



MEETING MINUTES - DRAFT

AD HOC DDA PUBLIC INFRASTRUCTURE FUND COMMITTEE

Wednesday May 14, 2025

6:00 PM

Village Hall – 21 East Church Street, Lake Orion, MI 48362

(248) 693-8391 ext. 102

ADDRESSING THE COMMITTEE: Each person wishing to address the village council shall be afforded an opportunity to do so. If you wish to comment, please stand or raise a hand to indicate that you wish to speak. When recognized, give your name and address and direct your comments to the Chair.

1. Call to Order

The May 14, 2025 Council/DDA Public Infrastructure Fund Ad Hoc Committee Meeting was called to order at 6:02pm by Chairman/Recording Secretary Dandalides.

2. Roll Call and Determination of Quorum

PRESENT:

Council member Michael Lamb

Council member George Dandalides

Council member Stan Ford

DDA Board member Sam Caruso (arrived @ 6:07)

DDA Executive Director Matt Gibb

Village Manager McClary

STAFF PRESENT:

DPW Director Wes Sanchez

Police Chief Mark Amundson

DDA Assistant Director Janet Bloom

Residents in attendance:

None

3. Call to the Public

None

4. Approval of Agenda

Motion: Motion made by Committee member Dandalides, supported by Committee Member Ford to approve the agenda with the addition of Police Services as Item 6 if there is time.

Motion carried by (6) Yes, (0) No.

5. DPW Services Agreement

DPW Director passed out copies of a proposed Intergovernmental Service Agreement between the Village and the DDA. It included enhanced services to include:

- Streetlight and Electrical Outlet Repair
- Trash Pick-Up – Twice Weekly
- Tree Trimming of Streetscape Trees
- Downtown Cleaning (sidewalk blowing for street sweeping)
- Special Event Support
- Mulching of DDA-Improved Properties

These services would be provided for the period beginning July 1, 2025 through June 30, 2026 at a cost of \$27,210.31.

Motion: Motion made by Village Manager McClary, supported by Committee Member Lamb to recommend Intergovernmental Services Agreement as presented be taken to both the DDA Board and the Village Council for approval.

Motion carried by (6) Yes, (0) No.

6. Police Services

Police Chief Amundson presented a draft Public Services Agreement that included:

- An additional sworn officer to be assigned primarily within the DDA boundaries
- A full-time code enforcement officer to provide code enforcement services within the DDA boundaries
- A dedicated parking enforcement agent to provide parking enforcement within the DDA boundaries
- The additional officer and the full-time code enforcement officers would be jointly funded between the Village and the DDA. The parking enforcement agent would be solely funded by the DDA

The draft agreement as presented clearly identified the detail of services to be provided, but the cost for those services were not yet in the contract. After much discussion about the cost of services and the DDA's ability to cover those costs, it was agreed that the contract should include \$103,000 to cover the additional officer and the code enforcement officer. The parking agent services would be removed from the contract.

Motion: Motion made by DDA Director Gibb, supported by Village Manager McClary, to ask the Chief to work into the contract \$103,000 that would be taken to both the DDA Board and the Village Council for approval. This would cover the additional officer and code enforcement officer as described in the draft agreement as presented. (no parking enforcement)

Motion carried by (6) Yes, (0) No.

The next step would be for Chief Amundson to revise the draft agreement and submit back the DDA Director Gibb for review and approval.

7. Call to the Public

None

8. Next Meeting

It was agreed no further meeting(s) would be required.

9. Committee Comments

There were no additional committee comments

9. Adjournment

Motion: Motion to adjourn made by Committee Member Dandalides, supported by Committee Member Caruso.

Motion carried by (6) Yes, (0) No.

George Dandalides
Committee Chairman

George Dandalides
Committee Recording Secretary

In the spirit of compliance with the Americans with Disabilities Act, individuals with a disability should feel free to contact the Village, at least three (3) business days in advance of the meeting, if requesting accommodations. The Village of Lake Orion will provide foreign language or hearing impaired interpretation services for those individuals who contact the village to request such services at least seven (7) days prior to the meeting.

En el espíritu de la observancia de la Ley de Estadounidenses con Discapacidades, las personas con discapacidad debe sentirse libre para ponerse en contacto con el pueblo, por lo menos tres (3) días hábiles de antelación a la fecha de la reunión, si se solicitan alojamiento. El municipio de Lake Orion proporcionará idioma extranjero o personas con problemas de audición servicios de interpretación para las personas que se ponen en contacto con el pueblo de solicitar dichos servicios con no menos de siete (7) días antes de la reunión.