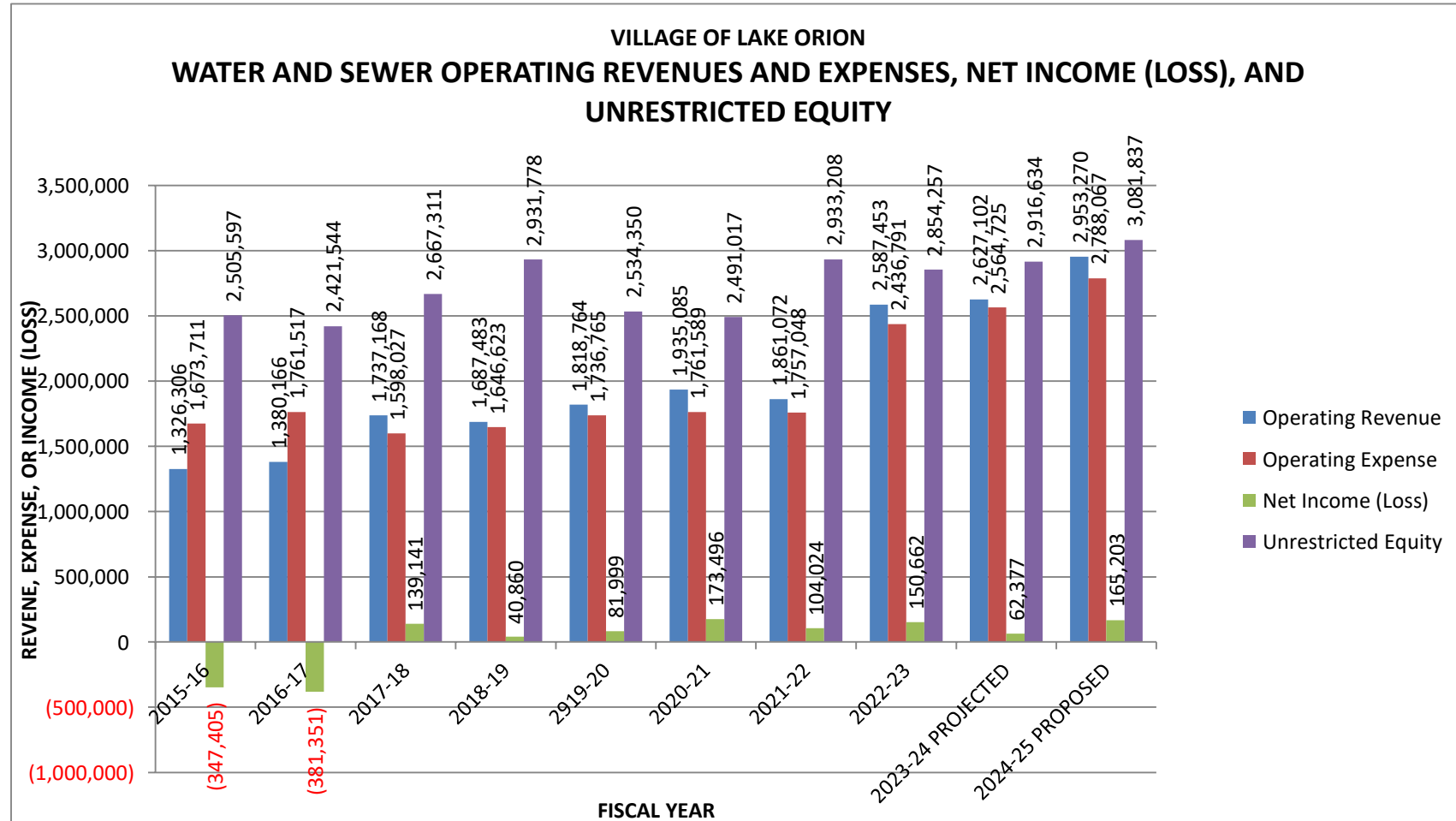
DDA FINANCIAL TRENDS



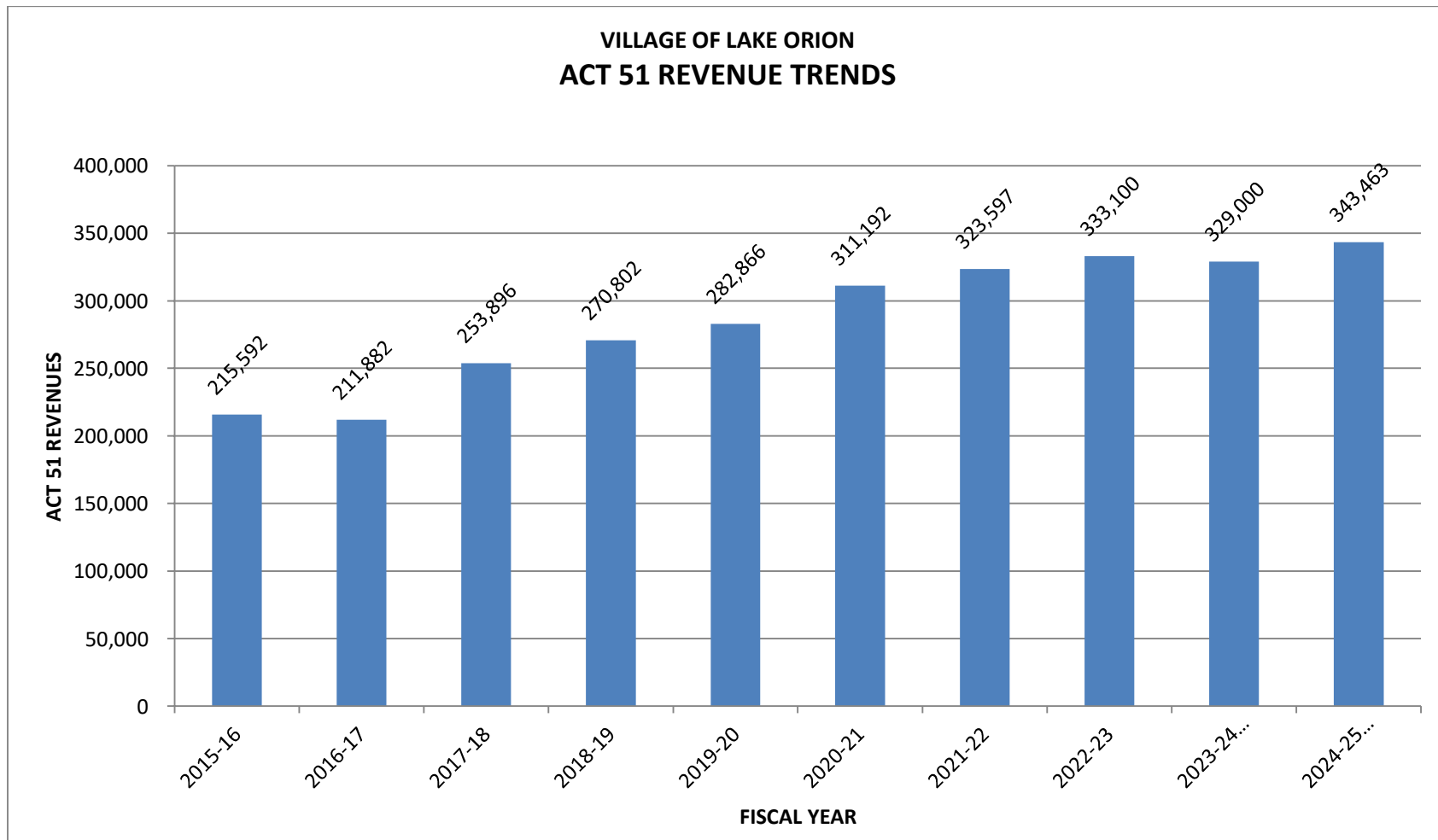
DDA FINANCIAL TRENDS



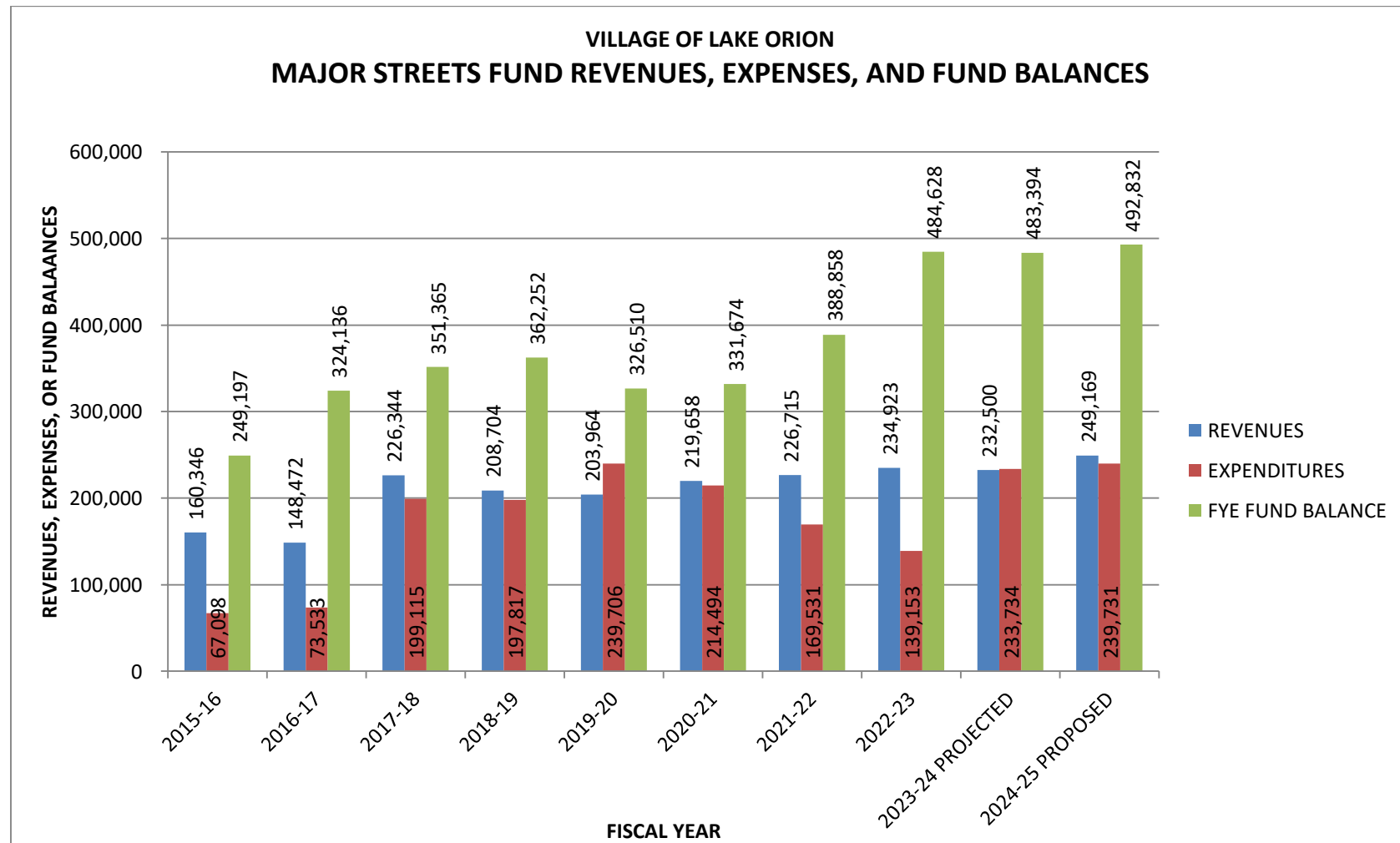
WATER AND SEWER FINANCIAL TRENDS



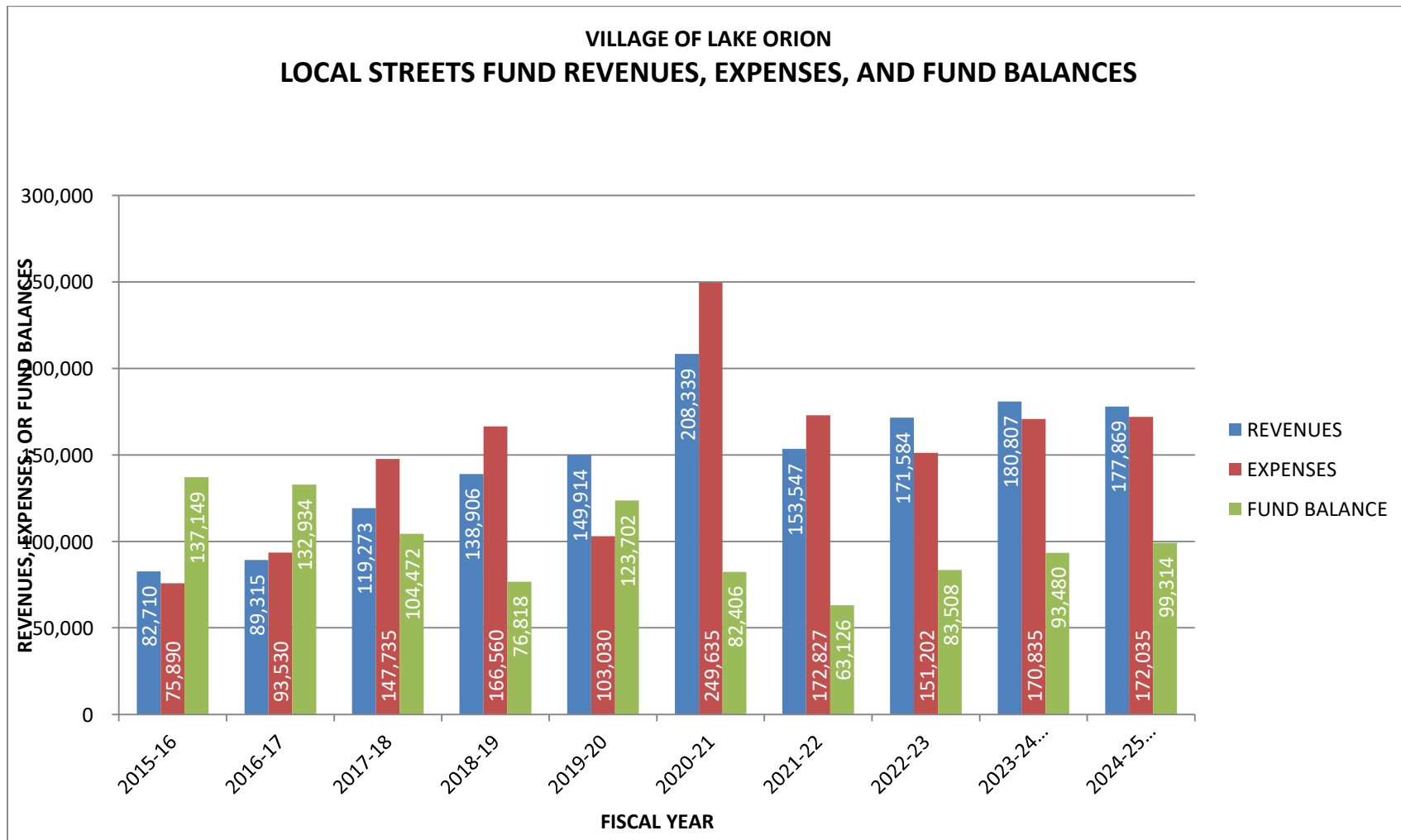
ACT 51 MAJOR AND LOCAL STREETS REVENUE TRENDS



ACT 51 MAJOR AND LOCAL STREETS REVENUE TRENDS



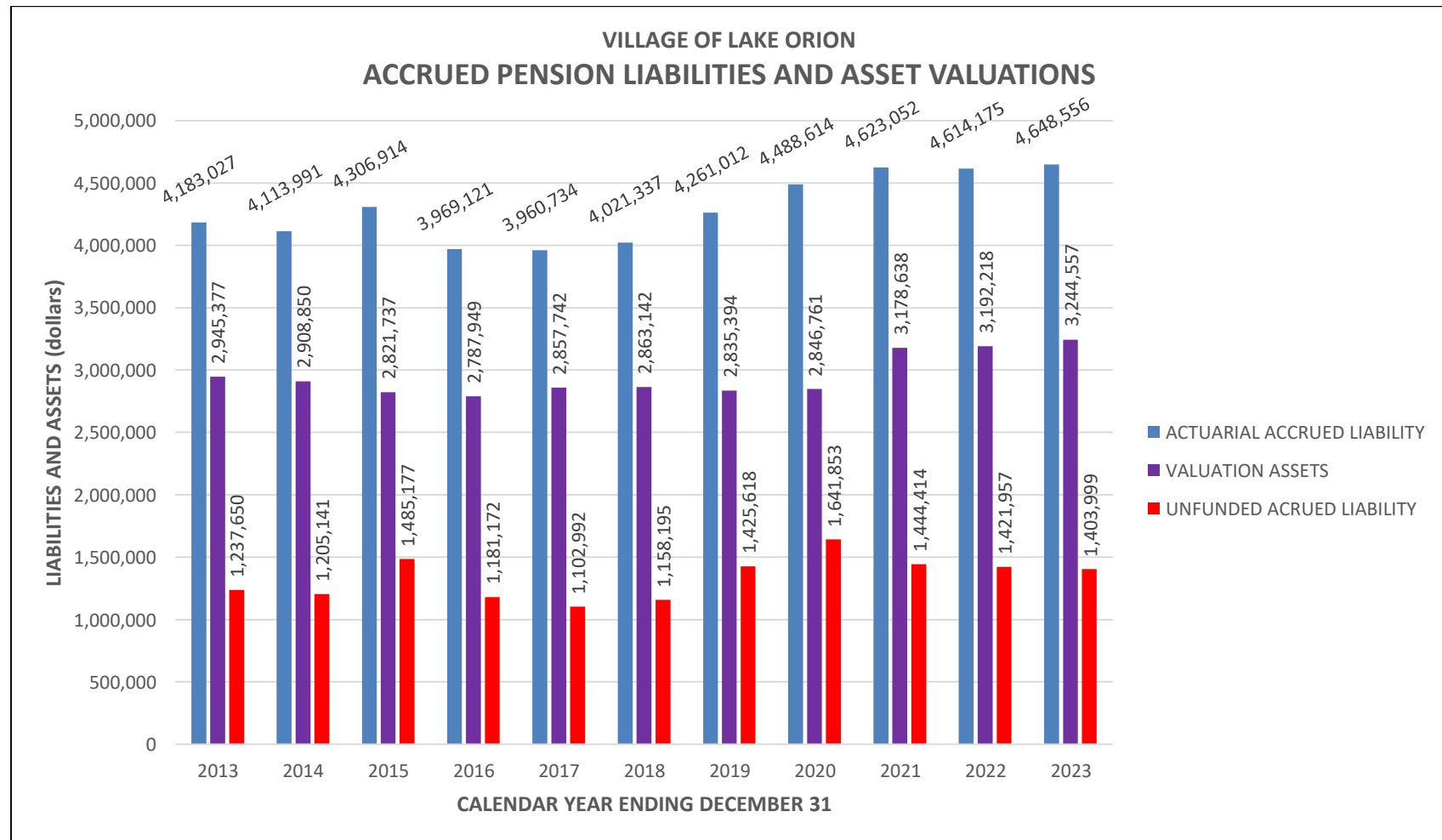
ACT 51 MAJOR AND LOCAL STREETS REVENUE TRENDS



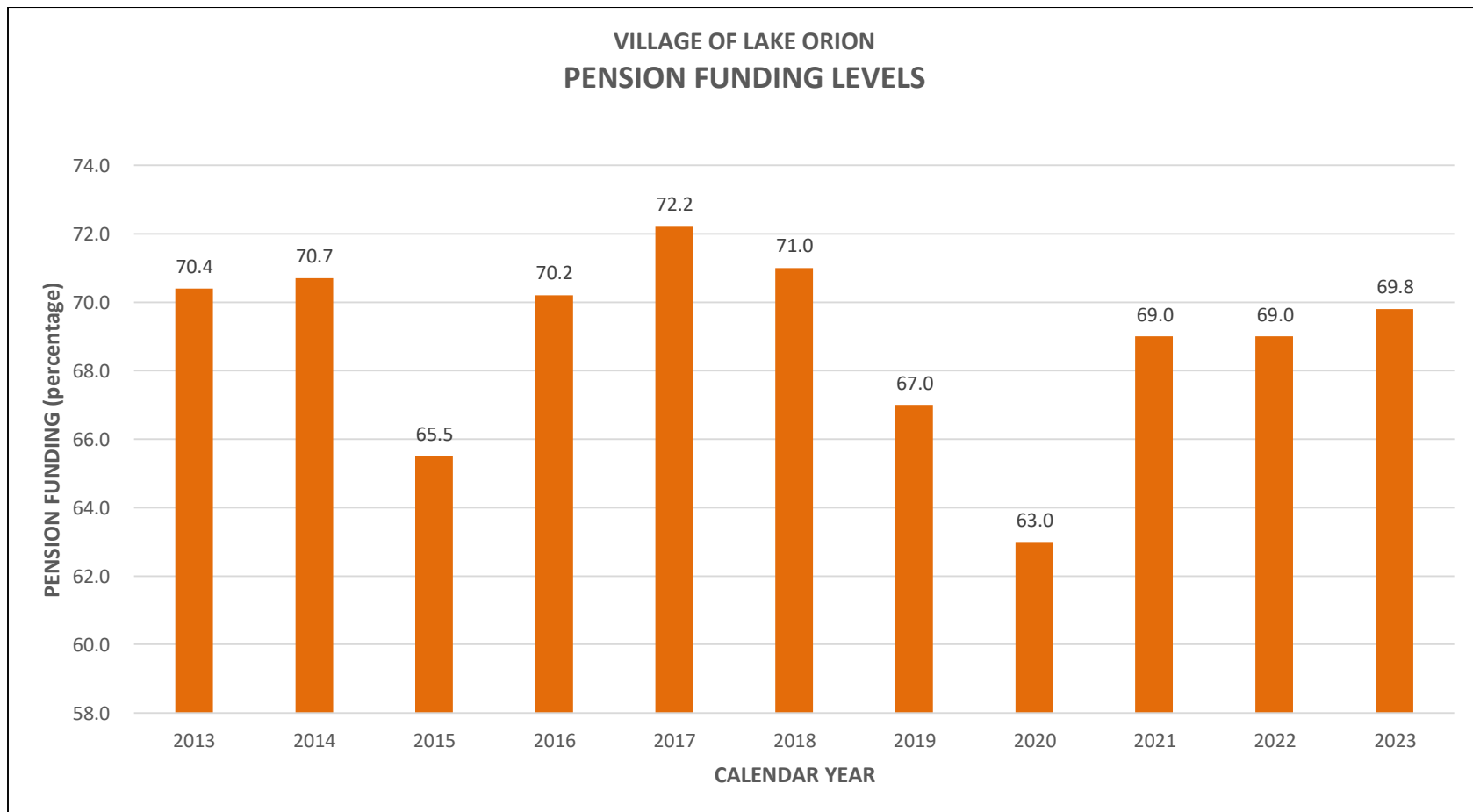
STAFFING TRENDS

[INTENTIONALLY LEFT BLANK – TO BE INSERTED]

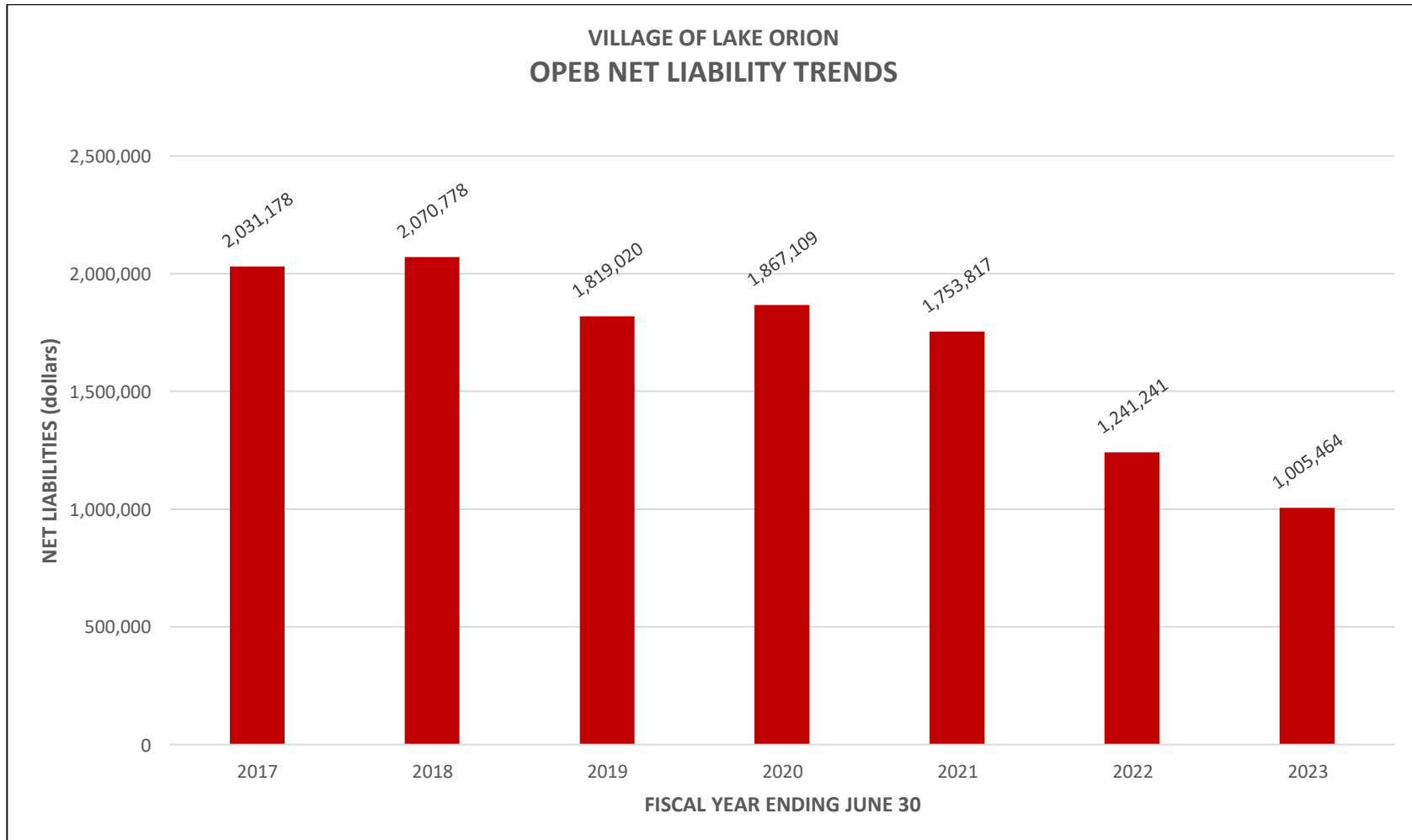
EMPLOYEE PENSION LIABILITY TRENDS



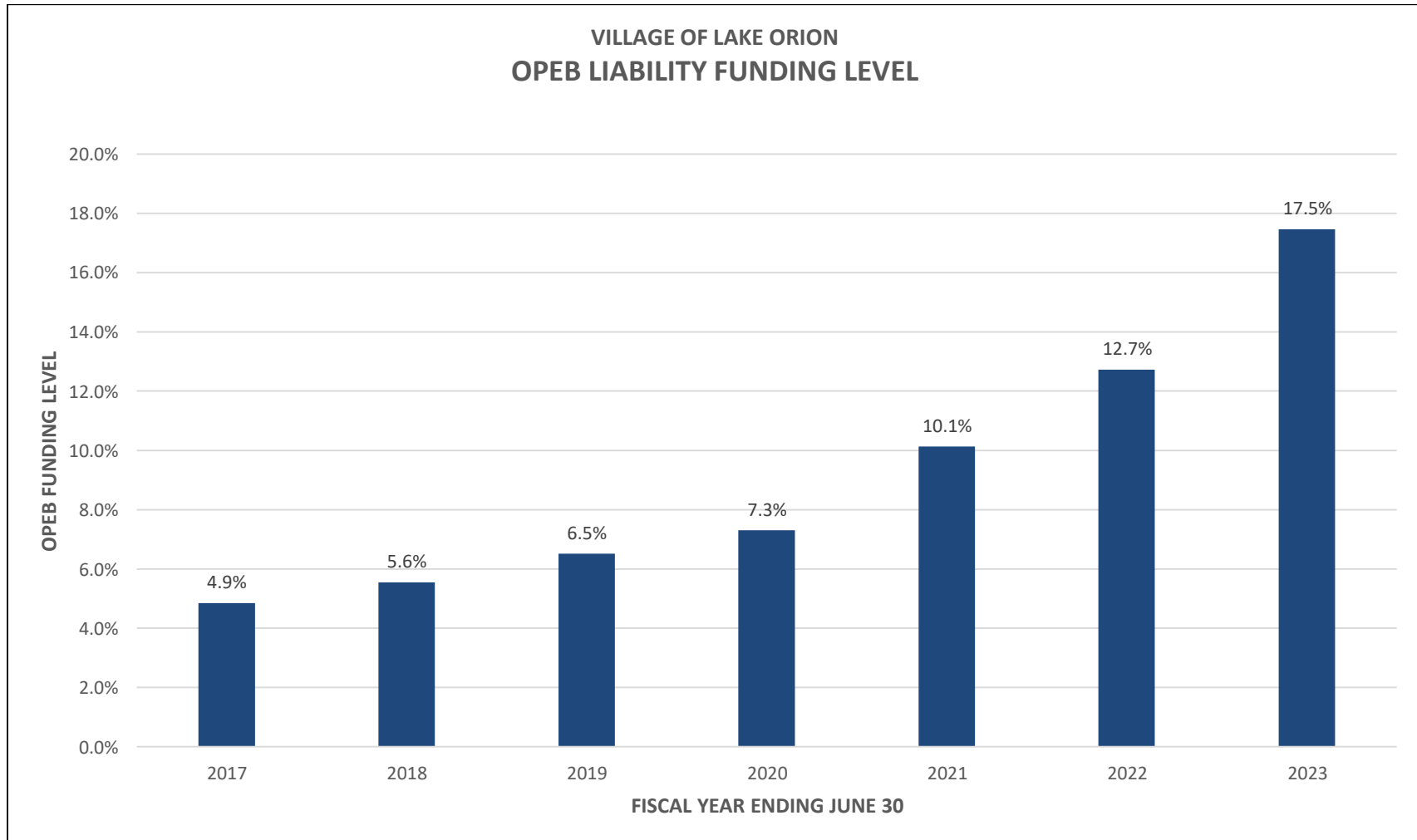
EMPLOYEE PENSION LIABILITY TRENDS



OTHER POST EMPLOYMENT BENEFIT (OPEB) LIABILITY TRENDS



OTHER POST EMPLOYMENT BENEFIT (OPEB) LIABILITY TRENDS



SECTION V - SUPPLEMENTALS



2024-25 MUNICIPAL FEE SCHEDULE

Adopted by Village Council on September 9, 2024

ADMINISTRATION

Attorney Services.....	Actual Cost
Conference Room or Council Chambers Use Fee (subject to facility availability).....	25.00 per hour
Engineering Services.....	Actual Cost
Fax Service.....	2.00 first page; 1.00 each additional page
Non-Sufficient Funds Returned Check Fee.....	30.00
Sidewalk Sign, Awning or Canopy Permit.....	25.00 (Village Code Sec. 92.08(A))
Street Excavation Permit Fee.....	25.00 + Actual Engineering, Public Works, and Other Costs (Village Code Sec. 92.06(A))
Street Name Change Petition.....	Actual Cost + 10% Administration Fee (Village Code Sec. 92.14)
Street Obstruction Permit Fee (not special event related).....	15.00 (Village Code Sec. 92.04)
Yard or Garage Sale Permit.....	5.00 (Village Code Sec. 130.001(B))

ANIMALS AND ANIMAL CONTROL

Chicken (backyard poultry) Permit Fees:	Village Code Sec. 26.100
Application Fee (bi-annual).....	25.00
Permit Fee (bi-annual).....	25.00
Dog or Cat Impoundment Fees.....	Determined by Oakland County Animal Control (Village Code Sec. 91.02(C))
Dog Licensing.....	Fees set by Oakland County on December 1 each year
Immunization and Licensing of Impounded Dogs Prior to Sale	Set by Oakland County Animal Control (Village Code, Sec. 91.16)

ASSESSING

Determined by Oakland County

2024-25 MUNICIPAL FEE SCHEDULE

BOARDS AND COMMISSIONS

Board and Commission Special Meeting Fee , each meeting.....	555.00
Construction Board of Appeals Fee	75.00 each meeting (Village Code Sec. 150.06)

BUILDING SERVICES

Determined by Orion Township

BUSINESS & COMMERCIAL LICENSING

Electric or Gas Supply Franchises	
Franchise Application Fee	3,500.00 (Village Code Sec. 113.20(A))
Franchise Fee	0.00 (Village Code Sec. 113.51)
Franchise Enforcement Fee	Actual Cost (Village Code Sec. 113.52)
Mobile Food Establishments Permits	
Permit Application Fee, annual.....	100.00 (Village Code Sec. 115.05(B)(5))
Township Fire Department Inspections and Processing Fees.....	Determined by Orion Township (Village Code Sec. 110.04(B))
Peddler, Solicitor, Itinerant Merchant Licenses	
Refundable Application Bond.....	250.00
Application Fee.....	50.00
Main Applicant – Per Day License (up to 5 business days).....	5.00 per day
Helper – Per Day License (up to 5 business days).....	1.00 per day
Main Applicant – 3-Month License.....	100.00
Helper – 3-Month License.....	25.00
Background Check – State Fee, per applicant.....	25.00
Permit Amendment Application Fee	25.00 (Village Code Sec. 110.06(A)(7))
Pinball Arcade License	
Pinball Arcade License Application Fee	100.00 (Village Code Sec. 111.03(A))
Pinball Arcade License Fee	10.00 per pinball machine (Village Code Sec. 111.07)
Precious Metals and Gems Dealer Registration	50.00 (MCL 445.481 et seq.)

2024-25 MUNICIPAL FEE SCHEDULE

Marihuana Facilities Licenses

Medical Marihuana Provisioning Center – Application Fee.....	5,000.00 (Village Code Sec. 114.06; Resolution #2020-068)
Medical Marihuana Provisioning Center – Annual Permit Fee.....	5,000.00 (Village Code Sec. 114.11(C); Resolution #2020-068)
Adult Use Marihuana Retailer – Application Fee.....	5,000.00 (Village Code Sec. 114.06; Resolution #2020-068)
Adult Use Marihuana Retailer – Annual Permit Fee.....	5,000.00 (Village Code Sec. 114.11(C); Resolution #2020-068)

CABLE TELEVISION SERVICES

Determined by Orion Neighborhood Television (ONTV)

CEMETERY

Eastlawn Cemetery

Sites & Perpetual Care, per grave.....	Village Resident – 800.00 Non-Resident – 1,000.00
Opening & Closing Fees	
Casket.....	Without Tent - 700.00 With Tent – 800.00
Cremated Remains.....	Without Tent – 300.00 With Tent – 400.00
Baby Casket.....	Without Tent – 300.00 With Tent – 400.00
Additional Saturday Burial Fee.....	300.00
Additional Village Holiday Burial Fee.....	400.00
Cemetery Deed Transfer Fee.....	Resident to Resident - 30.00 Resident to Non-Resident (difference in grave cost + transfer fee) – 230.00 Non-Resident to Resident – 30.00 Non-Resident to Non-Resident – 30.00
Monument Foundation Fee, per square inch.....	0.75

2024-25 MUNICIPAL FEE SCHEDULE

CLERK

Certified Document Fee, each.....	2.00
Documents and Publications (pre-printed or bound).....	Actual Cost
FOIA Fee.....	In accordance with FOIA policy
Notary Fee, each notarization.....	Village Residents, Businesses, or Organizations – No Charge Non-Residents, Businesses, or Organizations – 10.00
Photostatic Copies.....	0.25 per single-sided sheet; 0.35 per double-sided sheet
Video Recording Copies, each.....	Actual personnel cost + 15.00 media storage material fee

CODE ENFORCEMENT

Noxious Weeds Nuisance Abatement	Actual Cost + 30% Administrative Fee (Village Code Sec. 95.37(C))
--	---

COMMUNITY AND ECONOMIC DEVELOPMENT

Tax Exemption District Establishment Application Fee, all types.....	500.00
Tax Exemption Certificate Application Fee, all types.....	1/10 of 1% of total project value subject to exemption certificate

ENGINEERING SERVICES

Engineering Plan Review, Inspection, and Other Services	Actual Cost
---	-------------

EVENTS AND FESTIVALS

Electricity (if street closures and multiple electrical connections required).....	50.00
Permit Application Fee	0.00
Police Services	Actual Cost (unless waived by village council)
Public Works Services	Actual Cost (unless waived by village council)
Water and Sewer Services	Actual Cost (per village rate schedule, including both readiness-to-serve and consumption charges)



2024-25 MUNICIPAL FEE SCHEDULE

FINANCE AND TREASURY

Delinquent Property Tax Penalty – if not paid by September 14.....	3% (Charter Sec. 9.14; Village Code (Sec. 31.01(B))
Delinquent Property Tax Interest – if not paid by September 14.....	1% per month – September 1 to last day in February (Charter Sec. 9.14; Village Code 31.01(B))
Property Tax Administration Fee.....	No Charge (Village Code Sec. 31.02)
Special Assessment Late Payment Collection Fee	2% of special assessment amount due on 1 st day of the 3 rd month after due date + 0.5% on each 1 st day of month thereafter (Village Code Chapter 12 - Sec. 12.5)

FIRE & EMS SERVICES

Determined by Orion Township

LIBRARY SERVICES

Determined by Orion Township Library

PARKING VIOLATIONS BUREAU

Recreational Vehicles Temporary Parking Permit.....	25.00 (Village Code Sec. 71.03(B))
Towing Fees.....	Actual cost charged by towing contractor

PARKS AND RECREATION

Children's Park Gazebo Rental	
Refundable Security Deposit.....	100.00
Rental, per hour.....	Residents – 10.00
	Township Residents – 25.00
	Others – 35.00



2024-25 MUNICIPAL FEE SCHEDULE

Green's Park

Authorized by Village Code Sec. 96.10

Swim Seasonal Family Pass.....	25.00
Swim Day Pass, per person.....	2.00
Group Use – Green's Park Reservation (11 persons or more); Includes lifeguard	
Monday – Friday, half day.....	100.00
Monday – Friday, full day.....	175.00
Saturday – Sunday, half day.....	175.00
Saturday – Sunday, full day.....	200.00
Event.....	500.00 daily
Fitness Group.....	50.00 monthly
Green's Park Fireworks Pass.....	2.00 single; 5.00 family (up to 5 family members per pass)
Pelton's Point and Green's Park Boat Dock Permit (seasonal from April 1 – October 31; not reissued if lost).....	75.00 – includes family season pass to Green's Park (Village Code Sec. 98.02(B))

PLANNING AND ZONING SERVICES

Plan review fees authorized by Village Code Sec. 151.022

Application Fee – all types.....	25.00
Change of Use / Change of Occupancy Review Fee (Commercial/Mixed Use; includes ownership changes).....	100.00
Construction Board of Appeals	
Village Administrative Fee.....	500.00 (Village Code Sec. 150.06)
Attorney Services – Escrow (unexpended portion refundable).....	Actual Cost; 850.00 escrow required (Village Code Sec. 150.06)
Development Inspection Fees	Engineering – Actual Cost; 500.00 escrow required (Village Code Sec. 151.035(A)) Administration – Actual Cost; 500.00 escrow required (Village Code Sec. 151.035(C))
Consultation with Village – Planning and Zoning Matters (during consultant office hours; general inquiries, sketch reviews for projects not requiring public meetings or consultant reviews, typically).....	No Charge

2024-25 MUNICIPAL FEE SCHEDULE

Fence Permits

Residential (includes inspection).....	75.00
Non-Residential (not part of a site plan; includes inspection)	150.00

Pre-Application Meeting / Meeting with Consultants (if requested by applicant)

Village Administrative Fee.....	No Charge
Planning Consultant Escrow (unexpended portion refundable).....	450.00
Engineering Consultant Escrow (unexpended portion refundable).	725.00
Attorney Escrow (unexpended portion refundable).....	725.00

Sign Permits

Permanent Sign (ground, wall, projecting).....	Authorized by Village Code Sec. 155.09(A)(1) 150.00
Temporary Sign (portable, banner, etc.).....	75.00
Inspection Fee	Included in permit fee (Village Code Sec. 155.09(C))

Site Plan Review

Village Administrative Fee.....	600.00
Planning Consultant Services Escrow (unexpended portion refundable).....	Multiple Family – 600.00 + 10.00 per unit Nonresidential/Mixed Use – 650.00 (Fees include one written review; additional reviews charged at one-half regular fee each)
Engineering Consultant Services.....	Actual Cost – 1% of Construction Cost for escrow required
Attorney Services.....	Actual Cost – 895.00 escrow required

Land Division or Combination

Administrative Fee.....	500.00
Planning Consultant Services (if required).....	Actual Cost – 500.00 escrow required
Engineering Consultant Services (if needed).....	Actual Cost – 500.00 escrow required
Attorney Services (if needed).....	Actual Cost – 500.00 escrow required

Special Land Use

Review Fee.....	Actual Planning, Engineering, and Attorney Costs – 1,000.00 escrow required
-----------------	---

2024-25 MUNICIPAL FEE SCHEDULE

Variances – Board of Zoning Appeals

Review and Inspection Fee (Planner's review includes both dimensional and use variances)..... 550.00 for single variance; 150.00 for each additional variance

Temporary Uses of Land (administrative approval)

Application Fee – Temporary Uses/Special Events..... 100.00

Temporary Uses/Special Events/Utility Plans & Rights-of-Way Work 75.00

Zoning Compliance Permits (as part of building permit application)

Residential – Single Family - deck, patio, garage, interior remodel, re-roof..... 50.00

Residential – Single Family – new house, house addition..... 75.00

Residential – Multiple Family – new or major renovation..... 250.00

Residential – Multiple Family – minor renovation..... 150.00

Commercial/Mixed Use/Industrial – new or renovation..... 225.00

Commercial/Mixed Use/Industrial – minor, accessory, or remodel 125.00

Demolition..... 300.00

Temporary Disconnect Performance Bond..... 400.00

Planned Unit Development

Administrative Fee..... 600.00

Planning Consultant Services..... Actual Cost – 850.00 escrow required

Engineering Consultant Services..... Actual Cost – 750.00 escrow required

Attorney Services..... Actual Cost – 750.00 escrow required

Zoning Amendments

Map Amendment (Rezoning)..... Actual Planning and Engineering Costs – 1,000.00 escrow required

Text Amendment (Ordinance Change)..... Actual Planning, Engineering, and Attorney Costs – 1,000.00 escrow required

2024-25 MUNICIPAL FEE SCHEDULE

POLICE SERVICES

Driving While License Suspended

1 st Offense.....	175.00
2 nd and Subsequent Offenses.....	325.00 each offense

Emergency Response Fee..... Actual direct and reasonable cost incurred by the Village (Village Code Sec. 93.03; 93.05; 93.06)

Command Officer.....	0.94 per minute
Command Officer – Overtime.....	1.41 per minute
Full-Time Officer.....	0.87 per minute
Full-Time Officer – Overtime.....	1.31 per minute
Part-Time Officer.....	0.51 per minute
Part-Time Officer – Overtime.....	0.77 per minute
Reserve Officer.....	0.45 per minute
Records Clerk.....	0.54 per minute
Village Prosecutor.....	165.00 per hour

Fingerprinting Fee – Non-Arrest..... 25.00

Fingerprinting Fee – Concealed Pistol License (CPL)..... 15.00

Freedom of Information Act (FOIA) Request..... In accordance with Village FOIA Policy

Live Scan School..... 60.00

Municipal Civil Infraction Fines..... Set by 52/3 Judicial District Court

Parking Tickets

Two (2) Hour Violations.....	15.00; 30.00 after 5 days
Handicap Zone Parking Violations.....	100.00; 200.00 after 5 days
All Other Parking Violations.....	40.00; 80.00 after 5 days

Police Reports

Police Report – redacted; 0-15 minutes retrieval/preparation.....	5.00
Police Report – redacted; >15 minutes retrieval/preparation.....	In accordance with Village FOIA Policy

Precious Metals (Pawn) License..... 50.00 annually

Preliminary Breath Test (PBT)..... 10.00



2024-25 MUNICIPAL FEE SCHEDULE

Security Alarm False Alarm Fees	First and Second False Alarm – No Charge Third False Alarm – 50.00 Fourth False Alarm – 100.00 Fifth and Subsequent Alarms – 150.00 each (Village Code Sec. 97.05)
Vehicle Impound Release Fee.....	30.00
Warrant Bond Posting.....	10.00

PUBLIC WORKS SERVICES

Curb Cut Permit Fee.....	75.00 (Village Code Sec. 92.03(E))
Excavation Near Trees Permit.....	25.00 (Village Code Sec. 92.28)
Shade or Ornamental Tree Permit Fee – Public Property.....	25.00 + Actual Cost of Trees, Labor, Equipment and Materials
Sidewalk Construction Permit Fee.....	_____ (Village Code Sec. 92.03(A))
Sidewalk Snow Removal Fee.....	Actual Cost + 10% Administration Fee (Village Code Sec. 92.13(D))
Trees; Covering of Surface Near; Permit.....	25.00 (Village Code Sec. 92.29)
Trees; Use as Anchor; Permit – Public Trees.....	25.00 (Village Code Sec. 92.27(D))
Trees, Shrubs & Bushes; Corner Clearance – Trimming or Removal.....	Actual Cost + 10% Administration Fee (Village Code Sec. 92.31)
Shade or Ornamental Tree Future Plantings on Public Property by Village.....	Actual Cost (Village Code Sec. 92.26(A))

RUBBISH COLLECTION SERVICES

	Set by contract
Rubbish Collection Fee.....	51.99 53.79 per quarter per unit (Village Code Sec. 50.05)

2024-25 MUNICIPAL FEE SCHEDULE

SANITARY SEWER SERVICES

Adopted by separate resolution on 06/10/24

County Sewer Interceptor Connection Fee	Established by Oakland County Water Resources Commission? Village Code Sec. 52.16(B) and (C)
County Sewer Inspection Permit Fee	Established by Oakland County Water Resources Commissioner
Sewage Usage Charges – Single Family Residential	Base Charge, per quarter up to 1" meter – 98.96 Base Charge per quarter – Residential water off – 98.96 Usage Charge Metered, per 100 c.f. – 7.17 Usage Charge Unmetered, flat rate – 372.44
Debt Charges	Included in base ready-to-serve charge
Sewer Usage Charges – Multi-Family and Commercial	Base Charge 5/8", per quarter – 99.04 Base Charge ¾", per quarter – 99.04 Base Charge 1", per quarter – 176.07 Base Charge 1.5", per quarter – 396.15 Base Charge 2", per quarter – 704.26 Base Charge 3", per quarter – 1,584.59 Base Charge for 2 nd Meter – No Charge Usage Charge Metered, per 100 c.f. – 7.17 Usage Charge Unmetered, flat rate – 378.00
Sewer Capital Connection Charge	Non-Deferred – 1,000.00 Deferred – 1,500.00 (Village Code Sec. 51.25) New connections – 2,060 for the first residential equivalent unit (REU) + 206.00 for each additional unit or fraction thereof (Village Code Sec. 51.25(B))
Sewer Construction Permit and Inspection Fees	Set annually by Oakland County Water Resources Commissioner (Village Code Sec. 51.29)
Sewer Lateral Benefit (Tap) Fee	Non-Deferred – 2,500.00 Deferred – 3,750.00 (Village Code Sec. 51.26) New connections – 3,713.00 per connection (Village Code Sec. 51.26(B))

2024-25 MUNICIPAL FEE SCHEDULE

Service or Repairs to Private Property or Lines	Set by Oakland County Water Resources Commissioner
Industrial Waste Control and Pretreatment Program Fees (Non-Residential Only – excludes single family, apartment buildings, condominiums, townhouses, mobile homes, schools, churches, and municipal buildings), flat fee per month.....	Set annually by Great Lakes Water Authority
Industrial Waste Control and Pretreatment Program Fees (Administration Only), per month.....	Set annually by Great Lakes Water Authority
Pollutant Surcharge Rate (Industrial and Commercial Customers Only), \$ per excess pound	Set by Great Lakes Water Authority

STORM SEWER SERVICES

County Drain Connection Fees	Determined by Oakland County Drain Commission
Storm Water System Tap-In Fee	Actual cost based on design and construction of system (Village Code Sec. 51.04)

WATER SERVICES

Adopted by separate resolution on 06/10/24

Bulk Water Sales	12.00 per 100 c.f.
Cross Connection Inspection Fee (Commercial Customers Only), per inspection	Actual Cost + 10% Administrative Fee
Debt Bond Charge (Township Customers)	Set by annual millage based on taxable value
Frost Plate , each	20.00
Meter Cost	5/8" Meter – 150.00 1" Meter – 250.00 1.5" Meter – 350.00
Meter Testing Fee	Actual Time and Materials Cost + 10% Administrative Fee (Village Code Sec. 53.05(J))
Meter Repairs	Actual Time and Materials Cost + 10% Administrative Fee
MXU – New , each	Actual Time and Materials Cost + 10% Administrative Fee
Public Works Overtime Charge	Actual Cost



2024-25 MUNICIPAL FEE SCHEDULE

Service or Repairs to Private Property, Meters, or Lines	Actual labor, material, and equipment cost plus 10% administrative fee; contractual overtime labor charges apply outside of regular working hours
Water Seasonal or Temporary Shut-Off and Turn-On Fee , each call	75.00 (Village Code Sec. 53.09(A))
Water Delinquent Bill Shut-Off and Turn-On , per incident.....	75.00
Water Service Turn-Off and Turn-On Fees	Turn-Off Fee – 75.00 Turn-On Fee – 75.00 (Village Code Sec. 53.13(B))
Water Tap and Meter Fee	¾" Tap – 2,215.00 1" Tap – 2,460.00 1.5" Tap – 3,198.00 2" Tap – 4,182.00 >2" Tap – 5,535.00 + actual meter cost with 20% administration fee; customer responsible for making tap (Village Code Sec. 53.04(B))
Water Usage Charges – All Users	Base Charge 5/8", per quarter – 79.98 Base Charge ¾", per quarter – 79.98 Base Charge 1" Residential, per quarter – 99.98 Base Charge – Residential unmetered – 99.98 Base Charge 1" Commercial, per quarter – 99.98 Base Charge 1.5", per quarter – 279.92 Base Charge 2", per quarter – 535.85 Base Charge 3", per quarter – 1,199.74 Usage Charge, per 100 c.f. – 6.78
Water Ready-To-Serve Charge (in lieu of base charge when water is turned off at curb), per quarter.....	79.98

DDA PUBLIC INFRASTRUCTURE FUND CONTRIBUTION WORKSHEET

Base Year (2022) DDA Captured Taxable Value:	\$37,328,840.00
Base Year (2022) DDA Captured Millages:	24.0290
Base Year (2022) Tax Revenue:	\$896,974.70

Current Year Taxable Value:	2024-25	\$50,331,580.00
less Base Year 1985 Taxable Value:		\$10,233,400.00
Current Year Captured Taxable Value:		\$40,098,180.00
Current Year Millage Rates:		24.6178
Current Year Tax Revenue		\$987,128.98
Difference in Tax Revenue from Base Year (2022)		\$90,154.28

DDA Contribution to Public Infrastructure Fund:	\$67,615.71
--	--------------------

Village of Lake Orion
FULL & PART TIME EMPLOYEES - Annual Total Compensation Worksheet
2024

Name	Hourly Rates		Wage Compensation		Additional Compensation		Village	Health Insurance			Vision	Life and Disability		Dental Insurance		Estimated MERS 7	Current	Total		
	Current	7/1/2024	Annual	Lump sum/Longevity	Avg*	Holiday Pay	FICA/Medicare	Monthly Premium BcBs	Opt out Health	Annual Amount	Principal	Annual Amount 10%	Monthly One America	Annual Amount	Monthly Principal	Annual 10%	8 9 10	cost totals	Annual Compensation	
Full Time Employees																				
Administration																				
Manager -Darwin	43.72	45.91	95,484	0	0	0	7,305	-	8,240	8,240	9.40	124	86	1,139	-	-	23,000	104,165	135,292	
Clerk/Treasurer- Sonja	35.82	37.61	78,231	0	0	0	5,985	-	8,240	8,240	9.40	124	79	1,044	45.00	594	7,823	81,266	102,040	
Office Administrator- Barb	22.95	24.10	50,123	0	0	0	3,834	812.26	-	9,746	9.40	124	55	724	45.00	594	5,012	47,208	70,158	
Deputy Clerk Treasurer-Lynsey	29.81	31.30	65,105	0	0	0	4,981	986.45	-	11,836	9.40	124	55	721	45.00	594	6,511	47,208	89,871	
Part Time Employees- interns																				0
UPAB Coord - (andrea)	22.95	24.10	50,123	0	0	0	3,834	0	0	0	0	0	12	139	0.00	0	0	28,010	54,096	
Deputy FD/Treas- (Cherie)	24.04	25.24	52,503	0	0	0	4,017	0	0	0	0	0	12	139	0.00	0	0	19,197	56,658	
Payroll Account Admin (Corrine)	22.95	24.10	50,123	0	0	0	3,834	0	0	0	0	0	12	139	0.00	0	0	33,821	54,096	
Total Administration			441,692				33,789			38,062		496		4,044		1,782	42,346	360,875	562,212	562,212
PUBLIC WORKS																				
Director - Sanchez, Wesley	33.06	34.71	72,203	1,100	0	0	5,608	2,380.94	-	31,428	26.03	344	60	789	149.35	1,971	7,220	94,290	119,564	119,564
Foreman- Carpenter, Chris	29.35	30.82	64,100	600	0	0	4,950	-	8,240	8,240	26.03	344	60	789	149.34	1,971	6,410	85,001	86,804	86,804
Laborer/Operator - Hicks, Sam	25.31	26.58	55,277	0	0	0	4,229	1,042.92	-	13,767	16.15	213	60	789	86.05	1,136	5,528	69,727	80,939	80,939
Wilson, alex	20.60	21.63	44,990	0	0	0	3,442	383.36	-	5,060	15.83	199	45	596	45.00	567	4,499	61,475	59,354	59,354
Licea, jose	23.19	24.35	50,647	0	0	0	3,874	2,035.45	-	26,868	15.83	199	58	771	86.05	1,084	5,065	75,227	88,509	88,509
Warren, Joel	23.19	24.35	50,647	0	0	0	3,874	986	-	11,837	26.03	312	56	669	149.35	1,792	5,065	75,227	74,197	74,197
Total Administration			337,865	1,700			25,977	-	-	97,201		1,612		4,405		8,522	33,786	460,947	509,367	509,367
POLICE																				
Chief - Tom Lindberg	42.00	42.31	88,005	0	0	0	6,732	-	-	-	-	-	-	-	-	-	-	-	94,737	
Lieutenant -Todd Stanfield	36.64	38.47	80,022		4,309	0	6,451	1,118	-	14,755	16.15	213	69	915	81.95	1,082	8,002	81,266	111,440	
Clerk - Rebecca	22.42	23.54	48,965	0	2,637	0	3,948	974	-	12,863	9.40	124	56	736	40.85	539	4,897	81,266	72,072	
Police Officer-Chris Mires	31.77	33.36	69,386	0	3,736	0	5,594	-	8,240	8,240	9.40	124	60	790	40.85	539	6,939	81,266	91,611	
Police Officer -	0.00	0.00	0	0	0	0	0	994	-	13,118	16.15	213	60	790	135.58	1,790	-	71,745	15,911	
Police Officer -	0.00	0.00	0	1,200	0	0	92	1,050	-	13,857	16.15	213	60	790	135.58	1,790	-	71,713	16,742	
Subtotal Full-time			286,378	1,200	10,682		22,817			62,833		888		4,021		5,739	19,837	387,256	402,513	
Part Time Police- 10-12																				
Relief Police Officers - Martinez, Brian			7,110	0	0	0	544	0	0	0	0	0	12	139	0.00			5,234	7,793	
Mulder, Christopher	25.41	\$26.68	8,258	0	0	0	632	0	0	0	0	0	12	139	0.00			10,211	9,028	
Bauer, Patrick	24.41	\$25.63	3,486	0	0	0	267	0	0	0	0	0	12	139	0.00			7,717	3,891	
Jones, Larry	25.41	\$26.68	5,950	0	0	0	455	0	0	0	0	0	12	139	0.00			5,185	6,544	
Sites, Marc	25.66	\$26.94	4,419	0	0	0	338	0	0	0	0	0	12	139	0.00			5,234	4,895	
Jones, Barnett	24.2	\$25.41		0	0	0	0	0	0	0	0	0	12	139	0.00			5,185	139	
	0	\$0.00	0	0	0	0	0	0	0	0	0	0	12	0	0.00			5,065	0	
Total PT Relief Police Officers			125.09	129.22	22,112		2,235	0	0	0	0	0		832				43,831	32,289	
Code Officer -Ward	21.58	22.66	5,710	0	0	0	437	0	0	0	0	0	12	139	0.00			26,425		6,285
Code Officer- Hammond	21.58	22.66	21,923				1,677	0	0	0	0	0	12	138.6						6,285
Pat Fry	18.61	19.54	2,250	0	0	0	172	0	0	0	0	0	6	69	0.00	0	0	1,005	2,491	
Burbridge, Amy	16.5	17.33	2,250	0	0	0	172	0	0	0	0	0	12	139	0.00	0	0		2,561	
Total PT Clerks- 2-3			16.88	17.39	32,133		609	0	0	0	0	0	0	277						5,052
Grand Total Police Fund					340,622		25,661	0	0	62,833	0	888		5,130		5,739	19,837		439,854	460,711
Parking Enforcement																				
Parking Enforcement- 3																				
							1,492		0	0	0	0						20,455	20,992	1,492
DDA- Downtown Development Authority																				
Exe. Director - Gibb, Matthew	0	38.46	79,997	0	0	0	6,120	-	-	-	9.40	124	71	932	42.85	566	8,000	71,315	95,738	
DDA Part Time																				
Office Coordinator (Diane)	22.00	23.54	49,152	0	0	0	3,760	0	0	0	0	0	12	120	0		0	17,596	53,032	52,912
Asst. Executive DDA- Bloom	0.00	34.14	53,258	0	0	0	4,074	0	0	0	9.40	124	71	932	42.85	566	5,326	16,432	58,265	57,333
Grounds- Seasonal	18.00	18.59	5,000	0	0	0	383	0	0	0	0	0	0	0	0		0	3,774	5,383	5,383
DDA- Downtown Development Authority			187,407				14,337	0	0	-	248			1,984		1131	13326	109,117	212,417	218,432
Lifeguards																				
Supervisor	19.00	19.63	7,851	0		0	601	0	0	0	0	0	0	0	0.00	0	0	5,357	8,451	
Buckner, Megan	12.5	12.91	2,583																	
Total Lifeguards			11.8333	12.22	25,928	0	1,984	0	0	0	0	0	0	0	0.00	0	0	910	27,912	
TOTAL VILLAGE EMPLOYEES:			1,333,514	5,800	21,363	0	103,239			198,096	0	3,244		15,562		17,175	109,295		1,772,753	1,780,125
											240.15				1,277.80					-7,372

VILLAGE OF LAKE ORION PURCHASING CODE

CHAPTER 34: PURCHASING

Section

- 34.01 Guidelines
- 34.02 Definitions
- 34.03 General policies
- 34.04 Responsibilities of the purchasing agent
- 34.05 Responsibilities of operating departments
- 34.06 Purchasing methods
- 34.07 Competitive bidding requirements
- 34.08 Small purchases; open market procedure
- 34.09 Emergency purchases
- 34.10 Exceptions to competitive bidding
- 34.11 Disposal of obsolete, worn or surplus supplies
- 34.12 Sale of real property
- 34.13 Procurement for federally funded projects
- 34.14 Gifts, rebates prohibited; conflict of interest prohibited

PURCHASING ORDINANCE

- 34.15 Requisitions and estimates
- 34.16 Cooperative purchasing
- 34.17 Bid deposits; performance and payment bonds
- 34.18 Payment of moneys
- 34.19 Approval of legal documents

§ 34.01 GUIDELINES.

These guidelines have been prepared to provide standardized policies and procedures for the purchase of supplies and contractual services by the village. The guidelines also define the responsibilities of the purchasing agent and the operating departments regarding the purchase and/or sale of goods. These guidelines are to be followed for the purchase of supplies and contractual services.

(Ord. 24.09, passed 6-26-23)

§ 34.02 DEFINITIONS.

For the purposes of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CONTRACT. All types of village agreements, regardless of what they might be called, for the procurement of supplies, equipment or contractual services, except that the term shall not include collective bargaining agreements.

CONTRACTUAL SERVICES. The rental, repair or maintenance of equipment, machinery and other village-owned property. The term shall not include professional, insurance and personal services or other contractual services which are in their nature unique.

PURCHASING ORDINANCE

DEPARTMENT HEAD. The individual in charge of a using agency or that individual's designate.

INVITATION FOR BIDS. The complete assembly of related documents, whether attached or incorporated by reference, furnished prospective bidders for the purpose of soliciting sealed bids.

PURCHASING AGENT. The Village Manager shall act as purchasing agent of the village unless another officer or employee shall be designated to act as purchasing agent by the Village Manager in writing filed with the Village Clerk. The purchasing agent, with the approval of the Village Manager, shall adopt any necessary rules respecting requisitions and purchase orders.

PURCHASING GUIDELINES. Those guidelines established by the Village Manager and approved by resolution of the Village Council.

RESPONSIBLE BIDDER. A person who has the capability in all respects to perform fully the contract requirements.

RESPONSIVE BIDDER. A person who has submitted a bid which conforms in all material respects to the invitation for bids.

SUPPLIES. All supplies, materials and equipment, but excluding land or any interest in land.

USING AGENCY. Any department, agency, commission or other unit in the village government using supplies or procuring contractual services as provided in this chapter.

(Ord. 24.09, passed 6-26-23)

§ 34.03 GENERAL POLICIES.

All village officials shall:

(A) Comply with the Village of Lake Orion Charter and the Village Code as it pertains to purchasing and disposal of assets. Specific references are in Chapter 11.1 and 11.2 fo the Village Charter.

(B) Obtain from responsible vendors sufficiently high-quality goods for the lowest possible price.

PURCHASING ORDINANCE

(C) Implement purchasing procedures which will facilitate the purchase of and payment for goods yet will provide sufficient internal controls.

(D) Provide departments with timely financial reports for purposes of budgetary controls and order goods only if funds have been appropriated by the Village Council.

(E) Purchase in quantity when practical in order to obtain discounts and minimize paper flow throughout the year.

(F) Purchase materials or equipment that are sustainable when practical.

(G) Encourage competitive bidding among vendors; however, the village reserves the right to reject any or all bids or quotes and need not purchase from the lowest bidder.

(H) Assure orders shall not be artificially subdivided in order to avoid complying with the bidding requirements.

(I) Assure all village officials and employees involved in the purchase process will adhere to the requirements in this chapter and the Charter, Chapter 11.

(Ord. 24.09, passed 6-26-23)

§ 34.04 RESPONSIBILITIES OF THE PURCHASING AGENT.

(A) Oversee the entire purchasing operation.

(B) Monitor the purchase of supplies and contracted services as well as the disposal of obsolete or surplus fixed assets.

(C) Assist departments with their purchasing needs and ensure that proper purchasing procedures are being followed.

(D) Examine each requisition for purchase order and each requisition for payment to ensure that requests have been properly documented and authorized, that budgeted funds are available and that the account number classification is correct.

(E) Ensure that all vendors with an expected annual payment of \$600 or greater have a valid W-9 on record.

(Ord. 24.09, passed 6-26-23)

§ 34.05 RESPONSIBILITIES OF OPERATING DEPARTMENTS.

- (A) Be familiar with and abide by the legal requirements for purchasing as specified in § 34.03.
- (B) Follow the purchasing methods outlined in this chapter.
- (C) Prepare a requisition request for a purchase order as required below.
- (D) If a vendor is expected to be paid over \$600 in a year, then a W-9 must be obtained from the vendor and forwarded to the purchasing agent.

(Ord. 24.09, passed 6-26-23)

§ 34.06 PURCHASING METHODS.

(A) The purchasing method to be used is based on the dollar amount of the purchase. To determine the dollar amount, departments should aggregate the amount of annual reoccurring purchases to be made from the vendor or the aggregate of the contract amounts under an agreement including any extensions.

(B) Petty cash (\$100 or less).

(1) Legal requirements. The petty cash fund maintained by the Finance Director/Treasurer is to be used for the purchase of incidentals and may be authorized by department heads.

(2) Village policy. Petty cash is to be used for non-repetitive items not exceeding \$100.

(3) Procedures.

PURCHASING ORDINANCE

- (a) Any cash removed from the fund must be replaced by a petty cash voucher accompanied by a receipt or invoice from the supplier of the item or service purchased.
 - (b) The receipt or invoice must detail the type and amount of the expenditure. The petty cash voucher must indicate the appropriate account number to which the purchase should be charged, and indicate the department head's approval.
 - (c) Each department that has a petty cash fund must designate one person to have custody and responsibility for the fund. This responsibility includes balancing the fund periodically; requesting reimbursement of the fund; and ensuring the funds are at all times in a locked and safe location.
 - (d) To ensure accountability for each petty cash fund, the fund must be balanced periodically based on use. Therefore, the sum of all unused cash and petty cash vouchers should equal the total of the respective department's petty cash total. If the actual balance is ever different from the amount that should be in the fund, the Finance Director/Treasurer should be contacted immediately.
 - (e) When requesting reimbursement of petty cash funds, the appropriate petty cash vouchers, along with supporting receipt, etc., must be submitted to the Finance Director/Treasurer's Office. This should be done at regular intervals to avoid running the fund too low. No reimbursements will be made without the required supporting documentation.
- (C) Purchases less than \$1,000.
- (1) Purchases may be made from any responsive vendor.
 - (2) Informal price quotes from three vendors is recommended.
 - (3) A purchase order is required for all purchases except those purchased with petty cash.
 - (4) Agreements (if applicable) need to be reviewed by the Village Attorney prior to purchase.
 - (5) Department head is authorized to approve purchase.
- (D) Purchases from \$1,000 to \$25,000.

PURCHASING ORDINANCE

- (1) Formal price quotes from three vendors is required or use of an approved cooperative purchasing organization or unit of government.
 - (2) Purchase order is required.
 - (3) Documentation of price quotes and vendor selection along with any signed agreement needs to be electronically attached to the purchase requisition in the system.
 - (4) Standard village contract or a mutually agreeable contract approved by the Village Attorney may be required at the Village Manager's discretion.
 - (5) Department head is authorized to approve purchases up to \$10,000 if budgeted. Purchases of over \$10,000 or non-budgeted purchases need to be approved by the department head and Village Manager.
 - (6) Any sole source purchasing needs to be explained and approved by the Village Manager.
- (E) Purchases over \$25,001 to \$50,000.
- (1) Formal specifications and price quotes from three vendors is required or use of an approved cooperative purchasing organization or unit of government.
 - (2) Purchase order is required.
 - (3) Documentation of price quotes and vendor selection and signed contract needs to be electronically attached to the purchase requisition in the system.
 - (4) Standard village contract or a mutually agreeable contract approved by the Village Attorney must be used. Contract must be signed and approved by the Village Attorney and Village Manager.
 - (5) If this is a non-budgeted purchase or if the purchase will require a budget amendment, then the purchase must be approved by the Village Council.
 - (6) Any sole source purchasing needs to be explained and approved by the Village Manager.

PURCHASING ORDINANCE

(F) Purchases of \$50,000 or greater.

(1) Formal competitive bidding is required as outlined in the Village Charter or use of an approved cooperative purchasing organization or unit of government.

(2) Purchase must be approved by the Village Council.

(3) Purchase order is required.

(4) Documentation of formal bids and vendor selection and signed contract needs to be electronically attached to the purchase requisition in the system.

(5) Standard village contract or a mutually agreeable contract approved by the Village Attorney must be used. Contract must be signed by the Village Attorney, Village Manager, and Village Clerk.

(Ord. 24.09, passed 6-26-23)

§ 34.07 COMPETITIVE BIDDING REQUIREMENTS.

(A) Except as provided in division (C) below, all supplies and contractual services, when the estimated cost thereof shall equal or exceed \$50,000 shall be purchased by formal written contract from the lowest responsible and responsive bidder after due notice inviting competitive sealed bids. All such contracts shall be awarded by the Village Council.

(1) The purchasing agent or department head shall provide for the procurement of competitive sealed bids as follows:

(a) Prepare the invitation for bids describing the requirements of the using agency.

(b) Publicize the invitation for bids by public advertisement, such as through Bidnet or suitable trade publications, no less than five days preceding the last day set for the receipt of competitive sealed bids. The public advertisement required by this division (A)(1) shall include a general description of the supplies or contractual services to be purchased or sold and in addition, shall state

PURCHASING ORDINANCE

where bid forms and specifications may be obtained, the date, time and place for the filing and opening of bids, whether bid, performance and payment bonds are required and if required, the amounts thereof and anything else deemed necessary.

(c) Bids submitted in response to the invitation for bids shall be submitted sealed and in addition, shall be identified as bids on the outside of the envelopes and accompanied by any bid security required.

(d) Bids shall be opened publicly at the time, place and date designated in the invitation for bids. Each bid, together with the name of the bidder shall be recorded and a tabulation of all bids received shall be available for public inspection in the requesting department.

(e) An invitation for bids may be cancelled or any or all bids or proposals may be rejected in whole or in part as specified in the invitation for bids when it is determined by the Village Council to be in the best interests of the village.

(f) The purchasing agent or department head shall not knowingly accept the bid of a person who is in default in the payment of any taxes, licenses, fees, permits or any other monies due the village or who shall in any other respects be disqualified according to any federal or state law or ordinance provision. A contract with a person who is discovered to have been in default or disqualified at the time of the awarding of the contract shall be voidable.

(g) The purchasing agent or department head shall determine and recommend in writing to the Village Council the name of the lowest responsible and responsive bidder. In reaching a determination as to who the lowest responsible bidder is, the following shall be considered:

1. The ability, capacity and skill of the bidder to provide the service or supplies required;
2. Whether the bidder can provide the service or supplies promptly or within the time specified without delay or interference;
3. The character, integrity, reputation, judgment, experience and efficiency of the bidder in business;
4. The quality of performance and time of completion by the bidder of previous contracts or services;
5. The previous and existing compliance by the bidder with laws and ordinances relating to contract performance;

6. The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
7. The quality, availability and adaptability of the supplies or contractual services to the particular use required;
8. The ability of the bidder to provide future maintenance and service for the use of the subject of the contract; and
9. The number and scope of any additional, limiting or qualifying conditions attached to the bid by the bidder.

(B) The village shall not be obligated to purchase from the lowest bidder.

(C) The Village Council, by an affirmative vote of five-sevenths of its members, may dispense with the requirement for competitive bidding when the estimated cost of the contract does not exceed \$50,000.

(D) A contract may be awarded by the Village Council for the purchase of supplies and/or contractual services without submitting the purchase through the competitive bidding process as set forth herein when there is only a sole-source for the purchase and the requesting department head has provided reasonable justification to the Village Manager in writing that circumstances exist that preclude obtaining competition.

(E) No contract or purchase shall be artificially divided to avoid the requirements of this section.

(Ord. 24.09, passed 6-26-23)

§ 34.08 SMALL PURCHASES; OPEN MARKET PROCEDURE.

All purchases of supplies or contractual services having a cost of less than \$1,000 may be made in the open market, without advertisement, and may be awarded by either the Village Manager, purchasing agent or department head in conformance with purchasing guidelines, provided that funds have been previously appropriated by the Village Council.

(Ord. 24.09, passed 6-26-23)

PURCHASING ORDINANCE

§ 34.09 EMERGENCY PURCHASES.

Legal requirements. Normal purchasing procedures may be circumvented only in the case of an emergency; that is, when there is “an apparent threat to the public safety, health or welfare of the village or its citizens.”

(Ord. 24.09, passed 6-26-23)

§ 34.10 EXCEPTIONS TO COMPETITIVE BIDDING.

Subject to prior approval of the council, competitive bidding shall not be required in the following cases:

(A) Where the product or material contracted for is not competitive in nature, and the purchasing agent so certifies to the council in writing;

(B) In the engagement of professional services. PROFESSIONAL SERVICES is defined as those services provided by a person, firm, or corporation which require specific technic training, expertise, certification, or licensure to perform, including but not limited to architectural, engineering, accountancy, consulting, appraising, auditing, risk assessment, urban planning, legal, and information technology services;

(C) Where the Council shall determine that the public interest will be best served by joint purchase with, or purchase from, another unit of government, or in the utilization of another governmental unit’s competitive bid process.

(Ord. 24.09, passed 6-26-23)

§ 34.11 DISPOSAL OF OBSOLETE, WORN OR SURPLUS SUPPLIES.

Items determined to be of surplus nature, i.e., those items deemed of no further use to the village and/or which are obsolete or worn out, shall be subject to disposal in the following manner:

PURCHASING ORDINANCE

(A) An item with an original value of less than \$2,500 shall be disposed of by the best and most efficient means in the judgment of the using department and the Finance Director/Treasurer, taking into account such factors as storage and handling costs and advertising.

(B) An item with an original value of \$2,500 to \$75,000 shall be disposed of in one of the following methods:

- (1) Sale after obtaining informal quotes.
- (2) Auction.
- (3) Manufacturer trade in.

(4) By the best and most efficient means in the judgment of the using department and the Village Manager, taking into account such factors as storage and handling costs and advertising, with the approval of the Village Manager.

(C) An item with an original value in excess of \$75,000 shall be disposed of in one of the following methods:

- (1) Sale after obtaining formal quotes and going through the bid procedure.
- (2) Auction.
- (3) Manufacturer trade in.

(4) By the best and most efficient means in the judgment of the using department and the Village Manager taking into account such factors as storage and handling costs and advertising, with the approval of the Village Council.

(Ord. 24.09, passed 6-26-23)

§ 34.12 SALE OF REAL PROPERTY.

The purchase, acquisition, or sale of real property shall comply with §§ 6.10 and 6.12(b) of the Village of Lake Orion Charter.

(Ord. 24.09, passed 6-26-23)

§ 34.13 PROCUREMENT FOR FEDERALLY FUNDED PROJECTS.

Village policy. Purchases using federal grants shall conform to 2 CFR (Code of Federal Regulations) sections 200.318 through 200.327.

(Ord. 24.09, passed 6-26-23)

§ 34.14 GIFTS, REBATES PROHIBITED; CONFLICT OF INTEREST PROHIBITED.

(A) All officials and employees of the village are prohibited from soliciting, demanding, accepting or agreeing to accept directly or indirectly, from any person to which a contract might be awarded or is awarded any gift, offer of employment, rebate, money or anything of material value whatsoever, except where given for the sole use and benefit of the village.

(B) The village will not enter into a contract to furnish supplies or contractual services to the village from any village official, his or her spouse, child or parent, from any corporation, association or partnership in which any village official, his or her spouse, child or parent, has any direct or indirect interest. Ownership of less than 1% of the stock or other equity interest in a corporation or unincorporated business shall not be deemed to be a disqualifying interest. Employment by a business entity shall be deemed to be a disqualifying interest only if such employment is in an administrative, managerial or executive capacity in which the employee could in any way influence the decisions of the business entity with regard to contract proposals or other transactions contemplated by this section.

(C) Every written contract entered into by the village shall contain a provision to the effect that if subsequent to entering into the contract a village official or her spouse, child or parent has or shall become directly or indirectly interested in the contract, the village shall have the right to terminate the contract without further liability if the disqualification has not been removed with 30 days after the village has given notification of the disqualifying interest.

(Ord. 24.09, passed 6-26-23)

§ 34.15 REQUISITIONS AND ESTIMATES.

(A) All using agencies, either by or with the authorization of the department head under which the using agency operates, shall file with the purchasing agent detailed requisitions or estimates of their requirements for supplies and contractual services in such a manner and at such times as the purchasing guidelines shall establish.

(B) The purchasing agent shall examine each requisition or estimate and may revise it as to quantity, quality or estimated cost, with the concurrence of the using agency. The purchasing agent shall also verify that proper purchasing procedures have been followed, and that the budgeted funds are available based on the most current financial records. The purchasing agent may change the account to be charged, if appropriate, with departmental approval.

(Ord. 24.09, passed 6-26-23)

§ 34.16 COOPERATIVE PURCHASING.

The village shall have the authority to join with other units of government in cooperative purchasing plans when the best interests of the village would be served thereby.

(Ord. 24.09, passed 6-26-23)

§ 34.17 BID DEPOSITS; PERFORMANCE AND PAYMENT BONDS.

Bid deposits shall be required in all instances in which the purchasing agent or department head determines such security to be in the best interests of the village. The purchasing agent, department head or the Village Council may require a performance bond, payment bond or other similar security before awarding a contract, in such amount as is reasonably necessary to protect the best interests of the village. A successful bidder shall forfeit any bid deposit required upon failure of the successful bidder to enter into a contract within the time specified after the award.

PURCHASING ORDINANCE

(Ord. 24.09, passed 6-26-23)

§ 34.18 PAYMENT OF MONEYS.

All moneys belonging to the village shall be paid out upon presentation of a valid warrant approved and signed by the Village Clerk and Village Manager and issued in accordance with the Charter, by checks drawn by the Finance Director/Treasurer or his or her deputy and countersigned by signatories duly approved by the Village Council.

(Ord. 24.09, passed 6-26-23)

§ 34.19 APPROVAL OF LEGAL DOCUMENTS.

The Village Manager shall approve as to substance and sign, the Village Clerk shall attest to, and the Village Attorney shall approve as to form all contracts and agreements requiring the assent of the village, unless otherwise provided for by law, the Charter, ordinance or the provisions of this Code. Any contract or agreement by which the village incurs any financial obligation shall first be approved by the Finance Director/Treasurer in accordance with Chapter VII, § 3, of the Charter.

(Ord. 24.09, passed 6-26-23)

SPECIAL ASSESSMENT POLICY

VILLAGE OF LAKE ORION
COUNTY OF OAKLAND
STATE OF MICHIGAN

A RESOLUTION ESTABLISHING A SPECIAL ASSESSMENT POLICY FOR THE VILLAGE OF LAKE ORION.

WHEREAS, the Village of Lake Orion is facing millions of dollars of public improvement needs, including but not limited to streets, sidewalks, parking lots, storm drainage management, retaining walls or seawalls, driveway approaches; and

WHEREAS, the village does not possess adequate resources to address the millions of dollars in necessary improvements and must rely on other funding methods; and

WHEREAS, the village charter authorizes the village to specially assess properties for public improvements under certain conditions and in accordance with certain processes; and

WHEREAS, the village desires to establish a general policy for the utilization of the special assessment method of funding public improvements;

NOW, THEREFORE, BE IT RESOLVED that the village council of the Village of Lake Orion does hereby adopt the following general policy for the utilization of special assessments for public improvements:

PURPOSE

The purpose of this directive is to establish fair, uniform, and consistent practices for the utilization of special assessment districts and calculation of assessments for streets, driveways approaches, sidewalks, storm sewers, storm drainages, seawalls, retaining walls, parking lots, and other public improvement projects.

POLICY

Since the greatest benefit of most public improvements accrue to the owners of property abutting to or in close proximity to those improvements, a portion of the costs of these improvements are borne by the benefiting property owners in many municipalities. The Village of Lake Orion, like many other municipalities, has very limited resources to cover the cost of all public improvements and does not receive an adequate level of funding through general property taxes, State of Michigan Act 51 funding, grants, or other funding sources to bear the cost of

SPECIAL ASSESSMENT POLICY

constructing, resurfacing, or reconstructing municipal streets and parking lots; constructing or repairing sidewalks; constructing and repairing storm sewers and drains; constructing, reconstructing, and repairing seawalls or retaining walls abutting municipal streets. For this reason, the Village of Lake Orion hereby relies upon the special assessment approach to finance such improvements in accordance with this policy.

1. **Special Assessment Process.** The Village will follow special assessment processes and methods outlined in the Village charter and any ordinances adopted by the Village Council consistent with the charter and consistent with state laws.
2. **New Public Street.** A new street involves the construction of a street that previously did not exist. A new public street shall comply with the current engineering standards adopted by the Village. Property owners within a special assessment district (SAD) to fund a new street will be assessed for 100% of the costs eligible under Chapter 12 of the Village Charter for the construction of the new street, as well as required utilities, storm sewers, sanitary sewers, and/or water mains.
3. **Street Improvement.** A street improvement includes any repair or enhancement to an existing street, such as resurfacing, reconstruction, changes to storm sewers, and curbs and gutters. All work will meet current engineering standards adopted by the Village.
 - a. Major Streets. Property owners within the SAD will be assessed for 50% of all street improvements. The Village's utility funds will pay 100% of the cost for sanitary sewer and/or water main repairs, upgrades, or replacements for existing mains. The Major Streets Fund will contribute from its available unreserved fund balance, prior to calculating any necessary special assessments, an amount equal to the percentage of the project's linear footage compared to the overall Village Act 51 Major Street road system linear footage, as determined by the most recent MDOT Act 51 Street Classification and Certification Map for the Village.
 - b. Local Streets. Property owners within the SAD will be assessed for 75% of all street improvements. The Village will pay 100% of the cost for sanitary sewer and/or water main repairs, upgrades, or replacements for existing mains. The Local Streets Fund will contribute from its available unreserved fund balance, prior to calculating any necessary special assessments, an amount equal to the percentage of the project's linear footage, compared to the overall Village Act 51 Local Street road system linear footage, as determined by the most recent MDOT Act 51 Street Classification and Certification Map for the Village.
 - c. Dead-End Streets. Property owners within the SAD will be assessed for 90% of all street improvements. The Village will pay 100% of the cost for sanitary sewer and/or water main repairs, upgrades, or replacements of existing mains. Property owners will be assessed 100% of the cost for sanitary sewer and/or water mains that do not exist at the time of construction. The Local Streets Fund will contribute from its available unreserved fund balance, prior to calculating any necessary special assessments,

SPECIAL ASSESSMENT POLICY

an amount equal to the percentage of the project's linear footage compared to the overall Village Act 51 Local Street road system linear footage as determined by the most recent MDOT Act 51 Street Classification and Certification Map for the Village.

4. **Drainage Improvements.** When drainage improvements are necessary to alleviate flooding of properties or existing streets at times other than when streets are improved, the property owners within the SAD will be assessed for 100% of the cost of such drainage improvements based upon each property's contribution to the total stormwater runoff as determined by the Village engineer.
5. **Driveway Approaches.** The property owners within the SAD will be assessed for 100% of the cost of driveway approaches installed as part of a street improvement project.
6. **Sidewalks.** The Village will pay 100% of the cost of installation of standard width sidewalks in accordance with adopted engineering standards for those sidewalks that did not previously exist on, both, major and local streets. Property owners within the SAD will be assessed for 100% of the cost of replacement sidewalks. The Village will pay 100% of the cost of handicap accessible sidewalk ramps at street intersections.
7. **Seawalls and Retaining Walls.** When it is necessary for the health, safety, and welfare of persons or property to install seawalls or retaining walls along municipal rights-of-way, property owners within the SAD will be assessed 100% of the cost of such improvements.
8. **Public Parking Lots and Other Public Improvements.** Property owners benefitting from the use of public parking lots or benefitting from other public improvements will be assessed for the cost of improvements to such public facilities in a manner and to such extent as the Village shall determine to be fair and equitable on a case-by-case basis.
9. **Calculation of Assessments.** The following methods will be used in determination the calculations of special assessments governed by this policy:
 - a. Grant Funding. Grant funding committed to an improvement project will be deducted from the total cost of the project, thereby benefiting both the property owners within the SAD and the Village.
 - b. Corner Lots. A residential property owner within a street improvement project SAD owning a corner lot will be assessed one-half of the normal assessment for each side of the property abutting a street being improved.
 - c. Term of Special Assessments and Installment Payments. The term of special assessments varies by type of project. The special assessments payments may be spread over more than one year. The terms and installment payments for special assessment will comply with Section 12.5 of the Village Charter.
10. **Private Improvements Within Rights-of-Way.** Where private improvements, such as fencing, retaining walls, lamps, irrigation systems, ornamental or monument mailboxes, landscaping, or other private improvements, have been placed within a public right-of-way or on



SPECIAL ASSESSMENT POLICY

Village property for which improvements are necessary, the Village will give notice to the property owner to remove the private improvement. If not removed by the property owner, the Village will remove the private improvement at the property owner's cost, and the Village will not be responsible for replacing the improvement.

THIS RESOLUTION WAS DULY ADOPTED BY THE LAKE ORION VILLAGE COUNCIL DURING ITS REGULAR MEETING HELD ON JULY 10, 2023.

Susan Galeczka
Village Clerk