



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: August 24, 2026

TOPIC Acceptance of Resignation of Clerk-Treasurer Sonja Stout

BACKGROUND BRIEF:

Council is scheduled to accept the resignation of Clerk-Treasurer Sonja Stout and to authorize the Village Manager to proceed with the recruitment process to fill the position. Ms. Stout submitted her resignation on August 20, 2026, and her resignation is effective September 19, 2026.

Attached is Clerk-Treasurer Stout's letter of resignation.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

None

RECOMMENDED MOTION:

To accept with regrets the resignation of Clerk-Treasurer Sonja Stout effective September 19, 2026, and to authorize the Village Manager to proceed with the recruitment process to fill the position.