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## **COUNCIL ACTION SUMMARY SHEET**

**MEETING DATE:** January 27, 2025

**TOPIC** Sidewalk Improvement Program

### **BACKGROUND BRIEF:**

Council is scheduled to adopt the Village's Sidewalk Improvement Program Policy that was developed as a result of work sessions recently held by the Council, authorize Administration to proceed with the preparation and special assessment processes for the District #1 improvements, and adopt the resolution setting the needs public hearing.

The proposed policy sets forth the legal authority and purpose for the sidewalk improvement program. The policy also sets forth the terms and conditions for repair or replacement, responsibility for the repairs and costs, definitions of sidewalk deficiencies, establishment of sidewalk improvement districts, creation of a sidewalk improvement fund, establishment of administrative procedures for preparing annual sidewalk improvement projects, and requirement for a sidewalk repair warranty by sidewalk contractors. Attached is the proposed administrative policy based on Council's work session discussions.

The District #1 sidewalk improvement project involves the replacement of deficient sidewalk slabs or additional of new sidewalk where deemed necessary for safety and walkability. The District #1 proposed repairs were reviewed by Council on January 16, and the information on the District #1 improvements is attached.

As Council is aware, the preparation and implementation of a sidewalk special assessment district and program is a lengthy and work intensive process. Administration is confident that, if Council grants authorization to begin work now, the 2025 sidewalk repair project can be completed in July or August 2025. Attached is the proposed project schedule.

### **SUMMARY OF PREVIOUS COUNCIL ACTION:**

01/09/2025 – Council holds its first work session on the sidewalk improvement program and reviews and recommends changes to the draft Sidewalk Improvement Program Policy.

01/16/2025 – Council continued discussion on formulation of a sidewalk improvement program and recommended final changes to the program policy.

**FINANCIAL IMPACT:**

None

**RECOMMENDED MOTIONS:**

#1 - To adopt the Village of Lake Orion Sidewalk Improvement Program Policy as presented and authorize Village Administration to begin work on the preparation of the FY 2025-26 sidewalk improvement project and special assessment processes as outlined in the Village Manager's project schedule.

#2 – To adopt the resolution setting a needs public hearing on proposed sidewalk improvements to the Village of Lake Orion Sidewalk Improvement Program District #1 and directing the Village Clerk to publish and mail a notice of the same to affected real property owners.