



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: October 28, 2024

TOPIC Correction to FY 2024-25 Municipal Fee Schedule – Rubbish Collection Fee

BACKGROUND BRIEF:

Due to a clerical error, the rubbish collection billing amount for FY 2024-25 was not increased from the previous year for the October 2024 utility bill in accordance with the fee adopted by Village Council in May 2024. As a result, it is necessary to increase the rubbish collection fee by \$0.60 per quarter per account for the next three billing periods to adjust for the billing shortfall. This change will be reflected on the January, April, and July 2025 utility bills.

SUMMARY OF PREVIOUS COUNCIL ACTION:

05/09/2024 – Council adopted the FY 2024-25 municipal fee schedule, which included an adjustment in rubbish collection fee from \$51.99 per quarter to \$53.79 per quarter.

FINANCIAL IMPACT:

While the Council increased the rubbish collection fee from \$51.99 per quarter to \$53.79 per quarter for FY 2024-25, this increase was not reflected on the October 2024 utility bills. Therefore, an adjustment of \$0.60 per quarter per account is necessary to cure the revenue shortfall. If the fee adjustment is approved, no financial impact to the Village will result. However, failure to adjust the fee will result in a rubbish collection revenue shortfall of \$6,588 based on 1,220 rubbish accounts. The annual contractual rubbish collection services cost with Priority Waste for FY 2024-25 is \$262,495.

RECOMMENDED MOTION:

To amend the FY 2024-25 municipal fee schedule to increase the rubbish collection fee from \$53.79 per quarter to \$54.39 per quarter for the January, April, and July 2025 utility bills.