



Special Event
SE-2026-003

Balance
\$0.00

Applicant	Application #	Submitted	Issued	Starts	Expires	Identifier
Barkley Pierce	51X-I7V	Dec 1, 2025	--	--	--	--

Applicant Information

APPLICANT
Barkley Pierce

- ✉ barkley.pierce@gmail.com
- ☎ (248) 830-4558
- 📄 2730 Canoe Cir Dr, Lake Orion, MI 48360
- 📍 Same as mailing address

Agent

AGENT
Barkley Pierce

- ✉ barkley.pierce@gmail.com
- ☎ (248) 830-4558
- 📄 2730 Canoe Cir Dr, Lake Orion, MI 48360
- 📍 Same as mailing address

Internal

Conditions

No Police Resources:

This event does not require dedicated police resources. If police support becomes necessary, contact Chief Mark Amundson at amundsonm@lakeorionpolice.org to schedule a pre-planning meeting.

The Fire Department approves this event. No parking in Fire Station North parking lot.

Issued By:

N/A

Internal Notes - Employee Communication

Applicant confirmed on 12/3/2025 that they will not be utilizing Green's Park. - LBlough

Approved Event:

N/A

General Information

Event Location

▶ 54 S BROADWAY ST
LAKE ORION, MI 48362-3177



Event Locations

Various business' in the Village of Lake Orion (see attached Map)

Zoning District

DC - Downtown Center

Event Name

12th Annual Ice Cup Challenge

Event Details

18 hole golf event taking place in conjunction with business' in Downtown Lake Orion.

Date / Hours of Event

7 FEB 2026 FROM 10:00AM - 3:00 PM

Date / Hours of Set-up and Tear Down

7 FEB 2026 FROM 8:00AM - 4:00 PM

Event Map

[2026_Ice Golf_MAP_100925.pdf](#)

Street Closures and / or Parking Lot closures necessary?

No

If yes, how many days?

N/A

If yes, describe

N/A

Green's Park Reservation?

No

Green's Park Reservation Date/Hours

N/A

Gazebo Rental?

No

Gazebo Rental Date/Hours

N/A

Coordinating Event Details

N/A

Coordinating with Another Event?

No

If yes, Event Name

N/A

Event Details

Type of Event

Group

Status

Non-Profit

If Non-Profit, provide proof of non-profit status

[LO ROTARY NON-PROFIT STATUS.p...](#)

Is this event expected to occur next year?

Yes

If Yes, provide next year's specific dates

6 FEBRUARY 2027

If this event a Fund raiser?

Yes

If YES, indicate beneficiary information

All proceeds go to local charitable projects and school scholarships.

Is this the first time the event is being held in Village of Lake Orion?

No

Describe above selection

This is the 11th annual event for our club. Each year it has been held within the Village.

Was this event previously held outside the Village of Lake Orion?

No

Describe above selection

This event has never been held outside the Village.

Event Details (continued)

Total estimated attendance each day

150

What parking arrangements will be necessary to accommodate attendance?

As in previous years, the participants will park in and around the available parking areas within the village.

Parking Plan

How will trash be handled?

Members of the Lake Orion Sunrise Rotary Club will handle and dispose of any trash.

Is amplification of music or speakers planned or anticipated?

No

If yes, describe

N/A

Will tents be used?

No

If yes, indicate number of tents, use of each, location and size

N/A

Portable restrooms

No

If yes, number of portable restrooms and location

N/A

Food / Alcohol / Merchandise

Will alcoholic beverages be served?

No

If yes, describe

N/A

Is liquor license issued by the State of Michigan?

No

If yes, whose name is the license issued to

N/A

Copy of License

Will food and beverages be sold?

No

If yes, describe

N/A

Will merchandise be sold?

No

If yes, describe

N/A

Request Use of Village Equipment ONLY

Use of Equipment Start (Day / Time)

N/A

Use of Equipment End (Day / Time)

N/A

Barricades/Traffic Cones

No

If yes, describe

N/A

Temporary Closure Signage

N/A

Trash Cans

N/A

Electrical Connections

No

If yes, describe

N/A

Water

No

If yes, describe

N/A

Emergency Fire Equipment, such as ambulance

No

If yes, describe

N/A

Other Village Services

No

If yes, describe

N/A

Municipal Equipment

Event Signs

Will this event include the use of signs?

No

Location(s) of Sign

N/A

Sign Dimensions

Sign Sketch Plan

n/a

[Sign.pdf](#)

Location Map

Temporary Display Start

[Sign.pdf](#)

Temporary Display End

Quantity of Temporary Signs

N/A

Certifications and Signatures

Signature of Sponsoring Organization's Agent

[signature.pdf](#)

Certificate of Insurance naming the Village of Lake Orion as Certificate Holder and Additional Insured

[2025-26 Fillable Certificate of Insura...](#)

Hold Harmless Agreement

Hold Harmless Agreement

[Hold Harmless Agreement \(signed\).jp...](#)

Fees

Application Fee	\$25.00
Special Event - Right Of Way	\$75.00
TOTAL	\$100.00
PAID	\$100.00
BALANCE DUE	\$0.00

Transaction Log

12/01/2025	Payment	Card	\$100.00
Non-refundable convenience fee of \$6.00			

Communication

Workflow

1. Payment - COMPLETED

Assignee: Lynsey Blough

2. Administrative Review - COMPLETED

Assignee: Lynsey Blough

3. Dept. of Public Works Review - COMPLETED

Assignee: Wes Sanchez

4. Public Safety Review - COMPLETED

Assignee: Mark Amundson

5. Fire Department Review - COMPLETED

Assignee: John Pender

6. Planning & Zoning Review - ACTIVE

Assignee: Mario Ortega

7. Council Review - INACTIVE

Assignee: Lynsey Blough

8. Issue Permit - INACTIVE

Assignee: Lynsey Blough