Village of Lake Orion Parks and Recreation Advisory Committee
Regular Meeting: Tuesday, September 22, 2026, 6:30 p.m.

1. Call to Order by the Chairperson

The Tuesday, September 22, 2026, Regular Meeting of the Village of Lake Orion Parks and Recreation Advisory Committee was called to order at Unger Park by Rosemary Ford at 6:42 pm.

2. Roll Call and Determination of Quorum

Present: Chairperson: Rosemary Ford
Vice Chairperson: Erin Crane
Secretary: Cristy Garbacik
Member: Erin Rohlfing

Absent: Council Member: George Dandalides

Vacancies: None

Also in attendance: DPW Staff: Jose Licea

3. Approval of Minutes

Meeting Minutes – August 25, 2026
By Secretary Garbacik,
RESOLVED: That the Regular Meeting Minutes of August 25, 2026, of the Parks & Recreation Advisory Committee be approved.
Seconded by Vice Chairperson Crane and adopted: AYES: 4; NAYS: 0; ABSENT: 1.

4. Call to the Public

No public comment was received.

5. Approval of Agenda

By Secretary Garbacik,
RESOLVED: To approve the Agenda of Tuesday, September 22, 2026, Parks and Recreation Advisory Committee with the following change:

- Addition of item 7.E Wellness Grant per National Fitness Campaign

Seconded by Member Rohlfing and adopted: AYES: 4; NAYS: 0; ABSENT: 1.

6. Pending Business

A. Parks Maintenance

An updated parks maintenance needs list is presented on a word document which is attached and incorporated as part of these minutes.
Changes that were made include:

Children's Park:

- Playground equipment twist was removed.
- Waiting to hear back from EGLE regarding grease.
- Two picnic tables were replaced.

Meeks Park:

- Bollards are already installed.
- Robotics Team helped with the mulch.

By Chairperson Ford,
RESOLVED: To remove 2 benches from Flint and North Shore and place at Children's and Meeks Park.
Seconded by Vice Chairperson Crane and adopted: AYES: 4; NAYS: 0; ABSENT: 1.

Green's Park:
- Check with Interim DPW Director Hicks regarding sprinkler and boat docks to ask former DPW Director Sanchez.
- Suggestion for signs on "No Fishing off of boat docks area".

Swiss Village:
- The donation from Sons of American Legion was already received and receipted by the Village to Park GL.
- Weeds need to be cut back on westside hill.

Unger Park:
- No updates.

Atwater Park:
- Will check the status of the swing set.
- There is a delay on the backboards, and other materials.

B. Capital Improvement Plan

An updated capital improvement plan is presented on an excel document which is attached and incorporated as part of these minutes.

CIP = 3
1. Continue at Green's Park sprinkler
2. Continue at Green's Park with pavilion.
3. Green's Park retaining wall inside u-shaped beach.

Capital Outlay = 3
1. Continue swing sets at Atwater (2 sets with 2 regular swings + 2 infant)
2. Continue at Green's Park public boat docks with cleats + extension
3. Foliage in parks (Children's → arborvitaes and maple tree, Green's → maple tree) Carry over any additional funds.

7. New Business

A. Little Library

DPW put in the posts at Swiss and Unger Park.
DPW Staff Licea will contact the library for an update.

B. Bank Stabilization

DDA is applying for a grant.

C. Letter to Village Council with Budget Requests

The committee will draft the letter, and the Village Manager will help present the letter to Village Council. The committee also discussed rough estimates of the projects.

D. Preparation of Minutes

By Member Rohlfing,

RESOLVED: to hire an individual to attend meetings and take minutes with budgeted account. Seconded by Vice Chairperson Crane and adopted: AYES: 4; NAYS: 0; ABSENT: 1.

E. Wellness Grant per National Fitness Campaign

The committee had a discussion on ellipticals, pull-ups, etc. and welcomed any proposal if presented.

8. Reports

A. Atwater Basketball Park

There is a back order with materials.

B. Children's Park Bridge

This is budgeted for Spring 2027.

C. Green's Park Sprinklers

Copies of quotes were sent to DPW and Village Manager McClary (from former DPW Director Sanchez) in March 2026.

9. Items to Be Placed on Next Agenda

Pending Business
- Parks Maintenance
- Capital Improvement Plan

New Business
- Little Library
- Letter to Village Council with Budget Requests
- Preparation of Meeting Minutes
- Wellness Grant per National Fitness Campaign
- Adoption of 2027 Parks & Recreation Advisory Committee Regular Meeting Schedule

Reports
- Atwater Basketball Park
- Green's Park Sprinklers

10. Date of Next Meeting – October 27, 2026, at Village Hall

11. Committee Member Comments

None.

12. Adjournment

On a motion by Secretary Garbacik, seconded by Vice Chairperson Crane, the Parks and Recreation Advisory Committee Meeting adjourned at 8:24 PM.

Rosemary Ford
Chairperson

Lynsey Blough, CMC
Deputy Clerk/Treasurer

Cristy Garbacik
Secretary

Date Approved: October 27, 2026

Lake Orion Village Parks Maintenance Items

Updated Per September 22, 2026, Meeting

Red =1st Priority, Orange =2nd Priority, Blue = 3rd Priority

All Parks

1 – **DPW daily maintenance employee for the park grounds.**
1 – **Power wash and weed all parks monthly or as needed.**

Children's Park

1 – (5/27/25) New Maple tree by Cookies and Cream needed. (planted 7/23/24 and removed)
1 – (7/23/24) Playground equipment Twist broken, needs to be raised – (Landscape Structures contacted). Ordered by DPW, might be covered by Warranty. DPW removed twist and covered.
1 – (3/24/26) Valentino's grease bin is leaking into park/water (State of MI supersedes the clean-up). Called EGLE.
2 – (3/24/26) Green rubber mulch is needed in playground area.
2 – (3/24/26) Bench metal frame is rusted and broken (by Wine Social top). See motion.
2 – (4/28/26) Black fence broken in multiple places (Snow removal company at Valentino's parking lot will not return Wes's phone calls.) Council Member Dandalides to talk to Village Manager.
3 – (6/23/26) Replace arborvitaes once grease bin is fixed. Approved by Village Manager for September 22, 2026
3- (7/21/26) Burn spot on gazebo

Meek's Park

3 – Bench was run over and needs to be replaced. See motion.

Green's Park

1 – (5/27/25) New Maple tree by beach needed. (planted 7/23/24 and removed).
2 – (7/22/25) Floating boat dock (furthest south) unstable.
3 – (7/23/24) Remove small wooden and concrete seawall inside south beach. (5/27/25 met with engineer).

Swiss Village Park

2 – (5/27/25) Weeds need to be cut back on westside hill.
2 – (6/24/25) Playground low on sand.
3 – (5/23/23) Border needed around playground. (6x6 like Unger) (Sons of American Legion). Sent $500 check to Village Administration Office.
1- (8/25/26) Spray weeds on sand under playground

Unger Park

Atwater Park

2 – (2/24/26) Fix chain-link fence (bent with holes, by the baseball diamond close to DPW).
DPW updated the picnic tables with removed wood from Children's Park picnic tables (9/22/2026).

Village of Lake Orion Parks & Recreation Committee Budget
2026-2027 Capital Improvement Plan (major permanent items over $2,500 with a life span over 1 year)

	Budget Item	Priority Level	Cost Estimate	Cost Actual	Notes	Voted & Agreed
1	Atwater Park Basketball Court - 4" ***Approved - 11-25-24 and 4-22-25*** Request 68x50 (3,400 sq. ft. court) Current 47x50 (2,350 sq. ft. court) ***Approved - 4-28-26*** DDA approved $59,000.00 using the 75/25 plan	High	$16,000	***5-28-24*** Birmingham Seal $30,733.00 (50x50 2,500sf) removal +$4,700 ***9-21-24*** Hutch Paving $33,965.00 (68x50 3,400sf) and removal ***7-22-25*** NF Paving $35,712.44 (84x50 7,280sf) ***8-25-25*** Hutch Paving $32,480.00 (4,100 sf) and removal +9,820	***8-1-23*** Began discussion ***6-25-24*** DPW to look into cost ***11-25-24*** Council approved CDBG funds of $9,348.00 to be used towards Atwater bb court refurbish ***10-6-25*** P&R letter ***2-24-26*** DPW received 6 bids for Jr. High size from $132,000 to 57,000. The swings will need to be moved. Done in Spring 2026. ***3-23-26*** Village council majority votes no on project, suggested DDA funds project. ***05-26-26*** Set for Spring 2026. ***6-23-26*** Set for Spring 2026.	***11-25-24*** Council approved uses of PY2025 CDBG $9,348.00 project. ***April '25*** Council approved allocations for '25-'26 fully fund project, projected to be complete in Spring of 2026 ***7-28-25*** Council doesn't support 7-22-25 NF engineering recommendation, manager requesting engineering ***10-10-25*** Council approved engineering for basketball court.
2	Green's Park Pavilion (SW of basketball court)	High	$50,000		***10-27-20*** 20x40 powder coated steel, 24-gauge metal roof ***9-23-25*** motion ***10-6-25*** P&R letter ***2-24-26*** DPW contacted Moceri about a donation	***5-3-21*** Gazebocreations.com $34,000 to 38,000. Plus pouring concrete slab, construction volunteer day total $45,000-50,000

3	Green's Park Sprinklers ***4-28-26*** contract with Stafford 8/25/26 Per Darwin, sprinklers on hold until we have a new DPW Director	High	$6,000	***7-22-25*** $8,400 DPW quote ***3-24-26*** $10,950 Mr. Sprinkler quote ***3-24-26*** $9,800 Techseven quote ***3-24-26*** $6,950 Stafford quote	***7-26-22*** motion ***9-23-25*** motion ***10-6-25*** P&R letter ***2-24-26*** DPW request for quote	***4-28-26*** DPW plan is to use CIP funds ***4-28-26*** DPW created a contract with Stafford with a July 1 install goal
4	Atwater Additional Swing structure	Medium	$1,500		***10-6-25*** P&R letter ***2-24-26*** hold until basketball court is complete ***5-26-26*** Pending check with Wes	8/25/26 The Swing set was removed and unable to repair. Needs to be replaced
5	Green's Park Retaining Wall	Medium				
7	Unger Park Basketball court	Low		Birmingham Seal $15,000.00 5-28-24 (quarter court)		
8	Swiss Village Basketball court	Low				
9	Children's Park Stone walls are disintegrating.				DDA installed ***5-14-20*** concern	
#	Green's Park East-West seawall				5/26/2015	
#	Green's Park Dock extension x1				***7-22-25*** ***10-6-25*** P&R letter	

Approved

	Children's and Meek's Park - Bank Stabilization ***Approved 4-22-25***	High	300,000 - 400,000		The Village and DDA have a goal of improving bank stabilization in the DDA district. A 75/25 plan allows 75% of funds to be allotted for needed infrastructure.	***4-22-25*** Village, DPW, and DDA have approved completing this project in Spring 2026. 2006 Approved
	Children's Park Bridge	Medium			***7-22-25*** budgeted by Village for '25-26 for $100,000 ***2-18-26*** Newspaper article design proposal ***6-8-26*** Project Bid approved. Construction to be completed this summer.	***9-22-26*** Construction to be completed in Spring 2027