



## BOARD ACTION SUMMARY SHEET

**MEETING DATE:** April 7, 2026

**TOPIC** Discussion of Master Plan Amendment – Strategic Action Plan

**BACKGROUND BRIEF:** In early 2024, McKenna was authorized to prepare an amendment to the Village Master Plan (2002-2022), as amended, to incorporate a Strategic Action Plan, including updated Goals and Objectives and an Implementation Matrix. The project was proposed in three phases:

- Phase I: Analyze and Synthesize
- Phase II: Critical Feedback
- Phase III: Adoption

McKenna has provided a status update and a second draft of the Strategic Action Plan incorporating Commissioner feedback and community input for review and discussion.

The Planning Commission reviewed the final draft and recommended approval to the Village Council, which subsequently approved distribution for the 42-day public review on April 14, 2025. On April 14, 2025, Village Council approved the distribution of the Draft Strategic Action Plan (Master Plan Amendment #3), as presented. After the comment period for all entities ends, the planning commission must hold at least one public hearing on the proposed plan. The next steps are required public hearing, final review, and adoption.

With the lapse in time, we feel that it is appropriate to bring back the draft as a discussion item to ensure the Planning Commission is still comfortable with the draft Master Plan. If the Planning Commission is still satisfied with the draft Master Plan, then a Public Hearing may be scheduled for the next available Planning Commission agenda.

**RECOMMENDED MOTION(s):** Discussion only. If deemed acceptable by the Planning Commission, move forward to schedule a Public Hearing at the next available Planning Commission meeting.