



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 26, 2026

TOPIC: Extend Term and Appointments for Ad Hoc Legal Services Review Committee

BACKGROUND BRIEF:

Legal Services Review Committee Member Amundson is requesting an extension of the Committee term and appointments to the Committee to the second regular meeting in February 2026, to permit the Committee to complete the work charged to it by the Council. The Committee is in the process of negotiating a contract to present back to Council.

SUMMARY OF PREVIOUS COUNCIL ACTION:

10/27/2025 – Council created an Ad Hoc Legal Services Review Committee consisting of three (3) Council members, the Village Manager, and the Chief of Police to establish the criteria for rating legal services firms; review the proposals received on October 22, 2025, and rate each; prepare interview questions and interview firms and rate each firm's interview presentation; and formulate a recommendation to Council on selection of the most qualified firm no later than the first regular meeting of the Village Council in December 2025.

11/24/2025 – Council approved the extension of term and appointments of the Ad Hoc Committee until January 26, 2026, due to conflicts with scheduling around the holidays.

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To extend the expiration of the term of the Ad Hoc Legal Services Review Committee and the appointments thereto from January 26, 2026 Village Council Regular Meeting until February 23, 2026 Village Council Regular Meeting.