



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: April 8, 2024

TOPIC Approval of Chief of Police Job Description

BACKGROUND BRIEF:

Administration is working to begin the advertisement for the Chief of Police job opening and is requesting that the Village Council approve the job description for the position. The draft job description is attached for the information of Council.

Once the job description is approved, the position opening will be advertised on the Village's web site, in the Lake Orion Review, on the Michigan Municipal League web site, on the Michigan Association of Chiefs of Police web site, MCOLES web site, and any other outlets identified as appropriate by Administration. Also attached is a copy of the job advertisement for Council's information.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

None to approve the job description. The salary range for the position is \$70,000 - \$89,000 depending on qualifications and experience. Total estimated cost for the position is \$130,000.

RECOMMENDED MOTION:

To approve the job description for the position of Chief of Police as presented by the Village Manager.

ATTACHMENTS:

Job Description – Chief of Police

Job Advertisement – Chief of Police