



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: June 10, 2024

TOPIC Approval of Village Manager's Appointment of Chief of Police

BACKGROUND BRIEF:

Village Manager McClary is requesting that Village Council approve his appointment of Mark Amundson to the position of Chief of Police for the Village of Lake Orion contingent upon Mr. Amundson's successful background investigation and the negotiation and execution of an acceptable employment agreement.

Administration completed a very thorough recruitment and selection process, including:

- Updating the Police Chief job description and advertising the position on the Village's web site, in the Lake Orion Review, on the Michigan Municipal League web site classifieds, on the Michigan Association of Chiefs of Police web site, and on the Michigan Commission on Law Enforcement Standards (MCOLES) web site. First review of applications occurred on May 3, 2024.
- Utilizing an Oral Board consisting of three retired chiefs of police to review applications, select semi-finalists for interviews and testing, interviewing and rating the semi-finalists, reviewing in-basket testing scores, compiling composite scores, and recommending finalists to the Village Manager for consideration.
- Utilizing an independent testing firm to formulate and implement an in-basket examination for the semi-finalists and score results.
- Interviewing of finalists by the Village Manager.
- Holding a public meet-and-greet with the finalists to receive public comments on the candidates.
- Reviewing of the public comment cards and final Chief selection by the Village Manager.

Attached is Mr. Amundson's resume for the information of Council. His anticipated employment start date is Monday, July 15, 2024.

SUMMARY OF PREVIOUS COUNCIL ACTION:

None

FINANCIAL IMPACT:

To be presented to Council after successful negotiation of an employment agreement

RECOMMENDED MOTION:

To approve in accordance with Section 3.10 of the Village charter the Village Manager's appointment of Mark Amundson to the position of Chief of Police for the Village of Lake Orion subject to completion of a successful background investigation and negotiation, approval by Council, and execution of an employment agreement setting forth all terms and conditions of employment.