



COUNCIL ACTION SUMMARY SHEET

MEETING DATE: January 27, 2025

TOPIC Referral of Draft FY 2024-2030 Capital Improvement Plan to Planning Commission for Review and Comment

BACKGROUND BRIEF:

Administration is requesting that Village Council refer the draft FY 2024-2030 Capital Improvement Plan to the Planning Commission for review and comment and schedule the plan for consideration for adoption at Village Council's February 10, 2025, regular meeting. The Village Code of Ordinances exempts the Planning Commission from the development of the CIP. However, the Michigan Planning Enabling Act does permit the Planning Commission to recommend to the appropriate public officials programs for public structures and improvements and for the financing thereof, regardless of whether the planning commission is exempted from the requirement to prepare a capital improvements program. Referring the plan to the Planning Commission for review and comment is a courtesy in keeping with state law.

Council held work session meetings on January 8 and January 15 to review and discuss the draft plan for the current fiscal year as well as the subsequent five years in an effort to develop an initial comprehensive plan. An updated CIP will be presented to Council for consideration during the FY 2025-26 budget preparation process that will remove the current fiscal year and add FY 2030-31.

Attached is the final draft plan for the information of the Council.

SUMMARY OF PREVIOUS COUNCIL ACTION:

10/25/2023 - Council held a work session meeting to review the elements of a capital plan, the forms created to prepare the plan, and the initial draft plan. Administration requested that council submit any projects by the end of November for inclusion in the plan.

02/26/2024 - Council members offered their input on the various projects that were already listed in the preliminary Capital Improvement Plan (CIP). The Village Manager stated this Capital Improvement Plan (CIP) is a preliminary report and also stated funding options and projects will be further evaluated with upcoming budget sessions. Items that can't be funded accordingly can be moved to the next fiscal year or upcoming years to accommodate funding for select projects.

01/08/2025 – Council reviewed and discussed the draft FY 2024-2030 CIP and recommended changes.

01/15/2025 – Council continued its review and discussion of the draft plan and recommended final revisions.

FINANCIAL IMPACT:

The revised draft Capital Improvement Plan identifies approximately \$28 million in capital needs for the Village over the next six years to be funded from a variety of sources.

RECOMMENDED MOTION:

To refer the draft FY 2024-2030 Capital Improvement Plan to the Planning Commission for review and comment at its February 3, 2025, regular meeting and to schedule the plan for consideration for adoption at the Village Council's February 10, 2025, regular meeting.