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## COUNCIL ACTION SUMMARY SHEET

**MEETING DATE:** October 28, 2024

**TOPIC** Park Avenue Retaining Wall Replacement Project – Change Order No. 1

**BACKGROUND BRIEF:**

Administration is requesting that Village Council approve Change Order No. 1 to the Park Avenue Retaining Wall Replacement construction contract with JB Contractors, Inc. During construction, the contractor unearthed a large contract mass requiring saw cutting and removal to allow the new retaining wall to be constructed as designed.

Attached is the letter of recommendation and proposed change order from the Village's Engineer.

**SUMMARY OF PREVIOUS COUNCIL ACTION:**

None

**FINANCIAL IMPACT:**

If approved, the change in scope of work will increase the cost of the project by \$2,049.00 from \$76,722.00 to \$78,771.00. In accordance with the cost sharing agreement between the Village and affected property owners, the Village will cover the cost of this change. The Village included a 10% contingency in the project budget.

**RECOMMENDED MOTION:**

To approve Change Order No. 1 to the Park Avenue Retaining Wall Replacement Project construction contract with JB Contractors, Inc., in the amount of \$2,049.00, with said additional cost to be charged to FY 2024-25 Budget account #203-875-977-000 – Local Street Fund – Construction – Capital Outlay; and to authorize the Village Manager to execute the change order on behalf of the Village.